



Licensing Division  
Finance Department

# City of Morgantown Application for Municipal License Hawker Peddler

RETURN TO CITY OF MORGANTOWN 389 SPRUCE ST. MORGANTOWN, WV 26505

**\*\*PLEASE ALLOW 1 WEEK PROCESSING TIME \*\***

PLEASE ATTACH:

- 1) Your State Business Registration
- 2) Pictures, dimensions, and weight of the cart or vehicle you are using (if applicable)
- 3) Copy of your health permit from Monongalia county if selling unpackage food

LEGAL NAME: \_\_\_\_\_

DOING BUSINESS AS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ ALTERNATE PHONE: \_\_\_\_\_

FEDERAL IDENTIFICATION NUMBER or SOCIAL SECURITY NUMBER: \_\_\_\_\_

FORM OF BUSINESS:  PROPRIETORSHIP       CORPORATION       LIMITED LIABILITY CO.  
 PARTNERSHIP       OTHER \_\_\_\_\_

DRIVERS LICENSE NUMBER: \_\_\_\_\_

ARE YOU A UNITED STATES CITIZEN? \_\_\_ YES \_\_\_ NO IF NO, WHAT? \_\_\_\_\_

DO YOU SELL FARM PRODUCTS? \_\_\_ YES \_\_\_ NO

IF YES, DO YOU BUY FARM PRODUCTS FOR RESALE? \_\_\_ YES \_\_\_ NO

DO YOU HAVE A BILL OF SALE FOR GOODS SOLD? \_\_\_ YES \_\_\_ NO

IF YOU ARE SELLING WITH A VEHICLE PLEASE PROVIDE:

MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ YEAR \_\_\_\_\_ PLATE # \_\_\_\_\_

IF YOU ARE SELLING FOOD, IS YOUR FOOD HANDLERS PERMIT FROM MONONGALIA

COUNTY: \_\_\_ PERMANENT \_\_\_ TEMPORARY \_\_\_ VENDING \_\_\_ OTHER

ESTIMATED GROSS REVENUE FOR THE LICENSE PERIOD: \_\_\_\_\_

DESCRIBE BUSINESS ACTIVITY: \_\_\_\_\_

*I hereby certify that the above stated facts are true, and I will conduct my business in accordance with all ordinances adopted by the City Council of Morgantown, West Virginia.*

SIGN: \_\_\_\_\_

DATE: \_\_\_\_\_

PRINT: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

**PLEASE SIGN FOR APPROVAL**

**OFFICE USE ONLY**

CHIEF OF POLICE \_\_\_\_\_

FIRE POLICE \_\_\_\_\_

CODE ENFORCEMENT \_\_\_\_\_

PLANNING DEPT \_\_\_\_\_

CITY MANAGER \_\_\_\_\_

FINANCE MANAGER \_\_\_\_\_

HAWKER PEDDLER LICENSE FEE \$20.00

\_\_\_ Cash \_\_\_ Check # \_\_\_\_\_

\_\_\_ Credit Card \_\_\_ VISA  
\_\_\_ MASTERCARD  
\_\_\_ DISCOVER

LICENSE # \_\_\_\_\_ B&O # \_\_\_\_\_

