



**Office of the City Manager**

# The City of Morgantown

Interim City Manager  
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## City Manager's Report for City Council March 5, 2013

### New Business:

**1. Fiscal Year 2012 Annual Report of Police and Fire Pension Funds**

Attached are the annual reports presented to City Council for approval regarding the Police and Fire Pension Funds.

**2. West Run Watershed Passive Treatment Installation for Airport Property**

As a part of the Airport Industrial Park development, a water mitigation project is required on the property. The West Virginia Water Research Institute has offered to assist us with this project by sharing the cost and providing assistance in installing a passive mine drainage treatment system on airport property through a West Virginia Department of Environmental Protection grant. I am requesting authorization to advance the partnership with the West Virginia Water Research Institute by formally accepting the assistance of \$216,553, and committing to contribute \$176,456 (40% match) for the system. The treatment system is expected to remove 80% of contaminants from the drainage over a 20 year period.

**3. Fiscal Year 2012-2013 Capital Escrow Budget Revision**

Attached is a requested Capital Escrow budget revision for the current year (FY 2012-2013). These changes make adjustments to the budget in order to clarify expenses and increase lines that require additional funds, to be removed from the Capital Escrow contingency line.

### Information Items:

**1. State Auditor's Office Purchase Card (P-Card)**

The City of Morgantown will begin utilizing the State Auditor's Office P-Card for purchasing material and paying bills in an effort to receive up to a rebate on the use of the card. As the attached rebate rate table shows, as you use the P-Card increases, the rebate also increases. Unless Council objects, we will sign up for the program.

**2. Amusement Tax Amnesty Program**

There has been a lot of confusion regarding the payment of the City's Amusement Tax from businesses and venues that require a cover charge for entertainment. As the City's Finance Department begins discussions with businesses that have not paid, or paid the tax incorrectly, I would like to offer a six month amnesty from all penalties related to past delinquent tax filings. During the next six months (until August 30, 2013), businesses can voluntarily or through working with the Finance Department provide the past taxes without fear of added penalties.