

REGULAR MEETING May 17, 2016: The Regular Meeting of the Common Council of the City of Morgantown was held in the Council Chambers of City Hall on Tuesday, May 17, 2016 at 7:10 p.m.

PRESENT: City Manager Jeff Mikorski, City Clerk Linda Tucker, Mayor Marti Shamberger, City Attorney Ryan Simonton, and Council Members: Ron Bane, Deputy Mayor Bill Kawecki, Wes Nugent, Jenny Selin, Jay Redmond, and Nancy Ganz. Assistant City Manager Glen Kelly Absent.

The meeting was called to order by Mayor Shamberger.

APPROVAL OF MINUTES: The following minutes were approved by acclamation: May 3, 2016 and COW Meeting April 26, 2016 approved with a minor amendment.

CORRESPONDENCE: No Correspondence.

The Mayor declared this Public Hearing open.

PUBLIC HEARING - AN ORDINANCE VACATING, ABANDONING, AND ANNULLING A PORTION OF FIFTH STREET MEASURING APPROXIMATELY FORTY (40) FEET IN WIDTH AND APPROXIMATELY ONE HUNDRED (100) FEET IN LENGTH LOCATED AND SITUATE IN THE FOURTH WARD OF THE CITY OF MORGANTOWN, MONONGALIA COUNTY, WEST VIRGINIA.

Dave Biafora, 6200 Mid Atlantic Drive, commented that there is conflicting information given to contractors on these annulments. He noted that City Administration develops these forms and Council is given the wrong information. He suggested a moratorium on everything until this Council could resolve these problems.

James Giuliani, 256 Prairie Avenue, referenced the City of Morgantown Annulment Application and stated that Standard was never told they had to fill the application out for Wall Street. He pointed out instructions from the application and commented that the ordinance should not be passed under these conditions. **(Exhibit A)**

There being no more appearances, Mayor Shamberger declared the Public Hearing closed.

PUBLIC HEARING - AN ORDINANCE AUTHORIZING A LEASE AGREEMENT WITH M.T. POCKETS THEATRE, INC. FOR SPACE AT THE WOODBURN SCHOOL SITE.

There being no appearances, Mayor Shamberger declared the Public Hearing closed.

PUBLIC HEARING - AN ORDINANCE DESIGNATING A STREET IN THIRD WARD AS JUNCTION STREET.

There being no appearances, Mayor Shamberger declared the Public Hearing closed.

UNFINISHED BUSINESS:

AN ORDINANCE ANNULLING A PORTION OF FIFTH STREET IN THE FOURTH WARD: The below entitled Ordinance was presented for second reading.

AN ORDINANCE VACATING, ABANDONING, AND ANNULLING A PORTION OF FIFTH STREET MEASURING APPROXIMATELY FORTY (40) FEET IN WIDTH AND

APPROXIMATELY ONE HUNDRED (100) FEET IN LENGTH LOCATED AND SITUATE IN THE FOURTH WARD OF THE CITY OF MORGANTOWN, MONONGALIA COUNTY, WEST VIRGINIA.

After explanation by City Attorney and comments from Council. Selin and Kawecki rescinded their motion. Motion by Nugent, second by Redmond to table the above entitled Ordinance. Motion carried 7-0.

AN ORDINANCE AUTHORIZING A LEASE AGREEMENT WITH M.T. POCKETS:

The below entitled Ordinance was presented for second reading.

AN ORDINANCE AUTHORIZING A LEASE AGREEMENT WITH M.T. POCKETS THEATRE, INC. FOR SPACE AT THE WOODBURN SCHOOL SITE.

City Manager, Jeff Mikorski explained agreement. Motion by Selin, second by Ganz, to adopt the above entitled Ordinance. Motion carried 7-0.

AN ORDINANCE DESIGNATING A STREET IN THIRD WARD AS JUNCTION STREET: The below entitled Ordinance was presented for second reading.

AN ORDINANCE DESIGNATING A STREET IN THIRD WARD AS JUNCTION STREET.

After discussion, motion by Selin, second by Kawecki, to adopt the above entitled Ordinance. Motion carried 7-0.

AN ORDINANCE AMENDING ARTICLE 145 AND SECTIONS 1387.01 AND 1387.02 OF THE CITY CODE RELATING TO THE MORGANTOWN PLANNING COMMISSION: The below entitled Ordinance was presented for first reading and was tabled.

AN ORDINANCE AMENDING ARTICLE 145 AND SECTIONS 1387.01 AND 1387.02 OF THE CITY CODE RELATING TO THE MORGANTOWN PLANNING COMMISSION.

Motion by Selin, second by Kawecki to take Ordinance from the table. City Manager, Jeff Mikorski explained ordinance and City Attorney, Ryan Simonton gave legal direction. Motion by Kawecki to amend ordinance under Section 1387.01(A) (1) adding the Morgantown Planning Commission shall consist of one representative from each ward. Question called, motion carried 7-0.

Motion by Nugent, second by Selin to amend ordinance under Section 1387.01(A) (1) adding to the Morgantown Planning Commission that no more than two from each ward be representative. After discussion, motion carried, 5-2. (Kawecki & Ganz voting No)

After discussion, vote was taken on the main motion. Motion carried 6-1. (Bane voted No)

BOARDS AND COMMISSIONS: Council by acclamation appointed Jim Pompili to the ICC Appeal Board and Rick McEwuen, Joshua Williamson, Tina Tallaksen and Kacy Weidebush to the Met Theatre Board. Councilor Nugent gave an update on the Parking Authority a stated that the authority will be making some Code changes and will update Council as they proceed.

PUBLIC PORTION:

Mayor Shamberger declared the Public Portion open.

Dave Biafora, 6200 Mid Atlantic Drive, commented that this Council and City Administration are sending out different signals to contractors and the community on these outdated City Codes. He suggested that Council have a moratorium on all ordinances until this conflicting information can be addressed.

James Giuliani, 256 Prairie Avenue, stated that he was very disappointed in Council, Administration, and the decision they have been making for the City. He referenced form **(Exhibit B)** COM-105 "City of Morgantown Application" and noted that no permanent structures can be built on the annulled area and the City does retain the right to open the annulled right-of-way for public use. He mentioned that he was raised as a child to do what was right and this Council is creating doubt and deception with their procedures. Mayor Shamberger asked that Mr. Giuliani please leave the Chambers for violating Council rules for public comment.

Ken Downey, 417 Linden Street, requested Council to review the Urban Agriculture Ordinance because there are twelve ducks and four chickens in his neighborhood. He stated this issue needs to be addressed by Council right away due to the smell, and there are too many farm animals at that location.

Joe Yip, 1389 University Avenue, stated that Wall Street is not a dead end street.

There being no more appearances, Mayor Shamberger declared the Public Portion closed.

SPECIAL COMMITTEE REPORTS: Councilor Nugent reported that there would be a discussion about the University Corridor at the MPO Meeting on Thursday May 19, 2016 at 9 p.m. in Council Chambers.

NEW BUSINESS:

AN ORDINANCE AMENDING THE FY 2015-2016 BUDGET COAL SEVERANCE FUND: The below entitled Ordinance was presented for first reading.

AN ORDINANCE AMENDING THE FY 2015-2016 ANNUAL BUDGET OF THE CITY OF MORGANTOWN AS SHOWN IN THE REVISED BUDGET ATTACHED HERETO AND MADE A PART OF THIS ORDINANCE AS THE SAME APPLIES TO THE COAL SEVERANCE FUND.

City Manager explained, motion by Selin, second by Kawecki, to approve the above entitled Ordinance. Motion carried 7-0.

AN ORDINANCE AMENDING THE FY 2015-2016 BUDGET GENERAL FUND: The below entitled Ordinance was presented for first reading.

AN ORDINANCE AMENDING THE FY 2015-2016 ANNUAL BUDGET OF THE CITY OF MORGANTOWN AS SHOWN IN THE REVISED BUDGET ATTACHED HERETO AND MADE A PART OF THIS ORDINANCE AS THE SAME APPLIES TO THE GENERAL FUND.

City Manager explained, after discussion, motion by Kawecki, second by Selin, to pass the above entitled Ordinance to second reading. Motion carried 7-0.

A RESOLUTION AUTHORIZING CITY MANAGER TO ACT ON BEHALF OF THE CITY INTO AGREEMENT WITH THE WEST VIRGINIA DIVISION OF MOTOR VEHICLES TO ADMINISTER GRANT FUNDS : The above entitled Resolution was presented for Council's approval.

City Manager explained, motion by Selin, second by Ganz, to adopt the above entitled Resolution. Motion carried 7-0.

A RESOLUTION ESTABLISHING GARRETT STREET AS THE HONORARY GENE ARDEN VANCE JR. MEMORIAL DRIVE: The above entitled Resolution was presented for Council's approval.

City Manager explained, motion by Ganz, second by Bane, to approve the above entitled Resolution. Motion carried 7-0.

CITY MANAGERS REPORT: (Exhibit C)

New Business:

1. 2016 Bid Approval for Paving City Streets

As seen in the attached memo from Damien Davis, Public Works Director and City Engineer, advertisements for the installation of asphalt bids received three bidders. City Manager Jeff Mikorski agrees with the City Engineer's analysis and recommends approving the low bidder, Parrotta Paving Co. for \$675,743.00. The Total cost with Greer's bid on the asphalt (\$792,800) is \$1,468,543 more. Additional streets on the contingency list will be added to the paving contract, as funding is available.

Motion by Selin, second by Kawecki to suspend the rules and have Damien Davis explain the bids and find out answers from Council. Motion carried 6-1. (Ron Bane voting no)

2. Honorary City Street Naming Protocol

With the request for an honorary City Street name for Sgt. Gene Vance, City Council wanted to have a protocol for the honorary naming of City Streets. Attached is a draft protocol that City Council can modify and/or approve for the procedure for establishing an honorary street name.

After discussion, motion by Selin, second by Ganz, to vote on protocol with minor amendments. Motion carried 7-0.

REPORT FROM CITY CLERK: No Report

REPORT FROM CITY ATTORNEY: No Report

REPORT FROM COUNCIL MEMBERS:

Councilor Bane:

Councilor Bane apologized to the citizens about the ducks and chickens at 417 Linden Street. He stated that he has asked the City Manager, Jeff Mikorski the status of the Chicken Ordinance various times and the City needs to move this forward.

Deputy Mayor Kawecki:

No Report.

Councilor Nugent:

Councilor Nugent asked the City Manager, Jeff Mikorski when Council will be receiving monthly financial reports. City Manager, Jeff Mikorski responded saying that Council should receive financial reports in May. He requested an update on the reopening of University Avenue from the City Manager, Jeff Mikorski. City Manager, Jeff Mikorski stated there has been a ROW Permit authorized, flagman will be moving traffic in that area until construction, and paving is completed. He noted seeing a boxed truck with LED panels on all four sides, which could be a traffic hazard. He requested that City Administration explore City Ordinances on how to regulate this type of truck for this could be a concern. He mentioned the Wiles Hill/Highland Neighborhood Meeting being held on May 18th at the Boparc Senior Center and that the City Manager, Jeff Mikorski will be attending. He requested an update on a time line for evaluations for the City Clerk and City Manager. He commented that there has been various statements made about pending litigation and he has heard it enough. He commented that he is willing to place this item on the COW but doubts if Council will approve such item for the agenda.

Councilor Selin:

Councilor Selin noted that Rosie's and Girls Scouts planted Dogwood Trees at the Botanical Garden honoring Rosie the Riveters. She announced that Bike to work day is on May 20th and the Bike Rodeo is at South Middle School on May 22nd. She requested the monies from the Contingency for one time Funds would appreciate funding for ADA Street compliance. She mentioned Council priorities and suggested reviewing Branding as a project for 2016. She appreciates City Staff, Volunteers, and all the work they do for the City. She noted that City Administration has to be proactive and at times is reactive, due to staffing. She

reminded all the City must move forward in a positive way.

Councilor Redmond:

Councilor Redmond shared his frustration with Councilor Bane about the Urban Agriculture Ordinance that Council needs to address this right away. He mentioned the annulment issue and form presented in the packet and stated, “we have stepped in it again”. He stated that it is important that the City follow procedures, by not doing so is creating doubt and perception of some impropriety to the community.

Councilor Ganz:

Councilor Ganz stated that she wrote a report and realized it was not appropriate for this evening because it was about thank yous. She noted receiving a thank you from students she helped and citizens that elected her for my vision for the City. She stated that many volunteers got thank yous when the Levies passed for all their hard work. She reported that the City and County are working together with the National Safety Council in making a safe community. She remarked that she received no thank you notes this evening from developers, the people she works with that filed a petition against me along with 25 other residents. Councilor Nugent stated to the Chair, “Point of Order” it is not 25 that is an incorrect statement. He then asked the Chair how long we are going to have to tolerate these comments. Mayor Shamberger gaveled Councilor Nugent out of order. Councilor Nugent argued the fact with the Mayor, and she stated that Councilor Bane was out of order also. Councilor Ganz mentioned Senate Bill 267 passed by the Legislature will change the paradigm of this issue so that it will never happen again. Councilor Nugent interrupted stating that Councilor Ganz is wrong in her comments that it will happen again. Mayor Shamberger summonsed Councilor Nugent that he was out of order and he stated he did not think so, and she should have the Police

escort him from the meeting. He stated the Senate Bill 267 that was passed was not the bill that was presented to the Municipal League. Deputy Mayor Kawecki called for point of order. Mayor Shamberger noted to Councilors Bane and Nugent that they both were out of order this evening. Council Ganz stated that when situations like this occur we have a lost opportunity to work together. She reminded Council that we were elected by the people to build infrastructure, pave roads, encourage volunteers and govern our City. She stated that she has a vision that this Council will one day work together again as a team and not continue this ongoing chipping at each other.

Mayor Shamberger:

Mayor Shamberger commented she had calls from residents in the South Park area about an odor and requested City Manager, Jeff Mikorski to check into this incident. She reminded everyone of the laying of the wreath at the Public Safety Building in honor of our Police at 10 am on 5-18-16. She commended the Police Department on the logistics for the Presidential Candidate Bernie Sanders speaking event. She attended and presented certificates to over 200 International Students and thanked the City Clerk's office for preparing them. She and Deputy Mayor Kawecki were given a tour of the Federal Correctional Institute. She attended Coalition for Community on Homeless dinner and presented Certificates for Eastwood Elementary. She made the following announcements: Community Leadership Forum, 5-18-16; Morgantown Poets, 5-19-16; Story time at Decker's Creek, 5-19-16; Botanic Garden Plant Sale, 5-21-16; Read to Rover, 5-26-16, Botanic Garden Plant Walk, 5-28-16; Gene Vance Memorial Day, 5- 29-16 and on 6-15-16 Partners in Education Celebration at Skyview Elementary. She mentioned that Fire Chief Mark Caravasos was recognized by the Center for Public Safety

Excellence and the Morgantown Police Department will test for Police Officers on 5-21-16. She apologized for losing her temper this evening and stated she feels very much a victim on this issue. She noted that she is reminded daily of the lawsuit and feels it has upset our community and is still not resolved.

ADJOURNMENT: There being no further business, motion by Selin, second by Ganz to adjourn by unanimous consent at 10:10 p.m.

City Clerk

Mayor

A COMPREHENSIVE DVD IS AVAILABLE OF ALL COUNCIL MEETINGS AT THE MORGANTOWN CITY LIBRARY.

Subject: Fwd: Annulment Addition
From: James <alexjewel@comcast.net>
Date: 5/17/2016 4:07 PM
To: Jennifer Johnson <jennifer@paragonwv.com>

Sent from my iPad

Begin forwarded message:

From: "Catherine S. Loeffler" <loefflercs@hh-law.com>
Date: May 13, 2016 at 2:07:50 PM EDT
To: "alexjewel@comcast.net" <alexjewel@comcast.net>, "JRSOMNI@aol.com" <JRSOMNI@aol.com>
Cc: "Samuel H. Simon" <ssimon@hh-law.com>
Subject: Annulment Addition

James,

Attached is a Word document that includes the argument we are going to add to the Objections to the BZA regarding the annulment of Wall Street. Please let us know as soon as you can if this meets with your approval because we need to send the Objections to the BZA today. Please note that this argument may conflict with your plans for the Richwood Development based on your recent e-mails with John.

Thanks,

Catherine

Catherine S. Loeffler
Attorney At Law
HoustonHarbaugh
Three Gateway Center | 22nd Floor
401 Liberty Avenue | Pittsburgh, PA 15222
loefflercs@hh-law.com | (412) 288-2262 | Fax (412) 281-4499 | hh-law.com

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H. Regarding the pending annulment of Wall Street, The Standard cannot build the Project, a permanent structure, on an annulled area pursuant to the City's requirements to obtain a street annulment.

Currently pending is the annulment of a dead-end street, known as Wall Street, by the Morgantown City Council. Wall Street runs directly through the Project site between University Avenue and the CSX right-of-way, but it is owned by the City. The Contractor wants Wall Street annulled and the street demolished in order to erect the Project on the Site. An annulment is a public process that requires input from local citizens and interested parties through documentation and hearings. The annulment was conditionally approved by City Council, pending subsequent approvals by the Planning Commission and the BZA.

In order to request an annulment, a party must complete a Street Annulment Application (the "Annulment Application"), which can be found on the City of Morgantown's website. The first page of the Annulment Application is titled "Conditions and Instructions for Annulment" and proceeds to set forth a list of requirements in order to have the street annulled. Section (h) states in relevant part: "No permanent structures can be built on the annulled area." As a corollary, Section (i) states: "The city does retain the right to open the annulled right-of-way for public use at such a point in time as deemed necessary." Finally, the last paragraph of the Instructions states the following: "Permanent Release Annulment requires all of the above [which includes Sections (h) and (i)] plus letters from each utility company stating that they have no need and will not need the right-of-way at any point in the future."

Thus, pursuant to the City's own requirements for requesting a street annulment, The Standard cannot build a massive apartment complex, which is unquestionably a permanent structure, on an annulled area. Otherwise, the City would not be able to re-open the annulled area for public use at some point in the future. Therefore, the Project must be rejected.

— Attachments:

Annulment Addition to Objections to BZA (H1212957x9CF62).doc

25.0 KB

Conditions and Instructions for Annulment

1. It is recommended that the applicant consult with the city engineer to review the possibility of annulment.

Some considerations for annulment are:

- a. Must not land lock any properties;
 - b. Requires Plat/s of Survey;
 - c. Requires signature of ALL adjacent property owners;
 - d. Signatures must be notarized;
 - e. \$100.00 fee for annulment;
 - f. Requires approval of the City Engineer and City Council;
 - g. Permanent Right-of-Way will be maintained;
 - h. No permanent structures can be built on the annulled area. If utilities do or do not exist within the right-of-way, the annulment ordinance retains a permanent Right-of-Way.
 - i. The city does retain the right to open the annulled right-of-way for public use at such a point in time as deemed necessary.
2. Applicant must apply for annulment at the office of the City Engineer. Forms available at the office of the city engineer.
 3. The applicant must have a survey plat showing the property lines and the area to be considered for annulment must be submitted at the time of application.
 4. A non-refundable fee of \$100.00 is required with the application.
 5. The city attorney will prepare a draft ordinance for the annulment which will go before the Committee of the Whole (meets last Tuesday of each month).
 6. Upon release from the Committee of the Whole, the ordinance must be read and approved by City Council (meets on 1st and 3rd Tuesdays of each month).
 7. The ordinance must be read and approved at two city council meetings.
 8. Once final approval by city council is granted, the ordinance must be submitted to the city clerk for recording and copied to the city engineer.
 9. The annulment must also be recorded at the court house.

Permanent Release Annulment requires all of the above plus letters from each utility company stating that they have no need and will not need the right-of-way at any point in the future. The letters need to be signed by an authorized company representative for each utility and must be submitted with the application for annulment.

THIS AGREEMENT made this _____ day of _____, 20__, by and between:

ENTER PARTIES

Parties of the first part, grantors, and THE CITY OF MORGANTOWN, West Virginia, a municipal corporation, part of the second part, grantee.

WITNESSETH

THAT WHEREAS, the grantors are the owners of the following lots and parcels of land, situate in the _____ Ward of the City of Morgantown, Morgan District, Monongalia County, West Virginia.

ENTER PARCELS

WHEREAS, the said grantors have petitioned the Common Council of the City of Morgantown for an annulment, has filed this agreement in duplicate and have paid the required fees, the street to be annulled being:

ENTER STREET DESCRIPTION

WHEREAS, it appears that said street is not used nor useful as a public way within the City of Morgantown, West Virginia, and is not necessary for public uses and purposes, and that the rights of the public will not be prejudiced by such an annulment, that the property of no person will be injured by the same, and that such annulment will promote public interest; and,

NOW, THEREFORE, THIS AGREEMENT WITNESSETH: That for and in consideration of the sum of One Dollar (\$1.00) cash in hand paid by each of the parties hereto to the other, and other good and valuable considerations, including the annulment of said street, the conveyance of the easements and rights of way hereinafter described, and the release and quit clam for street purposes, the parties hereto mutually covenant and agree as follows:

1. The grantors grant and conveys unto the grantee, the City of Morgantown, West Virginia, a municipal corporation, its successor municipalities or assigns, a perpetual easement and right of way for the purpose of laying, relaying, constructing, maintaining, and inspecting, storm and sanitary sewers therein or thereon with the right to make surveys and construct and maintain manholes as may be necessary or proper in, on, or through said part of said annulled public way and said grantors do also grant and convey a perpetual right of way and easement for such utility installations including gas and water mains and electric and telephone transmission lines, as shall in the judgment of said grantee, its successor municipalities or assigns, be necessary or proper for public uses and purposes in, on, over, under and through said part of said public

way so vacated abandoned and annulled. The easements and rights of ways so granted and conveyed shall be _____ feet in width and located:

ENTER DESCRIPTION

2. It is stipulated and agreed between the parties hereto that the City of Morgantown, its successor municipalities or assigns, shall not be liable for any damages in the use of said easements and rights of way, or in the construction or maintenance of any facilities hereinabove described in, on, under, and through the easements and rights of way so granted and conveyed.

3. A map or plat showing the part of the public way so vacated, abandoned, and annulled is attached to this agreement as a part hereof and to be recorded herewith.

4. For the considerations aforesaid the said grantee, The City of Morgantown, West Virginia, hereby releases and quit claims, unto the said grantors their heirs, personal representatives and assigns, all of its easements and rights of way for street purposes in said annulled public way subject to the easements and rights of ways hereinbefore granted for sewer and public utility purposes so that the said grantors shall have that moiety or part of said public way so vacated, abandoned, and annulled which is adjacent to his/their property for his/their full use and enjoyment in fee simple, except to said sewer and public utility easements and rights of way.

5. The parties hereto further covenant and agree as follows:

ENTER DESCRIPTION

City of Morgantown Annulment Application

Form: COM-105

WITNESS the following signatures and seals:

_____ (SEAL)

_____ (SEAL)

_____ (SEAL)

_____ (SEAL)

THE CITY OF MORGANTOWN, WEST VIRGINIA, a municipal corporation

By: _____
City Manager

ATTEST:

City Clerk

STATE OF WEST VIRGINIA

COUNTY OF MONONGALIA, to wit:

I, _____, a Notary Public in and for the County and State aforesaid do certify that _____, who signed the foregoing writing bearing date the _____ day of _____, 200____, for _____, a corporation, has this day in my said County before me acknowledged the said writing to be the act and deed of said corporation.

Given under my hand and notarial seal this _____ day of _____, 20____.

My commission expires _____.

Notary Public



Office of the City Manager

The City of Morgantown

City Manager
Jeff Mikorski, ICMA-CM
389 SPRUCE STREET
MORGANTOWN, WEST VIRGINIA 26505
(304) 284-7405 FAX: (304) 284-7430
www.morgantownwv.gov

Thursday, May 12, 2016

City Manager's Report for City Council Meeting on May 17, 2016

New Business:

1. 2016 Bid Approval for Paving City Streets

As seen in the attached memo from Damien Davis, Public Works Director and City Engineer, advertisements for the installation of asphalt bids received three bidders. I agree with the City Engineer's analysis and recommend approving the low bidder, Parrotta Paving Co. for \$675,743.00. The Total cost with Greer's bid on the asphalt (\$792,800) is \$1,468,543. Additional streets on the contingency list will be added to the paving contract as funding is available.

2. Honorary City Street Naming Protocol

With the request for an honorary City street name for Sgt. Gene Vance, City Council wanted to have a protocol for the honorary naming of City Streets. Attached is a draft protocol that City Council can modify and/or approve for the procedure for establishing an honorary street name.



Jeff Mikorski ICMA-CM,
Morgantown City Manager

Memo

City of Morgantown

Public Works Department

To: Jeff Mikorski, City Manager

From: J. Damien Davis, Public Works Director and City Engineer

Subject: Street Paving Project – Bid Call 2016-06

Date: May 12, 2016

Bids were opened at 10:00am on May 12, 2016. The results are as follows:

CONTRACTOR	COST
Parrotta Paving Co.	\$675,743.00
Dodd General Contractors	\$1,117,530.66
Mountaineer Contractors, Inc.	\$1,366,640.00

Engineering has reviewed the submitted bid for completeness and adherence to the Bid Call requirement. I recommend award to Parrotta Paving Co.

Morgantown City Council Honorary Street Naming Protocol

Council Policy:

The City of Morgantown will take applications for naming City Streets in honor of individuals that either had a significant lineage to the City or had a significant cultural, historical, or humanitarian impact on the City. The requested location for the honorary street designation should have a geographical relationship to the honoree (i.e. honoree lived or worked at the location requested for recognition). A maximum of two honorary street names will be designated each year.

Protocol:

- Individuals or groups wishing to propose honorary street name designation will complete the application form and sign fee, and submit it to the City Manager's Office for review. Individual letters of support are encouraged and should be attached to the application.
- If the application is complete, City Manager will include application on a City Council Committee of the Whole meeting agenda for Council for review.
- If there is unanimous support within Council for the request, the request will be forwarded to an upcoming Regular City Council meeting as a resolution.
- Upon approval by City Council, the Public Works Department will be tasked with creating an honorary Street Sign that will be placed along the designated City Street.
- Signs will be double-sided, brown with white lettering identifying the honoree and year of designation.
- Designation signage will be limited to one sign. In addition to the signs required at the designation location, up to four commemorative signs can be provided to applicant.
- Honorary street designation ceremonies can be planned by the requestor by obtaining a Special Event Permit from the City Manager's Office.
- City will maintain a map of honorary streets on the City's web page with information about the honoree.



The City of Morgantown

Jeff Mikorski, ICMA-CM

City Manager

389 SPRUCE STREET

MORGANTOWN, WEST VIRGINIA 26505

(304) 284-7405 FAX: (304) 284-7430

www.morgantownwv.gov

Office of the City Manager

Honorary Street Naming Application

Applicant Information:

Date of submission: _____

Applicant's Name: _____

Organization/Company: _____

Street Address: _____

Telephone Number: _____

E-mail Address: _____

4. Honorary Street Name Request:

Name of Honoree: _____

Location: _____

Intersecting streets at each end of the one-block length:

5. Criteria (additional pages, and letters of support must be attached):

Please provide a detailed explanation of the criteria that applies to the honoree.

- Cultural Impact on the City:

- Historical Impact on the City:

- Humanitarian Impact on the City:

- Significant Lineage to the City:

6. Geographic Location:

Please provide a detailed explanation of the relationship between the requested honorary street location and the honoree's impact on the City.

7. Signature of Applicant:

Signature

Date

Submit application to:
Morgantown City Manager
389 Spruce Street
Morgantown, WV 26505