

# Morgantown Municipal Bicycle Board

*Meeting Minutes*  
 August 1, 2013  
 Public Safety Building

**OPEN ACTION ITEMS:**

<b>Due date</b>	<b>Responsibility</b>	<b>Action Item</b>
9/5/13	Damien	221. Email the Suncrest sign graphic to the Bike Board (BB)
9/5/13	Gunnar	222. Add 'Broadening Bike Board Positions' to September agenda
9/5/13	Traci	223. Find out if any WVU sustainability interns are interested in serving on the BB
9/5/13	Damien	224. Organize a meeting between city officials and BB to discuss the Law & Order article that will include Damien, someone from the city manager's office, the police chief, Chip, Gunnar, and Traci
9/5/13	Damien	225. Double-check that Jeff Mikorski is okay with the BB creating its Bike Friendly Business (BFB) designation
9/5/13	Frank	226. Forward his email that includes recommendations about rail trail entry safety issues to Bill Kawecki
9/5/13	Chip, Emily	227. Get a revised BFB sticker designed and email it to the BB for comment
9/5/13	Frank	228. convene a meeting for Project 19-Moving the Morgantown Bike Plan Forward, for Frank, Emily and Traci to discuss what the BB will present at a Committee of the Whole City Council meeting

Meeting Minutes:

**Agenda Item 1 (Schmooze time)**

The August 2013 monthly meeting of the Morgantown Municipal Bicycle Board (BB) was called to order at 6:40 p.m. at the Public Safety Building by Vice Chair Gunnar Shogren with the following members attending:

- Present: Traci Knabenshue, Jing Zhang, Derek Springston, Jonathan Rosenbaum, Emily Vasile, Frank Gmeindl, Damien Davis, Chip Wamsley, Butch Graber
- Absent: Andrew Walker, Colin Dierman, Alice Vernon, Marilyn Newcome

**Agenda Item 2 (Agenda)**

Item skipped.

**Agenda Item 3 (Minutes of Last Meeting)**

Item skipped.

#### **Agenda Item 4 (Action Items)**

- 197. Open
- 210. Closed. Gunnar reached out to Colin. No news to report.
- 212. Closed. Map sent.
- 216. Open.
- 217. Closed. Design sent.
- 218. Closed. Event was canceled.
- 219. Closed. See Action Item 221.
- 220. Closed. Frank sent the list.

#### **Agenda Item 5 (Ripe Banana Issues)**

The group discusses the article “Bicycle Law Enforcement: Enforcing Laws with Mutual Respect” from *Law and Order* magazine. Frank suggested when he sent the article that we approach local law enforcement. Damien suggests the BB use a top-down approach and speak with someone from the city manager’s office and the police chief about enforcement. Damien, Traci, and Gunnar volunteer to do so. Chip suggests that we may also want to approach WVU Police with the article. The BB discusses approaching Danny Camden and Clement Solomon.

#### **Agenda Item 6 (Report from Kid’s Day)**

Emily talks about kids day on July 20<sup>th</sup>. Positive Spin planned the event and had several volunteers. Marilyn Newcome and Emily Vasile from the BB conducted helmet fittings and helped kids inflate bike tires. She said about 100 kids came through the BB&T bank parking lot and all had a great time. She did mention that Main Street Morgantown felt it was irresponsible to promote a bike valet service for the event, and wanted to note this so that we remember there is much public education to do.

#### **Agenda Item 7 (MMMPO Regional Bike Plan)**

Jing introduces the MMMPO Regional Bike Plan that he will be working on for the next six months. He asks for bike board representation on an MMMPO ad-hoc committee. Bill adds that the task is basically to massage items from the bike plan to be more engineering-oriented, add measurement criteria, to define designated bike routes, and to prioritize projects for implementation. Jonathan asks if the plan is specific to roads. The answer is no, but whatever is included must be transportation-oriented and not recreation oriented. There is some discussion of the fact that the bike plan is specific to the and that city and county bike projects may compete for the same funds. Frank discusses the BB procedural guidelines and asks if its scope allows for it to work on expanded county projects. Bill Kawecky offers to get the BB on the committee-of-the-whole agenda to discuss scope. Jing will call a first meeting via Doodle poll to work on the regional bike plan. Derek, Emily, Frank, Gunnar, and Butch (as a non-BB member) volunteer to help work on the project.



### **Agenda Item 8 (Allstate Money and Potential Uses)**

Frank says Susan Sullivan contacted Christiaan Abildso about Allstate Insurance desiring to donate some money towards increasing bike safety. A meeting to discuss this hasn't happened yet, but Frank asks the BB to come up with a few ideas of how to use the money. The group discusses prioritizing keeping the cycling basics class running as WVU funding will end in spring 2014. If the money is a smaller amount, then other options will be discussed. discussed support for class and perhaps funding to certify more instructors.

### **Agenda Item 9 (Project Reports)**

#7-Other GIS Ideas: Jing is mapping the slope of different points in Morgantown and using that to calculate the time it takes to get between different points of interest in Morgantown. He states that a map or list of bicycle parking, signs, and facilities would help him greatly. Frank and Damien offer to assist him.

#8-Show Bike Racks on WVU Google Map: Traci has nothing to report on this project, but says for the BB's information that WVU is supporting her going to the Charleston workshop about Map 21 funding.

#9-Represent BB on Connecting Communities: Frank states that he sent the 'Law and Order' article to the Connecting Communities and that it may have started a dialogue with the Charleston police.

#12-Get Employers Rated as Bike Friendly Businesses: Chip wants to add information about earning the rating to the BB website and offer businesses a checklist of what things they should do. He hands out a printout of a similar program in Boston to use as a guide/starting point for the web. He suggest the BB show businesses the option of its designation or the League of American Bicyclists national designation and hat we can also list past winners on the web. Emily and Chip pass out a proposed design of the designation sticker for comment. Traci suggests adding the word 'Morgantown' somewhere on it.

#19-Moving the Bicycle Plan Forward: Traci asks when we are going to the committee of the whole meeting. Bill Kawecky says that we are welcome. Frank, Emily, and Traci offer to work on what material the BB will present before scheduling a time slot.

### **Agenda Item 10 (Bike Board Openings)**

Butch resigns from the BB, stating that there haven't been many projects lately that he's been passionate about, but says he will work with the MMMPO on the regional bike plan. Butch is the member from the 2<sup>nd</sup> ward, so that position is now open.

Traci takes an action item to find out if an intern at WVU's sustainability office would be interested in serving on the BB.



### Agenda Item 11 (Review Meeting)

Frank suggest the BB clarify where its designated meeting spot is as it met in a different room this time.

Vice Chairman Shogren adjourned the meeting at 8:20 pm. The next meeting is planned for Thursday, September 5th at 6:30 pm.

Minutes respectfully submitted this date by Traci Knabenshue, 8/13/13.

#### Attendance:

	Feb-12	Mar-12	April 12	May-12	Jun, July, Aug 12	Sept 12	Oct 12	Nov 12	Dec - 12	Jan - 13	Feb 13	March 13	April 13	May 13	Aug 13
<b>Dierman, Colin</b>	X	X		X			X	X		X					
<b>Gmeindl, Frank</b>	X	X		X		X	X	X	X	X		X	X	X	X
<b>Graber, Butch</b>	X	X		X		X		X	X	X		X			X
<b>Knabenshue, Traci</b>				X		X	X	X	X			X	X	X	X
<b>Newcome, Marilyn</b>	X	X		X		X	X			X		X	X	X	
<b>Rosenbaum, Jonathan</b>	X	X				X	X	X	X	X		X	X	X	X
<b>Shogren, gunnar</b>	X	X		X			X	X	X	X		X	X	X	X
<b>Springston, Derek</b>		X					X			X		X	X		X
<b>Vasile, Emily</b>												X	X	X	X
<b>Vernon, Alice</b>		X							X					X	
<b>Walker, Andrew</b>		X		X			X		X	X		X	X		
<b>Wamsley, Chip</b>	X	X		X		X	X	X	X	X		X	X		X
<b>Zhang, Jing</b>												X	X		X

X=Present

Blank = Absent

