

Minutes of the April 23, 2015 Meeting of the Board of Park and Recreation Commissioners
Location: Marilla Recreation Center, Morgantown, WV

Call to Order: Meeting was called to order at 5:02pm

Establish Quorum: Board Members Present – Bob Clonch, Marti Shamberger, Ron Justice, Nancy Ganz, and Ed Cordwell. Board Not Present – Denver Allen and Sera Zegre. Staff Present – Melissa Burch, Brooke McKinney, Marissa Travinski Joe Kaehler. Ex-Officio Treasurer not present.

Minutes: Marti Shamberger motioned to approve the March Meeting minutes and Ron Justice seconded. March minutes approved unanimously.

Oral Communications: Ian Gray, a master's student at WVU in the public history program, was on hand to discuss the possibility of an outdoor railroad display along the Decker's Creek Trail. Ron Justice suggested Ian work with the Historic Landscape Commission and the Morgantown History Museum to make this project happen. Director Burch said this project would fall under the City of Morgantown's memorial/donation policy and Ian will need to complete the process related to that and meet with Urban Landscape. Ian is working on securing funding through a grant for \$2500. Director Burch mentioned the funding must include an additional 20% for maintenance and upkeep of the display. Ron Justice and Bob Clonch advised Ian to work with Director Burch to continue to move the project forward.

Correspondence: No correspondence was reviewed.

Financial Report: Director Burch presented the financial report. JR Sabatelli, former City Finance Director is no longer with the City of Morgantown. Denise White will be serving as the Interim City Finance Director until the position is filled.

Ron Justice motioned and Nancy Ganz seconded for approval of the Financial Report. Motion passed unanimously.

Executive Director's Report: Director Burch presented her report, including updates on summer activities, pool preparation, some health issues with one of the steers at Dorsey's Knob, intent to develop a Sponsorship/Donor Policy to present next meeting and concerns about the continued increase in health insurance costs through the City for the past several years. This increased cost is negatively impacting BOPARC's ability to add needed full-time staff as the organizational responsibilities continue to increase and it is her opinion that BOPARC will have no choice but to request for proposals for health insurance for the 2016/2017 fiscal year.

New Business:

- **Bass Tournament Sponsorship per Member Request:** Ron Justice would like to offer Jim Matuga the option to come speak to the board about the upcoming bass tournament. BOPARC Meetings do include a public comment portion and Mr. Matuga can be added to the agenda upon request.

Executive Session: President Clonch, pursuant to West Virginia Code Section 6-9 A-4 as it pertains to matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of employee(s), called for the Board to enter into Executive Session. Ed Cordwell motioned and Marti Shamberger seconded for the Board to enter the Executive Session at 5:38pm. Motion passed unanimously.

- The regular session resumed at 5:48pm.

Board Comments: Director Burch presented the board with her review of the 2008 Master Plan Update and gave an update on the completion of the Recreation Center Study.

Adjournment: Ron Justice motioned for adjournment at 6:02pm and Ed Cordwell seconded. Meeting adjourned by unanimous agreement.

Brooke McKinney

Respectfully Submitted, Brooke McKinney, Secretary to the Board

5/28/15

Date



Approval Acknowledged, Robert Clonch, Board President

5/28/15

Date