

Morgantown Municipal Bicycle Board

Meeting Minutes
May 5, 2011
Public Safety Building

OPEN ACTION ITEMS:

Due date	Responsibility	Action Item
6/2/2011	Crawford	124. Discuss the possibility of WVU becoming a Bicycle Friendly university with the SGA president.
6/2/2011	Wamsley	139. Provide to Gmeindl edits he suggested for Morgantown Bicycle Plan.
6/2/2011	Gmeindl	146. Send Jim, Aira and Danielle the LAB Commuter Student Manual.

Meeting Minutes:

Agenda Item 1 (Schmooze time)

The May 2011 monthly meeting of the Morgantown Municipal Bicycle Board (BB) was called to order at 6:30 p.m. at the Public Safety Building by Chairman Frank Gmeindl with the following members attending:

- Frank Gmeindl, Gunnar Shogren, Don Spencer, Jim Rye, Betsy Shogren, Jonathan Rosenbaum, Aira Burkhart, Hugh Kierig, Ryan Post, Butch Graber, and Chip Wamsley.
- Absent members: Alice Vernon, Chet Parsons, Marilyn Newcome, and Derek Springston.
- Ex-officios and visitors: Holly Hockenberry, Danielle Williams, and Andrew Walker.

Agenda Item 2 (Agenda)

The agenda was approved without change.

Agenda Item 3 (Minutes of Last Meeting)

The minutes from the April meeting were accepted with 2 changes. Jonathan Rosenbaum's attendance was reflected in the table, but not in Agenda Item 1. Sorry about that, Jonathan. Also, Danielle Williams' official title was once again corrected; her official title is (hopefully) Assistant to the MPO Director and Transportation Demand Management Coordinator.

Agenda Item 4 (Action Items)

- #124: Open – Crawford was absent.
- #139: Open – (closed for Spencer, Rye).
- #140: Closed – See Agenda Item 6.
- #141: Closed – Austin sent Frank his edits.
- #143: Open – This is Agenda Item #10, but the BB still did not reach a consensus.
- #144: Closed – done.



- #145: Closed – done.

Agenda Item 5 (Ripe Banana Issues)

- Danielle says the MPO and BOPARC are co-sponsoring a Transportation Fair at the end of June/beginning of July. They would like to have a bicycle safety class for ~10 kids (ages 14 – 16). This class is tentatively scheduled for 6/27. Ryan and Heidi will coordinate further.
- Aira inquired about the sorry state of the Rail Trail. Unfortunately, the area between Wamsleys’ and the Arb is closed indefinitely due to severe hill slippage. The trail that leads south from the amphitheater is scheduled to reopen in late July.
- Ryan asked for somebody to edit his articles that he has written for the website and the Dominion Post. Betsy offered to proof the articles.
- Frank distributed a (possibly incomplete) list of current BB projects (n=24) and the project leader for each project. Most of these projects (n=21) do not have a stated leader. If you think you are the leader of one of these projects and/or you would like more information to volunteer to lead of these projects, please contact Frank ASAP. Otherwise, unclaimed projects risk being shelved.
- Jim accepted a task of writing an article on commuting for the DP. Aira offered to work with Jim on this issue, and will take the lead. Frank will distribute the LAB’s Commuter class Student Manual to both of them. Danielle also requested a copy for her use in organizing transportation demand management.

Agenda Item 6 (Morgantown Bicycle Plan)

Frank distributed the engineering section of the MBP. The Board went through this section line-by-line to ensure all present members of the Board were in agreement, while Frank made edits on his laptop. Unfortunately, this took the entire allotted 40 minutes, plus an additional 35 – 40 minutes. Good progress was made, but time ran short before the Initiatives section was reached. PLEASE SEND FRANK YOUR EDITS on the Initiatives section!

Agenda Item 7 (Education Program)

This agenda item was not discussed due to insufficient time.

Agenda Item 8 (Education Finances)

Frank displayed the Effective Bicycling Education Program Financial Summary for April 2011. All present members of the BB approved the finances. Please note: BB members with pending invoices do not vote to approve their own invoice.

Agenda Item 9 (MPO Ex-Officio Member)

The BB agreed having a member of the MPO office to serve as an ex-officio on the BB could be beneficial to both parties. This ex-officio will be “the director of the MPO [Bill Austin] or his designee [Danielle Williams].” If the procedural guidelines are changed such that ex-officios can vote (although not be counted as part of the quorum), the senior MPO member attending the meeting will cast his vote.



Agenda Item 10 (Bumper Sticker)

Aira produced 4 revisions of the bumper sticker for the BB. Gunnar suggested one more revision to switch the order of the vehicles to car-bike-truck. She will revise the bumper sticker once more to reflect this request. The BB voted on colors, and the pastel version was selected. However, upon further discussion, some cons of the pastel version were mentioned, which may require a revote. This issue will be finalized at the next meeting.

Agenda Item 11 (New Action Items)

#146: Gmeindl – send Jim, Aira and Danielle the LAB Commuter Student Manual.

Agenda Item 12 (Meeting Evaluation)

This agenda item was not discussed due to insufficient time.

Chairman Gmeindl adjourned the meeting at ~8:30 pm. The next meeting is planned for June 2, 2011 at 6:30 PM.

Minutes respectfully submitted this date by Betsy Shogren, 05/06/2011.



Attendance:

	Mar-10	Apr-10	May-10	Jun-10	Jul-10	Aug-5	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	
Burkhardt, Aira	X	X		X	X	X		X	X	M E E T I N G	X	X	X		<u>X</u>	
Crawford, Brandon													X	X	X	
Gmeindl, Frank	X	X	X	X	X	X	X	X	X			X	X	X	X	<u>X</u>
Kierig, Hugh	X			X		X	X	X				X				<u>X</u>
Newcome, Marilyn	X	X	X	X		X		X	X			X	X	X	X	
Parsons, Chet	X	X														
Rosenbaum, Jonathan			X	X	X	X	X	X	X						X	<u>X</u>
Post, Ryan												X	X	X		<u>X</u>
Rye, Jim	X		X	X	X		X	X	X			X	X		X	<u>X</u>
Shogren, Betsy	X	X	X	X	X		X	X	X			X			X	<u>X</u>
Shogren, gunnar		X	X	X	X		X	X	X			X	X	X	X	<u>X</u>
Spencer, Don	X	X	X	X	X	X	X	X	X			X	X	X	X	<u>X</u>
Springston, Derek		X		X					X							
Vernon, Alice	X			X				X				X	X			
Wamsley, Chip	X	X	X	X		X	X	X	X		X	X	X		<u>X</u>	

X=Present
Blank = Absent

