

# Morgantown Municipal Bicycle Board

*Meeting Minutes*  
June 9, 2011  
Public Safety Building

## OPEN ACTION ITEMS:

Due date	Responsibility	Action Item
7/7/2011	Crawford	124. Discuss the possibility of WVU becoming a Bicycle Friendly university with the SGA president.
7/7/2011	Wamsley	139. Provide to Gmeindl edits he suggested for Morgantown Bicycle Plan.
7/7/2011	Gunnar	147. Get .png file of bumper sticker from Aira.
7/7/2011	Wamsley	148. Start the process for ordering the bumper sticker.
7/7/2011	Post	149. Send Danielle an email regarding the low visibility of lines on 705 in the dark.
7/7/2011	Spencer	150. Speak with Tom Arnold regarding money in the new budget for bicycle lockers.

## Meeting Minutes:

### Agenda Item 1 (Schmooze time)

The June 2011 monthly meeting of the Morgantown Municipal Bicycle Board (BB) was called to order at 6:30 p.m. at the Public Safety Building by Vice-Chairman Gunnar Shogren with the following members attending:

- Gunnar Shogren, Don Spencer, Derek Springston, Betsy Shogren, Hugh Kierig, Ryan Post, and Chip Wamsley.
- Absent members: Frank Gmeindl, Brandon Crawford, Alice Vernon, Jim Rye, Chet Parsons, Butch Graber and Marilyn Newcome.
- Ex-officios and visitors: Danielle Williams

### Agenda Item 2 (Agenda)

The agenda was approved with some reordering of items.

### Agenda Item 3 (Minutes of Last Meeting)

The minutes from the May meeting were accepted without change.

### Agenda Item 4 (Action Items)

- #124: Open – Crawford was absent.
- #139: Open.
- #146: Closed – Gmeindl sent the LAB Commuter Student Manual to Jim, Aira, and Danielle.



### **Agenda Item 5 (Ripe Banana Issues)**

- Aira Burkhart has resigned from the BB.

### **Agenda Item 6 (Morgantown Bicycle Plan)**

The BB spent a large chunk of time going over the Engineering Section of the Bicycle plan (specifically the Initiative section). Gunnar will implement these changes on the main file in DropBox. The Bicycle Plan can be accessed here: <http://dl.dropbox.com/u/9979830/Morgantown%20Bicycle%20Plan%20v08.doc> .

### **Agenda Item 7 (Education Program)**

Chip reported that the Education Committee plans to spend the remaining grant money on advertising and education videos. (See next Agenda Item.)

### **Agenda Item 8 (New Education Videos)**

Nick Hein and Andrew Walker are developing scripts for mini-instructional cycling videos for youths. Nick will focus on the younger age group, while Andrew will focus on older (teenage) kids. At this time, Ryan Fletcher is supposed to produce the videos, but he will need an outline/script ASAP, as he is leaving in August. Also, the grant money needs to be spent by September. Danielle suggested another company, Media Art Creations, that could work with the BB if Fletcher does not work out. Since this is a time-sensitive issue, a meeting should be scheduled to develop a timeline ASAP.

### **Agenda Item 9 (Education Finances)**

Gunnar displayed the Effective Bicycling Education Program Financial Summary for May 2011. All present members of the BB approved the finances. Please note: BB members with pending invoices do not vote to approve their own invoice.

### **Agenda Item 10 (Bumper Sticker)**

Aira produced a final version of the bumper sticker before her resignation. The BB voted that this version was most excellent and plans for the production shall proceed. Chip will begin the process by contacting Jeff Mikorski for a purchase order to order 1000 stickers from the Sign Factory. Also, Danielle suggested that it would be a good idea to get the .png file for future modifications to the bumper sticker.

### **Agenda Item 11 (Ongoing Incomplete Projects)**

**11a: Newspaper Articles:** Hugh reported that there is 1 article pending publication right now.

**11b: Bike Lockers:** Don Spencer will check with Tom Arnold to see if/how much \$ was allocated in the new budget for lockers.

**11c: Bicycle Storage:** Frank has made tentative arrangements with Chris Fletcher for the Bicycle Board to conduct an interactive bicycle parking and storage workshop with the Planning Commission on July 14.

**11d: Bike Route Map:** There will be a mapping meeting next week to discuss final plans and the addition of the map to the BikeMorgantown.com website. The BB needs to find out if the Education Committee grant can pay for the printing of the Bike Route Map.



**11e: Mon. Blvd. Climbing Lane:** nothing to report

**11f: Resolution of Traffic Lights Detecting Bicycles:** nothing to report

**11g: WVU Employee Fest:** Ryan and Gunnar spent an entire day at the WVU Employee fest. They made several new contacts, talked to many many people, and gave away all the bumper stickers. Interest in the Bike Route Map was particularly high, thereby underscoring the need to find a way to get the map printed.

**11h: LAB BFC Application:** nothing to report

**11i: MPO Long-Range Transportation Plan:** Danielle reported that a consultant has been selected to assist with the Plan. Frank sent comments on the Plan to the MPO and they were suitably implemented.

**11j: Ice's Ferry Bridge:** nothing to report

**Agenda Item 11 (New Action Items)**

#147: Gunnar – get .png file of bumper sticker from Aira.

#148: Chip – start the process for ordering the bumper sticker.

#149: Ryan – send Danielle an email regarding the low visibility of lines on 705 in the dark.

#150: Spencer – Speak with Tom Arnold regarding money in the new budget for bicycle lockers.

**Agenda Item 12 (Meeting Evaluation)**

Kudos to Vice-Chair Gunnar for running an effective meeting.

Vice-Chairman Shogren adjourned the meeting at ~8:30 pm. The next meeting is planned for July 7, 2011 at 6:30 PM.

Minutes respectfully submitted this date by Betsy Shogren, 07/01/2011.



Attendance:

	May - 10	Jun- 10	Jul- 10	Aug - 5	Sept- 10	Oct- 10	Nov- 10	Dec- 10	Jan- 11	Feb- 11	Mar- 11	Apr- 11	May- 11	June 11	
<b>Crawford, Brandon</b>								N O M E E T I N G		X	X	X			
<b>Gmeindl, Frank</b>	X	X	X	X	X	X	X		X	X	X	X	X	X	
<b>Kierig, Hugh</b>		X		X	X	X			X		X		X	X	
<b>Newcome, Marilyn</b>	X	X		X		X	X		X	X	X	X			
<b>Parsons, Chet</b>															
<b>Rosenbaum, Jonathan</b>	X	X	X	X	X	X	X					X	X		
<b>Post, Ryan</b>									X	X	X		X	X	X
<b>Rye, Jim</b>	X	X	X		X	X	X		X	X		X	X		
<b>Shogren, Betsy</b>	X	X	X		X	X	X		X			X	X	X	X
<b>Shogren, gunnar</b>	X	X	X		X	X	X		X	X	X	X	X	X	X
<b>Spencer, Don</b>	X	X	X	X	X	X	X		X	X	X	X	X	X	X
<b>Springston, Derek</b>		X					X								X
<b>Vernon, Alice</b>		X				X			X	X					
<b>Wamsley, Chip</b>	X	X		X	X	X	X		X	X	X		X	X	

X=Present  
Blank = Absent

