



**DEVELOPMENT SERVICES
PLANNING DIVISION**

The City of Morgantown

389 SPRUCE STREET
MORGANTOWN, WEST VIRGINIA 26505
(304) 284-7431 TDD (304) 284-7512
www.morgantownwv.gov

November 23, 2015

**RE: CU15-11 / Victory Holdings, LLC / 321 Brockway Street
Tax Map 29, Parcel 447**

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

Request by Joe Panico, on behalf of Victory Holdings, LLC, has submitted a **Conditional Use** petition for property located at **321 Brockway Street**. A map is enclosed with this letter illustrating the location of the subject site.

The **Board of Zoning Appeals** will consider this request at a public hearing on:

**Wednesday, December 16, 2015 at 6:30 PM
City Council Chambers, City Hall, 389 Spruce Street**

Project Description:

The petitioner seeks to raze a building that has suffered fire damage and construct a "Two-Family Dwelling" use at 321 Brockway Street, which requires conditional use approval by the Board of Zoning Appeals in the B-4, General Business District.

Should you have any questions concerning this petition or require special accommodations to attend the hearing noted above, please call the Planning Division at 304-284-7431 or email to shollar@morgantownwv.gov. Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

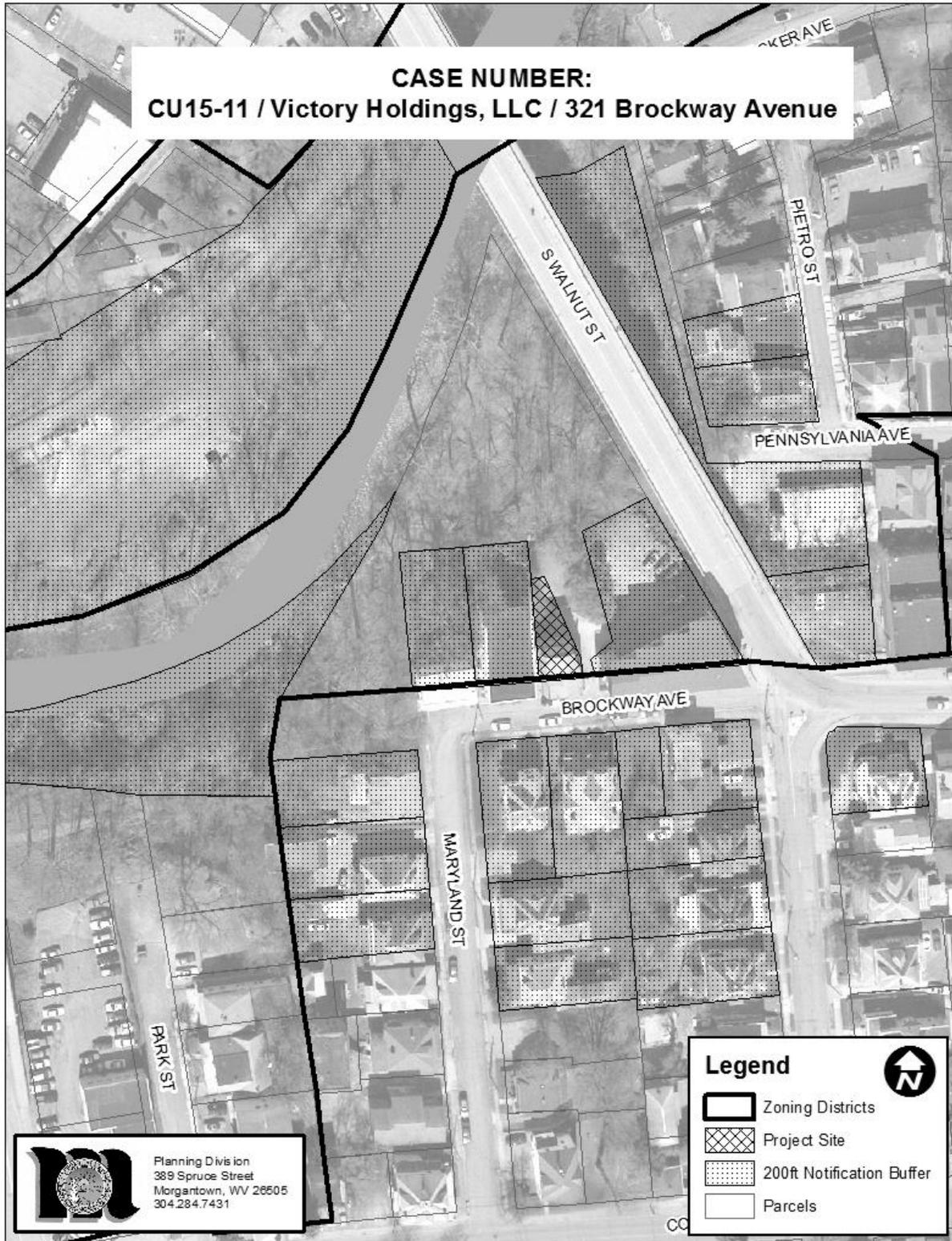
The agenda for this hearing and related staff reports will be posted on the City's website, www.morgantownwv.gov, approximately one week before the hearing.

Respectfully,

Stacy Hollar
Executive Secretary

Enclosure: Site map

**CASE NUMBER:
CU15-11 / Victory Holdings, LLC / 321 Brockway Avenue**



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Legend 

-  Zoning Districts
-  Project Site
-  200ft Notification Buffer
-  Parcels