



The City of Morgantown

389 Spruce Street
Morgantown, West Virginia 26505
(304) 284-7439 Fax: (304) 284-7525
www.morgantownwv.gov

Civil Service Commission

Updated: June 10, 2020

Morgantown Police Department Entry Level Testing

Due to COVID-19, the application deadline has been extended to October 12, 2020, and a new test date has been re-scheduled by the Police Civil Service Commission to Saturday, October 17, 2020. City Buildings are currently open, but you will need to call and schedule an appointment if you would like to turn in an application or you may email it to cwade@morgantownwv.gov or hcarl@morgantownwv.gov.

We are pleased to inform you that the Police Civil Service Commission is accepting applications for the Morgantown Police Department. Applications are available and may be obtained online at www.morgantownwv.gov.

An examination fee of \$25.00 is due at the time of application. We accept Check, Money Order, Cash (cash is NOT recommended if you are mailing the application) and Credit Card. ***Credit Cards are not accepted through the mail or over the phone.*** Please see link: <https://heartlandpaymentservices.net/webpayments/CityofMorgantownFinanceWeb/bills> to go on and make payment online. ***Checks can be made payable to:*** City of Morgantown. Completed applications must be returned to the City Clerk's Office no later than **Monday, October 12, 2020**, at 5:00 p.m. If you are mailing an application, it must bear a postmark no later than **Monday, October 12, 2020**. Late applications will not be accepted for this test and will be placed on our mailing-wait list.

The Police Civil Service Commission will administer the entry-level written examination on Saturday, October 17, 2020, at 9:00 am. The place of testing Westwood Middle School, 670 River Road, Morgantown, WV 26501. Please see enclosed information on the Morgantown Police Department outlining their requirements for employment, and a Medical Release form which lists the requirements for the Physical Agility Test.

You must have a physician determine your physical fitness and ability to participate in the agility portion of the testing. A physician **MUST fill out and sign** the enclosed Medical Release Form. If your regular practitioner cannot see you in time for the test, we recommend visiting a walk-in-clinic.

You should arrive on exam day dressed in comfortable attire appropriate for taking the agility test or bring active wear to change into. A twenty-five-minute study period will be given to applicants prior to taking the written exam. Applicants will be allowed one hour and forty-five minutes to take the exam. No breaks will be provided during the exam. Applicants who

pass the written exam will be immediately directed to the agility testing location to take the agility test.

BRING WITH YOU TO THE EXAM:

- Your valid driver's license or a government-issued photo I.D.
- Two soft lead (#2) pencils
- The completed Medical Release Form

Applicants who fail to bring the Medical Release Form with them to the test will not be permitted to take the written examination. Failure to complete this exam will disqualify you from taking subsequent examinations in connection with the establishment of the current eligibility list. There are no make-up or alternate dates for the written examination. Candidates who fail the physical agility test is allowed one additional chance to take the test. The written examination is numerically scored, and the agility test is pass/fail.

If reasonable accommodations for testing are needed, please contact us no later than one week prior to the test date so that accommodations can be made. Should you have any questions regarding the testing procedures please contact the City Clerk's office.

Thank you for your interest in the City of Morgantown, and good luck on your upcoming exams.

The City of Morgantown
Police Civil Service Commission
Enclosures



Morgantown Police Department

300 Spruce Street
Morgantown, West Virginia 26505
(304) 284-7522
www.morgantownwv.gov



As the City of Morgantown continues to grow, so does its Police Department. We are now accepting applications for individuals to register for the police officer **entry-level civil service exam that will be held on Saturday, October 17, 2020. Applications are available online** at morgantownwv.gov/jobs or in person at the City Clerk's office, located on the 3rd floor at 389 Spruce Street in Morgantown, West Virginia. Completed applications must be submitted to the City Clerk's office no later than **Monday, October 12, 2020**. There is a \$25 examination fee that is required with the application.

Requirements include the following:

- * Must be 18 years of age and not more than 40 years of age at time of application.
- * Must be a citizen of the United States for 3 years.
- * High School Diploma or GED.
- * Must establish and maintain a permanent physical residence within a one-hour driving time – as shown on the attached map – of the main station of the Morgantown Police Department, 300 Spruce Street, Morgantown, WV, and shall continue to maintain his/her permanent physical residence within the residency area for the entire period of his/her active employment with the Morgantown Police Department. This residency requirement must be achieved within 90 days of notification of permanent status.
- * Must successfully complete and pass all the following examinations:
 - Physical Agility Test
 - Written Police Skills Test
 - Background Investigation
 - Polygraph Examination
 - Drug Testing
 - Medical Examinations
 - Vision Test
 - Psychological Examinations
 - Personal Interview

Base Salary of \$43,825.60 (\$21.07), Pension Plan, Shift Differential, Deferred Compensation Plan, Hazardous Duty Pay, Uniform & Equipment Provided, Health/life Insurance, Sick Leave and Vacation Leave.

After 1-year probationary period, base salary is \$48,048.00 (\$23.10) including hazard pay.

Hazard pay is an additional \$1.17/hour

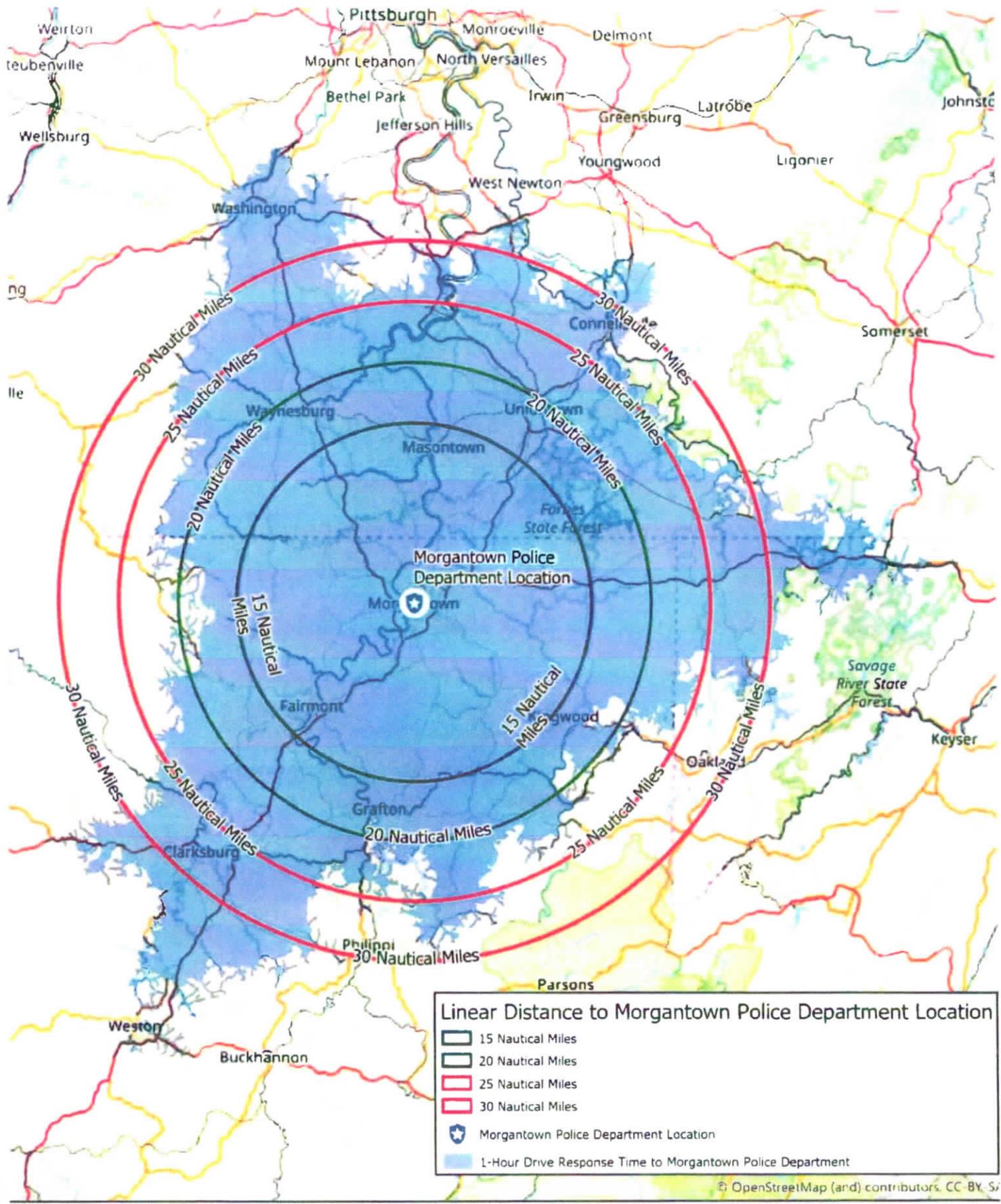
After 3 years, Patrolman First Class, base salary is \$50,648.00 (\$24.35) including hazard pay.

After 10 years, Master Patrol Officer for anyone not in rank. Base salary is \$55,286.40 (\$26.58) including hazard pay.

Shift differential: Afternoon (1300-2000 hours) +.67/hour

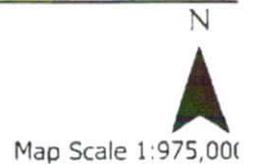
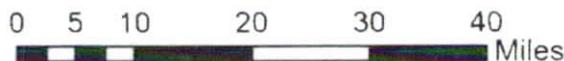
Midnight (2000-0300 hours) + \$1.11/hour

The City of Morgantown provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, national origin, disability, genetic information, or age.



uesday, December 31, 2019

Morgantown Police Department Nautical Mile and Drive Time Analysis



PRE-EMPLOYMENT PHYSICAL AGILITY SCREENING
FOR WEST VIRGINIA STATE AND LOCAL LAW
ENFORCEMENT OFFICERS

TEST WILL BE GIVEN THE SAME DAY AS THE WRITTEN
TEST

West Virginia Legislative Rules 149-2-8.5 Physical Agility Standards, which determine an applicant officer's, pass/fail screening for admission into the basic entry level training program.

The following are the new requirements set forth as of 4-17-2015

1. Sit-ups: Twenty-Eight (28) bent-leg sit-ups completed in one (1) minute.
2. Push-ups: Eighteen (18) conventional push-ups completed in one (1) minute.
3. One and one-half mile run- Fourteen Minutes and thirty-six seconds (14:36) as the elapsed time to complete run.

The flex, "sit and reach" test will no longer be used as a performance indicator of pass/fail for screening of admission into the basic entry level training program.

The test battery which has been described herein should be performed locally only as a pass/fail screening device. Once a candidate passes the elements according to the scores stated on the Pre-Employment Physical Agility Test Battery, the remaining elements of the local selection process may be applied.

RELEVANCE OF TEST ITEMS TO ESSENTIAL TASKS

The three elements of the test battery are designed to establish physical capacity to produce recruit level training and perform the essential tasks of policing. They are not simulations but rather assessments of the candidate's capacity to learn and perform essential physical tasks.

HOW TO PREPARE FOR THE TESTS

The following guidelines are presented based on a twelve (12) week period preceding screening.

Preparing for the MUSCULAR ENDURANCE test:

- If you have access to weights, determine the maximum weight that you can bench press one time. Take 60% of that poundage. This will be your training weight. You should be able to do 8-10 repetitions of that training weight. Do three (3) sets of 8-10 repetitions adding 2 '1, -5 pounds every week.
- If you do not have access to weights, then the push-up exercise can be used. Determine how many push-ups you can do in one minute. At least three (3) times per week do three (3) sets of the amount you can do in one minute.

Preparing for the CARDIOVASCULAR CAPACITY test:

Below is a gradual schedule that would enable you to perform a maximum effort for the 1.5-mile run. If you can advance the schedule on a weekly basis, then proceed to the next level. If you can do the distance in less time, then that is encouraged.

WEEK	ACTIVITY	DISTANCE (Miles)	TIME (Minutes)	FREQUENCY (Per Week)
1	Walk	1	17-20	5
2	Walk	1.5	25-29	5
3	Walk	2	32-35	5
4	Walk	2	28-30	5
5	Walk/Jog	2	27	5
6	Walk/Jog	2	26	5
7	Walk/Jog	2	25	5
8	Walk/Jog	2	24	4
9	Jog	2	23	4
10	Jog	2	22	4
11	Jog	2	21	4
12	Jog	2	20	4

**DOCTOR'S CERTIFICATION OF FITNESS TO PREFORM
AGILITY TEST**

I have reviewed the attached three elements of West Virginia Governor's Committee on Crime, Delinquency, and Correction Physical Agility Test and find that the candidate identified below can or cannot perform the elements of test safely.

CANDIDATE'S NAME: _____

AGENCY TO WHICH APPLICATION IS MADE: _____

DATE OF EXAMINATION: _____

DOCTOR'S SIGNATURE: _____