

# Morgantown Municipal Bicycle Board

*Meeting Minutes*  
August 4, 2011  
Public Safety Building

## OPEN ACTION ITEMS:

Due date	Responsibility	Action Item
9/1/2011	Crawford	124. Discuss the possibility of WVU becoming a Bicycle Friendly university with the SGA president.
9/1/2011	Wamsley	139. Provide to Gmeindl edits he suggested for Morgantown Bicycle Plan.
9/1/2011	Spencer	150. Speak with Tom Arnold regarding money in the new budget for bicycle lockers.
ASAP	Walker	153. Submit video script to BB ASAP.

## Meeting Minutes:

### **Agenda Item 1 (Schmooze time)**

The August 2011 monthly meeting of the Morgantown Municipal Bicycle Board (BB) was called to order at 6:30 p.m. at the Public Safety Building by Chairman Frank Gmeindl with the following members attending:

- Gunnar Shogren, Frank Gmeindl, Brandon Crawford, Alice Vernon, Jim Rye, Chet Parsons, Betsy Shogren, Marilyn Newcome, and Chip Wamsley.
- Absent members: Don Spencer, Derek Springston, Hugh Kierig, Jonathan Rosenbaum, Ryan Post, and Butch Graber.
- Ex-officios and visitors: Nick Hein, Damien Davis, and Danielle Williams.

### **Agenda Item 2 (Agenda)**

The agenda was approved with no changes.

### **Agenda Item 3 (Minutes of Last Meeting)**

The minutes from the July meeting were accepted without change.

### **Agenda Item 4 (Action Items)**

- #124 – Open. This item is delayed until WVU begins the Fall Semester.
- #139 – Open.
- #147 – Closed. Gunnar has obtained a workable format of the current bumper sticker.
- #149 – Closed. Ryan sent the desired information to Danielle re: 705.
- #150 – Open. Spencer was absent.
- #151 – Closed. Gmeindl sent the Police Info Card file to Damien and Gunnar.



- #152 – Closed. The Chief gave his approval and the final design was approved by the BB.
- #153 – Open. Walker was absent; script has not been submitted.
- #154 – Closed. Hein submitted his video script.
- #155 – Closed. All members came prepared to discuss Education and Encouragement.

#### **Agenda Item 5 (Ripe Banana Issues)**

- Gunnar reported that the new bumper sticker is being printed and he distributed an attractive sample of the new sticker.
- Frank will participate in an International Mountain Bike Police training course with WVU bicycle police at WVU August 9-11. One purpose of his participation is to establish collaboration between the WVU campus police and the Bicycle Board. Frank asked BB members to contact him with suggestions for possible collaborations.
- Heidi Hockenberry has resigned from the BB as the BOPARC representative.

#### **Agenda Item 6 (New Education Videos - Hein)**

Hein, who is coordinating the education video for the 5 – 10 year age group, completed and distributed a script for the video. Please give comments to Hein on the script ASAP, as he hopes to shoot the video on August 15. This will give him 2 weeks to complete the editing/packaging of the product.

#### **Agenda Item 7 (Education Finances)**

Frank distributed the Effective Bicycling Education Program Financial Summary for July 2011. All present members of the BB approved the finances. Please note: BB members with pending invoices do not vote to approve their own invoice.

#### **Agenda Item 8 (Bicycle Storage)**

The Morgantown Planning Commission would like to see a summary of other cities' bicycle storage ordinances. Ideally, the BB will be able to deliver a “straw man” ordinance for Morgantown, based on research of other storage ordinances. Frank and Chip have started gathering information from other cities and putting it in a database on DropBox. Frank requested help from the BB members at finding, saving and summarizing other cities' bicycle parking and storage ordinances. He asked that BB members follow the process that he and Chip already started which involves creating a file with the city's name in the filename, putting the ordinance in the file and then summarizing the ordinance in a spreadsheet named “Summary,” that is also in Dropbox. Please feel free to add to this Summary database, but do not delete anything.

#### **Agenda Item 9 (Morgantown Bicycle Plan [MBP])**

The BB completed the revision of the Education section of the MBP. A good attempt was made to complete the Encouragement section, but time ran short. This section shall be completed at the next BB meeting. Frank will distribute to BB members and put in Dropbox the marked up sections that were produced during this meeting.



**Agenda Item 10 (New Action Items)**

There were no new Action Items.

**Agenda Item 11 (Meeting Evaluation)**

There were no comments about the meeting.

Chairman Gmeindl adjourned the meeting at ~8:30 pm. The next meeting is planned for September 1, 2011 at 6:30 PM.

Minutes respectfully submitted this date by Betsy Shogren, 08/12/2011.



Attendance:

	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	June-11	Jul-11	Aug-11	
<b>Crawford, Brandon</b>						M E E T I N G		X	X	X			X	X	
<b>Gmeindl, Frank</b>	X	X	X	X	X		X	X	X	X	X			X	X
<b>Graber, Butch</b>															
<b>Kierig, Hugh</b>		X	X	X			X		X		X	X			
<b>Newcome, Marilyn</b>		X		X	X		X	X	X	X				X	X
<b>Parsons, Chet</b>														X	X
<b>Rosenbaum, Jonathan</b>	X	X	X	X	X					X	X			X	
<b>Post, Ryan</b>							X	X	X		X	X			X
<b>Rye, Jim</b>	X		X	X	X		X	X		X	X			X	X
<b>Shogren, Betsy</b>	X		X	X	X		X			X	X	X	X	X	X
<b>Shogren, gunnar</b>	X		X	X	X		X	X	X	X	X	X	X	X	X
<b>Spencer, Don</b>	X	X	X	X	X		X	X	X	X	X	X	X		
<b>Springston, Derek</b>					X							X			
<b>Vernon, Alice</b>				X			X	X						X	X
<b>Wamsley, Chip</b>		X	X	X	X	X	X	X		X	X	X	X	X	

X=Present  
Blank = Absent

