

MORGANTOWN PUBLIC LIBRARY
Minutes of the Regular Meeting
March 18, 2020

Present:

Sue Carpenter
Penny Pugh
Meredith Hartery

Absent:

Judy Panagakos
Linda Durfee

Also Present:

Sarah Palfrey

Others Present:

Call to order

The regular meeting of the Board of Trustees of the Morgantown Public Library convened on March 18, 2020. The meeting convened at 9:04 am, Sue Carpenter, President presiding, Sarah Palfrey, secretary. The Library was closed due to the COVID-19 outbreak. All board members joined by a ZOOM digital call.

Approval of the Minutes of the February 19, 2020 Regular Meeting

- **Judy Panagakos moved that the minutes be approved as corrected. This motion passed unanimously.**

PUBLIC FORUM

- None

CORRESPONDENCE AND COMMUNICATIONS

- None

REPORTS OF COMMITTEES/OFFICERS

- A. President - None
- B. Treasurer - None
- C. Investment Committee - None

REPORT OF THE LIBRARY DIRECTOR

- As we discussed over the weekend, we will follow the City's lead on the closure of public buildings to the general public. Currently the City is closing all public buildings through April 5, 2020.
- I am meeting with staff to determine projects that can be completed in the building while there are no patrons, what can be done from home, and who has life situations that will make either of those options challenging.
- Priorities will be making sure we can pay invoices, complete payroll, and maintenance of buildings and delivery of digital services.
- New communication methods may be necessary due to the difficulty of accessing library issued emails from outside the building.
- February Statistics were presented.

BRANCH UPDATES

- All branches are identifying collection and building maintenance projects for the

closing period.

UNFINISHED BUSINESS

- No action was taken.

NEW BUSINESS –

- **Penny made a motion to continue to pay all staff their regularly scheduled hours until further notice. The motion passed as presented.**

BOARD COMMENTS

- None

ADJOURNMENT –

- **Penny Pugh moved to adjourn. The motion carried unanimously. The meeting adjourned at 10:05am.**

NEXT MEETING – April 15, 2020 at 9:00 am at the Morgantown Public Library.