

**MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY
BOARD OF DIRECTOR'S MEETING**

September 20, 2023

Authority Members Present:

Jenny Dinsmore
Ron Bane
Terri Cutright
Wes Nugent
Marly Ynigues
Jonathan Cook
Jeremy Evans

Authority Members Not Present:

Other Personnel Present:

Maria Smith
Paul Burns
Loring Danielson
Jessica Bragg
Alyssa Moate
Kelli LaNeve
Nick Plaughter
Ben Conley

Others Present:

I. Call to Order

The Transit Authority Board Meeting for September 20, 2023 was called to order at 12:00 PM by President Jenny Dinsmore.

II. Reading and Approval of Minutes

- a. **July 19, 2023**
- b. **August 16, 2023**

Ron Bane moved for approve for July 19, 2023 and August 16, 2023 board minutes, Jeremy Evans, seconded motion.

For: All

Opposed: None

III. Presentations:

- a. **Driver of the Month August 2023**

The Transit Authority Board announced the Authority's August 2023 driver of the month John Blosser. The Authority also recognized Bill DeBiase, Tom Jones, John Porter and Anne Cramer, for their outstanding performance during the month of August.

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b. Rider of the Month August 2023

The Transit Authority Board announced Chard Carder as the August 2023 Rider of the Month nominated by the Mountain Line Transit Citizen's Advisory Committee. The next Mountain Line Transit Citizen's Advisory Committee meeting will be on today at 1:30 PM, all are encouraged to attend. Zoom call in information will be provided as part of the agenda.

c. New Hire Introductions (August)

Acting GM Maria Smith introduced new Marketing Coordinator Nick Plaughter and two new Full Time Drivers Pamela Galloway and Melissa Campbell.

IV. Monthly Data Summaries and Correspondence

August Monthly Data Summaries

The Mountain Line Transit Authority reports the total passenger trips to date this calendar year as of August 2023 were 418,656 compared 332,893 total passenger trips to date for calendar year 2022. The total passenger trips were up 27% the total number of service days for the month of August 2023 was 31. Total passengers for August 2023 were 64,671 up 21% compared to August 2022. Disabled passenger trips are up 17% senior passenger trips are up 26% and WVU passenger trips are up 18% compared to August 2022. There were 64,471 passenger trips in August 2023. To date there have been 717 Property Tax Passes issued. For the month of August 144832 miles have been driven.

High School provided 311 trips in August 2023. WVU provided 32,985 trips in August 2023.

Grey Line provided 592 trips for August 2023.

NewFIT provided 137 passenger trips during August 2023.

State Opioid Response (SOR) had 290 Passenger trips in August 2023. There have been 17,452 total passenger trips since our first rider in March 2020.

Ride Mon Service had 334 passenger trips in August 2023. There were a total of 4,307 passenger trips since May 2022.

The Sweep Account Interest was \$10,682.98 for the month of August 2023.

V. Committee Reports

a. Finance Committee Report

- i. July 2023 Finance Report
- ii. August 2023 Finance Report

Terri Cutright made a motion to move July 2023 and August 2023 Finance Reports to next month, **Ron Bane** seconded motion.

VI. Old Business

a. Construction Updates

Acting GM Maria Smith stated that the project is coming along well, the roll up gate has come in but was 3" wider than expected and adjustments for the mounting are being made.

b. Senior Ridership

Kelli LaNeve went to Blacksville Senior Center to discuss tax passes program and medical transportation services. **Acting GM Maria Smith** advised we are going to continue working with Senior Monongalians they have been directing them more toward the micro transit, several of the seniors are within the micro transit zone. **Acting GM Maria Smith** will pull the tax pass ridership data to see what the senior ridership is there.

c. Marketing RFP Update

Acting GM Maria Smith explained they have sent us a draft survey and a list of distribution points we are currently reviewing that and will come back to this update.

d. Chestnut Street Stop

Acting GM Maria Smith stated that an employee of Sheetz contacted us about moving the bus stop due to concerns with people loitering at the stop. **Acting GM Maria Smith** sent an email copying all board members to the commissioner asking to bring all parties involved together to address the issue.

VII. New Business

a. Audit Committee

Acting GM Maria Smith stated we need an audit committee. President Jenny Dinsmore nominated Wesley Nugent, Terry Cutright, and Jeremy Evans.

b. Board Expense Reimbursements (\$5,000.00)

President Jenny Dinsmore suggested a budget line to fund lunches for the board, the lunches would be purchased through PACE.

Terry Cutright made a motion to accept, **Ron Bane** seconded motion.

For: All

Opposed: None

c. CEO Position (Anticipated Executive Session)

Terri Cutright made motion to move to Executive Session, **Marly Ynigues** seconded motion 12:11PM. The board reconvened at 1:52PM.

d. Tax Passes – Air B&B, Verbo

This was tabled for the next meeting.

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VIII. Public Comment

None

IX. Board Member Reports and MPO Update

X. Next Board Meeting

Next Board meeting will be held on October 18, 2023

Xi. Adjournment

Ron Bane made a motion to adjourn at **1:16pm**, **Jeremy Evans** seconded the motion.