



Office of the City Clerk

# The City of Morgantown

Linda L. Tucker, CMC  
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## AGENDA MORGANTOWN CITY COUNCIL REGULAR MEETING

April 19, 2016

7:00 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE TO THE FLAG**
4. **APPROVAL OF MINUTES:** Special Meeting Minutes for March 15, 2016, Regular Meeting Minutes for April 5, 2016, Special Meeting Minutes for April 12, 2016.
5. **CORRESPONDENCE:** Proclamation for Morgantown Bike Month
6. **PUBLIC HEARINGS:**
7. **UNFINISHED BUSINESS:**
  - A. **BOARDS AND COMMISSIONS**
8. **PUBLIC PORTION WHICH SHALL BE SUBJECT TO RULES ESTABLISHED BY COUNCIL AND ADOPTED BY RESOLUTION**
9. **SPECIAL COMMITTEE REPORTS:**
10. **NEW BUSINESS:**
  - A. Consideration of **APPROVAL** of **(FIRST READING)** of **THE RATES OF LEVY LAID BY THE CITY OF MORGANTOWN AND APPROVED BY THE STATE AUDITOR FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 IN ACCORDANCE WITH CHAPTER 11 ARTICLE 8 OF THE WEST VIRGINIA CODE.**

11. **CITY MANAGER'S REPORT:**

**New Business:**

1. Diesel Tank Repairs
2. Jim Dunn Twilight 5-miler Request for Festival Permit

12. **REPORT FROM CITY CLERK:**

13. **REPORT FROM CITY ATTORNEY:**

14. **REPORT FROM COUNCIL MEMBERS:**

16. **ADJOURNMENT:**

**\*If you need an accommodation contact us at (304) 284-7439\***



**Office of the City Manager**

# The City of Morgantown

City Manager

Jeff Mikorski, ICMA-CM

389 SPRUCE STREET

MORGANTOWN, WEST VIRGINIA 26505

(304) 284-7405 FAX: (304) 284-7430

[www.morgantownwv.gov](http://www.morgantownwv.gov)

Thursday, April 14, 2016

## **City Manager's Report for City Council Meeting on April 19, 2016**

### **New Business:**

#### **1. Diesel Tank Repairs**

During construction on the Public Safety Plaza to remediate drainage issues, it was identified that remediation work needed to be completed on pipes and a pump leading to an underground diesel gas tank that supplies gas to the Public Safety Building's backup generator. I recommend authorizing \$31,000 to be budgeted to the Public Safety Building plaza project to cover the additional cost of the tank remediation.

#### **2. Jim Dunn Twilight 5-miler Request for Festival Permit**

Attached is a request for a festival permit to utilize the Wharf District parking garage for the Jim Dunn Memorial Scholarship Twilight 5-miler run on July 15, 2016. This annual event has been very successful at providing scholarships and the City has not had any associated event issues or concerns the past. I recommend City Council authorize a festival permit to be sent to the ABCA to allow the Jim Dunn Memorial event to take place in the Wharf parking garage on July 15, 2016.

#### **Additional Information**

The City of Morgantown has always been known for year-round events and activities. After the first quarter, we have already received 28 permit applications for events to take place in the City, we expect to permit nearly 100 events throughout the year. Attached is a list of those events that have applied so far.

Jeff Mikorski ICMA-CM,  
Morgantown City Manager

April 7, 2016

Mr. Jeff Mikorski  
City of Morgantown  
Via E-mail



Dear Jeff:

In May, 2007, we created a scholarship fund to help our state's best and brightest track stars achieve their collegiate dreams. With the help of our volunteers and organizers, including Main Street Morgantown, this fund has provided 18 scholarships to date. In 2013, we added SteppingStones as a benefactor to our fundraiser.

The 2016 *Jim Dunn Memorial Scholarship Twilight 5-miler* will be held Friday, July 15<sup>th</sup> at 7 p.m. in the Historic Wharf District in Morgantown to continue to raise funds for this scholarship.

We are requesting a festival permit to accommodate the awards ceremony and banquet, held at the Wharf parking garage and provided by Oliverio's Restaurant on the Wharf, with more than 1500 participants and volunteers.

On behalf of the Jim Dunn Memorial Scholarship Committee and our past and future scholarship recipients, thank you for supporting our youth and for your commitment to a healthier West Virginia. We hope you will approve this year's request.

For additional information, please feel free to contact me at 304-282-2642 or visit [jimdunnrun.com](http://jimdunnrun.com).

Sincerely,

*Darlene Dunn*

Darlene Dunn, Chair  
Jim Dunn Memorial Scholarship Committee

Committee Members: Darlene Dunn, Riley Dunn, Mike Mosser, Terri Cutright, Barbara Alexander McKinney, Kay Michael Alexander, Kelly Kerns, Lindsay Hambric, Lori Callen, Kim Palumbo, Mack King, Sheila Saab, Beth Fuller

<b>Date of Application</b>	<b>Event Type</b>	<b>Name of Event</b>	<b>Location of Event</b>	<b>Date of Event</b>	<b>Contact Person</b>	<b>Permit #</b>
10/23/15	Spec Event	Mount Ear 5K	Rail Trail	4/9/16	Skyler Phillips	#1
10/26/15	Spec Event	Girls on the Run	Rail Trail	5/21/16	Margaret Taylor	#2
1/11/16	Spec Event	White Park Mountain Bike Race	White Park	7/23/16	J.R. Petsko	#3
1/22/16	Spec Event	Deckers Creek Half Marathon	Decker's Creek Trail	6/4/16	Ella Belling	#4
2/16/16	Spec Event	Pike Fireman's Challenge	Mt. Lair Green	4/19/16	Ryan Spaulding	#5
2/23/16	Spec Event	Farmer's Market	Market Place	Apr. - Nov.2016	Rebecca Evans	#6
2/26/16	Spec Event	Conquer Chiari	Suncrest Area	9/17/16	Debra Williams	#7
2/29/16	Spec Event	Walk for Wishes	Rail Trail	9/24/16	Leandra Hickman	#8
2/29/16	Spec Event	5K to End Childhood Cancer	Rail Trail	4/10/16	John Galatic	#9
2/29/16	Spec Event	Bark in the Park	Rail Trail	4/23/16	Terry Buretz	#10
3/3/16	Spec Event	Slide the City	University Ave.	6/18/16	Lauren Brady	#11

Date of Application	Event Type	Name of Event	Location of Event	Date of Event	Contact Person	Permit #
3/9/16	Spec Event	Mother's Walk for Life	Star City Area	4/30/16	Donna Kolanko	#12
3/14/16	Spec Event	Dualathlon & Triathlon	Downtown Area	6/18 & 6/19	Dave Plevich	#13
3/14/16	Spec Event	St. Francis Run 5K	Evansdale & WVU Rec Ctr	4/23/16	Rachel Vitt	#14
3/15/16	Spec Event	Team Hope Walk	Rail Trail	5/7/16	Shawn Supers	#15
3/15/16	Spec Event	Hog Roast	201 Belmar Ave.	4/23/16	Joseph Yamber	#16
3/17/16	Spec Event	Good Friday Service	Ampitheater	3/25/16	Junius Lewis	#17
3/21/16	Spec Event	Walk a Mile in Her Shoes	Market Place	4/24/16	Amy Chandler	#18
3/22/16	Spec Event	Ryan's Rally	Evansdale Campus	4/9/16	Laura Stefanow	#19
3/22/16	Spec Event	Yards for Yearley	Evansdale Campus	4/22/16	Laura Stefanow	#20
3/28/16	Spec Event	Walk for MS	Rail Trail	4/16/16	Amanda Pritt	#21
3/30/16	Spec Event	Worker's Memorial Day	PSB	4/28/16	Kenny Perdue	#22

3/30/10	Spec Event	Int'l Street Festival	High St.	9/24/10	Liz Finkler	#23
4/1/10	Spec Event	Sorority Sk	Evansdale area	4/16/10	Lauren Bakos	#24
4/5/10	Parade	Mon Co. Fair Parade	High St.	8/1/10	Mare Weirman	#25
4/7/10	Spec Event	Earth Day Celebration	Riverfront Park	4/22/10	Jessica Spatafore	#26
4/8/10	Spec Event	Stm Dunny Run	Rail Trail	7/15/10	Mike Mosser	#27
4/8/10	Spec Event	Summer Street	Rail Trail	4/25/10	Beth Elyard	#28

**SPECIAL MEETING March 15, 2016:**

The Special Meeting of the Common Council of the City of Morgantown was held in the Council Chambers on Tuesday, March 15, 2016 at 6:05 pm.

**PRESENT:** Mayor Marti Shamberger, Deputy Mayor Bill Kawecki and Council Members, Rone Bane, Wes Nugent, Jenny Selin, Jay Redmond, Nancy Ganz and City Clerk Linda Tucker were present.

The meeting was called to order by Mayor Shamberger.

**INTERVIEWS TO FILL FIVE VACANCIES ON THE MORGANTOWN FIRE CODE APPEALS BOARD:**

Council Members were informed that candidates should be interviewed in each category to serve as a member on this board per State Code:

Questions were posed to the following candidates from Council:

Matthew Eshiaty- Legal  
J Vincent Bartling-General Contractors  
Edward Heyden-Fire Protection Contractors

After discussion, Council referred the three candidates interviewed this evening be appointed to the Fire Code Appeals Board during the Regular Meeting. Council directed City Clerk, Linda Tucker to contact each candidate with information about the board. Council requested that Patrick Esposito, Professional Engineer; Mark Lambert, Fire Department Operations and Mike Wolfe, General Public be interviewed at a Special Meeting on March 29, 2016.

**EXECUTIVE SESSION:**

Executive session not held.

**ADJOURNMENT:**

There being no further business, Council adjourned the Special Meeting at 6:50 pm.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

\*A COMPREHENSIVE DVD IS AVAILABLE OF ALL COUNCIL MEETINGS ON DVD AT THE MORGANTOWN CITY LIBRARY.\*

**REGULAR MEETING April 5, 2016:** The Regular Meeting of the Common Council of the City of Morgantown was held in the Council Chambers of City Hall on Tuesday, April 5, 2016 at 7:00 p.m.

**PRESENT:** City Manager Jeff Mikorski, City Clerk Linda Tucker, Mayor Marti Shamberger, City Attorney Ryan Simonton and Council Members: Ron Bane, Deputy Mayor Bill Kawecki, Wes Nugent, Jenny Selin, Jay Redmond, and Nancy Ganz. (Assistant City Manager Glen Kelly Absent)

The meeting was called to order by Mayor Shamberger.

**APPROVAL OF MINUTES:** Regular Meeting Minutes for March 15, 2016, Special Meeting Minutes March 29, 2016, Committee of the Whole Meeting Minutes for March 29, 2016 were approved as printed. Council requested that the City Clerk review Special Meeting Minutes of March 15<sup>th</sup>, 2016 verify whether the executive session was held or not, and bring minutes to April 19, 2016 for approval.

**CORRESPONDENCE:** Mayor Shamberger presented proclamations to MHS Boys and Girls Basketball as Monica Everly, MHS representative, presented Certificates to honor Coaches, players and support staff being honored for OVAC and All-State team. Mayor Shamberger requested Dave Dalton come forward to receive his retirement proclamation and key to the City for his devoted 37 years of service. Mayor Shamberger noted a proclamation for National Service Recognition Day and then presented certificates to WVU Students and Staff from WVU Center for Service Learning in helping elderly and disabled residents with removal of snow.

**PUBLIC HEARING - AN ORDINANCE PROVIDING FOR THE ZONING RECLASSIFICATION OF FIVE (5) PARCELS OF REAL ESTATE IN THE SIXTH WARD OF THE CITY OF MORGANTOWN FROM R-1A, SINGLE-FAMILY RESIDENTIAL DISTRICT AND B-5, SHOPPING CENTER DISTRICT TO B-2, SERVICE BUSINESS DISTRICT BY AMENDING ARTICLE 1331 OF THE PLANNING AND ZONING CODE OF THE CITY OF MORGANTOWN AS SHOWN ON THE EXHIBIT HERETO ATTACHED AND DECLARED TO BE A PART OF THIS ORDINANCE AS IF THE SAME WAS FULLY SET FORTH HEREIN.**

Mayor Shamberger declared this Public Hearing open.

There being no appearances, Mayor Shamberger declared the Public Hearing closed.

**PUBLIC HEARING – AN ORDINANCE AUTHORIZING AN AGREEMENT WITH CHEAT ROAD ENGINEERING, INC. LEASING OFFICE SPACE AT THE MORGANTOWN MUNICIPAL AIRPORT.**

Mayor Shamberger declared this Public Hearing open.

There being no appearances, Mayor Shamberger declared the Public Hearing closed.

**UNFINISHED BUSINESS:**

**AN ORDINANCE PROVIDING FOR THE ZONING RECLASSIFICATION OF FIVE (5) PARCELS OF REAL ESTATE IN THE SIXTH WARD:** The below entitled Ordinance was presented for second reading.

AN ORDINANCE PROVIDING FOR THE ZONING RECLASSIFICATION OF FIVE (5) PARCELS OF REAL ESTATE IN THE SIXTH WARD OF THE CITY OF MORGANTOWN FROM R-1A, SINGLE-FAMILY RESIDENTIAL DISTRICT AND B-5, SHOPPING CENTER DISTRICT TO

B-2, SERVICE BUSINESS DISTRICT BY AMENDING ARTICLE 1331 OF THE PLANNING AND ZONING CODE OF THE CITY OF MORGANTOWN AS SHOWN ON THE EXHIBIT HERETO ATTACHED AND DECLARED TO BE A PART OF THIS ORDINANCE AS IF THE SAME WAS FULLY SET FORTH HEREIN.

City Manager, Jeff Mikorski, explained, after discussion, motion by Kawecki, second by Ganz, to adopt the above entitled Ordinance. Motion carried 5-2. (Ron Bane & Jay Redmond voted no)

**AN ORDINANCE AUTHORIZING AN AGREEMENT WITH CHEAT ROAD ENGINEERING, INC. LEASING OFFICE SPACE AT THE MORGANTOWN MUNICIPAL AIRPORT:** The below entitled Ordinance was presented for second reading.

AN ORDINANCE AUTHORIZING AN AGREEMENT WITH CHEAT ROAD ENGINEERING, INC. LEASING OFFICE SPACE AT THE MORGANTOWN MUNICIPAL AIRPORT.

City Manager, Jeff Mikorski, explained, after discussion, motion by Selin, second by Kawecki, to adopt the above entitled Ordinance. Motion carried 7-0.

**BOARDS AND COMMISSIONS:** After discussion, Council directed City Clerk Linda Tucker to hold nominations from packet and present all vacancies to be interviewed in a Special Meeting until the rules are formulated for the Boards and Commissions. Council by acclamation appointed to the Fire Code Appeals Board Pat Esposito and Mike Wolfe. City Manager Jeff Mikorski recommended Charles McEwuen as his recommendation for the Planning Commission appointment to replace Ken Martis. After discussion, Council requested that the City Clerk, Linda Tucker schedule a Special Meeting on April 12<sup>th</sup> at 5:30 pm to interview Planning and BZA candidates.

**PUBLIC PORTION:**

Mayor Shamberger declared the Public Portion open.

George Lies, 219 Kingwood Street, Chair of Sister Cities Commission, updated Council on commission's programs, events and programs. (Exhibit A)

There being no more appearances, Mayor Shamberger declared the Public Portion closed.

**SPECIAL COMMITTEE REPORTS:** Mayor Shamberger appointed Councilor Redmond, Councilor Selin and Deputy Mayor Kawecki to serve on a Special Committee to review how the City handles Boards and Commissions. Mayor Shamberger requested the committee have a report back to Council on their findings at the COW Meeting on April 26, 2016.

**NEW BUSINESS:**

**A RESOLUTION SUPPORTING AN APPLICATION FOR FUNDS TO IMPLEMENT OF A COMPLETE STREETS PLAN ON UNIVERSITY AVENUE AND THE ADJACENT CORRIDOR:** The below entitled Resolution was presented for approval.

A RESOLUTION SUPPORTING AN APPLICATION FOR FUNDS TO IMPLEMENT OF A COMPLETE STREETS PLAN ON UNIVERSITY AVENUE AND THE ADJACENT CORRIDOR.

City Manager, Jeff Mikorski, explained, motion by Selin, second by Ganz, to adopt the above

entitled resolution. Motion carried 7-0.

**A RESOLUTION AUTHORIZING AN AGREEMENT WITH WEST VIRGINIA UNIVERSITY FOR INTERCONNECTION OF NETWORKS:** The below entitled Resolution was presented for approval.

RESOLUTION AUTHORIZING AN AGREEMENT WITH WEST VIRGINIA UNIVERSITY FOR INTERCONNECTION OF NETWORKS.

City Manager, Jeff Mikorski, explained, after discussion, motion by Selin, second by Kawecki, to adopt the above entitled resolution. Motion carried 7-0.

**CITY MANAGERS REPORT: (Exhibit B)**

**New Business:**

**1. Purchase of Public Works Equipment**

Safe Street and Safe Community Municipal Fee funds were budgeted in the current fiscal year's budget for Public Works Equipment. As seen in the attached memo, City Engineer and Public Works Director Damien Davis has identified equipment needed to improve pothole repair on City streets. Through the National Joint Powers Alliance, a competitively solicited national cooperative contract solution, the cost of the equipment totals \$77,600.00. City Manager, Jeff Mikorski, recommended Council approve the contracted total price from State Equipment for \$77,600.00.

City Manager, Jeff Mikorski explained. Council suspended the rules to have Public Works Director Damien Davis answer questions. After discussion, motion by Selin, second by Ganz to approve \$77,600.00 for equipment from State Equipment for repair of potholes. Motion carried 7-0.

**2. Airport Hanger HVAC Maintenance and ADA Improvements**

The Morgantown Airport owns and leases a corporate hanger known as "Morgantown Jet Center". The HVAC system for that hanger has been missing a full control system since the City took ownership of the building. Previous owners removed the controller due to the networking of multiple buildings through the system. The Morgantown Jet Center has been trying to work around the lack of a control system but is still not able adjust all areas of the building, creating problems to sub-lease offices. As the owners of the facility, we will need to address this issue whoever is leasing the building, so it is worth repairing before we lose tenants or miss opportunities. The lowest of three quotes received for a controlling system has been identified at \$12,120.00.

The City Engineering Department and the Morgantown Airport staff have also been working on making the lower level of leasable office space in the terminal accessible to people with disabilities. The project was originally funded with last year's Community Block Grant funds, but due to additional unseen utility relocations and modification, the cost to complete of the project increased \$18,771.33 beyond the original \$34,000.00 CDBG budget. Making the offices at the airport, and other City owned facilities, accessible is important as we make improvements to those facilities. With the airport not able to absorb these two capital costs, City Manager, Jeff Mikorski, recommended budgeting \$31,000.00 from the current year's Capital Escrow contingency line to the Airport Equipment line for the above airport capital projects.

City Manager, Jeff Mikorski explained, after discussion, motion by Redmond, second by Selin, to

approve \$12,120.00 be spent to put a new HVAC system in the Morgantown Jet Center and \$18,771.33 will cover to make an airport office ADA compliant. Motion carried 7-0.

**REPORT FROM CITY CLERK:** City Clerk, Linda Tucker reported that applications are still being accepted for the upcoming Police testing on May 21, 2016.

**REPORT FROM CITY ATTORNEY:** No report

**REPORT FROM COUNCIL MEMBERS:**

Councilor Bane: No report

Deputy Mayor Kawecki: No report

Councilor Nugent: Councilor Nugent stated to the City Manager, Jeff Mikorski that he thought Republic Service was doing a presentation at tonight's meeting. City Manager, Jeff Mikorski, responded that he tried to get them scheduled for tonight's meeting and was unable to do so, but will make sure they attend the next meeting.

Councilor Selin: Councilor Selin announced that the Farmer's Market is open on April 9<sup>th</sup>, 2016 from 11:00 a.m. – 1:00 p.m.; April 14<sup>th</sup> and 15<sup>th</sup>, 2016 Women's Leadership Conference; Into the Woods this weekend with the Morgantown Theatre Company.

Councilor Redmond: No Report

Councilor Ganz: Councilor Ganz thanked Sister Cities, and she greatly enjoyed the event. She is looking forward to the Skyping Program and the students who speak Chinese and the celebration of the Sister City and Mexico; The tour with the Fire Chief learned a lot and is very thankful for living in this city; Two weeks ago the governor signed the SB 267 which is the removal from office bill. This change will take effect on June 12, 2016 so that there will no longer be several different petitions occurred against the 4 council members. She would like the council members who signed the petition, ask if they could remove their signatures from the list to help the City save a lot of funds.

Mayor Shamberger:

Mayor Shamberger thanked Councilor Ganz for presenting a Proclamation to Isolene Michael who celebrated her 100<sup>th</sup> birthday this month; She thank Councilor Selin for attending a meeting with the Girl Scouts along with Fleishauer on May 19<sup>th</sup>, 2016. There are going to be Pink Dogwoods planted at the Botanic Garden by the Girl Scouts in honor of Rosie the Riveter; Mayor Shamberger appreciates all of the hard work that the Fire Department has done. The tour was wonderful and had received some good information and she commends the Fire Chief; Mayor Shamberger mentioned the tour with the Xuzhou, China Committee and showed a document that was signed to further our relationship and to become a Sister City; Commended South Middle School's Fine Arts department; Mayor Shamberger mentioned to the City Manager, Jeff Mikorski, about the Urban Deer Group and wanted to know when they would be getting an update of what is being analyzed; Mayor Shamberger asked about Republic, and is looking at move in and move out and also looking at the 16<sup>th</sup> of May, which is another day after school has ended in regards to the trash; 4/13/2016 – WVU CAC Illusionists; Leg Breakfast; 4/16/2016 – Chocolate Lovers Day; 4/19/2016 Land Forum; 4/20/2016 – Levy Forum.

**EXECUTIVE SESSION:** Motion by Selin, second by Ganz, to go into Executive Session per West Virginia Code Section 6-9A-4(2) (B) (9) in order to discuss land matters. Time 9:15 p.m.

**ADJOURNMENT:** There being no further business, Council adjourned by unanimous consent at 10:05 p.m.

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City Clerk

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Mayor

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## Morgantown Sister Cities Highlights

1. **Diversity of Commission** composition since formed in 2008. Volunteers 8 Commissioners. **One Vacancy**. Serve as Advisory Group to City Council on International Activities. Hoping to connect city with flourishing university international student recruitment.
2. Involvement of **Business Community** in Recent Visit by China demonstrates the opportunity for the City of Morgantown in opening potential commercial relationships with Xuzhou China. **Chamber of Commerce and Mylan**. Eventually, Guanajuato Mexico.
3. Promotion of City through an Interview with Morgantown Mayor last Fall 2015 during the visit by the major China news media, called **Xinhua News Agency**. In Chinese. Plus, Use of local restaurants and hotels. Some **businesses** shown in media clip along with an
4. Continuation of **Children's Art Exchanges**, and involvement of Eastwood School, which initiated this exchange. Hope to expand in a virtual way with a U.S. Embassy Grant Award. City can apply by end of year. Need appropriate format. Follow Youth Ambassadors program with Guanajuato.
5. Increase cultural advancement in exchange of people and performing arts. Seek a grant from the U.S Embassy. Amount of grant proposal about \$12,000 dollars. Send performing musicians and dancers.
6. Upcoming – Visit by **Xuzhou China** delegation in June from multiple areas such as health and agriculture and education. In planning now. And the Morgantown Visit to Celebrate Sister Cities Agreement in **Guanajuato Mexico** on September 8-10, 2016, a **“Celebration of Collaboration” Title**.

*By George M. Lies, Chair sister cities commission, 304-276-9973*



**The City of Morgantown  
Sister Cities Commission**

389 Spruce Street, Room 10  
Morgantown, West Virginia 26505  
(304) 284-7439 Fax: (304) 284-7525  
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**Report to City Council 2016**

*Prepared by MSCC Commission*

*April 5, 2016*

**MORGANTOWN SISTER CITIES REPORT  
March 23-24 XUZHOU SISTER CITIES VISIT**

1. EMAIL FROM CITY COUNCIL REP. NANCY GANZ MARCH 24, 2016 REP. GANZ IS THE CITY COUNCIL REP. ON MORGANTOWN SISTER CITIES
2. MORGANTOWN ITINERARY MARCH 23-24 2016

Just to let you know that Morgantown Sister Cities Commission hosted 5 representatives from our Friendship city XUZHOU. Five government representatives spent the day in Morgantown with our Commissioners. The first picture is of the luncheon hosted by the Commission with 4 Chamber of Commerce representatives. Kay Fanok of the Convention and Visitors Bureau dropped of packets about our town and walking tour information of downtown at that time. The next 2 pictures were taken after our tour of Mylan, arranged by Katie Wilson, Global Attorney and given by Jeff Davis. Zhengjiun, President, of the Chinese student association interpreted and took pictures. The representatives then took a picture of our town from the top of Price Street and other buildings about town. Mayor Shamberger and Commissioner Ganz welcomed the Chinese delegation to City Council Chambers. Facilitated by George Lies, Commission Chairperson, Mayor Shamberger signed our Sister Cities agreement, which opens our town to inter-cultural grant opportunities.

The last two pictures are of the Chinese delegation presenting Mayor Shamberger and Councilor Ganz momentos from Xuzhou.

We welcomed the following Chinese delegation members:

<b>Mr. Chen Xinsheng</b>	<b>Vice Chairman of CPPCC Xuzhou Committee</b>
<b>Mr. Ping Xiangyang</b>	<b>Vice Mayor of Gulou District</b>
<b>Ms. Jin Yunnu</b>	<b>Vice Mayor of Yunlong District</b>
<b>Mr. Wang Yue</b>	<b>Vice Chairman of Xuzhou People's Association for Friendship with Foreign Countries</b>
<b>Mr. Ma Kun</b>	<b>Deputy Section Chief of Xuzhou Foreign Affairs Office</b>

The Chamber members attending the welcome luncheon were:

Kyle Hess, United Bank [\(304\) 276-0805](tel:3042760805)

Dan Miller, Potesta Associates [\(304\) 225-2245](tel:3042252245)

Dan Kimble, President, Morgantown Area Chamber of Commerce [\(304\) 292-3311](tel:3042923311)

Jack Thompson, Director of Business Development, Morgantown Area Chamber of Commerce (304) 292-3311

From WVU international programs, Jessica DeMir attended the welcome luncheon. Liz Flinklea, sister cities attended the welcome luncheon also. Sister Cities commission and Mayor Shamberger hosted the delegation at a reception in their honor Chestnut Hotel. Anne Stroud entertained the group with her WV Fiddle tunes. Thanks to the interpreters, Annie Zeng of NRCCE-WVU and WVU student Genglei Wei who each spent part of the day with us. Looking forward to hosting additional delegates from Xuzhou in June. At the current time, Eastwood students are exchanging artworks with students from Xuzhou. We are looking towards additional cultural exchanges. Respectfully,  
Nancy Ganz, City Council, Sister Cities Commission.

ITINERARY

FROM:  
George M. Lies  
Morgantown Sister Cities  
WVU International Programs  
Mobile 304-276-9973  
Work Direct 304-293-7240

XUZHOU CHINA VISIT

VISITORS Just to confirm the group members as follows:

Mr. Chen Xinsheng	Vice Chairman of CPPCC Xuzhou Committee
Mr. Ping Xiangyang	Vice Mayor of Gulou District
Ms. Jin Yunnu	Vice Mayor of Yunlong District
Mr. Wang Yue	Vice Chairman of Xuzhou People's Association for Friendship with Foreign Countries
Mr. Ma Kun	Deputy Section Chief of Xuzhou Foreign Affairs Office

There are five people in total.

WEDNESDAY MARCH 23, 2016 ITINERARY --

10:13 a.m. – Arrival Pittsburgh Intl. Airport – Drive to Morgantown.

12:00 p.m. – Xuzhou Arrival in Morgantown at Chestnut Boutique Hotel on Chestnut Street.

**12:30 p.m./12:45 p.m. – 1:15 p.m. Regatta Lunch, Water front Hotel** - Lunch with Morgantown Chamber of Commerce President and Executive Director, 2 businesses. Mayor and Rep. Nancy Ganz.. We have interpreters. See below.

1:30 p.m. to 2:00 p.m. – Local **quick tour** in van and photo opportunities.

2:00 p.m. - 2:15 p.m. – Arrive **Mylan Pharmaceutical** early for security clearance at front gate.

2:30 p.m. – **Tour of Mylan Pharmaceutical.** Katie Wilson arranging.

**4:00 p.m. to 4:45 p.m. – Morgantown Van Tour of campus and walking tour of downtown community – OPEN FOR ANOTHER VISIT OR MEETING**

5:00 p.m./5:15 p.m. – **City Council Chambers at City Hall.** Mayor and MSCC Commissioner Ganz, with Xuzhou delegation and escorts and interpreters. Details to follow.

*Note: Xuzhou has made two folders with the SISTER CITIES AGREEMENT which will be brought by delegation. This signing of the agreement ups the status of the relationship and does not alter the original Friendship City agreement signed by past Mayor Manila (2010) which made Morgantown and Xuzhou Friendship Cities.*

5:45 p.m. to 7:00 p.m. – **Rest Break** at Hotel.

7:15 p.m. to 8:30 p.m. – **Welcome Reception - Vista Art View of Morgantown (Rock top) – ALL Commissioners Invited and Presenters. PLEASE COME.** We are expecting 24 people. **Chestnut Boutique Hotel, Lobby Main Floor.** This is NOT a dinner. Morgantown Sister Cities will cover costs of food and soft drinks. **Appetizers from J.W. Thirsty.** Like wings, sauces, chips, fried shrimp, sliders, bread sticks, cheese sticks, and other munchies.

Interpreters: Annie Zeng of NRCCE WVU-China Coal Group and Zhengjun Wang, Sister Cities Commissioner, and WVU student of Xuzhou Genglei Wei will help with interpreting. The Hotel has a Chinese interpreter (Lyn).

8:45 p.m. – Rest Break or Dinner on Own for Xuzhou Delegation

**THURSDAY MARCH 24 2016**

**8:30 a.m. – Breakfast at Hotel or Another Location in Downtown.**

9:00 a.m.  
If anyone can make the breakfast on Thursday March 24, let me know by Wednesday at 4 p.m. Xuzhou group will leave at 10 a.m. I am planning to be there too, as is Zhengjun.

10:00 a.m. Xuzhou Departure

NOTES: Wednesday Lunch: Here are the representatives of the **Morgantown Chamber of Commerce** who will join the **12:30 p.m. Wednesday Lunch** at the **Regatta, Waterfront Hotel, March 23.** Attendees will be:

Morgantown Sister Cities Expenses for Xuzhou, China Sister Cities Visit  
Sponsored and Hosted by Morgantown Sister Cities Commission. Dates: March 23, 24, 2016

1. Luncheon with Chamber of commerce, Commission (Regatta)- a. 19 Persons Attending Lunch (credit card)	\$272.16
2. Name Tags, Supplies from CVS (cash)	\$ 10.96
3. Catering Supplies: Sodas,(plates, napkins from Kroger (debit card)	\$ 39.09
4. Catering (wings, shrimp, cheese, etc.) by J.W. Thirsty, Morgantown a. 26 Attendees at Reception (credit card)	\$ 225.00
5. Music Honorarium for Folk Artist Annie Stroud, Morgantown a. Paid by Check (George M. Lies)	\$ 100.00

**Subtotal Expenses** **\$647.21**

Pay to order of: George M. Lies, 219 Kingwood Street, Morgantown WV 26501 (304-276-9973)

*Financial and Report Notes:*

There is a **Commission Report** listing attendees, activities, and photos of the city events. See attachment. Total Project Cost \$2,217.30 - Including Donated Time and Expenses of \$1,570.09

**Donated Van Expenses:** The WVU International Programs Office provided a donated cost-share for the use of an Enterprise Van, at a cost of **\$52.09**.

**Donated Volunteer Time:** There was donated volunteer time by several commissioners, who serve on the Commission. This resulted in a total of 82 hours which can be counted.

Total value of donated time is \$1,518.00 estimated 92 hours at \$16.50 per hour (est. average).

*Details:* The 92 hours consists of 40 hours by George M. Lies, 3 months communicating with Xuzhou China Foreign Affairs Office, coordinating city visit, arranging venues, itinerary, assuring payments.

Other donated hours made by Commissioners: Z. Wang, planning, interpreting (20 hours), K. Wilson (12 hours), Mylan tour arrangements; N. Ganz (10 hours), advisory, planning, hosting; and two interpreters: Annie Zeng (4 hours) of NRCCE-WVU and WVU student Genglei Wei Xuzhou student (6 hours).

Kyle Hess, United Bank (304) 276-0805  
Dan Miller, Potesta Associates (304) 225-2245  
Dan Kimble, President, Morgantown Area Chamber of Commerce (304) 292-3311  
Jack Thompson, Director of Business Development, Morgantown Area Chamber of Commerce (304) 292-3311 [jack@morgantownchamber.org](mailto:jack@morgantownchamber.org)  
WVCIP Coordinator Jessica DeMir, WVU International Programs 304-293-6955





## ABOUT Morgantown Sister Cities

**Morgantown's Sister Cities Commission (MSSC)** is part of a much larger network that falls under the auspices of **Sister Cities International**. It involves more than 2500 communities in 126 countries of the world. The mission of the Sister Cities program, and the MSSC, is to "promote peace through mutual respect, understanding and cooperation – one individual, one community at a time."

The City of Morgantown and the MSSC strive to develop relationships with places and then extend hospitality to visitors through programs that encourage the entire community to become involved in citizen diplomacy and help Morgantown develop as a global community. The program strives to promote friendship, goodwill, and cooperation through cultural exchanges between different places.

*Twin Cities Morgantown connects with cities across the world.*

**WRITTEN AND PHOTOGRAPHED BY CASSIA KING**

*Published: Aug 16, 2012*



Morgantown has a new friend in Xuzhou, China, and in May 2012, the two cities made their friendship official by signing a treaty at **Waterfront Place Hotel**.

Mayor Jim Manilla and members of **City Council** met with Cai Chenghuan, chief of the People's Government of Xuzhou, Quanshan District, China, to give Cai and his representatives a tour of Morgantown. The Friendship City agreement began with the **Morgantown Sister City Commission**, part of a much larger network, **Sister Cities International (SCI)**. Former president Dwight D. Eisenhower started SCI to promote "peace through mutual respect, understanding, and cooperation—one individual, one community at a time." Years later, SCI has grown to have agreements all over the world. In Morgantown, the Sister City Commission hopes to develop relationships and extend hospitality to visitors, creating a global community in Morgantown.

Besides the Friendship City status with Xuzhou, Morgantown also has a Sister City in Guanajuato, Mexico. This bond started on an academic level in 1989. WVU had been working with the University of Guanajuato for years promoting student exchanges and study when the idea of linking the cities came up. George Lies, sister city commissioner and director of grants at WVU's international program, says, "Morgantown leaders had the foresight to build on the huge success of the universities' partnership."

The group decided to form a commission with City Council, pay dues to SCI, and begin a relationship with the mayor of Guanajuato. In 2008, an agreement was signed, and by 2010, the city of Morgantown created the Morgantown Sister City Commission (MSSC). The goal was to expand a 20-year-old academic relationship into a formal municipal agreement. This type of relationship aims to broaden growth in tourism, economic development, the arts, and youth programs.

Members of the MSSC visited Guanajuato in recent years, attending a Sister City festival, meeting community leaders, and participating in international fairs. George recalls feeling at home in the city. "The city of Guanajuato, Mexico, fascinates me for its rich history and its family unity. It has a lot in art and literature, ranchero ballads, and culture. The meals are scrumptious. I have also learned how our histories are intertwined, particularly during the civil wars in each country."

Morgantown's friendship with Xuzhou, China, is mutually beneficial, too. Because Xuzhou is a mining city and also hosts a large university, similar to WVU, a friendship with Xuzhou could lead to cultural, economic, and business exchanges.



## The City of Morgantown

Sister Cities Commission  
389 Spruce Street  
Morgantown, West Virginia 26505  
(304) 284-7439

*Morgantown Sister Cities Commissioners*

### RE: Scheduling Sister Cities Commission 2<sup>nd</sup> Planning Meeting (Minutes)

We scheduled a 2<sup>nd</sup> Commission planning meeting. This is **Tuesday, December 15, 2015, at 12 noon** at Panera's Downtown, Wiley and High Streets. *Arrive at 12:00 p.m., order lunch, and we will start at 12:15 p.m.* We will set a regular monthly meeting schedule and discuss the agenda below. In past we have met the 3<sup>rd</sup> Wednesday or the 3<sup>rd</sup> Tuesday in late afternoon. **Thank you for your time and effort in the past years.** - *Best, George M. Lies, Chair, Mobile 304-276-9973*

#### Report Summary - September 8 to December 15, 2015

*Presented at the 1<sup>st</sup> and 2<sup>nd</sup> Planning Meeting*

**Sister Cities Activity Report:** We hope to schedule regular monthly meetings. We have had one priority: we filled 2 vacancies, have 1 vacancy and plan projects for the 2016 year. **Note:** The level of international work at the university has expanded in the past year with 2,406 international students; and there have been accomplishments for the Commission.

The report follows and serves as an AGENDA for the planning meeting.

1. **Commissioners.** With assistance of City Clerk, the City Council recently approved Lola Contreras as a **new Commissioner** to fill an expired term. And will recommend Katherine Wilson. Commissioner Betsy Pyle resigned due to family commitments but wishes to continue working with Guanajuato programs.
2. **Letter of Invitation.** The Mayor signed a letter of invitation for 7 Xuzhou, China government officials (including 3 mayors of towns in that area) to visit Morgantown for only a day and a half by the end of **January 2016**. This will require assistance.
3. **Budget & Expenses.** The City Manager and Mayor **allocated \$1,000** for use in hosting the Xuzhou visitors or for related commission expenses.

4. **Partners School Art Exchange.** There has been discussion of a Partners in Education project initiated by City Council members Jay Redmond and Jenny Selin and Mayor. The k-12 education contact is Jessi Morgan - [jessicamorgan@k12.wv.us](mailto:jessicamorgan@k12.wv.us) This is an art project that children could do with friendship city Xuzhou. The idea was for children to have a visual pen pal. Eastwood school was contacted. There needs to be a **follow-up**.

*Old Business*

5. **News of City in China.** Morgantown-Xuzhou Friendship City article by Mr. Jianwu Guan and Mr. Xing Qi has been online at Xinhua Net: [http://news.xinhuanet.com/world/2015-09/15/c\\_1116566282.htm](http://news.xinhuanet.com/world/2015-09/15/c_1116566282.htm) This is in Chinese. The article quotes Mayor Shamberger and Dr. Sun of WVU.
6. **City in China News Media.** A visit by a national media organization occurred in mid-August when many commissioners were on travel. The 2-day visit included interviews with the Mayor and Convention Center, and the news team took lots of video of Morgantown, to promote the city-to-city relationship.
7. **Commissioner Honor.** City Commissioner Zhengjun Wang was selected by the Chinese Embassy to represent Chinese students and attend the State Arrival Ceremony for President Xi of China on the South Lawn of the White House last September. He will share his experience at the meeting.
8. **Rep. Nancy Ganz.** The Commissioners welcomed the City Council Member who joins the Morgantown Sister Cities Commission. We look forward to working with Council Rep. Nancy Ganz in connecting the city, community, and international projects. More information follows about the Commission.
9. **Guanajuato Update.** We will invite Don McLaughlin and Karen McLaughlin of Morgantown to attend a Commission's meeting in 2016. They spent one month studying Spanish there last July and, at our request, met with the new Mayor regarding our Sister Cities activities.

*Submitted, George M. Lies, Chair*

## Morgantown Sister Cities Commission

*Morgantown . . .  
We are the mountains.  
We are people from around the world.  
We are the diversity growing a community.  
We are at the crossroads of global and local.  
Morgantown . . .*

The Morgantown Sister Cities Commission (MSSC) was formed in 2008. It is comprised of nine (9) volunteer Commissioners who offer their time to serve the city Morgantown, to maintain the city as a Global Goodwill City, and to advise City Council on goodwill diplomacy and cultural exchanges around the world. Commissioners are appointed by City Council for alternate terms of service. City Council approved establishment of the MSCC in 2008 under Ordinance Article 172 creating a Sister Cities Commission.

MSCC plans programs, promotes the city, sends representatives to local schools, works with international fairs to educate, and hosts multiple visiting groups from countries such as Mexico and China. MSCC is part of network called Sister Cities International. It involves 2500 communities in 126 countries with a mission to develop cultural exchange relationships internationally and domestically, while the MSCC encourages residents of the greater Morgantown area to participate in citizen diplomacy. Finally, MSCC supports Morgantown's economic and cultural emergence as a global community through international friendship, goodwill, and cooperation.

Morgantown Sister Cities Commission  
**Sister City: Morgantown – Guanajuato, Mexico (2008)**  
**Friendship City: Morgantown – Xuzhou, China (2012)**

### Mission and Goals

Morgantown is a Global Goodwill City. In 2008, the City of Morgantown created the Morgantown Sister Cities Commission (MSCC) through passage of a city ordinance after citizens laid the groundwork in 2007. To meet the goals of a long-lasting process, the City of Morgantown's Sister Cities Commission developed international relationships by extending exchanges as well as hospitality to visitors through programs that encourage the community to become involved in citizen diplomacy. In the end, these efforts will sustain Morgantown as a global community and its designation as an "inclusive city".

The program seeks to promote friendship, goodwill, and cooperation through cultural exchanges between different cities. Three key areas for program development are:

- tourism and economic development,
- education and the arts, and
- youth development programs.

The MSCC provides a formal advisory vehicle for the City Council

The MSC Commission is part of a much larger network under the auspices of Sister Cities International (SCI). It involves more than 2500 communities in 126 countries of the world. The mission of Sister Cities and MSCC, is to "promote peace through mutual respect, understanding and cooperation – one individual, one community at a time." Sister Cities International creates relationships based on cultural, educational, and trade exchanges, creating lifelong friendships that provide prosperity and peace through person-to-person citizen diplomacy.

**Guanajuato, Mexico** – Morgantown's sister city is Guanajuato (founded 2008), a colonial gold and silver mining city in central Mexico, about 200 miles northwest of Mexico City in the State of Guanajuato. The city contains the main campus of University of Guanajuato and has a population of approximately 100,000 people. The West Virginia – Guanajuato relationship began in 1987 with a WVU Extension Service exchange with the Guanajuato state office of Desarrollo Integral de la Familia (National System for Integral Family Development). The bond between WVU and the University of Guanajuato grew out of that exchange and commenced on an academic level in 1988. WVU has been working with the University of Guanajuato since then, promoting student exchanges, study abroad, faculty language study, and collaborative research.

This academic relationship, now in its 25th year, led to the establishment of the formal municipal relationship that now links the two cities and involves the broader community in cultural and economic as well as educational exchanges. George Lies, MSCC chair and director of grants for the WVU Office of International Programs, says, "Morgantown leaders had the foresight to build on the huge success of the universities' partnership." An agreement between the two cities was signed in 2008.

Three key areas for program development are tourism and economic development, the arts, and youth development programs. Delegations from each city have visited their sister city, and youth ambassadors from the two cities also have exchanged visits in recent years. Students stayed with volunteer host families, attended language classes, and attended cultural events.

**Xuzhou, China** – Morgantown also enjoys a friendship city relationship with Xuzhou, China. In 2012, the City of Morgantown established friendship city relations with Xuzhou, Quanshan District, in China's Jiangsu Province. Delegates from Xuzhou visited Morgantown last year and signed the Friendship City Proclamation with its Chief and top advisors. In 2013, the city's Mayor and City Council officials hosted a reception for 20 delegates of Xuzhou, China, providing them with pens and keys to the city. In 2014, our city hosted a Chinese photography exhibit and a children's art exhibit from Xuzhou.

The city is in east central China, about 400 miles south of Beijing; the district has a population of about 550,000. Coal mining and higher education form part of the economic base of both Xuzhou and Morgantown, and the area is the birthplace of the Han culture in China. Visitors from both cities traveled to their counterpart, and more cultural and economic exchanges are planned for the future. As the U.S. and China expand their ties in the global economy, the cities of Morgantown and Xuzhou, Quanshan District, can find new ways to contribute to these global relations on a local level through cultural, economic, and educational exchanges.

There are about 250 Chinese students already attending West Virginia University, and Chinese language skills are offered in Monongalia County schools. It is hoped that Chinese residents in Morgantown will join with the WVU Chinese Student Association in working with the MSSC to develop programs that highlight the importance of cross-cultural relationships for the benefit of the entire community.

**Summary** – The MSSC’s goals for the city of Morgantown are to support the evolving relationships with Mexico and China with formal, ongoing municipal citizens’ exchange programs. These relationships aim to broaden growth in tourism, economic development, the arts, and youth programs.

**Information** – For further information about sister city and friendship city programs worldwide, visit the Sister Cities International web site at [www.sister-cities.org/](http://www.sister-cities.org/). MSSC Chair: [George.Lies@mail.wvu.edu](mailto:George.Lies@mail.wvu.edu) MSSC Secretary: To Be named.

#### MORGANTOWN SISTER CITIES COMMISSIONERS and TERMS

- George Lies, WVU (term exp. 5/31/16)
- Helene Friedberg (term exp. 5/31/17)
- Elizabeth Finklea (term exp. 5/31/16)
- *Vacancy (term exp. 5/31/16)*
- Rosalyn Becker (term exp. 5/31/16)
- Katherine Wilson (term exp. 5/31/16)
- Zhengjun Wang (term exp. 5/13/16)
- Lola Contreras (term exp. 5/31/18)
- Nancy Ganz, Council Rep. (term exp. 5/31/17)
- *Vacancy, City Admin, Ex-Officio (term indefinite)*

#### Sister Cities International

**Morgantown’s Sister Cities Commission (MSSC)** is part of a much larger network that falls under the auspices of Sister Cities International. It involves more than 2500 communities in 126 countries of the world. The mission of the Sister Cities program, and the MSSC, is to “promote peace through mutual respect, understanding and cooperation – one individual, one community at a time.”

The City of Morgantown and the MSSC strive to develop relationships with places and then extend hospitality to visitors through programs that encourage the entire community to become involved in citizen diplomacy and help Morgantown develop as a global community. The program strives to promote friendship, goodwill, and cooperation through cultural exchanges between different places.

**For a Recent Newsletter – go to -** <http://us4.campaign-archive2.com/?u=1c837221eacb97a08e1abd683&id=655161b71a&e=401b389f5f>



**Office of the City Manager**

# The City of Morgantown

City Manager  
Jeff Mikorski, ICMA-CM  
389 SPRUCE STREET  
MORGANTOWN, WEST VIRGINIA 26505  
(304) 284-7405 FAX: (304) 284-7430  
[www.morgantownwv.gov](http://www.morgantownwv.gov)

*Exhibit B*

Thursday, March 31, 2016

## City Manager's Report for City Council Meeting on April 5, 2016

### New Business:

#### 1. Purchase of Public Works Equipment

Safe Street and Safe Community Municipal Fee funds were budgeted in the current fiscal year's budget for Public Works Equipment. As seen in the attached memo, City Engineer and Public Works Director Damien Davis has identified needed equipment to improve the way potholes are repaired on City streets. Through the National Joint Powers Alliance, a competitively solicited national cooperative contract solution, the cost of the equipment totals \$77,600.00. I recommend Council approve the contracted total price from State Equipment for \$77,600.00.

#### 2. Airport Hanger HVAC Maintenance and ADA Improvements

The Morgantown Airport owns and leases a corporate hanger known as "Morgantown Jet Center". The HVAC system for that hanger has been missing a full control system since the City took ownership of the building. Previous owners removed the controller due to the networking of multiple buildings through the system. The Morgantown Jet Center has been trying to work around the lack of a control system but is still not able adjust all areas of the building, creating problems to sub-lease offices. As the owners of the facility, we will need to address this issue whoever is leasing the building, so it is worth repairing before we lose tenants or miss opportunities. The lowest of three quotes received for a controlling system has been identified at \$12,120.00.

The City Engineering Department and the Morgantown Airport staff have also been working on making the lower level of leasable office space in the terminal accessible to people with disabilities. The project was originally funded with last year's Community Block Grant funds, but due to additional unseen utility relocations and modification, the cost to complete of the project increased \$18,771.33 beyond the original \$34,000.00 CDBG budget. Making the offices at the airport, and other City owned facilities, accessible is important as we make improvements to those facilities. With the airport not able to absorb these two capital costs, I recommend budgeting \$31,000.00 from the current year's Capital Escrow contingency line to the Airport Equipment line for the above airport capital projects.

Jeff Mikorski ICMA-CM,  
Morgantown City Manager

# Memo

## City of Morgantown Department of Public Works and Engineering

**To:** Jeff Mikorski, City Manager  
**From:** Damien Davis, Public Works Director  
**Subject:** Equipment Purchase  
**Date:** March 31, 2016



Mr. Mikorski,

Per City Ordinance 129.05(e) I am requesting Council approval to forgo the competitive bidding process and purchase the below pieces of equipment from State Equipment through the City's membership in NJPA. NJPA is a municipal national contracting agency which establishes and provides nationally leveraged and competitively solicited purchasing contracts.

This equipment will be used in the repair of pothole throughout the City.

Wacker Model RD12-90 Asphalt Roller	\$ 15,900.00
Case SV185 Skid Steer	\$ 37,900.00
Cold Planer attachment	\$ 12,300.00
Broom attachment	\$ 4,300.00
Hammer attachment	\$ 7,200.00
	<hr/>
	\$ 77,600.00

### 129.05 PURCHASES AND CONTRACTS; PUBLIC BIDDING.

(e) Any materials, supplies, or equipment - including motor vehicles, - may be purchased pursuant to an agreement with the Director of the West Virginia Department of Finance and Administration, Division of Purchases or pursuant to an agreement with one or more other municipalities, counties or county boards of education, or any combination thereof, for centralized purchasing for all governmental units which are parties to such agreement. Purchases made under any of these agreements are not subject to the City's competitive bidding requirements provided in this section, but such purchases shall be approved by Council.

**SPECIAL MEETING April 12, 2016:**

The Special Meeting of the Common Council of the City of Morgantown was held in the Council Chambers on Tuesday, April 12, 2016 at 5:30 pm.

**PRESENT:** Mayor Marti Shamberger, Deputy Mayor Bill Kawecki and Council Members, Wes Nugent, Jay Redmond, Nancy Ganz, City Manager Jeff Mikorski and City Clerk Linda Tucker were present. (Ron Bane & Jenny Selin Absent)

**INTERVIEWS TO FILL VACANCIES ON THE MORGANTOWN PLANNING COMMISSION AND BOARD OF ZONING APPEALS BOARD:**

Questions were posed to the following candidates from Council:

Charles McEwuen – Planning

Victoria Crowder- BZA

Colin Wattleworth- BZA

**EXECUTIVE SESSION:** Pursuant to WV State Code Section 6-9A-4(b) (2) (A) motion by Nugent, second by Kawecki, to go into executive session in order to discuss personnel matters. Present: Council. Time: 6:06 pm.

**SPECIAL MEETING:** By unanimous consent, Council returned to the Special Meeting and made the following appointments:

Motion by Councilor Nugent, second by Councilor Ganz to appoint Charles McEwuen to serve on the Planning Commission. Motion carried 5-0. (Bane and Selin Absent)

Motion by Councilor Nugent, second by Councilor Kawecki to appoint Colin Wattleworth to serve on the BZA Board of Appeals. Motion carried 5-0. (Bane and Selin Absent)

**ADJOURNMENT:**

There being no further business, Council adjourned the Special Meeting at 6:20 pm.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

\*A COMPREHENSIVE DVD IS AVAILABLE OF ALL COUNCIL MEETINGS ON DVD AT THE MORGANTOWN CITY LIBRARY.\*

# ***City of Morgantown***

## ***Finance Department***

***389 Spruce Street***

***Morgantown, WV 26505***

***Phone (304) 284-7407/Fax 7418***

***jgoff@morgantownwv.gov***

# **MEMO**

**DATE:** April 12, 2016  
**TO:** Linda Little, City Clerk  
**FROM:** James Goff, Finance Director  
**RE:** Agenda Item

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Please include on the agenda for April 19, 2016 under New Business:

Consideration of the APPROVAL OF THE RATES OF LEVY LAID BY THE CITY OF MORGANTOWN AND APPROVED BY THE STATE AUDITOR FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 IN ACCORDANCE WITH CHAPTER 11 ARTICLE 8 OF THE WEST VIRGINIA CODE.

Attached is the *Levy Order and Rate Sheet* to be included in the Council packets.

After approval, please sign the *Levy Order and Rate Sheet* and return to me for submission to the State Auditor's Office.

Thank you.

**MUNICIPALITY OF MORGANTOWN, WEST VIRGINIA  
LEVY ORDER AND RATE SHEET  
2016 - 2017**

The following is a true copy from the record of orders entered by this entity on the 19th day of  
April, 2016

**SIGNATURE:** \_\_\_\_\_

Municipal Clerk or Recorder

	Column E Certificate of Valuation Assessed Value for Tax Purposes	Levy Rate/\$100	Taxes Levied
<b>Current Year</b>			
<b>Class I</b>			
Personal Property	\$ 0	12.50	\$ 0
Public Utility	0		0
<b>Total Class I</b>	\$ 0		\$ 0
<b>Class II</b>			
Real Estate	\$ 427,234,440	25.00	\$ 1,068,086
Personal Property	1,376,312		3,441
<b>Total Class II</b>	\$ 428,610,752		\$ 1,071,527
<b>Class IV</b>			
Real Estate	\$ 532,033,150	50.00	\$ 2,660,166
Personal Property	177,662,394		888,312
Public Utility	63,902,205		319,511
<b>Total Class IV</b>	\$ 773,597,749		\$ 3,867,989
<b>Total Value &amp; Projected Revenue</b>	\$ 1,202,208,501		\$ 4,939,516
Less Delinquencies, Exonerations & Uncollectable Taxes		7.50%	370,464
Less Tax Discounts		1.00%	45,691
Less Allowance for Tax Increment Financing - see worksheet (Subtracted from regular current expense taxes levied only)			387,547
<b>Total Projected Property Tax Collection</b>			<b>4,135,814</b>
Less Assessor Valuation Fund (Subtracted from regular current expense taxes levied only)		2.00%	82,716
Net Amount to be Raised by Levy of Property Taxes For Budget Purposes			\$ 4,053,098