

Morgantown Municipal Bicycle Board

Meeting Minutes
March 7, 2013
Public Safety Building

OPEN ACTION ITEMS:

Due date	Responsibility	Action Item
4/4/13	Gunnar	197. Reconvene former BB workgroup to look at previous bike map to help Jing in his mapping project
4/4/13	Andrew, Gunnar	198. Work on cultivating a relationship with a first-year WVU Cycling club member and keep lines of communication open.
4/4/13	Damien	199. Request the loading area in front of the Met theater from the city to use for valet bike parking for March 19 th 'Switch' Festival of Ideas screening
4/4/13	Traci	200. Find out specific plans for the Festival of Ideas and if WVU is willing to have PS members there for bike valet
4/4/13	Damien	201. Will discuss with DOH the possibility of adding two 'Welcome to Suncrest' signs on the same poles as the BFC signs
4/4/13	Jonathan	202. Photograph and send specs of the rack sitting at Positive Spin to Matt Watson so it can be installed at Suncrest Middle
4/4/13	Damien	203. Find out if city is willing to transport rack from PS to Suncrest Middle
4/4/13	Frank	204. Send Matt Watson's phone number to PS folks
4/4/13	Chip, Gunnar	205. Reconvene parking committee to find best place for two bike loops at the farmer's market pavilion
4/4/13	Derek	206. Take lead on Saris bike corral opportunity-find possible locations and schedule photo shoot
4/4/13	Frank	207. Let Butch know if he needs to send information on informal Morgantown group rides for the League of American Bicyclists 'success stories' application
4/4/13	Traci	208. Scan the suggested LAB 'Bike to Work Day' activities and email BB with the ones she thinks are attainable and a good fit for Morgantown

Meeting Minutes:

Agenda Item 1 (Schmooze time)

The March 2013 monthly meeting of the Morgantown Municipal Bicycle Board (BB) was called to order at 6:35 p.m. at the Public Safety Building by Vice Chair Gunnar Shogren with the following members attending:

- Traci Liebig, Frank Gmeindl, Damien Davis, Jonathan Rosenbaum, Marilyn Newcome, Andrew Walker, Derek Springston, Chip Wamsley, Gunnar Shogren, Butch Graber, Jing Zhang, Emily Vasile
- Absent: Chet Parsons, Alice Vernon, Colin Dierman

Agenda Item 2 (Agenda)

The agenda was approved with no changes.

Agenda Item 3 (Minutes of Last Meeting)

The minutes from the January meeting were accepted with no changes other than those previously submitted by Frank.

Agenda Item 4 (Action Items)

- #124 – Closed. Andrew talked to Sean Hilty. No further action with WVU happening at this time.
- #190 – Open. Gunnar spoke with Jing, but since then mapping projects have not progressed.
- #194 – Closed. Jing is done with the transit piece of the Walk/Bike/Public Transit map. He got response from Dave Buffy about the transit schedule and that part is almost done. The bike piece has 3 road designations now instead of 4 and he will finish that portion as well. It has proven difficult to put sidewalks on the map, so he is considering a separate map for pedestrians and transit with walking distances to transportation from certain locations yet to be determined. (197) Gunnar states that he will reconvene a former BB work group to revisit a previous map, which will help Jing in furthering his project.
- #195 – Closed. Frank and a few others worked up cost estimates for each item of the bike plan and went up to \$100,000 (spread across 7 projects). The group found that most of the projects are in the long range transportation plan so the city doesn't have to fund them, and the others are more policy related. Frank informed everyone that the new city budget was approved with no money for cycling in it. Emily points out that the Pedestrian Safety Board did not get any funds either. The group discussed committee of the whole meetings to ask where we are on implementation of the plan. Pros and cons of attending before or after the April 30th city council election were discussed. Frank indicates that the budget is posted online for those interested in viewing it.
- #196 – Closed. Gunnar will continue to keep communication lines open with WVU Cycling and encourage members to show up to bike board meetings. Butch proposes that we may want to open up a position on the board to other racing organizations. Discussion that that would require changes to procedural guidelines ensues. Andrew suggests we find a first-year WVU student so that we may cultivate a longer-term relationship between WVU Cycling and the BB and offer to work on that (198).

Agenda Item 5 (Ripe Banana Issues)

City Council member Jenny Selin was in attendance for a portion of the meeting and reports that the Sheepskin Trail public meeting was well attended by Morgantown folks. (Meeting held in Pt. Marion.) No subsequent public meetings for the trail are planned at this time. Invested group will now begin pursuing funding for the trail.

Joanthon Rosenbaum discussed Positive Spin's interest in setting up bike valet parking at the WVU Festival of Ideas screening of an energy film at the Met theater on March 19th. (Discussion resulted in action items 199-201).



Agenda Item 6 (Project Reports)

- #1-Bike Racks at Schools: Need to get rack from PS to Suncrest Middle by April 1st. Frank shares that bike signs have been posted near the school. Damien says that the principal has been notified about installation of signs. (Discussion resulted in action items 202-204).
- #4-Complete Parking Inventory; Identify Parking Gaps: Franks says about a year ago Frank and others walked around at the Farmer's Market and decided to install 2 bike loops in the landscape triangle. Frank now thinks what they chose is no longer appropriate. (205) Chip and Gunnar will reconvene parking committee to choose new locations.
- #9-Represent BB on WV Connecting Communities: Frank clears up confusion on who is working on this project-- Frank is the lead and Butch should be listed as a helper. The group accepted passing rule language and it is being drafted into 2 bills. Frank will send them to us for review. Tenets of the proposed bills include—a 4 ft passing rule, repeal of the far-to-the-right rule, repeal of the mandatory side path rule, and adoption of the 2009 MUTCD. The MUTCD piece will be in one bill and the rest of the proposals in the other. The WV Connecting Communities annual meeting is on May 1st at a health department in Charleston.
- #10-Morgantown Transit and Bike Map: Jing reports that in April there's an international women's group meeting and that's an opportunity to share the map. He proposes to change the name of the project (reflected above and changed from 'Outreach to international students on bicycling').
- #12-Get Major Employers to become Bike Friendly Businesses: Chip and Emily are looking for models for creating a local designation rather than prescribing to the League of American Bicyclist definitions.
- #13-Keep Positive Spin Running: The goal as far as the BB is concerned has been reached. Jonathan reports tha the front of the website has been updated. BOPARC has agreed to supply labor to fix the roof of PS's building and Don Spencer is looking into getting some money from the county said county had money. The transition team is also looking into how to have WVU students work at a PS internship. Frank begins discussion of how the BB is running out of traffic skills instructors and he feels early focus for the new PS should be on growing the number of instructors by offering the Cycling 101 course (that is the first pre-requisite for instructors). The 2-day workshop post-Cycling 101 is \$450 plus travel expenses. Butch suggests that if BOPARC or the city could take on insurance responsibility, that PS could offer other cycling instruction. Decision is made to let the PS transition team know that the BB is interested in having a PS ex officio member.
- #18-Building Stakeholder Involvement: This group met and talked about creating a stock presentation to show to current and potential stakeholders.
- #19-Moving the Bicycle Plan Forward(newly created at 3/7/13 meeting): City Councilwoman Jenny Selin suggests to the BB that they pick 1-3 projects of very little to no monetary value to put forward to the city council at a public meeting. Discussion ensues about the smaller city budget for the upcoming year and the challenges of motivating the council and city staff to



implement the city-adopted bicycle plan. Group members decide that they will work on pulling out a few items from the plan to take to the city at a future meeting.

Agenda Item 7 (Local Cycling Events)

Andrew asked for talking points so he could represent the BB in comments to a writer from WV Living Magazine. Items mentioned to relay to her included: Positive Spin, city's adoption of the bike plan, local bike shops, local places to ride, local races, and the city's BFC designation.

Frank solicited ideas for the LAB Bike Month 'success stories' application from the BB members. Events discussed were Spring Spectacular, Bike to Work Day, ride to Pittsburgh with the mayor. Butch offered to give more ideas to Frank if necessary (207). Marilyn mentions Uphill Struggle- Max's Challenge

Agenda Item 8 (Saris Bike Corral Contest)

Contest is reintroduced and what happened last year is discussed. Derek takes the lead (206).

Agenda Item 9 (Kid's Day)

Emily shares that Saturday, July 20th from 10 am to 2 pm is Kid's Day, sponsored by Main Street Morgantown. High Street is closed for the event and she asks if the BB wants to run a demo or be involved some other way. Butch suggests that some of the LBS riders play 'Kick the Can' as a spectator activity for the kids.

Agenda Item 10 (Bike to Work Day)

Traci asks if the BB would like to hold events again this year for Bike to Work Day. Items discussed were the Endomondo challenge and again hosting the guided rides to work thing like last year. Emily suggests sending specific messaging to stakeholders about the day. Frank mentions that Traci should look into events suggested by the LAB and report back to the group (208).

Agenda Item 11 (Report from BB Recommendations on Mon Blvd DOH Work)

Frank shares that he sent the letter vetted through the BB to Bill Austin and he forwarded it to the DOH TTA Committee. Damien feels the committee took the BB's recommendations to heart. District 4 engineer Brian Radabaugh called Frank to discuss it.

Agenda Item 12 (Nominate and Vote for a New Chair)

Not much is discussed to directly nominate someone, but Emily shares that she knows someone who may be interested in serving. The 'Greater Morgantown' representative spot is open.

Agenda Item 13 (Review Meeting)

Frank says the cookies were great. Thanks Andrew!

Vice Chair Gunnar adjourned the meeting at 9:05 pm. The next meeting is planned for Thursday, April 4th at 6:30 pm.

Minutes submitted as respectfully as they can be at this late of a date by Traci Liebig, 4/4/13.



Attendance:

	Feb-12	Mar-12	Apr-12	May-12	Jun, Jul, Aug 12	Sept 12	Oct 12	Nov 12	Dec - 12	Jan - 13	Feb 13	March 13
Dierman, Colin	X	X		X			X	X		X		
Gmeindl, Frank	X	X		X		X	X	X	X	X		X
Graber, Butch	X	X		X		X		X	X	X		X
Knabenshue, Traci				X		X	X	X	X			X
Newcome, Marilyn	X	X		X		X	X			X		X
Parsons, Chet	X	X		X								
Rosenbaum, Jonathan	X	X				X	X	X	X	X		X
Shogren, gunnar	X	X		X			X	X	X	X		X
Springston, Derek		X					X			X		X
Vasile, Emily												X
Vernon, Alice		X							X			
Walker, Andrew		X		X			X		X	X		X
Wamsley, Chip	X	X		X		X	X	X	X	X		X
Zhang, Jing												X

X=Present

Blank = Absent