

Morgantown Municipal Bicycle Board

Meeting Minutes
October 4, 2012
Public Safety Building

OPEN ACTION ITEMS:

Due date	Responsibility	Action Item
11/1/2012	Walker	124. Discuss the possibility of WVU becoming a Bicycle Friendly university with the SGA president and talk to WVU Cycling about serving on BB.
11/1/2012	G. Shogren	178. Post the relevant BF Business Application information on BikeMorgantown.com
11/1/2012	Chip, Damien, Chet, & Gunnar	182. Check with various people to see if they are interested in serving on the bike board.
11/1/2012	Vasile	183. Emily Vasile will approach the city about recognition for Matt Watson.

Meeting Minutes:

Agenda Item 1 (Schmooze time)

The October 2012 monthly meeting of the Morgantown Municipal Bicycle Board (BB) was called to order at 6:35 p.m. at the Public Safety Building by Chairman Frank Gmeindl with the following members attending:

- Frank Gmeindl, Chip Wamsley, Marilyn Newcome, Traci Liebig Colin Dierman, Jonathan Rosenbaum, Andrew Walker, Derek Springston
- Absent members: Butch Graber, Alice Vernon, Gunnar Shogren, Andrew Walker, Chet Parsons
- Ex-officios and visitors: Damien Davis, Emily Vasile, Jamie Lewis

Agenda Item 2 (Agenda)

The agenda was approved with no changes.

Agenda Item 3 (Minutes of Last Meeting)

The minutes from the September meeting were accepted with no changes.

Agenda Item 4 (Action Items)

- #124 – Open.
- #178 – Open. Gunnar absent so can't confirm he got the password.
- #179 – Closed. Walker brought treats.
- #182—Open. No new names brought forth. Emily Vasile, Eric Henrickson and Aaron Stout were mentioned as possible additions in the September meeting.



Agenda Item 5 (Ripe Banana Issues)

None raised.

Agenda Item 6 (Traffic Commission Change Proposal)

The change proposal was distributed as a hard copy, discussed, and unanimously approved by bike board members in attendance. Summary of content is a proposal to change the name of the Traffic Commission to the Transportation Commission and to make representatives of the bike board and pedestrian safety board voting members of the commission, rather than ex-officio. Jamie Lewis observed that if the Bicycle Board representative on the Traffic Commission becomes a voting member, the current requirement that the Bicycle Board membership include a voting member of the Traffic Commission would be met by the Bicycle Board representative on the Traffic Commission. Jamie also observed that with the current Traffic Commission voting members representing their respective wards, bicycling and pedestrian representatives with voting privileges may unbalance the Commission.

Agenda Item 7 (Bikeshare Proposal to EPA)

The bikeshare proposal is a letter of appeal to the EPA to bring a training seminar to local stakeholders to teach them about types of bikeshares and options for implementation. Ad hoc group of Derek Springston, Butch Graber, Emily Vasile, and Traci Liebig asked the bike board for names of stakeholders who may be interested in attending such a seminar. The ad hoc group will first ask those named if they would participate and if they receive enough interest will write the letter to the EPA. The bike board brought forth the following names: Hugh Kierig, Tom Arnold, Terrence Moore, Jeff Mikorski, Dave Buffy, Perry Keller, Bill Austin, Terri Cutright, Marc Wise, someone at the state capitol, public health board representatives, and interested businesses.

Agenda Item 8 (Member Participation)

Members were asked via email in advance of the September meeting to come prepared to talk about what projects/actions they would like to work on in the next 12 months that would contribute to accomplishing the Bicycle Board's mission as defined in its Procedural Guidelines, http://bikemorgantown.com/Docs/2011.07.12_Bicycle_Board_Procedural_Guidelines.pdf. The chart below displays results of that discussion. At the October meeting, members not present at the last meeting added their names to existing projects and added new ones. Additions for this meeting are listed below in red and are also underlined.

(Leader) Helpers	Project/Action
(Jonathan) Alice Marilyn	Bike racks at schools
() Alice	Bicycle safety programs at schools
(Colin)	Create single track trails in City



(Leader) Helpers	Project/Action
Andrew	
(Derek) Chet Jing Damien	Complete parking inventory. Identify parking gaps.
(Derek) Chet Jing Damien Emily	Update SLM & STR sign locations.
(Derek) Chet Jing Traci Damien	Identify signs, markings, facilities on BikeMorgantown.com
(Derek) Chet Jing Damien	Other GIS ideas.
(Traci)	Show WVU bike rack locations on WVU's Google map of campus.
(Butch) Bill – liaison Jonathan	Represent BB on Connecting Communities
(Jing)	Outreach to international students on bicycling
(Traci) Jonathan Chip	White paper to recommend bike friendly elements in Evansdale & hospital redevelopment.
(Chip) Jonathan Emily	Get all major employers rated Bicycle Friendly Businesses
(Jonathan) Butch	Keep Positive Spin in operation.
(Damien) Frank	Implement Complete Streets action in Bicycle Plan
(Jeff Mikorski) Butch Traci	Write grants, (HISP, etc.)
() Youth Commission member Subcategory: (Andrew) Frank	Define Safe Routes to Schools Subcategory: Go to Morgantown's K-12 schools to educate them on bike skills and safety



(Leader) Helpers	Project/Action
<u>(Damien)</u> <u>Traci</u>	<u>Identify locations for installment of Bike Friendly Community Signs</u>

Agenda Item 9 (New Action Items)

- #183 —Emily Vasile will approach the city about recognition for Matt Watson.

Agenda Item 10 (Meeting Evaluation)

All agreed that the cookies that Andrew brought were good.

Chairman Gmeindl adjourned the meeting at 7:55 pm. The next meeting is planned for Thursday, November 1 at 6:30 pm.

Minutes respectfully submitted this date by Traci Liebig, 10/10/12.



Attendance:

	Se p - 11	Oc t - 11	No v - 11	De c - 11	Ja n- 12	Fe b- 12	M ar- 12	Ap ril 12	M ay- 12	Ju n, Jul y, Au g 12	Se pt 12	Oc t 12
Dierman, Colin					X	X	X		X			X
Gmeindl, Frank	X	X	X	X	X	X	X		X		X	X
Graber, Butch	X		X	X	X	X	X		X		X	
Liebig, Traci									X		X	X
Newcome, Marilyn	X		X	X	X	X	X		X		X	X
Parsons, Chet	X		X			X	X		X			
Rosenbaum, Jonathan	X	X	X	X	X	X	X				X	X
Shogren, gunnar	X		X	X	X	X	X		X			
Springston, Derek					X		X					X
Vernon, Alice	X	X			X		X					
Walker, Andrew	X			X			X		X			X
Wamsley, Chip	X	X		X	X	X	X		X		X	X

X=Present

Blank = Absent