

## Morgantown Municipal Bicycle Board

*Meeting Minutes*  
December 6, 2012  
Public Safety Building

### OPEN ACTION ITEMS:

Due date	Responsibility	Action Item
1/3/13	Walker	124. Discuss the possibility of WVU becoming a Bicycle Friendly university with the SGA president and talk to WVU Cycling about serving on BB.
1/3/13	G. Shogren	178. Post the relevant BF Business Application information on BikeMorgantown.com
1/3/13	Frank	186. Check with Damien on outcome of the DOH mtg about BFC signs
1/3/13	Chip	188. Send BFB application to Gunnar for posting on website
1/3/13	Gunnar	189. Talk to Colin and Cristiaan to figure out what helpers should be listed on 'single track' project #3
1/3/13	Frank and Jing	190. Let Gunnar know if they can present Vision 2000 information at the January meeting
1/3/13	Traci	191. Invite someone from the Morgantown Municipal Green Team to a BB meeting and find out if they're interested in having an ex-officio position on the BB
1/3/13	Frank	192. Compile exit plan, list of contacts that are important for BB chair, which contacts he would still like to communicate with

### Meeting Minutes:

#### **Agenda Item 1 (Schmooze time)**

The December 2012 monthly meeting of the Morgantown Municipal Bicycle Board (BB) was called to order at 6:35 p.m. at the Public Safety Building by Vice Chairman Gunnar Shogren with the following members attending:

- Frank Gmeindl, Chip Wamsley, Butch Graber, Traci Liebig, Jonathan Rosenbaum, Gunnar Shogren, Alice Vernon, Andrew Walker
- Absent members:, Chet Parsons, Marilyn Newcome, Derek Springston, Colin Dierman
- Ex-officios and visitors: Jing and Emily

#### **Agenda Item 2 (Agenda)**

The agenda was approved with no changes.

#### **Agenda Item 3 (Minutes of Last Meeting)**

The minutes from the November meeting were accepted with several changes.



#### **Agenda Item 4 (Action Items)**

- #124 – Open.
- #178 – Open.
- #184 -- Closed. Gunnar did it.
- #185 – Closed. Frank sent on Nov. 1<sup>st</sup>
  
- #186 – Open. Frank wasn't aware he needed to do it.
  
- #187 – Closed. Jim Matuga is interested, but not right now.

#### **Agenda Item 5 (Ripe Banana Issues)**

None raised.

#### **Agenda Item 6 (Project Reports)**

If a project # is not listed in this section, it means that this month there was nothing to report on that particular item.

Project #2- Since the subcategory for Project #16 was combined with the intent of Project #2, Andrew Walker volunteered to lead Project #2 and asked to be removed from Project #16. Alice asked to be removed as a helper and Frank asked to be added as a helper.

Project #3- Alice asked to be added as a helper.

Project #5- Jing looked at aerial photography of Morgantown and thinks that it's high resolution and by next meeting he can make significant progress with mapping SLM and STR signs. Jing will follow-up with Derek to see if he has the documents from a previous BB mapping project.

Project #6- The group discussed that the word 'facilities' in this project includes more than just parking, and there was discussion that this project may need more definition. We will discuss with Derek what exactly he meant by proposing this project.

Project #7- Jing worked on transferring information from a hard copy of a 'Vision 2000' map to an electronic version. The map depicts on and off-road hiking, biking, and walking routes. Alice and others share that Vision 2000 was a citizen's group that worked in the late 1990s to define economic and community infrastructure opportunities in the Morgantown area. Frank shares that he was asked recently by Bill Austin at the MMMPO to evaluate what information from the Vision 2000 map is still relevant today. Franks states there are many feasible and interesting projects, as well as some that have already been accomplished, but that the challenge with many of them would be coming up with money to buy the land needed. The group decided that they would like to compare the still-viable ideas from Vision 2000 with the identified projects in the 2040 long-range transportation plan. An action item was created for Frank and Jin to let thr group know if they can present on this topic at the January meeting.



Project #9- Frank stated that the executive board of ‘Connecting Communities’ accepted the bike board’s legislative change recommendations and will take them forward. The CC group also extensively discussed its own bylaws and will have a discussion in March about who the new leaders of the organization will be and Franks thinks more districts in WV will be represented as a result. The team so far has largely had reps from the Charleston area.

Project #10- It was proposed and agreed that the word ‘students’ in this project be changed to ‘community’ to expand the outreach focus to any international folks who may not be familiar with transportation in the area. Jing stated that the most frequent request he gets from other international students/citizens is to help them find apartments. He proposes the idea of making a bike board and/or WVU list of recommended housing that is chosen based on ease of biking distance as well as access to other types of transportation. The list could also include bike safety laws and tips. Traci mentioned that WVU will not endorse any landlord over another and that those working on the project may want to consult with the Office of International Students and Scholars and/or the Off-Campus Housing Office for ideas.

Project #13- Jonathan states that he requested the list of names of possible new exec board members from Nick again but has not yet received it.

Project #17- Frank states that a new sign has been spotted on the Westover bridge. Frank has an action item to check with Damien on progress of other sign locations. Traci may bring up the possibility of placing them on WVU’s campus again after Frank updates the group on progress.

Project #18- Emily further clarifies her project idea by stating that she would like to meet with the people who were identified as stakeholder from a dead-ended EPA proposal to host a bike-sharing program seminar in the area. She suggests meeting with them to identify their priorities so that we better understand the intersection of their needs and ours. She also mentioned that she met Perry Keller at the Long Range Transportation Plan meeting and that she’ll be stopping in his office in Charleston soon. Jonathan, Frank, and Traci volunteer as helpers for this project.

### **Agenda Item 7 (Progress Report on City Bike Plan from Committee of the Whole Meeting)**

Frank reports that the review of the bike plan happened at the end of the city council’s committee of the whole meeting on November 27th. The audio of the review can be heard starting at the 1 hour, 58 minute mark and lasting for about 5 minutes. Link to audio-- <http://www.morgantownwv.gov/government/city-council/council-documents/>. According to Frank, Damien described each engineering issue and gave an update on activities for each. The council members did not seem to have the plan itself in front of them. A few people did have questions about the Mon Blvd. bike lane. Frank states that the council seemed happy that some actions are being taken, but did not seem motivated to create milestones for the plan. Damien mentioned at the meeting that bike signage would happen in conjunction with other road improvements and Terrence mentioned the group would hear more about bicycling during the budget planning process.



### **Agenda Item 8 (Green Team and Bike Board Teaming Up)**

Traci discussed hearing more about the green team and that they seem to be diversifying interests away from green building issues to a more diversified approach. The group is having 'Green Night at the Library' events and recently held one on alternative transportation. She suggested inviting a member of the green team to a BB meeting to discuss where interest intersect. Various discussion followed indicating that the green team meets at almost the same time as the BB and a suggestion was also made that perhaps we need an ex officio member of the green team on the BB and vice versa.

### **Agenda Item 9 (Nominate and Vote for New Chair)**

Emily Vasile's name was mentioned and she indicated that she would possibly be interested several months from now. Andrew Walker also indicated that he was possibly interested. Discussion among members revealed that there are many duties of the BB chair external to planning the agendas and running meetings that many members are not aware of, such as holding ex officio positions on other boards and meeting regularly with city officials. Frank agrees to make a list and/or matrix of what related activities/meetings/groups he participates in related to the BB goals. Butch suggests the possibility of decentralizing the chair position so that different BB members may be assigned to different items on the list that Frank will present. Members decide to review Frank's list/matrix and carry this agenda item forward to the next meeting.

### **Agenda Item 12 (New Action Items/Review Meeting)**

188. Chip will send BFB application to Gunnar for posting on website

189. Gunnar will talk to Colin and Cristiaan to figure out what helpers should be listed on 'single track' project #3

190. Frank and Jing will let Gunnar know if they can present Vision 2000 information at the January meeting

191. Traci will invite someone from the Morgantown Municipal Green Team to a BB meeting and find out if they're interested in having an ex-officio position on the BB

192. Frank will compile exit plan, list of contacts that are important for BB chair, which contacts he would still like to communicate with

Vice Chairman Shogren adjourned the meeting at 8:22 pm. The next meeting is planned for Thursday, January 3rd at 6:30 pm.

Minutes respectfully submitted this date by Traci Liebig, 12/29/12.



## Attendance:

	Se p - 11	Oc t - 11	No v - 11	De c - 11	Ja n- 12	Fe b- 12	M ar- 12	Ap r 12	M ay- 12	Ju n, Jul , Au g 12	Se pt 12	Oc t 12	No v 12	De c - 12
<b>Dierman, Colin</b>					X	X	X		X			X	X	
<b>Gmeindl, Frank</b>	X	X	X	X	X	X	X		X		X	X	X	X
<b>Graber, Butch</b>	X		X	X	X	X	X		X		X		X	X
<b>Liebig, Traci</b>									X		X	X	X	X
<b>Newcome, Marilyn</b>	X		X	X	X	X	X		X		X	X		
<b>Parsons, Chet</b>	X		X			X	X		X					
<b>Rosenbaum, Jonathan</b>	X	X	X	X	X	X	X				X	X	X	X
<b>Shogren, gunnar</b>	X		X	X	X	X	X		X			X	X	X
<b>Springston, Derek</b>					X		X					X		
<b>Vernon, Alice</b>	X	X			X		X							X
<b>Walker, Andrew</b>	X			X			X		X			X		X
<b>Wamsley, Chip</b>	X	X		X	X	X	X		X		X	X	X	X

X=Present

Blank = Absent