



**DEVELOPMENT SERVICES  
PLANNING DIVISION**

# The City of Morgantown

389 SPRUCE STREET  
MORGANTOWN, WEST VIRGINIA 26505  
(304) 284-7431 TDD (304) 284-7512  
[www.morgantownwv.gov](http://www.morgantownwv.gov)

April 19, 2013

**FIRST BAPTIST CHURCH OF MGTN TRUSTEES  
228 FOREST AVE  
MORGANTOWN, WV 26505**

**RE: CU13-06 / Blue Sky Realty, LLC / 401 Spruce Street  
Tax Map 26, Parcel 91**

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

Lisa Mardis of Project Management Services, on behalf of Blue Sky Realty, LLC, has made application for a conditional use approval. A map is enclosed with this letter illustrating the location of the subject site.

The **Board of Zoning Appeals** will consider this request at a public hearing on:

**Wednesday, April 17, 2013 at 6:30 PM  
City Council Chambers, City Hall, 389 Spruce Street**

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**Project Description:**

The petitioner seeks to convert the use of the building at 401 Spruce Street from a "Professional Services Establishment" use and "Mixed-Use Dwellings" use to a "Lodging or Rooming House" use, which, in the B-4 District, requires conditional use approval by the Board of Zoning Appeals.

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Should you have any questions concerning this petition or require special accommodations to attend the hearing noted above, please call the Planning Division at 304-284-7431 or email to [shollar@cityofmorgantown.org](mailto:shollar@cityofmorgantown.org). Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

The agenda for this hearing and related staff reports will be posted on the City's website, [www.morgantownwv.gov](http://www.morgantownwv.gov), approximately one week before the hearing.

Respectfully,

Stacy Hollar  
Executive Secretary

Enclosure: Site map

**CASE NUMBER:  
CU13-06 / Blue Sky Realty, LLC / 401 Spruce Street**

