

Morgantown Municipal Bicycle Board

Meeting Minutes
 April 4, 2013
 Public Safety Building

OPEN ACTION ITEMS:

Due date	Responsibility	Action Item
5/2/13	Gunnar	197. Reconvene former BB workgroup to look at previous bike map to help Jing in his mapping project
5/2/13	Damien	201. Will discuss with DOH the possibility of adding two 'Welcome to Suncrest' signs on the same poles as the BFC signs
5/2/13	Chip, Gunnar	205. Reconvene parking committee to find best place for two bike loops at the farmer's market pavilion
5/2/13	Frank	209. Ask the Spring Spectacular planning committee if they're okay with a state senator attending the event for a photo op
5/2/13	Andrew	210. ask Colin to send a report from the singletrack project if he cannot make the May meeting
5/2/13	Frank	211. Send the MAP 21 Webinar information to the entire BB
5/2/13	Damien	212. Send map of BFC sign placements to the entire BB
5/2/13	Frank	213. Follow-up with Jim Manila to see if he's schedule his department heads to discuss the bike plan
5/2/13	Traci	Contact Than Saffle to find out if we can design a pocket commuter map for Bike to Work Day
5/2/13	Frank	Tell Chris Fletcher that the BB is planning recognition for the bike parking at the new Walgreens and hopes to have it ready when the store opens.

Meeting Minutes:

Agenda Item 1 (Schmooze time)

The April 2013 monthly meeting of the Morgantown Municipal Bicycle Board (BB) was called to order at 6:38 p.m. at the Public Safety Building by Vice Chair Gunnar Shogren with the following members attending:

- Traci Knabenshue, Frank Gmeindl, Marilyn Newcome, Andrew Walker, Derek Springston, Chip Wamsley, Gunnar Shogren, Jonathan Rosenbaum, Jing Zhang, Emily Vasile, Damien Davis (ex officio)
- Absent: Chet Parsons, Alice Vernon, Colin Dierman, Butch Graber
- Visitors: Thompson Gross

Agenda Item 2 (Agenda)

The agenda was approved with no changes.

Agenda Item 3 (Minutes of Last Meeting)

The minutes from the March meeting were approved with the request to add the attendance chart back in at the end of the minutes.

Agenda Item 6 (Report from the National Bike Summit)

Christiaan Abildso reported that he was WV's only representative at the National Bike Summit in Washington D.C. He was sponsored by the WV Cycling Foundation (currently doing business as WV Connecting Communities). He attended several meetings about applying for federal funds. He feels after attending the summit that WV could benefit from a paid position to unite smaller bike organizations in the state. Attendees were asked to arrange photo opportunities for senators at local bike events, and he wants to get one of WV's senators at the Spring Spectacular (SS). Frank, who sits on the SS planning committee, will bring it up to the organizers (209). Emily asks how some more BB members can go to the summit next year. (A written report that Christiaan distributed at the meeting is attached as an addendum to the minutes.)

Agenda Item 4 (Action Items)

- 197. Open.
- 198. Open.
- 199. Closed. Event happened 3/19/13.
- 200. Closed. Event happened 3/19/13.
- 201. Open.
- 202. Closed. Rack delivered to Suncrest Middle.
- 203. Closed. Rack delivered to Suncrest Middle.
- 204. Closed. Rack delivered to Suncrest Middle.
- 205. Open.
- 206. Closed. BB did not make it past the first round of the contest. Will try again next year.
- 207. Closed. Butch sent Frank the information and Frank submitted the report to the LAB.
- 208. Closed. Traci did not send the group suggestions, but she did meet with WVU officials to plan Bike to Work Day activities.

Agenda Item 5 (Ripe Banana Issues)

Gunnar shares that Alice Vernon may be resigning from the bike board because she is spending less and less time as a Morgantown resident. He will keep us posted. Alice fills one of the greater Morgantown positions on the BB.

Jing shares that the MMMPO is preparing its own bike plan as part of the Long Range Transportation Plan (LRTP). He wanted to let the BB know and ask its opinion on his draft. Bill Austin will come to the May meeting to update the BB on plan activities and Jing will keep the group informed as to when its feedback is needed. (The outline and timeline he distributed to the group are attached as addendums to the minutes.)



Jonathan mentions that a couple of people have shared with him that they are angry because they feel the BB has taken a position opposing bike lanes. Frank points out that the BB proposed, planned, and got funding for the only bike lane in Morgantown. He also pointed out that in past presentations to the MPO and City Council, he has described the characteristics of safe bike lanes and has enumerated a list of desirable locations for bike lanes such as 705 between Willowdale and Mileground, the climbing side of Rt. 119 South between the intersection with Rt. 73 and the I-68 interchange and Green Bag Rd. between Dorsey Av. and Rt. 119. The BB agrees that it welcomes citizens to read the plan and come to a meeting to offer input.

Agenda Item 7 (Project Reports)

#1-Bike Racks at Schools: Frank notes that we should thank Emily for hooking up South Middle with the school bike corral contest.

#3-Create singletrack trails in the city: Andrew is not sure what's going on with this project, but he will ask Colin for a report if Colin is unable to make the May meeting (210).

#9-Represent BB on WV Connecting Communities: Frank reports on the failure of HB3021 in the WV House of Representatives on 4/4/13. The bill managed to keep its 4 foot passing rule language intact. The 'mandatory side path' rule was repealed as desired, but repeal of the 'far to the right' rule was removed from the bill. It went before the house and one rep. voiced opposition based on his past experience as a trucker. Rep. Fleischauer defended the bill, but without success. It got pushed to the bottom of the House agenda and was not considered on the last day that bills could stay alive.

#12-Get major employers rated as bike friendly businesses: Chip and Emily reiterate their report from March that they plan on creating their own rating and developing some sort of recognition tool for businesses to put on doors or windows.

#15-Write Grants: Frank mentions that he sent members of this project information about a webinar instructing people about how to get MAP-21 federal funding. Jeff Mikorski is hosting a group in his office to watch it. He will send the information to the entire BB (211).

#17-Identify BFC sign locations: Damien reports that a few more of the signs have been installed, but that there are a few locations where signs will not be installed until major road projects are completed. Traci asks if this project is closed because locations were identified. BB closes this project and agrees that when all signs are installed, the BB add an agenda item at a meeting to review them. Damien says he will send the sign location map to the entire BB (212).

#19-Move the Bicycle Plan Forward: Frank and Emily met with Jim Manila and showed him the no-cost, policy-focused projects in the plan. The mayor said he'd organize a city department head meeting to go over the policy projects with them. The meeting has not yet been scheduled, but Frank will follow-up with Manila (213). Frank agrees to be the (reluctant) leader of this project. Emily and Damien are added to assist.

Agenda Item 8 (Bike Locker Graphics, Bike Parking in the Farmers Market)



Bike Locker: Gunnar gets direction from Damien that the BB needs to send a letter to Jeff Mikorski to ask for funding of the graphics. Gunnar and Chip think they will be about \$130 ish dollars (need 2). Andrew asks about how we track usage of the lockers. Chip suggests we may want to make rental terms shorter, perhaps 2 months, to encourage usage.

The resurrected bike parking committee comprised of Frank, Chip, and Gunnar will meet about post and loop racks at the farmer's market and then contact Trevor Lloyd, city staff engineer, to arrange placement (205).

Agenda Item 9 (Morgantown Trip Advisor Opportunity)

Derek shares that the Morgantown CVB has partnered with Trip Advisor to make a tourism site, and he's wondering if the BB should try to have bike information on the site. Derek will contact Peggy Myers-Smith at the CVB to see if this is a possibility. He will also send his recommendations to the BB about what exactly to add.

Agenda Item 10 (Saris Bike Corral Contest Follow-Up)

A big thank you to Derek for leading project and all those who posed for photos. The BB came in 5th of about 50 teams, so kudos for the effort. Now we know to start a little earlier so we have more time to garner votes on Facebook.

Agenda Item 11 (Kid's Day)

Emily mentions there's not much to report as the organizer is currently out of town. She will update us at the May meeting.

Agenda Item 12 (Bike to Work Day)

Traci shares WVU's Bike to Work Day plans (lunchtime showcases downtown and on Evansdale) with the BB and asks if the BB would like to be involved with those plans or if it would like to do its own thing. She suggests showcasing the commuter map at the events. Emily suggests using Facebook as a way to promote the day and someone throws out the theme of 'I'd bike to work if...' Frank, Jing, Butch, Emily, and Jim Rye are suggested as the 'I'd bike to work if...' committee. The committee will decide if they will do guided rides to work or not and Traci will contact Than Saffel at WVU about the possibility of printing pocket commuter maps to give out at WVU's events (214).

Agenda Item 13 (Recognition for Walgreens Bike Parking)

Frank shares that Chris Fletcher at the city emailed him just prior to the meeting asking if the BB would plan some type of recognition for the new Sabraton Walgreens for installing bike parking at the city's request. The group discusses recognition possibilities, including making Walgreens the inaugural bike friendly business (BFB) (from project 12). Project 12 folks agree to work on



the requirements to be a BFB. Frank will follow-up with Chris Fletcher and tell him that something is in the works, and it will hopefully be ready by the time the store opens. (215).

Agenda Item 14 (Nominate and Vote for a New Chair)

Traci asks if this item should have its own separate meeting since the BB never gets to discuss it when it's at the end of the meeting. Gunnar explains that he is happy to continue serving as 'acting chair' until he no longer wishes to and the item will be revisited at that time.

Agenda Item 15 (Review Meeting)

Thanks to Betsy for buying jelly beans so Gunnar could steal them and bring them to the meeting.

Vice Chairman Shogren adjourned the meeting at 8:38 pm. The next meeting is planned for Thursday, May 2nd at 6:30 pm.

Minutes respectfully submitted this date by Traci Liebig, 4/15/12.

Attendance:

	Feb-12	Mar-12	Apr-12	May-12	Jun, Jul, Aug 12	Sept 12	Oct 12	Nov 12	Dec - 12	Jan - 13	Feb 13	Mar ch 13	Apr 13
Dierman, Colin	X	X		X			X	X		X			
Gmeindl, Frank	X	X		X		X	X	X	X	X		X	X
Graber, Butch	X	X		X		X		X	X	X		X	
Knabenshue, Traci				X		X	X	X	X			X	X
Newcome, Marilyn	X	X		X		X	X			X		X	X
Parsons, Chet	X	X		X									
Rosenbaum, Jonathan	X	X				X	X	X	X	X		X	X
Shogren, gunnar	X	X		X			X	X	X	X		X	X
Springston, Derek		X					X			X		X	X
Vasile, Emily												X	X
Vernon, Alice		X							X				
Walker, Andrew		X		X			X		X	X		X	X
Wamsley, Chip	X	X		X		X	X	X	X	X		X	X
Zhang, Jing												X	X

X=Present

Blank = Absent

