

Morgantown Municipal Bicycle Board

Meeting Minutes
November 1, 2012
Public Safety Building

OPEN ACTION ITEMS:

Due date	Responsibility	Action Item
12/6/2012	Walker	124. Discuss the possibility of WVU becoming a Bicycle Friendly university with the SGA president and talk to WVU Cycling about serving on BB.
12/6/2012	G. Shogren	178. Post the relevant BF Business Application information on BikeMorgantown.com
12/6/2012	Butch Graber	184. Alter format of the agenda to include action items so we can stop printing minutes
12/6/2012	Frank	185. Send procedural guidelines to Jing
12/6/12	Frank	186. Check with Damien on the outcome of the DOH meeting
12/6/12	Chip	187. Speak to Jim Matuga about serving on the bike board.

Meeting Minutes:

Agenda Item 1 (Schmooze time)

The November 2012 monthly meeting of the Morgantown Municipal Bicycle Board (BB) was called to order at 6:35 p.m. at the Public Safety Building by Chairman Frank Gmeindl with the following members attending:

- Frank Gmeindl, Chip Wamsley, Butch Graber, Traci Liebig Colin Dierman, Jonathan Rosenbaum, Gunnar Shogren
- Absent members: Alice Vernon, Andrew Walker, Chet Parsons, Marilyn Newcome, Derek Springston,
- Ex-officios and visitors: Jing

Agenda Item 2 (Agenda)

The agenda was approved with no changes.

Agenda Item 3 (Minutes of Last Meeting)

The minutes from the October meeting were accepted with no changes.

Agenda Item 4 (Action Items)

- #124 – Open.
- #178 – Open. Gunnar does not yet have password.
- #182—Closed. Chip, Damien, and Gunnar checked on names from past. Erik Hendrickson and Aaron Stout both said they were unable to serve.



- #183—Closed. Matt Watson was recognized for his work at Suncrest Middle School at a recent City Council meeting.

Agenda Item 5 (Ripe Banana Issues)

None raised initially, but one brought up after Item 9. Frank asks if there's an opportunity to put in bike lane signage when the DOH places 'No Parking' signs on the Coliseum side of Mon Blvd. Traci states that the same day as the meeting the university announced exceptions to the 'no parking' rule for WVU basketball games, concerts, and other events, thus ending discussion.

Agenda Item 6 (New Members)

It was unanimously approved to bring Emily Vasile forward to the Traffic Commission for approval as a new member of the bike board. Jing and the members also discussed his possible appointment and it was decided that he would be brought forward regardless of whether it was as a full member or in ex officio status, but that they would consult with Bill Austin on which designation he preferred. Chip will check with Jim Matuga to see if he has interest in serving.

Agenda Item 7 (White Paper Project)

Traci, Chip, and Jonathan updated the group on the first meeting of the white paper group. The group mostly wanted to convey that a short timeline would be used in light of the mixed use property being developed in Sunnyside, which begins demolition and construction as early as January. The report will be divided into sections by parking and integration of bikes on campus. Traci also updated group on the bike rack mapping project for WVU's campus. It was discovered that racks are already mapped at <http://beta.campusmap.wvu.edu/>, but viewing them is not intuitive. She will continue to push for easier access.

Agenda Item 8 (Single Track Project)

Colin held a meeting with other BB members and cyclists in the community and his original idea has evolved into 3 distinct categories: 1) Connecting mountain biking and park areas via trail systems-at this stage the group is trying to find maps of the biking areas, BOPARC is behind the idea 2) Teaching Bike Handling Skills via mountain biking (Colin's original idea); Mark Wise at BOPARC likes the idea and has some areas in mind and thinks Positive Spin may be a good place to conduct instruction; they may get schools that have bike clubs involved 3) Developing a trail from White park to the entrance to the rail trail at Med Express (on Don Knotts Blvd) with a push button crosswalk over to the rail trail; someone offered to write a grant for earth moving to make the connector more feasible; Frank mentions that there's DOH 'Transportation Enhancement/Recreational Trails' money available that fits this type of project perfectly, but it has a December deadline; Ella Belling is writing a letter of intent for the earth moving grant. The board members at large then discuss bmx racing and Colin informs the group that governing bodies are in transition, the semi-local fit track lost its leader and no one has stepped in.



Agenda Item 9 (Other Updates on and Additions to Flipchart Projects)

- Project # 9-Connecting Communities: Frank reminds everyone that there is a Connecting Communities meeting scheduled for November 10th and that he will attend
- Project #10-Bicycling Outreach to International Students: Jing states that international students would like to ride to and from the PRT from their residences but don't know safe routes; Colin states that Wamsley's would be willing to discount bike rentals to international students and lead them on rides to show them safe routes
- Project # 12-Get employers rated as Bicycle Friendly Businesses: Chip mentions that there's no designation for business that are friendly to customers who shop/receive services when arriving on bikes; BB members discussed possibility of creating a BB-created designation
- Project # 13-Keep Positive Spin in operation: Jonathan states that Nick Hein is supposed to send him a list of names from which to create a new executive board; BB members discuss the possibility of making the Positive Spin director a BOPARC-paid position with salary coming from fundraising efforts; Jing offers a space at WVU's Museum Education Center and musical entertainment if a fundraiser comes to fruition

(Leader) Helpers	Project/Action
(Jonathan) Alice Marilyn	1. Bike racks at schools
() Alice	2. Bicycle safety programs at schools/ Go to Morgantown's K-12 schools to teach the safety programs
(Colin) Andrew	3. Create single track trails in City
(Derek) Chet Jing Damien	4. Complete parking inventory. Identify parking gaps.
(Derek) Chet Jing Damien Emily	5. Update SLM & STR sign locations.
(Derek) Chet Jing Traci Damien	6. Identify signs, markings, facilities on BikeMorgantown.com
(Derek) Chet Jing Damien	7. Other GIS ideas.
(Traci)	8. Show WVU bike rack locations on WVU's Google map of campus.



(Leader) Helpers	Project/Action
(Frank) Bill – liaison Jonathan	9. Represent BB on Connecting Communities
(Jing) <u>Colin</u> <u>Butch</u>	10. Outreach to international students on bicycling
(Traci) Jonathan Chip	11. White paper to recommend bike friendly elements in Evansdale & hospital redevelopment.
(Chip) Jonathan Emily	12. Get all major employers rated Bicycle Friendly Businesses
(Jonathan) Butch <u>Emily</u> <u>Colin</u>	13. Keep Positive Spin in operation.
(Damien) Frank	14. Implement Complete Streets action in Bicycle Plan
(Jeff Mikorski) Butch Traci	15. Write grants, (HISP, etc.)
() Youth Commission member Subcategory: (Andrew) Frank	16. Define Safe Routes to Schools Subcategory: Go to Morgantown's K-12 schools to educate them on bike skills and safety (Subcategory to be removed and combined with project #2)
(Damien) Traci	17. Identify locations for installment of Bike Friendly Community Signs
<u>(Emily)</u>	18. <u>Build Stakeholder Involvement</u>

Agenda Item 10 (New Project: Build Stakeholder Involvement)

In absentia, Emily Vasile added a new flipchart project to work with local stakeholders identified during the EPA proposal to build support and excitement for bicycle initiatives in the community.



Agenda Item 11 (New Action Items)

#184. Butch will alter format of the agenda to include action items so we can stop printing minutes

#185. Frank will send procedural guidelines to Jing

#186. Frank will check with Damien on the outcome of the DOH meeting

Agenda Item 12 (Meeting Evaluation)

Chair Gmeindl proposed the limitation of cross talk during meetings. Various discussion related to this proposal.

Chairman Gmeindl adjourned the meeting at 8:05 pm. The next meeting is planned for Thursday, December 6th at 6:30 pm.

Minutes respectfully submitted this date by Traci Liebig, 12/5/12.



Attendance:

	Se p - 11	Oc t - 11	No v - 11	De c - 11	Ja n- 12	Fe b- 12	M ar- 12	Ap r 12	M ay- 12	Ju n, Jul , Au g 12	Se pt 12	Oc t 12	No v 12
Dierman, Colin					X	X	X		X			X	X
Gmeindl, Frank	X	X	X	X	X	X	X		X		X	X	X
Graber, Butch	X		X	X	X	X	X		X		X		X
Liebig, Traci									X		X	X	X
Newcome, Marilyn	X		X	X	X	X	X		X		X	X	
Parsons, Chet	X		X			X	X		X				
Rosenbaum, Jonathan	X	X	X	X	X	X	X				X	X	X
Shogren, gunnar	X		X	X	X	X	X		X			X	X
Springston, Derek					X		X					X	
Vernon, Alice	X	X			X		X						
Walker, Andrew	X			X			X		X			X	
Wamsley, Chip	X	X		X	X	X	X		X		X	X	X

X=Present

Blank = Absent