

Minutes of the December 10, 2015 Meeting of the Board of Park and Recreation Commissioners
Location: Marilla Recreation Center, Morgantown, WV

Call to Order: Meeting was called to order at 5:05pm

Establish Quorum: Board Members Present – Bob Clonch, Ron Justice (via phone departed at 5:59pm), Nancy Ganz, Ed Cordwell, Jenny Selin, Sera Zegre. Board Members Not Present – Denver Allen. Staff Present – Melissa Burch, Marissa Travinski, and Brooke McKinney. Ex-Officio Treasurer Jim Goff was present.

Minutes: Ed Cordwell moved to approve the October Meeting minutes and Nancy Ganz seconded. The motion passed unanimously.

Financial Report: Jim Goff, new Finance Director for the City of Morgantown and BOPARC Ex-Officio Treasurer was introduced. Nancy Ganz moved to accept the financial report and Jenny Selin seconded. Motion passed unanimously.

Oral Communications: Susan Elkins, county resident of the Cobun Creek Neighborhood, spoke to the board regarding the new reservoir that is planned in their community. The community is very concerned about the reservoir and its impact on the neighborhood. President Clonch reminded Ms. Elkins that this is a MUB Project and BOPARC is not involved.

Jerry Johnston, BOPARC Employee, was present to observe. Members of the Morgantown Pony Baseball League were also on hand to observe.

New Business:

- **Museum Yearly Lease** – Director Burch reviewed the Museum Yearly Lease. The lease remains the same as in years past. Director Burch is requesting permission to sign the lease for this fiscal year. Jenny Selin motioned to approve the Museum Lease for Fiscal Year 15/16. Nancy Ganz seconded the motion. Motion passed unanimously.
- **County Commission Met Request** – The Monongalia County Commission has requested use of the Metropolitan Theatre at no cost for Saturday, June 18th 2016. Director Burch believes this will be a major event for downtown Morgantown and a good promotional event for the theatre. She recommended that the Board grant them use of the Met. Ed Cordwell motioned to allow the Monongalia County Commission to use the Metropolitan Theatre at no cost for their event in June 2016. Ron Justice seconded the motion. Motion passed unanimously.
- **Updated Organization Outlook** – Director Burch reviewed the updated organization outlook and chart as presented in the packet. The new chart will split into divisions to better accommodate for growth or consolidation of organizational effort as needed. Ed Cordwell motioned to approved the updated organizational chart as presented in the board packet. Ron Justice seconded. Motion passed unanimously.
- **Updated Job Description** – Director Burch requested approval of the updated position description for Associate Director – Facilities, Maintenance, Park Development. This position has been vacant for several years and is needed to reestablish key personnel. When advertised, it will be posted through NRPA and locally. Ron Justice motioned to approve the updated job description and work to reestablish the key personnel. Sera Zegre seconded. Motion passed unanimously.
- **MUB Reservoir** – Director Burch stated that MUB appears to be making a good faith effort in speaking with the County residents in the Cobun Creek neighborhood and listening to their concerns and requests. Due to the preliminary nature of the project, she told the Board she was hesitant to impact the working relationship that appears to have been established by MUB and the

residents. The Board discussed looking at what MUB's current plan is insofar as overall cost, structural, scale and scope drawings of the reservoir itself and the end result to the area around it. Director Burch stated that she did not know when MUB would formally present plans of that nature. The Board did not take action on this item.

Executive Session: President Clonch, pursuant to West Virginia Code Section 6-9 A-4 as it pertains to an official legal investigation, called for the Board to enter into Executive Session. Ed Cordwell motioned and Nancy Ganz seconded for the Board to enter the Executive Session at 5:46pm. Motion passed unanimously.

- The regular session resumed at 6:08pm.

Board Comments:

Director Burch reviewed her report and correspondence. She brought to the Board's attention the discussion between BOPARC, City of Morgantown, the Met Theatre Commission, WVPT and WVU about a partnership/collaboration for the operation of the Met Theatre. Right now it is at an administrative point and the entities are in talks.

Director Burch updated the Board on the progress of the removal of the fallen wall along Madigan Avenue bordering Jack Roberts Park and the sloping of the hill.

Nancy Ganz mentioned that she thinks there are a lot of good possibilities for BOPARC in the future.

Jenny Selin suggested that this coming fiscal year that the budget be BOPARC's top priority.

The Board also discussed the slip at Dorsey's Knob Park and making it a priority this calendar year.

Sera Zegre requested an update on the building that Positive Spin is currently leasing. Director Burch explained the plan has always been to remove the building and use the greenspace as an outdoor programming space. The plan will be placed on the agenda for the January.

Jerry Johnston, on behalf of maintenance, expressed his concerns over BOPARC's decision to not hire a full time laborer position. Director Burch explained that there were factors related to workforce and long-term planning that led to the decision to not fill the position.

Adjournment: Jenny Selin motioned for adjournment at 6:27pm and Nancy Ganz seconded. Meeting adjourned by unanimous agreement.

Brooke McKinney

Respectfully Submitted, Brooke McKinney, Secretary to the Board

1/28/15 ^{6 ON}

Date



Approval Acknowledged, Robert Clonch, Board President

1/28/16

Date