

MORGANTOWN PUBLIC LIBRARY
Minutes of the Special Meeting
May 7, 2020

Approved May 21, 2020

Present:

Sue Carpenter
Linda Durfee
Meredith Hartery
Judy Panagakos
Penny Pugh

Absent:

Also Present:

Sarah Palfrey
Kelly Funkhouser

Others Present

Call to order

The special meeting of the Board of Trustees of the Morgantown Public Library convened via Zoom Video Conferencing, on May 7, 2020. The meeting convened at 9:03am, Sue Carpenter, President presiding, Kelly Funkhouser, secretary.

Approval of the Minutes of the April 15, 2020 Regular Meeting

- Tabled until next scheduled meeting

PUBLIC FORUM

- None

CORRESPONDENCE AND COMMUNICATIONS

- None

REPORTS OF COMMITTEES/OFFICERS

- A. President – None
- B. Treasurer – None

REPORT OF THE LIBRARY DIRECTOR & BRANCH UPDATES

- Revamping of the Summer Reading Program was discussed. Ideas include starting a “One Book” Summer Reading Program. Purchasing 400 books to distribute one per household for youth, and 100 books for the teen version. The Read Aloud is donating to this program. Marshall Funding will be used.
- Book Trail is currently at Botanical Garden – 3rd to 4th grade reading level is targeted. Two to three more book trails are being planned.

UNFINISHED BUSINESS

- Levy Awareness – The Morgantown Area Partnership has asked the Levy Committee to prepare a video to send out to their membership. The Morgantown Area Partnership has endorsed all four levies. Judy Panagakos will work on preparing this.

NEW BUSINESS

- Reopening of the Library
 - Survey results presented and discussed.
 - West Virginia Library Association recommends following local guidance for reopening.
 - Curbside pickup is easily accommodated at branch locations. Sarah Palfrey is working with Morgantown Parking Authority to explore options for downtown location. Options were discussed. Monday, June 1 is the tentative date for initiating curbside service. Filling existing holds will be the step prior to Curbside pickup of requested items.
 - PPE (mask and gloves) are mandatory when facing the public and is optional when not.

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- Employees are not permitted to come to work if they are sick. Anytime an employee feels ill, for any reason should stay home.
- Meeting Rooms will be unavailable until restrictions are lifted. The
- Book Drops for Clinton District Public Library and Cheat Area Public Library delivered are \$5,000 per location. Penny Pugh moved that book drops for Clinton District Public Library and Cheat Area Public Library be purchased. The motion passed.

BOARD COMMENTS –

Penny Thank you to Sarah and the staff for handling the closing to well.

ADJOURNMENT – Linda Durfee moved to adjourn. The motion carried unanimously. The meeting adjourned at 11:02am.

NEXT MEETING - May 21, 2020 at 9:00am via Zoom.