

**MORGANTOWN  
WEST VIRGINIA**

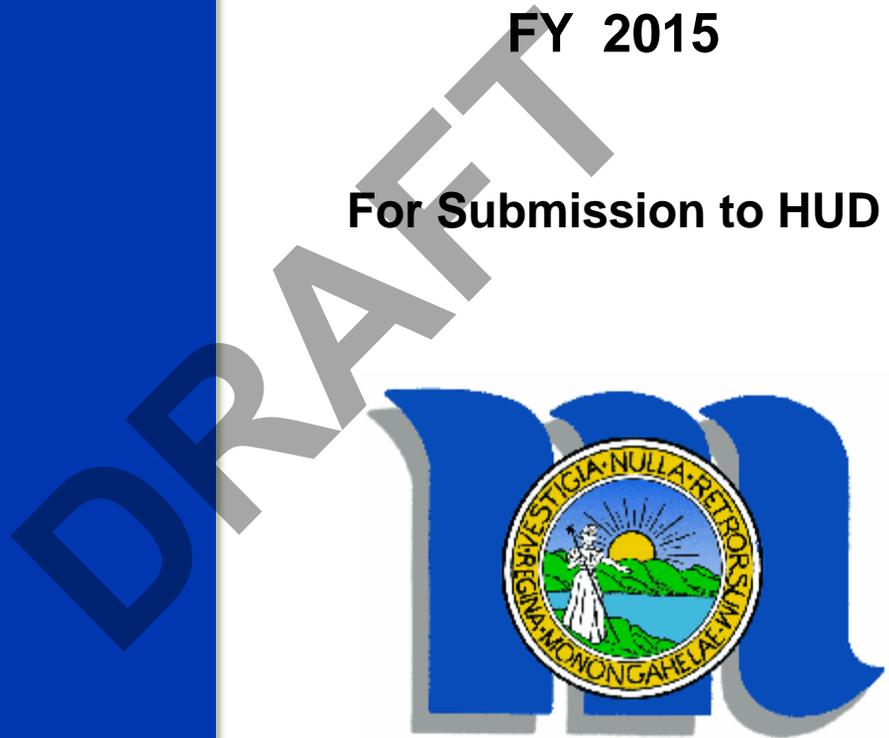
**City of Morgantown  
389 Spruce Street  
Morgantown, WV 26505**

Marti Shamberger, Mayor

**CONSOLIDATED ANNUAL  
PERFORMANCE  
EVALUATION REPORT  
(CAPER)**

**FY 2015**

**For Submission to HUD**



**CITY OF MORGANTOWN,  
WEST VIRGINIA**

**THE OFFICE OF  
COMMUNITY DEVELOPMENT**

**BUILT ON EXPERIENCE  
URBAN  
DESIGN  
VENTURES**

Urban Design Ventures, LLC  
212 East Seventh Avenue  
Homestead, PA 15120

**Table of Contents**

A. CR-00 Executive Summary ..... 1

B. CR-05 Goals and Outcomes – 91.520(a) ..... 12

C. CR-10 Racial and Ehtnic Composition of (person/households/families) Assisted ..... 20

D. CR-15 Resources and Investments – 91.520(a) ..... 21

E. CR-20 Affordable Housing – 91.520(b) ..... 24

F. CR-25 Homeless and Other Special Needs – 91.220(d, e); 91.320(d, e); 91.520(c) ..... 27

G. CR-30 Public Housing – 91.220(h); 91.320(j) ..... 31

H. CR-35 Other Actions – 91.220(j)-(k); 91.3320(i)-(j) ..... 32

I. CR-40 Monitoring – 91.220(d, e); 91.520(c) ..... 43

J. CR-45 CDBG – 91.520(c) ..... 46

K. CR-50 Section 3 Report ..... 48

L. CR-55 IDIS Reports ..... 49

M. CR-60 Fair Housing ..... 50

N. CR-65 Citizen Participation ..... 54

## CR-00 – Executive Summary

In accordance with the Federal regulations found in 24 CFR Part 570, the City of Morgantown, West Virginia has prepared this Consolidated Annual Performance and Evaluation Report (CAPER) for the period of July 1, 2015 to June 30, 2016. The CAPER describes the activities undertaken during this time period for funding from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Program (CDBG). The projects/activities and accomplishments described in this CAPER principally benefit low- and moderate-income persons and the funding has been targeted to neighborhoods where there is the highest percentage of low- and moderate-income residents in the City of Morgantown. The following is the overall program narrative based on the Five Year Consolidated Plan and Annual Action Plans, as amended.

The FY 2014-2018 Consolidated Plan's second year objectives are to address issues of homelessness, alleviate poverty, address the need for decent, safe, affordable housing, and improve the infrastructure of the City. These goals were addressed through continued partnership with existing social service providers to provide support services to special needs populations with the most urgent needs (identified through the citizen participation process), through efforts of the City government, and through partnerships with for-profit and non-profit housing developers.

The City of Morgantown completed the second year of its FY 2014-2018 Five Year Consolidated Plan for the Community Development Block Grant (CDBG) Program. The City used its CDBG Entitlement Program funds to fund projects that resulted in:

- Homeless case management
- Construction of sidewalks
- Providing a suitable living environment
- Assistance to homeless persons
- Youth supportive services
- ADA compliance
- Rehabilitation of housing and community structures

The City of Morgantown's FY 2015 Consolidated Annual Performance and Evaluation Report (CAPER) was made available for public display and comment at the Community Development Office, Morgantown City Library, BOPARC (Board of Park and Recreation Commissioners) Senior Center, and BOPARC Office, as well as on the City's website (<http://morgantown.com>). The "Draft" CAPER was advertised in the "Dominion Post" on Monday, August 29, 2016. The Public Hearing was held on Thursday, September 8, 2016, at 10:00 AM in the City Public Safety Building Conference Room, 300 Spruce Street, Morgantown, WV.

**Funds Received –**

The City of Morgantown has received the following funds during the time period of July 1, 2015 through June 30, 2016:

	CDBG	Total
Entitlement Grants	\$ 371,158.00	\$ 371,158.00
Program Income	\$ 39,187.55	\$ 39,187.55
<b>Total Funds Received:</b>	<b>\$ 410,345.55</b>	<b>\$ 410,345.55</b>

This chart only includes funds received during July 1, 2015 through June 30, 2016. Any previous program year funds that were not spent or which might have been spent during this time period are not included.

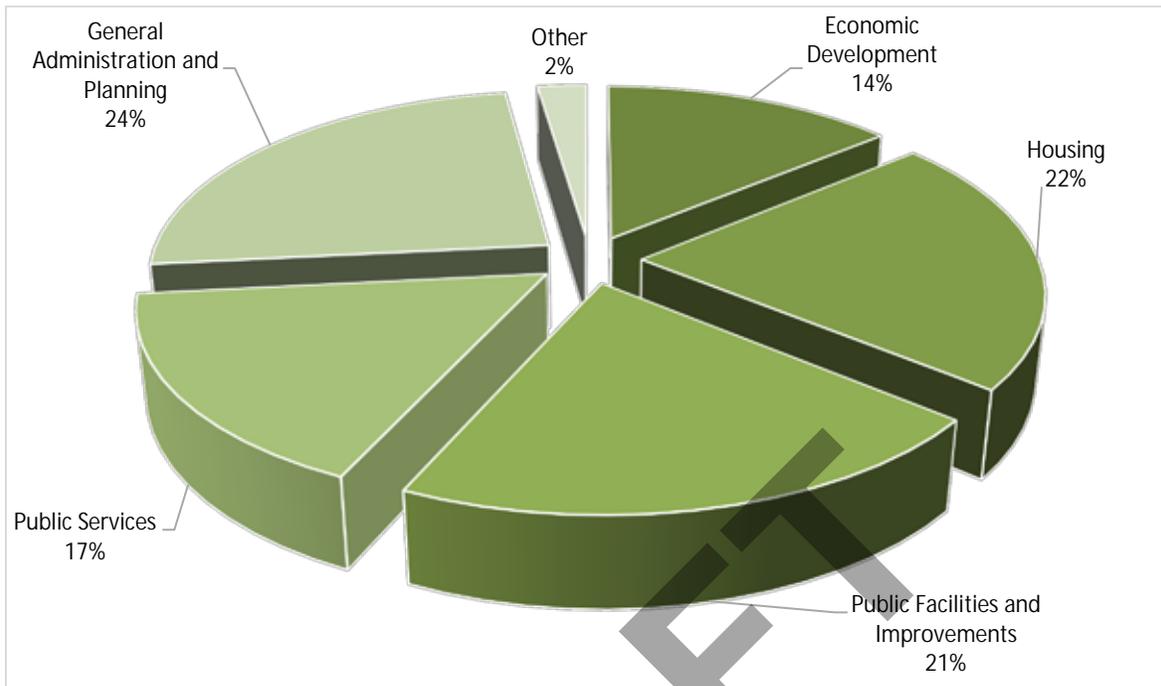
The City of Morgantown also receives program income through the rehabilitation loan program that the Fairmont/Morgantown Housing Authority administers. The program income remained with the Housing Authority for use in the program administration and to provide additional rehabilitation loans. There was no program income received during this CAPER period. Since this program income is received by the Fairmont/Morgantown Housing Authority and remains with the Housing Authority it is not counted in the City's PR 26.

**Funds Expended –**

The funds shown in this chart are funds that were expended during the time period of July 1, 2015 through June 30, 2016. These expenditures consist of previous program year funds that were not drawn down until this time period and also includes any reprogrammed funds from previous years.

Funding Sources	Total Funds Expended
Community Development Block Grant (CDBG) Funds	\$ 303,571.51
<b>Total:</b>	<b>\$ 303,571.51</b>

The City's CDBG expenditures by type of activity are shown below.



Type of Activity	Expenditure	Percentage
Economic Development	\$ 42,302.50	13.93%
Housing	\$ 66,865.26	22.03%
Public Facilities and Improvements	\$ 63,271.84	20.84%
Public Services	\$ 50,233.31	16.55%
General Administration and Planning	\$ 73,836.60	24.32%
Other	\$ 7,062.00	2.33%
<b>Total:</b>	<b>\$ 303,571.51</b>	<b>100.0%</b>

**Regulatory Caps –**

**CDBG Program Administration Expense Cap:**

The City of Morgantown CDBG program administration expenditures were within the regulatory cap. This is shown in the chart below:

	CDBG
FY 2015 Entitlement Grant	\$ 371,158.00
Administrative Cap Allowance	20%
Maximum Allowable Expenditures	\$ 74,231.06
Total Administration Obligated	\$ 74,231.06
<b>Administrative Percentage:</b>	<b>20.00%</b>

The City of Morgantown’s total administrative obligation was \$74,231.06, which is at the 20% cap on administrative expenditures.

**CDBG Public Service Activity Cap:**

	CDBG
FY 2015 Entitlement Grant	\$ 371,158.00
Public Service Cap Allowable	15%
Maximum Allowable Expenditures	\$ 55,673.70
Total Public Services Funds Actually Expended	\$ 54,933.00
<b>Public Service Percentage:</b>	<b>14.80%</b>

The City of Morgantown total public services obligation was \$54,933.00, which was 14.80% of the allowable expenditures and is below the 15% cap on public services.

**Five Year Goals and Strategies:**

The chart below shows the Goals and Objectives for the FY 2014-2018 Consolidated Plan for the City of Morgantown:

<b>1</b>	<b>Goal Name</b>	<b>Housing</b>
	<b>Goal Description</b>	<p>Community Development Block Grant will fund a program for housing to include: housing rehabilitation single owner and rental, an emergency home repair, a housing accessibility, a down payment assistance and a lead paint testing/abatement, also providing infrastructure development using CDBG funding to offset the cost of storm water retention, water, and sewer and sidewalk projects to help offset these cost for affordable housing.</p> <p>The creation of a dedicated city-wide or county-wide Community Housing Development Organization (CHDO) a CHDO is a special type of non-profit organization that focuses on the development of housing for households with incomes under 80% AMHI, adjusted for family size. A CHDO focused on the local needs of the community would be able to more effectively deliver services, thereby increasing the number of affordable housing units added to the community.</p> <p>All rental and home owner rehabilitation projects will be subject to the Lead Based Paint Policy, as set forth in 24 CFR Part 35, Davis/Bacon wage rates, environmental review regulations and conflict of interest regulations.</p>
<b>2</b>	<b>Goal Name</b>	<b>Homelessness</b>
	<b>Goal Description</b>	<p>Community Development Block Grant will fund special needs services providers to affordable housing development and/or job creation for special needs populations, particularly individuals with substance abuse problems, individuals with severe, persistent mental illnesses, and homeless families. Prioritize activities that help individuals move toward self-sufficiency and break the cycle of poverty.</p> <p>The City will focus homelessness activities on Housing First activities and removing the chronic homeless from the streets.</p>
<b>3</b>	<b>Goal Name</b>	<b>Anti-Poverty</b>
	<b>Goal Description</b>	<p>Community Development Block Grant will fund supporting agencies that are identifying and resolving barriers to independent living and promoting self-sufficiency for individuals and families of low- to moderate-income through job training, literacy programs, medical treatment, barrier removal and rehabilitation, out-of-school time (OST) programs, and transportation. CDBG funds may be used for a variety of activities. Activities funded in the past that have impacted extremely-low income families include the following: literacy programs, job training, housing rehabilitation, critical repair of homes, youth and day care services, crime awareness, infrastructure and parenting programs.</p>

4	<p><b>Goal Name</b></p> <p><b>Goal Description</b></p>	<p><b>Infrastructure</b></p> <p>Community Development Block Grant will fund sidewalk/infrastructure improvements in targeted low-income areas. Support improvements on neighborhood and downtown sidewalk and infrastructure changes that would make accessibility possible and quality of life. The City is committed to removing barriers at all public facilities in order to make all Public facilities (including all parks and recreation sites) ADA compliant.</p>
5	<p><b>Goal Name</b></p> <p><b>Goal Description</b></p>	<p><b>Parks and Recreation</b></p> <p>Community Development Block Grant will fund BOPARC to improve parks, playgrounds, and other recreational opportunities that primarily serving low- and moderate-income neighborhoods. CDBG funding will be used to provide all-day summer programming for low-moderate income school age children through the summer.</p>
6	<p><b>Goal Name</b></p> <p><b>Goal Description</b></p>	<p><b>Fair Housing</b></p> <p>The federal Fair Housing Act, passed in 1968 and amended in 1988, prohibits discrimination in housing on the basis of race, color, national origin, religion, sex, familial status and disability. The Fair Housing Act covers most types of housing including rental housing, home sales, mortgage and home improvement lending, land use and zoning. Excluded from the Act are owner-occupied buildings with no more than four units, single family housing sold or rented without the use of a real estate agent or broker, housing operated by organizations and private clubs that limit occupancy to members, and housing for older persons.</p> <p>The West Virginia Fair Housing Act carries the same protections as the federal Fair Housing Act. In addition to prohibiting housing discrimination based on race, color, national origin, religion, sex, familial status and disability, state law also prohibits housing discrimination on the basis of ancestry and blindness. The West Virginia Human Rights Commission investigates and resolves housing discrimination complaints as well as provides education on fair housing.</p> <p><b>Goal</b></p> <p>The City of Morgantown will improve the education/outreach and coordination of fair housing responsibilities in Morgantown. The city’s website, a resource for residents seeking information about housing and community development: the website should include: explanation as to what fair housing is and who is protected; direct instructions for filing a complaint; contact information to offer guidance to residents needing assistance; and Link to West Virginia Fair Housing Action Network website.</p> <p>Training should also serve as an opportunity for city staff, local advocates and members of the housing community to begin a unified and cordial working relationship towards making the city more accessible to persons with disabilities.</p>

**FY 2015 CAPER Budget:**

The chart below lists the FY 2015 CDBG activities that were funded:

Project ID Number	Project Title/Description	2015 CDBG Budget	2015 CDBG Expenditures
2015-1	<b>Human Rights Commission</b> - The Human Rights Commission is working to assist in making a livable income, housing, services and infrastructure more available to City residents. This addresses Impediment #1 from the City's Analysis of Impediments to Fair Housing Choice of 2011.	\$ 500.00	\$ 50.00
2015-2	<b>Administration</b> - CDBG Administrative costs are necessary for project management, implementation, and inspection of the non-housing community development projects. Administrative costs include, but are not limited to, staff salaries and fringe benefits for one full-time staff member and a part-time or intern position, general operating supplies, environmental inspections, postage, mileage expenses, printing, miscellaneous services and charges, legal expenses, fees, travel and training, and dues and subscriptions.	\$ 73,731.00	\$ 73,731.00
2015-3	<b>Intervention Services</b> - The Morgantown Area Youth Services Project operates under the fiscal administration of the Monongalia County Commission. MAYSP provides intervention services to youth and families primarily from low-income households that are experiencing delinquency and substance abuse problems. The proposed CDBG funded program would expand services to reach low-income youth and families living in the City of Morgantown experiencing substance abuse and underage drinking problems.	\$ 11,933.00	\$ 10,213.95
2015-4	<b>Project Learn and Smart Moves</b> - The Project Learn initiative provides after-school and summer educational enhancement and tutoring activities to at-risk students ages 6-16. The program includes homework help, tutoring services, high yield learning activities, collaboration with schools, character education, and parental involvement. Prevention Programs are offered every day including the Smart Moves prevention program and character education. The Boys and Girls Club is available to the students during non-	\$ 18,000.00	\$ 18,000.00

	<p>school days and through the summer. Project Learn with the Mountaineer Boys and Girls Club serves low and very-low income children in the City of Morgantown. The Smart Moves and Fan Club help develop skills essential for transition between youth and adulthood. Family activities and meetings play a critical role in the program. Additionally, the program will include conflict resolution and anger management education.</p>		
2015-5	<p><b>Literacy Volunteers Technology Upgrade - LVMPC</b> is upgrading their office technology and record storage to ensure confidentiality and provide service efficiency. LVMPC will make a one-time purchase of a server and two laptops for office organization and programing support.</p>	\$ 2,000.00	\$ 2,000.00
2015-6	<p><b>Homeless Intake Coordinator - CDBG</b> funding will be used for the Friend/Mentor Program offsetting the cost of dedicated staff supervising this program, perform daily intake and viSPDAT assessments. Plus work as a liaison between homeless families and individuals as well as working with the PATH Outreach Coordinator.</p>	\$ 23,000.00	\$ 15,246.93
2015-7	<p><b>Home Rehabilitation Program - General Home Improvements</b> Assisting low-income homeowners make modest repairs to their homes. Qualified residents could apply for up to \$20,000 at 2% interest for up to 15 years. For elderly and disabled persons, this can be a forgivable loan with 20% forgiveness rate over 5 years. These improvements could include roof replacement, heating and cooling units, electrical of plumbing upgrades, windows, flooring, sidewalks, porches, siding, etc. <b>Rental Rehabilitation Program</b> Designed to increase the quality of non-student rental units in the City of Morgantown, Landlords will be able to apply for \$10,000 at 1% interest for 10 years to make modest renovations to their rental units. As an incentive to improve the appearance of the structure, participating landlords may be eligible for \$2500 grant for approved exterior improvements. Landlords must agree to rent to families with households income at or below 80% for the life of the loan. Dependent college students are not eligible residents. <b>Emergency Repair Program</b> Assisting low-income homeowners with the cost of repairs that may be viewed as emergency in nature and could threaten one's health and safety. Such</p>	\$ 35,000.00	\$ 35,000.00

	<p>conditions could include a leaking roof, busted pipes, faulty electric systems, broken furnace, etc. The Emergency Repair Program would provide a one-time grant of up to \$2,500 to make the home safe again. Barrier Free Program Assisting families with the necessary modifications or adaptations that will make their home livable as needs change. Many elderly or disabled persons run the risk of moving to assisted living facilities due to failing health or physical limitations. Adaptations may include installing grab bars, handicapped showers, modifying home entryways. Lead Based Paint Assessment/Testing and Clearance Federal law requires lead based paint intervention on federally funded housing programs over \$5,000. Morgantown Housing Authority will do lead based paint assessments, testing and clearance for projects as needed. The Down Payment Assistance Program will assist low-income first time homebuyers with \$2,500 grant for down payment when purchasing property in the City of Morgantown. Homebuyers will need a 3-5 % down payment from savings, which could average \$2,778 for low-income household. By removing the down payment barrier, this grant could make the difference in a family's quest for homeownership.</p>		
<p>2015-8</p>	<p><b>Homeless Housing Program</b> - This is housing funding and will be used to provide infrastructure, rehabilitation and health and safety improvements to housing for the homeless. The funding will be available to any organization working to expand housing to be used to house individuals and families that are homeless.</p>	<p>\$ 12,000.00</p>	<p>\$ 7,567.05</p>
<p>2015-9</p>	<p><b>Community Housing Action Partnership</b> - The Community Housing Action Partnership Inc.; is a collaboration of housing agencies, bankers, realtors, developers, attorneys and community leaders working to bring housing to low and moderate families and individuals. CHAP will use the CDBG funding to bring together these partners and the community to study and learn how other communities around the state have formed similar successful housing ventures.</p>	<p>\$ 7,282.00</p>	<p>\$ 7,062.00</p>
<p>2015-10</p>	<p><b>Infrastructure Work for Deckers Court Housing Development</b> - Habitat for Humanity will construct road, curb and sidewalk for the Deckers Court Development in Jerome Park, this project</p>	<p>\$ 24,899.00</p>	<p>\$ 24,899.00</p>

	will specifically target persons with disabilities and veterans.		
2015-11	<b>Sidewalks for Greenmont Bridge</b> – The City of Morgantown has received grant funding to construct a foot bridge across Deckers Creek at Decker Avenue in Greenmont. In conjunction with this project CDBG funding will be used to provide ADA accessible sidewalks to connect the bridge access with other sidewalks in the area.	\$ 67,813.00	\$ 0.00
2015-12	<b>ADA Access Curb Cuts</b> - Public works will repair several sidewalk curb cuts in Woodburn and Jerome Park improving accessibility. The City works to improve accessibility for all residents.	\$ 15,000.00	\$ 0.00
2015-13	<b>ADA Access Public Safety Building</b> - The City of Morgantown will use CDBG funding to improve disabled accessibility to the Public Safety Building.	\$ 15,980.00	\$ 15,980.00
2015-14	<b>Emergency Exit Repair</b> - Christian Help, an agency serving low and very low-income individuals and families with emergency needs will repair and rehabilitate their building’s emergency exits. The project will include the removal of the old metal doors in the back of the building.	\$ 9,000.00	\$ 5,000.00
2015-15	<b>United Way Roof Repair</b> - The CDBG funding is important to make the repair and preserve the building and service in the downtown area. The roof replacement will involve the removal of the existing roof, repairs and replacement of the wood deck, and the Fully Adhered EPDM Roof System.	\$ 70,000.00	\$ 0.00

The City of Morgantown spent \$214,749.93 of its FY 2015 allocation, which is 57.86% of the allocation. Additionally, during the 2015 CAPER period, the City expended \$88,821.58 from previous fiscal years.

**Housing Performance Measurements:**

The chart below shows the objectives and outcomes that the City of Morgantown accomplished through the CDBG activities during this CAPER period:

Objectives	Outcomes						Total by Objective	
	Availability/ Accessibility		Affordability		Sustainability			
	Units	\$	Units	\$	Units	\$	Units	\$
<b>Suitable Living</b>	0	\$ 0.00	0	\$ 0.00	0	\$ 0.00	0	\$ 0.00
<b>Decent Housing</b>	0	\$ 0.00	0	\$ 0.00	6	\$ 35,000.00	6	\$ 35,000.00
<b>Economic Opportunity</b>	0	\$ 0.00	0	\$ 0.00	0	\$ 0.00	0	\$ 0.00
<b>Total by Outcome:</b>	<b>0</b>	<b>\$ 0.00</b>	<b>0</b>	<b>\$ 0.00</b>	<b>6</b>	<b>\$ 35,000.00</b>	<b>6</b>	<b>\$ 35,000.00</b>

DRAFT

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

*This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.*

This is the City's second year of the FY 2014-2018 Five-Year Consolidated Plan designed to address the housing and non-housing needs of City residents. This year's CAPER reports on the actions and achievements the City accomplished in Fiscal Year 2015.

The CAPER for the FY 2015 Annual Action Plan for the City of Morgantown includes the City's CDBG Program and outlines which activities the City undertook during the program year beginning July 1, 2015 and ending June 30, 2016. The City of Morgantown's Development Services Department, Community Development Office is the lead entity and administrator for the CDBG funds.

The CDBG Program and activities outlined in this FY 2015 CAPER principally benefited low- and moderate-income persons and funding was targeted to neighborhoods where there is the highest percentage of low- and moderate-income residents.

The City during this CAPER period budgeted and expended CDBG funds on the following strategies:

- **Homelessness Strategy** – Budgeted \$35,000.00, expended \$22,813.98.
- **Anti-Poverty Strategy** – Budgeted \$111,433.00, expended \$35,263.95.
- **Housing Strategy** – Budgeted \$66,961.00, expended \$66,961.00.
- **Infrastructure Strategy** – Budgeted \$98,793.00, expended \$15,980.00.
- **Parks and Recreation Strategy** – Budgeted \$0.00, expended \$0.00.
- **Fair Housing Strategy** – Budgeted \$0.00, expended \$0.00.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

*Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.*

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Anti-Poverty	Non-Homeless Special Needs	CDBG: \$31,933	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2,928	7,112	100.00%	-	-	-
Anti-Poverty	Non-Homeless Special Needs	CDBG: \$31,933	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5	2,587	100.00%	200	1,364	100.00%
Anti-Poverty	Non-Homeless Special Needs	CDBG: \$31,933	Facade treatment/business building rehabilitation	Business	0	1	100.00%	0	1	100.00%
Anti-Poverty	Non-Homeless Special Needs	CDBG: \$31,933	Homeless Person Overnight Shelter	Persons Assisted	0	0	-	0	0	-

<b>Anti-Poverty</b>	Non-Homeless Special Needs	<b>CDBG:</b> \$31,933	Homelessness Prevention	Persons Assisted	0	71	100.00%	-	-	-
<b>Anti-Poverty</b>	Non-Homeless Special Needs	<b>CDBG:</b> \$31,933	Businesses assisted	Businesses Assisted	0	1	100.00%	0	1	100.00%
<b>Fair Housing</b>			Other	Other	5	1	20.00%	-	-	-
<b>Homelessness</b>	Homeless	<b>CDBG:</b> \$23,000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	1,087	100.00%	0	65	100.00%
<b>Homelessness</b>	Homeless	<b>CDBG:</b> \$23,000	Rental units rehabilitated	Household Housing Unit	0	4	100.00%	0	4	100.00%
<b>Homelessness</b>	Homeless	<b>CDBG:</b> \$23,000	Homeowner Housing Rehabilitated	Household Housing Unit	0	0	-	0	0	-
<b>Homelessness</b>	Homeless	<b>CDBG:</b> \$23,000	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	50	0	0.00%	-	-	-
<b>Homelessness</b>	Homeless	<b>CDBG:</b> \$23,000	Homeless Person Overnight Shelter	Persons Assisted	1000	573	57.30%	200	15	7.50%
<b>Homelessness</b>	Homeless	<b>CDBG:</b> \$23,000	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	100	0	0.00%	-	-	-

<b>Homelessness</b>	Homeless	<b>CDBG:</b> \$23,000	Homelessness Prevention	Persons Assisted	100	0	0.00%	-	-	-
<b>Homelessness</b>	Homeless	<b>CDBG:</b> \$23,000	Housing for Homeless added	Household Housing Unit	0	0	-	0	0	-
<b>Homelessness</b>	Homeless	<b>CDBG:</b> \$23,000	Housing for People with HIV/AIDS added	Household Housing Unit	24	1	4.17%	0	1	100.00%
<b>Housing</b>	Affordable Housing	<b>CDBG:</b> \$83,654	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0	-	1	1	100.00%
<b>Housing</b>	Affordable Housing	<b>CDBG:</b> \$83,654	Rental units rehabilitated	Household Housing Unit	15	0	0.00%	2	0	0.00%
<b>Housing</b>	Affordable Housing	<b>CDBG:</b> \$83,654	Homeowner Housing Added	Household Housing Unit	10	3	30.00%	-	-	-
<b>Housing</b>	Affordable Housing	<b>CDBG:</b> \$83,654	Homeowner Housing Rehabilitated	Household Housing Unit	40	10	25.00%	4	6	100.00%
<b>Housing</b>	Affordable Housing	<b>CDBG:</b> \$83,654	Homeless Person Overnight Shelter	Persons Assisted	0	0	-	300	0	0.00%
<b>Housing</b>	Affordable Housing	<b>CDBG:</b> \$83,654	Buildings Demolished	Buildings	0	1	-	-	-	-

<b>Infrastructure</b>	Non-Housing Community Development	<b>CDBG:</b> \$108,978	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10	51	100.00%	2	50	100.00%
<b>Infrastructure</b>	Non-Housing Community Development	<b>CDBG:</b> \$108,978	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0	-	1	0	0.00%
<b>Parks and Recreation</b>	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5	594	100.00%	-	-	-

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City of Morgantown's 2014-2018 Five Year Consolidated Plan established strategic initiatives to be addressed using CDBG funds. During this CAPER period, the following goals and objectives:

**Housing Strategy:**

Community Development Block Grant funds were used for housing for the following programs: housing rehabilitation single owner and rental, an emergency home repair, a housing accessibility, a down payment assistance, and a lead paint testing/abatement. In addition, the City funded infrastructure development to offset the cost of storm water retention, water and sewer, and sidewalk projects to help offset these cost for affordable housing.

The City proposed to make one (1) public facility or infrastructure activity for low/moderate income housing benefit and completed the activity.

The City proposed to rehabilitate two (2) rental units but did not complete the activity. The City will continue to work with the Fairmont Morgantown Housing Authority's Home Rehabilitation Program to rehabilitate the units. This activity will be completed during the FY 2016 program year and be included in the FY 2016 CAPER.

The City proposed to rehabilitate four (4) single family owner-occupied homes and rehabilitated six (6) single family owner-occupied homes. The City met its goal and will continue to fund the activity in the future.

The City proposed to assist 300 persons through work with an overnight homeless shelter but did not complete the activity. The City will continue to work with homeless service providers to provide homeless individuals with services and beds. This activity will be completed during the FY 2016 program year and be included in the FY 2016 CAPER.

**Homelessness Strategy:**

Community Development Block Grant funds were used for special needs service providers to affordable housing development and/or job creation for special needs populations, particularly individuals with substance abuse problems, individuals with severe, persistent mental illnesses, and homeless families. The City prioritized activities that help individuals move toward self-sufficiency and break the cycle of poverty.

Even though the City did not propose to assist any homeless persons through public service activities it assisted 65 homeless persons.

The City did not propose to rehabilitate any rental units, but rehabilitated four (4).

The City proposed to assist 200 persons through work with overnight homeless shelters but only assisted fifteen (15). The City will continue to work with homeless service providers to provide homeless individuals with services and beds. This activity will be completed during the FY 2016 program year and be included in the FY 2016 CAPER.

The City did not propose to add any housing for persons with HIV/AIDS but provided assistance to one (1) shelter for persons with HIV/AIDS, benefiting four (4) persons. Funds for this activity were used to make improvements to Caritas House, Inc., a shelter for those with HIV/AIDS.

#### **Anti-Poverty Strategy:**

Community Development Block Grant funds were used for supporting agencies that identify and resolve barriers to independent living and promote self-sufficiency for individuals and families of low- to moderate-income through job training, literacy programs, medical treatment, barrier removal and rehabilitation, out-of-school time (OST) programs, and transportation.

The City proposed to assist 200 persons through public service activities and instead assisted 1,364 persons through public service activities.

The City did not propose to assist any business through façade treatment/business rehabilitation but assisted 1 organization. Funds were used to repair the roof at the United Way.

#### **Infrastructure Strategy:**

Community Development Block Grant funds were used for sidewalk/infrastructure improvements in targeted low-income areas. The City supported improvements on neighborhood and downtown sidewalk and infrastructure changes that made accessibility possible and improved the quality of life for the City residents.

The City proposed to make two (2) public facility or infrastructure improvements and assisted fifty (50). These activities included ADA curb cuts improvements to sidewalks in Woodburn and Jerome Park as well as ADA accessibility improvements to the Public Safety Building.

The City proposed to make one (1) public facility or infrastructure activity for low/moderate income housing benefit but did not complete the activity. The City has not begun work on the Infrastructure Work for Deckers Court Housing Development project. This activity will be completed during the FY 2016 program year and be included in the FY 2016 CAPER.

#### **Parks and Recreation Strategy:**

Community Development Block Grant funds were used for BOPARC to improve parks, playgrounds, and other recreational opportunities that primarily serving low- and moderate-income neighborhoods. The City did not fund any activities under this goal during FY 2015.

**Fair Housing Strategy:**

The City of Morgantown improved the education/outreach and coordination of fair housing responsibilities in Morgantown. The City's website was developed as a resource for residents seeking information about housing and community development: the website includes: an explanation as to what fair housing is and who is protected; direct instructions for filing a complaint; contact information to offer guidance to residents needing assistance; and a link to West Virginia Fair Housing Action Network website.

The greatest need for the City of Morgantown is affordable housing. In collaboration with the Fairmont Morgantown Housing Authority and the City of Morgantown, the following were completed:

- 101 people received homebuyer training
- 6 housing units were rehabilitated
- 1 housing unit was rehabilitated to make it handicap accessible
- 2 housing units was abated for lead hazards
- 17 first-time homebuyers were assisted
- 135 households were assisted through the Pre-Purchase Counseling
- 10 households were assisted through Foreclosure Prevention and Loss Mitigation Counseling
- 11 household was assisted through the Post Purchase Class
- The Fairmont Morgantown Housing Authority (FMHA) worked with WVU to operate an Employee Down Payment Assistance Program for Homeownership in near campus neighborhoods. The Housing Counseling Program also continued its Rental Counseling program.

In addition, like all older communities there is a great need for infrastructure improvements. This was done through funding the following projects:

- Sidewalks for Greenmont Bridge
- Infrastructure Work for Deckers Court Housing Development
- ADA Access Curb Cuts
- ADA Access Public Safety Building
- Home Rehabilitation Program

The City of Morgantown has allocated 100.00% of its FY 2015 CDBG allocation to assist low- and moderate-income residents in the City of Morgantown.

**CR-10 - Racial and Ethnic composition of families assisted**

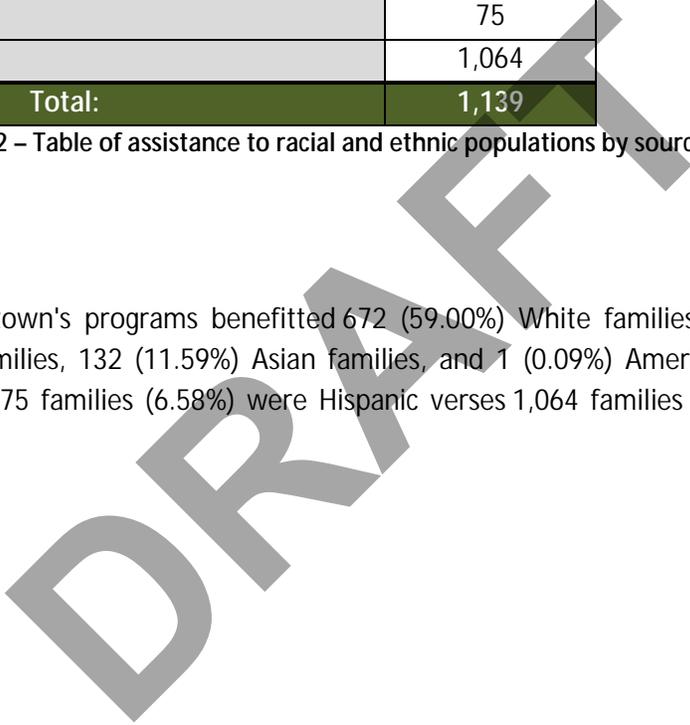
Describe the families assisted (including the racial and ethnic status of families assisted).  
91.520(a)

	CDBG
White	672
Black or African American	334
Asian	132
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	1
<b>Total</b>	<b>1,139</b>
Hispanic	75
Not Hispanic	1,064
<b>Total:</b>	<b>1,139</b>

Table 2 – Table of assistance to racial and ethnic populations by source of funds

**Narrative**

The City of Morgantown's programs benefitted 672 (59.00%) White families, 334 (29.32%) Black or African American families, 132 (11.59%) Asian families, and 1 (0.09%) American Indian or American Native family. Also 75 families (6.58%) were Hispanic verses 1,064 families (93.42%) who were not Hispanic.



**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Expected Amount Available	Actual Amount Expended During Program Year 2015
CDBG	FY 2015	\$415,755.72	\$189,850.93

Table 3 – Resources Made Available

**Narrative**

The City of Morgantown has received the following grant amounts during the time period of July 1, 2015 through June 30, 2016:

- CDBG Allocation - \$371,158.00

The City of Morgantown received program income through the rehabilitation loan program that the Fairmont/Morgantown Housing Authority administers. The program income remained with the Housing Authority for program administration and to provide additional rehabilitation loans. During this CAPER period, no program income was reported. Since this program income is received by the Fairmont/Morgantown Housing Authority and remains with the Housing Authority it is not counted in the City's PR 26.

Under the FY 2015 Program Year, the City of Morgantown received \$371,158.00 in Federal Entitlement Grants. These funds were made available to the City after August 21, 2015 when the City signed the FY 2015 CDBG Grant Agreement.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Anti-Poverty Strategy	40.00%	40.96%	The City funded seven (7) projects during this CAPER period in this Target Area.
Downtown	30.00%	9.76%	The City funded four (4) projects during this CAPER period in this Target Area.

<p><b>Non-Housing Community Development Strategy</b></p>	<p>30.00%</p>	<p>49.29%</p>	<p>The City funded four (4) projects during this CAPER period in this Target Area.</p>
--	---------------	---------------	--

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

The City collaborates with social service agencies that assist persons living at or below the poverty level. The City supports community enhancement programs through its Community Development Block Grant program in order to improve the living environments of low to moderate-income persons, specifically improving the lives of low- to moderate-income youth in order to break the cycle of poverty. Many of these programs were designed to assist low- to moderate-income individuals and families by assisting with the needs of low- and moderate-income households.

The City continued supporting agencies that were identifying and resolving barriers to independent living and promoting self-sufficiency for individuals and families of low- to moderate-income through job training, literacy programs, medical treatment, barrier removal and rehabilitation, housing and transportation.

The City of Morgantown has allocated its FY 2015 CDBG funds to principally benefiting low- and moderate-income persons through:

- Affordable/Accessible Housing was the first unmet need for all categories in this group of individuals. Regardless of the limitations, housing was a challenge for individuals who have limitations because of age, mental or physical disabilities, substance abuse and HIV/AIDS. Barriers to independent living were varied from affordable housing and rents, accessibility in multi-unit rental property, rehabilitation and retrofitting for those who own their homes.
- Adequate level of care for the elderly, substance addicted individuals and persons living with HIV/AIDS was another underserved need in the City.
- Employment and Job Training was an underserved need identified as many individuals dealing with limitations found in this subgroup do not have the requisite skills to obtain or maintain employment.
- The reduction in Federal CDBG funds reduces the City’s financial resources to meet the underserved needs in Morgantown.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

In addition to its CDBG funds, the following other public resources have been received by agencies in the City of Morgantown:

- \$39,187.55 in Program Income was received by the Fairmont/Morgantown Housing Authority from repayment of housing rehabilitation loans.
- \$9,413.00 in EFSP (FEMA) funds was received by the Bartlett House, Inc.
- \$134,713.38 in ESG funds was received by the Bartlett House, Inc.
- \$166,649.00 in DHHR Grant was received by the Bartlett House, Inc.
- \$20,716.76 in SED Grant was received by the Bartlett House, Inc.
- \$108,101.00 in HOPWA I Formula Grant funds were received by the Caritas House, Inc.
- \$131,681.00 in COLLIGO Grant funds were received by the Caritas House, Inc.
- \$16,247.00 in WVSB Grant funds were received by the Caritas House, Inc.

The Morgantown Police Department received the following grants during this CAPER period:

- \$30,716.83 in COPS Hiring Recovery Program (CHRP) Grant funds
- \$8,249.00 in Stop the Violence (RDVIC) Grant funds
- \$116,000.00 in Governor's Highway Safety Program Grant funds (includes DUI, and underage enforcement)
- \$17,583.00 in 2015 JAG Grant funds

**CR-20 - Affordable Housing 91.520(b)**

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	20	20
Number of non-homeless households to be provided affordable housing units	6	15
Number of special-needs households to be provided affordable housing units	4	4
<b>Total:</b>	<b>30</b>	<b>39</b>

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	20	20
Number of households supported through the production of new units	0	5
Number of households supported through the rehab of existing units	10	14
Number of households supported through the acquisition of existing units	0	0
<b>Total:</b>	<b>30</b>	<b>39</b>

Table 6 - Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The biggest problem encountered in meeting the goals and needs of the City of Morgantown is the lack of funding. The City overcame this problem through partnerships with groups like the Fairmont Morgantown Housing Authority.

Through the efforts of the Fairmont Morgantown Housing Authority and the City of Morgantown, the City exceeded its overall goal to assist 30 households by assisting 39 households. This was done through fourteen (14) housing rehabilitations, five (5) new affordable owner occupied housing units built through the Fairmont Morgantown Housing Authority, and twenty (20) households through rental assistance programs.

The City met its goal of providing special needs households to four (4) households. The City provided funds to Caritas House, Inc. to perform rehabilitation work. These funds assisted one (1) organization but benefited four (4) residents.

**Discuss how these outcomes will impact future annual action plans.**

The City of Morgantown is working toward achieving its goal of providing decent, safe, sound, and affordable housing for its low- and moderate-income residents. The City of Morgantown has provided Community Development Block Grant Funds to the Fairmont-Morgantown Housing Authority (FMHA) and Monongalia County Habitat for Humanity for housing in Morgantown. The FMHA provided grants and loans to owner occupied housing for rehabilitation, single and multi-unit rental rehabilitation, down payment assistance, emergency assistance and barrier free programs. Habitat for Humanity used the funding for property acquisition and infrastructure work.

The City of Morgantown has directly assisted the community with affordable housing by providing CDBG funds to assist low income homeowners and landlords that rent to low income individuals and families maintain and improve their houses. Through the CDBG funding the Connecting Link has been able to increase their assistance of low income families in need of financial and budgeting services.

The Community Development Office continues to work with these organizations and looks for additional opportunities such as the Community Action Housing Project to provide affordable housing in the community.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Persons Served	CDBG Actual
Extremely Low-income	1
Low-income	5
Moderate-income	0
<b>Total:</b>	<b>6</b>

Table 7 – Number of Persons Served

**Narrative Information**

During this CAPER period, the City of Morgantown used its CDBG funds to assist 6 households, of which 16.67% were Extremely Low-Income, 83.33% were Low-Income, and 0.00% were Moderate-Income, based off the PR 23 CDBG Summary of Accomplishment Report.

The City of Morgantown and its partners provided CDBG and other leveraged funds to develop and/or rehabilitate housing in the City. The results are from the activities funded during the FY 2015 CAPER period as required in HUD Table 2-A:

- **Fair Housing Education - FY 2015** = 40 landlords; and Five Year Total = 140 landlords
- **Homebuyer Education/Training - FY 2015** = 101 homebuyers; and Five Year Total = 147 homebuyers

- **First Time Homebuyer Assisted by Fairmont/Morgantown Housing Authority - FY 2015** = 17 homebuyers; and Five Year Total = 80 homebuyers
- **Code Enforcement -Rental Units Inspected - FY 2015** = 3,436 units; and Five Year Total = 6,100 units
- **Housing Units Rehabilitated - FY 2015** = 6 units; and Five Year Total = 10 units
- **Handicapped Accessibility Units Rehabilitated - FY 2015** = 1 unit; and Five Year Total = 2 existing unit
- **Housing Units Abated for Lead Based Paint - FY 2015** = 2 unit; and Five Year Total = 3 unit
- **New Affordable Owner Occupied Housing Units - FY 2015** = 5 units; and Five Year Total = 8 units
- **New Affordable Rental Housing Units - FY 2015** = 0 units; and Five Year Total = 0 units

### **Address the “Worst Case” Housing and Housing for the Disabled**

The City of Morgantown did not provide any direct funding for “Worst Case” housing, but the City continued its Housing Rehabilitation Program run by the Fairmont Morgantown Housing Authority to help low income households to receive assistance to make repairs to essential housing components through loans, forgivable loans, and grants. During this CAPER period, Fairmont Morgantown Housing Authority rehabilitated six (6) housing units. One (1) of the units was made handicap accessible.

### **Section 215 Affordable Housing**

No new Section 215 Affordable Housing projects were built or completed in the City of Morgantown during this CAPER period.

**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through: Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Morgantown has worked closely with the homeless service providers within the City to identify and resolve issues of homelessness within the community. The Community Development Office has taken an active role in establishing the "Point-in-Time" count annually and securing funding for shelters and services. Currently the, Community Development Office Administrator serves as President of the BOD for the West Virginia Coalition to End Homelessness. The focus of the statewide effort is to get all providers statewide on the HMIS system and establish a data warehouse.

Issues of homelessness are pervasive in cities throughout the United States. In order to deal with these issues, the very concept of homelessness needs to be addressed and understood. In fact, there are an increasing number of attempts, both public and private, to address temporary housing as well as a permanent shift from homelessness into self-reliability. Issues of homelessness require broad community involvement to adequately address the problems.

Oftentimes drugs, alcohol, and substance dependency are contributing factors to chronic homelessness. Other factors include the economy, low paying jobs, unemployment, transportation, and social and mental disorders. The Bartlett House Homeless Shelter recently reported the numbers of families with children becoming homeless, is on the rise. This is an indicator that factors in the economy are playing a larger role in contributing to the number of homeless.

Lack of affordable housing is the leading problem statewide in reducing the number of homeless living on the street. A study undertaken in a few large cities revealed that an investment in housing for homeless provided a 25% savings in the amount of funding needed to serve the homeless on the street. In this study, even the chronically homeless showed a reduction in alcohol and substance abuse.

The increase in the number of persons experiencing homelessness and the number of service providers highlight the need to combat issues of homelessness in Monongalia County. There are over 40 agencies that coordinate services to end and prevent homelessness in Monongalia County. During this CAPER period, 453 persons received homeless services at Bartlett House. Of those 39 (8.6%) were under the age of 18, 52 were between the ages of 18 and 24 (11.5%), and 362 (79.9%) were 25 years old or over.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Morgantown does not receive an Emergency Solutions entitlement grant. Therefore, agencies have to apply to the State of West Virginia for ESG funds.

The following shelters operate within the City of Morgantown:

- **Bartlett House, Inc.** - 36 beds for transitional housing, 28 beds for emergency shelter, 16 beds for permanent supportive housing, and 4 two-bedroom permanent supportive housing for families.
- **West Run Shelter** - 20 permanent and transitional housing beds
- **Colligo House** - 6 beds
- **Caritas House, Inc.** - 4 beds for permanent HIV shelter
- **Novas Housing** - 8 beds

These shelters received the following funds during this CAPER period:

- **Bartlett House, Inc.** - \$9,413.00 in EFSP (FEMA) funds
- **Bartlett House, Inc.** - \$134,713.38 in ESG funds
- **Bartlett House, Inc.** - \$166,649.00 in DHHR funds
- **Bartlett House, Inc.** - \$10,716.76 in SED funds
- **Caritas House, Inc.** - \$131,681.00 in ESG funds

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

While there is always a need for emergency services for those experiencing homelessness (food, shelter, clothing, etc.), the greatest need today, and the main focus for the Task Force, is to reduce the number of persons experiencing homelessness. This is accomplished through prevention services that reduce the number of persons who become homeless and through rehousing services that reduce the length of time that persons are homeless and increase the number of persons regaining housing. The goal is to reduce the number of people entering the system of homeless services.

Most homeless persons were able to find shelter in emergency shelter facilities. The Bartlett House, Inc. provides transitional housing and support services for the homeless in the City of Morgantown to move them from shelters to transitional housing and then to permanent housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

During the FY 2015 CAPER Period, the City of Morgantown spent \$62,862.36 in CDBG funds to address issues facing low-income families. The City expended funds on the following activities:

- **Homeless Care Services:** Milan Puskar Health Right located on Spruce Street in downtown Morgantown provided a Homeless Care Clinic at their location on Spruce Street. The most serious medical issues were managed and a strategy was developed with the patient to address other illnesses or mental health issues. Each patient was offered services for physical, mental and/or case management needs during the clinic visit as appropriate. During the FY 2015 Program Year, the following were accomplished through this activity:
  - The Milan Puskar Health Right provided primary care, mental health, and pharmacy services on Thursday and Friday using flexible schedules to see anyone who walks ins. No problems were experienced. Services provided include triage, medical assessment, case management, and counseling services.
- **Intervention Services:** The Morgantown Area Youth Services Project operates under the fiscal administration of the Monongalia County Commission. MAYSP provided intervention services to youth and families primarily from low-income households that were experiencing delinquency and substance abuse problems. The proposed CDBG funded program would expand services to reach low-income youth and families living in the City of Morgantown experiencing substance abuse and underage drinking problems. During the FY 2015 Program Year, the following were accomplished through this activity:
  - 19 teens were admitted to the substance abuse program. 5 have improved, 7 have cut back, 5 remained unchanged, and 2 have shown a decline in their behavior.
  - 30 teens were assisted in the second quarter and 13 new cases were admitted. 10 have shown improvement, 7 have remained the same, and 5 have declined.
  - 14 new cases in the third quarter. 17 teens and young adults showing improvement and 8 have shown a decline.
  - 31 new cases were reported in the 4th quarter. 27 teens and young adults have shown improvement and are substance free, 15 have cut back on drug use, 20 have remained unchanged, and 14 have shown a decline in behavior.
- **Project Learn and Smart Moves:** The Project Learn initiative provided after-school and summer educational enhancement and tutoring activities to at-risk students ages 6-16. The program included homework help, tutoring services, high yield learning activities, collaboration with schools, character education, and parental involvement. Prevention Programs were offered every day including the Smart Moves prevention program and character education. The Boys and Girls Club were available to the students during non-school days and through the summer.

Project Learn with the Mountaineer Boys and Girls Club serves low and very-low income children in the City of Morgantown. The Smart Moves and Fan Club help develop skills essential for transition between youth and adulthood. Family activities and meetings play a critical role in the program. Additionally, the program included conflict resolution and anger management education. During the FY 2015 Program Year, the following were accomplished through this activity:

- 217 students received homework help.
- Smart Moves and Stay Smart instructions were begun at the Woodburn site.
- 306 students received homework assistance the second quarter.
- 441 students received tutoring in the third quarter.
- South Middle school students completed a DHHR funded pregnancy prevention program.
- 450 students in the 4th quarter received homework help.
- **Homeless Intake Coordinator:** CDBG funding were used for the Friend/Mentor Program offsetting the cost of dedicated staff supervising this program, perform daily intake and viSPDAT assessments. Additionally, work was done as a liaison between homeless families and individuals as well as working with the PATH Outreach Coordinator. During the FY 2015 Program Year, the following were accomplished through this activity:
  - A PATH Outreach Coordinator has been hired.
  - A partnership with Trusted Mentors of Ohio has been established.
  - Volunteers are in the process of being trained for placement with clients in November, 2016.
  - The PATH Outreach Coordinator attended 16 hours of training with Trusted Mentors of Ohio.
- **Community Housing Action Partnership:** The Community Housing Action Partnership Inc.; was a collaboration of housing agencies, bankers, realtors, developers, attorneys and community leaders working to bring housing to low and moderate families and individuals. CHAP used the CDBG funding to bring together these partners and the community to study and learn how other communities around the state have formed similar successful housing ventures. During the FY 2015 Program Year, the following were accomplished through this activity:
  - Completed a housing workshop.
  - Established workgroups and disseminated findings to each work group.
  - A "model for improvement" process (Plan, Do, Act) was built into the project.
- **Homeless Housing Program:** Housing funding was used to provide infrastructure, rehabilitation and health and safety improvements to housing for the homeless. The funding was available to any organization working to expand housing to be used to house individuals and families that were homeless. During the FY 2015 Program Year, the following were accomplished through this activity:
  - An old sewer with a terra cotta pipe that was broken and full of tree roots causing leaks and blockages was replaced at the Caritas House. The Caritas House is a shelter for individuals with HIV/AIDS.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Fairmont/Morgantown Housing Authority does not have any public housing units in Morgantown. The Fairmont/Morgantown Housing Authority has 839 individuals on its waiting list for Section 8 Housing Choice Vouchers (Elderly – 53, Disabled – 271, Families w/Children – 463, and Other – 52). The housing authority offers the following programs to help its residents: Family Self Sufficiency and the Homeownership Program.

The Fairmont/Morgantown Housing Authority provided services to the following persons with its housing counseling services:

- **Pre-Purchase Counseling** – During this CAPER period, 135 households were assisted.
- **Foreclosure Prevention and Loss Mitigation Counseling** – During this CAPER period, 10 households were assisted.
- **Post Purchase Non Delinquency Counseling** – During this CAPER period, 2 households were assisted.
- **Post Purchase Class** – During this CAPER periods, 11 household was assisted.

The Fairmont Morgantown Housing Authority (FMHA) worked with WVU to operate an Employee Down Payment Assistance Program for Homeownership in near campus neighborhoods. The Housing Counseling Program continued its Rental Counseling program.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

While the Fairmont/Morgantown Housing Authority does not provide Public Housing in Morgantown, the organization works closely with the Section 8 department. FMHA participates in the VHOP program offered by HUD (Voucher-to-Homeownership) Presentations are given at all Section 8 Orientations regarding homeownership opportunities and descriptions of the VHOP program. Individual calls were made to any orientation attendee that expresses interest in homeownership. FMHA also participates in the FSS Program (Family Self Sufficiency). Many participants in this program have selected homeownership as a long term goal.

### **Actions taken to provide assistance to troubled PHAs**

The Fairmont/Morgantown Housing Authority is not classified as “troubled” by HUD and is performing satisfactorily according to HUD guidelines and standards. Therefore, no assistance is needed to improve operations of this Public Housing Authority.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The barriers to affordable housing that exist in Greater Morgantown are not uncommon in small to medium-sized communities. Challenges are rarely created by an unwillingness to engage in affordable housing development by either the public or the private sector, but the lack of resources required for successful developments to occur. This resource deficiency tends to manifest itself around three categories: production capacity issues, financial challenges or cost impediments to the individual(s) in the household.

### **Potential Strategies to Eliminate Affordability Barriers**

Most of the common barriers that impede the development of affordable housing do not exist today as an attempt to deliberately exclude a specific class of people. They are often unintended consequences that result from market forces or broad public policy decisions. There are many ways that the various municipalities could support additional affordable housing, as the three categories below describe.

- **Production Solutions**

Local government can assist with removing encumbrances and streamlining the regulatory process in order to proliferate affordable housing. Suggested actions include: land donation, land banking, land trusts, building development capacity, inclusionary zoning, expediting permitting and revising impact fees.

- **Financial Solutions**

Over the years, a variety of tools have been created that are considered to be mutually beneficial to individuals, municipalities and lenders. This interaction can break down very quickly in the affordable housing marketplace; if no one is occupying housing, the municipalities are not realizing their goals and the financial services industry becomes weaker since it is not engaging consumers in its product line. Each scenario is different, but one, or several, of the tools listed below may need to be applied to help an affordable housing project come to fruition, including loans, grants, bond financing, tax incentives and utilization of non-profits/foundations.

- **Cost to the Individual Solutions**

Even when great care has been taken to ensure that housing is made affordable, and some of the production and financial tools described previously have been applied, housing costs may still not be affordable to prospective occupants. Methodologies such as down payment

assistance, closing costs, rental assistance, lease/purchase homes and addressing the affordability gap are designed to benefit the resident directly.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City of Morgantown has allocated its CDBG funds for FY 2015 to principally benefit low- and moderate-income persons through:

- Affordable/Accessible Housing was the first unmet need for all categories in this group of individuals. Regardless of the limitations, housing was a challenge for individuals who may have limitations because of age, mental or physical disabilities, substance abuse and HIV/AIDS. Barriers to independent living were varied from affordable housing and rents, accessibility in multi-unit rental property, rehabilitation and retrofitting for those who own their homes.
- Adequate level of care for the elderly, substance addicted individuals and persons living with HIV/AIDS was another underserved need in the City.
- Employment and Job Training was an underserved need identified as many individuals dealing with limitations found in this subgroup do not have the requisite skills to obtain or maintain employment.
- The reduction in Federal CDBG funds reduces the City's financial resources to meet the underserved needs in Morgantown.

The City of Morgantown has directly assisted the community with affordable housing by providing CDBG funds to assist low income homeowners and landlords that rent to low income individuals and families maintain and improve their houses. Through the CDBG funding the Connecting Link has been able to increase their assistance of low income families in need of financial and budgeting services.

The Community Development Office continues to work with these organizations and looks for additional opportunities such as the Community Action Housing Project to provide affordable housing in the community.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City of Morgantown realizes that a large number of rental units within city limits were built before 1960 and therefore are at risk for containing lead paint. Code Enforcement's inspection program reduces the risk of lead poisoning from lead paint by testing each unit during the building permit inspection. The City of Morgantown is committed to maintaining the inspection of rental units and testing for lead-based paint.

With the elimination of leaded gasoline and lead solder from cans, the pathways of lead exposure have decreased. NHANES ranks lead-based paint as the most common source of lead contributing to elevated blood lead levels. Based on the risk factors of poverty level, percent of older houses, and percent of population between the ages of zero and six, the West Virginia Bureau for Public Health has identified

the Counties in the State that have a predicted high risk for Blood Lead poisoning. Monongalia County is not listed as a high risk for blood lead poisoning based on the above risk factors and has not been listed as a county with a prevalence of elevated lead levels in the blood.

The Morgantown Housing Authority supports the City of Morgantown in its endeavors to reduce lead poisoning and increase the number of safe units for people of low- and moderate-income by assessing, testing, and clearing properties under their purview of lead-based paint as required with Federal Programs through the CDBG Housing Rehabilitation Program.

Federal law requires lead based paint intervention on federally funded housing programs over \$5,000. Morgantown Housing Authority completed lead based paint assessments, testing, and clearance for projects as needed.

### **Estimate of Units with Lead-Based Paint (2010-2014 American Community Survey)**

- **Units Built Pre-1940** – 3,226
- **Units Built 1940-59** – 2,641
- **Units Built 1960-79** – 2,942
- **Total** – 8,809

Although the City of Morgantown has a large number of older rental units built before 1960, the City's inspection program has reduced the risk of lead poisoning. Each rental unit is inspected on a three-year rotation. During those inspections, code enforcement officers test the paint and determine if chipping paint has lead. The City of Morgantown is committed to maintaining the strict inspection of rental units and testing for lead-based paint.

The City of Morgantown's 2014-2018 Five Year Consolidated Plan established the following strategic initiatives to be addressed using CDBG funds to address lead-based paint.

#### **Housing**

**Five Year Goal:** Community Development Block Grant will fund a program for housing to include: housing rehabilitation single owner and rental, an emergency home repair, a housing accessibility, a down payment assistance, and a lead paint testing/abatement, also providing infrastructure development using CDBG funding to offset the cost of storm water retention, water, and sewer and sidewalk projects to help offset these costs for affordable housing.

The creation of a dedicated city-wide or county-wide Community Housing Development Organization (CHDO) a CHDO is a special type of non-profit organization that focuses on the development of housing for households with incomes under 80% AMHI, adjusted for family size. A CHDO focused on the local needs of the community and would be able to more effectively deliver services, thereby increasing the number of affordable housing units added to the community.

All rental and homeowner rehabilitation projects were subject to the Lead Based Paint Policy, as set forth in 24 CFR Part 35, Davis/Bacon wage rates, environmental review regulations, and conflict of interest regulations.

The City of Morgantown did the following during this CAPER period:

- The City utilized lead-based paint abatement procedures in accordance with the Residential Lead-Based Paint Hazard Reduction Act (Title X) and the new regulations adopted in 1999, as a part of its emergency housing rehabilitation program.
- The Fairmont/Morgantown Housing Authority conducted lead based paint assessment, testing, and clearance.
- The Fairmont/Morgantown Housing Authority did lead based paint testing on all rehabilitation work, if the rehabilitation work disturbed the paint.
- During this CAPER period, two (2) housing units were abated for lead based paint.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

According to the 2010-2014 American Census Survey, 37.7 percent of all Morgantown residents live in poverty. This is much higher than both the state (17 percent) and national (14 percent) averages because of the large student population in the city. For example, 18 to 24 year olds account for 69.82 percent of impoverished residents. When examining poverty by age group, school-aged residents (aged between 5 and 17) had a poverty rate of 6.74 percent and 25 to 44 year olds had a poverty rate of 10.27 percent.

Individuals living on the threshold of poverty are faced with a collection of obstacles that prevent them from escaping their situation. Some may need adequate affordable housing, job skills training, day care for children, treatment for medical or substance abuse issues or they may be children and adults with educational needs.

The outcome desired was to fund supporting agencies that identified and resolved barriers to independent living and promoted self-sufficiency for individuals and families of low- to moderate-income.

The City supported community enhancement programs through its Community Development Block Grant program in order to improve the living environments of low to moderate-income persons, specifically improving the lives of low- to moderate-income youth in order to break the cycle of poverty. Many of these programs were designed to assist low- to moderate-income individuals and families by assisting with the needs of low- and moderate-income households.

Anti-poverty assistance primarily focuses primarily with agencies targeting youth and teens for educational, after school and substance abuse problems. The education, counseling and after-school programs continued to be a priority for the community. The Mountaineer Boys and Girls Club has an

excellent success rate graduating 100% of the Club participants with 90% having a grade point average of "B" or higher.

The City of Morgantown continued to assist the social service agencies with funds for case management for the chronic homeless, life skill training, job skill training, intervention services for substance abuse, emergency assistance, education, and after school programs for working parents during this CAPER period. The programs with direct impact to their low-income clients receive special attention, as well as programs that meet the goals of the Five Year Consolidated Plan. Due to an increase in young adults becoming homeless, emphasis was given to programs assisting youth and teenagers in this program year.

The Fairmont/Morgantown Housing Authority assisted families with the necessary modifications or adaptations that made their home livable, as physical needs change. Many elderly or disabled persons ran the risk of moving to assisted living facilities due to failing health or physical limitations. The adaptations include: installing grab bars, handicapped showers, modifying home entryways, etc. During this CAPER period, the Fairmont/Morgantown Housing Authority assisted one (1) extremely low-income household and five (5) low-income households through the Home Rehabilitation Program and one (1) through handicapped accessibility rehabilitation.

During this CAPER period, the following projects were funded to meet the Anti-Poverty Five Year Goal:

- **2015-1 – Human Rights Commission** - The Human Rights Commission worked to assist in making a livable income, housing, services and infrastructure more available to City residents. This addresses Impediment #1 from the City's Analysis of Impediments to Fair Housing Choice of 2011.
- **2015-3 – Intervention Services** - The Morgantown Area Youth Services Project operated under the fiscal administration of the Monongalia County Commission. MAYSP provided intervention services to youth and families primarily from low-income households that were experiencing delinquency and substance abuse problems. The proposed CDBG funded program expanded services to reach low-income youth and families living in the City of Morgantown that experienced substance abuse and underage drinking problems.
- **2015-4 – Project Learn and Smart Moves** - The Project Learn initiative provided after-school and summer educational enhancement and tutoring activities to at-risk students ages 6-16. The program included homework help, tutoring services, high yield learning activities, collaboration with schools, character education, and parental involvement. Prevention Programs were offered every day including the Smart Moves prevention program and character education. The Boys and Girls Club was available to the students during non-school days and through the summer. Project Learn with the Mountaineer Boys and Girls Club served low and very-low income children in the City of Morgantown. The Smart Moves and Fan Club help develop skills essential for transition between youth and adulthood. Family activities and meetings play a critical role in the program. Additionally, the program included conflict resolution and anger management education.

- **2015-5 – Literacy Volunteers Technology Upgrade** - LVMPC was upgrading their office technology and record storage to ensure confidentiality and provide service efficiency. LVMPC made a one-time purchase of a server and two laptops for office organization and programming support.
- **2015-12 – ADA Access Curb Cuts** - Public works repaired several sidewalk curb cuts in Woodburn and Jerome Park improving accessibility. The City worked to improve accessibility for all residents.
- **2015-14 – Emergency Exit Repair** - Christian Help, an agency serving low and very low-income individuals and families with emergency needs repaired and rehabilitated their building's emergency exits. The project included the removal of the old metal doors in the back of the building.
- **2015-15 – United Way Roof Repair** - The CDBG funding was important to make the repair and preserve the building and service in the downtown area. The roof replacement involved the removal of the existing roof, repairs and replacement of the wood deck, and the Fully Adhered EPDM Roof System.

#### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City of Morgantown's CDBG program funds are administered by the City of Morgantown's Community Development Office, under the Development Services Department. The Community Development Office ensured compliance through monitoring of the sub-recipients. The City coordinated with the agencies to ensure that they perform in the time frame that is stated in their sub-recipient agreement and provides technical guidance as needed. The Community Development Office met regularly with these agencies for coordination among these agencies.

The Fairmont/Morgantown Housing Authority administers housing activities under the CDBG grant. The Housing Authority has worked closely with the City Administration, West Virginia University and the community to provide affordable housing to the residents of Morgantown.

The City collaborates with private non-profit social service agencies throughout the community to address anti-poverty and homeless programs. Many of these organizations have years of experience and service to the community in addressing the needs of the homeless, the elderly, persons with disabilities, persons with substance abuse, and persons with AIDS/HIV and their families. Their expertise and program development was critical in identifying and addressing these needs in the community.

The Community Development Office worked with the City's Planning Department, Public Works Department, Police Department, and Board of Parks and Recreation to address infrastructure, code enforcement, and public safety needs. These partnerships have identified areas of need throughout the community to address problems of access, barriers to affordable housing, recreation, and public safety.

The Community Development Office continued to look for gaps in the institutional structure as the program matures. It was important to maintain and broaden communication with many of the

community's private and public institutions in order to provide a good community based program since this is historically, the largest gap in the institutional structure.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

During this CAPER period, the City has continued its participation and coordination with public, housing, and social service agencies. The City solicited applications for CDBG funds. In addition, the City sends out applications to the list of agencies, organizations, and housing providers that had previously submitted applications or had expressed an interest in submitting an application. The applications were reviewed by the Community Development Office. The project selection process for FY 2015 were consistent with the selection process outlined in the FY 2014-2018 Five Year Consolidated Plan. The activities were evaluated first by the Community Development Director and the City Manager for consistency with the Five Year goals and objectives and compliance with the CDBG National Objectives. Then the activities were submitted to City Council for approval. The City discussed questions that arose during the review of the application with the applicant. The City provided help and assistance to public and private agencies that were funded. The City staff monitors these activities throughout the year to ensure compliance with CDBG program guidelines and provide technical assistance.

The City recognizes the importance of coordination among the City and the community's housing and social service providers in meeting the community's priority needs. Throughout the Five Year Consolidated Planning period, the City undertook actions that called for the City to coordinate with local housing and social service providers in the identification, documentation and mitigation of community needs. This resulted in a more streamlined and effective service delivery system.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

**Impediment 1:** Lack of a strong organization dedicated to mitigating fair housing barriers and raising awareness of fair housing. Residents participating in the fair housing survey conducted for this study were uncertain of who handles fair housing complaints in the city. Stakeholders expressed frustration with the complaint process, particularly with regards to the length of time it takes to have a complaint processed through intake.

- **Actions to Address Impediment 1:** The City of Morgantown held the following meeting to address Impediment 1:
  - **Title:** Fair Housing & Accessibility Training for Residential Structures
  - **Date:** Tuesday, December 15, 2015, 8:30 a.m. - 5:00 p.m.
  - There were 40 individuals who pre-registered, 10 no-shows but 9 walk-ins.
  - Seven (7) contact hours from West Virginia Code Officials Association, an International Code Council (ICC) Preferred Training Provider, as qualified training earning CEU's

(Continuing Education Units) in building code related matters eligible for inclusion for Building Code Official, Inspector and/or Plans Examiner renewal for both ICC and WV State Fire Marshal Professional Certifications.

- **Speaker:** Kirk A. Paisley, CSI, CDT, LEED AP BD+C - M+A Architects
- **Summary:** This seminar was designed to assist participants in the understanding of the accessibility laws and codes that are in place in residential projects today. As a result, participants are able to apply the technical provisions of these laws to various types of residential projects.
- **Learning Objectives:**
  - § Understand what accessibility laws are in effect and how they apply to each project
  - § Dissect how to apply multiple accessibility laws on projects that require them
  - § Utilize the technical provisions of FHA, ADA & ANSI on the appropriate areas of a project

**Impediment 2:** Inaccessible infrastructure. The city lacks necessary infrastructure for persons with mobility challenges. For example, one stakeholder stated that “most housing units are likely not accessible to meaningful pedestrian corridors making public transit use difficult or impossible.” Stakeholders also suggested that some important public amenities, such as the post office, were not accessible. In general, stakeholders suggested that the infrastructure was out of sync, meaning that parking, curb cuts, ramps and bus stops were not cohesively planned.

- **Actions to Address Impediment 2:** The City replaced entrance doors on the north end of the Public Safety Building putting automatic door openers on them. ADA access at the north end of the Airport Terminal was replaced, allowing ADA access to both the upper and lower floors of the terminal.

**Impediment 3:** Lack of accessible housing. Social service stakeholders and residents cited challenges in finding accessible units in the city, particularly within non-student apartment complexes and neighborhoods. New construction that does have accessible units is often in housing intended for college students and is not attractive for more permanent residents, older adults or families.

- **Actions to Address Impediment 3:** The City completed one (1) accessibility rehabilitation of a single family home.

**Impediment 4:** Racial and Section 8 Voucher concentrations. Racial and Section 8 Voucher concentrations exist in certain portions of the city. Historical regulations and cultural preferences may be partially responsible for the concentrations. It is unclear of how much the lack of affordable housing has contributed to these concentrations. A housing market study that is currently in process should provide additional information on this and recommend strategies to increase affordability as needed.

- **Actions to Address Impediment 4:** No actions were undertaken during this CAPER period to address Impediment 4.

**Impediment 5:** Fair Housing Act design and construction requirements are historically not enforced. Morgantown became a HUD entitlement community in 2004. As an entitlement community, the city must certify that it is affirmatively furthering fair housing choice. This includes enforcing the design and construction standards of the Fair Housing Act. However, city staff has felt they lacked a mechanism to enforce Fair Housing Act requirements until the recent adoption of the IBC 2009.

- **Actions to Address Impediment 5:** The City of Morgantown held the following meeting to address Impediment 5:
  - o **Title:** Fair Housing & Accessibility Training for Residential Structures
  - o **Date:** Tuesday, December 15, 2015, 8:30 a.m. - 5:00 p.m.
  - o There were 40 individuals who pre-registered, 10 no-shows but 9 walk-ins.
  - o Seven (7) contact hours from West Virginia Code Officials Association, an International Code Council (ICC) Preferred Training Provider, as qualified training earning CEU's (Continuing Education Units) in building code related matters eligible for inclusion for Building Code Official, Inspector and/or Plans Examiner renewal for both ICC and WV State Fire Marshal Professional Certifications.
  - o **Speaker:** Kirk A. Paisley, CSI, CDT, LEED AP BD+C - M+A Architects
  - o **Summary:** This seminar was designed to assist participants in the understanding of the accessibility laws and codes that are in place in residential projects today. As a result, participants are able to apply the technical provisions of these laws to various types of residential projects.
  - o **Learning Objectives:**
    - § Understand what accessibility laws are in effect and how they apply to each project
    - § Dissect how to apply multiple accessibility laws on projects that require them
    - § Utilize the technical provisions of FHA, ADA & ANSI on the appropriate areas of a project

**Impediment 6:** Residents likely do nothing when they experience discrimination. Stakeholders strongly believe that discrimination is occurring in Morgantown, but is largely going unreported. Similarly, no resident cited discrimination in the resident survey nor had they filed a fair housing complaint. According to stakeholders, fear of retribution is likely the reason residents do not report discrimination. Given the lack of affordable and accessible units in the city, once a resident has secured one of these units, they are afraid to lose the unit by filing a fair housing complaint.

- **Actions to Address Impediment 6:** The City of Morgantown Human Rights Commission held monthly meetings to "provide leadership for addressing community interaction and fairness concerns. It worked to ensure that the City was not only providing services, but maintaining ways in which a community can live together inclusively, functionally, and justly despite differences, complexities, and conflicts."

**Impediment 7:** Comprehensive Plan provides a weak vision for accessible and affordable housing goals. The city is currently operating under a 12 year old Comprehensive Plan and Housing Element. The

Housing Element is focused on the housing needs of its university community and provides no housing goals or clear vision for providing affordable and accessible units for residents.

- **Actions to Address Impediment 7:** The Community Housing Action Partnership Inc. (CHAP); is a collaboration of housing agencies, bankers, realtors, developers, attorneys and community leaders working to bring housing to low and moderate families and individuals. CHAP used the CDBG funding to bring together these partners and the community to study and learn how other communities around the state have formed similar successful housing ventures. A workshop to discover what affordable housing issues were needed was held with the following workshop areas.
  - o **Workgroup A – Available Property**  
As our community grows, we must be future oriented. Where do we have available space to construct affordable, attainable and accessible housing? This workshop focused on:
    - § Cooperation between public and private entities
    - § Repurposing of local property
    - § Identifying available property
    - § Establishing a local land bank
  - o **Workgroup B – Financial Resources**  
This workgroup explored the financial options available to make the development of affordable housing attractive to developers. It focused on:
    - § What financial resources are available for purchase of property
    - § What are the possibilities of future available funds
    - § Exploration of tax credits and other incentives
  - o **Workgroup C – Technical Assistance**  
Compliance with building codes, regulations and laws can be a complex process. This workgroup assisted with lessening the complexity by helping housing stakeholders understand:
    - § Resources are available for assistance with compliance
    - § Applicable codes, regulations and laws

**Impediment 8:** FMHA provides limited resources in Morgantown. HUD requires that housing authorities allow residents 60 days to find a rental unit, with the option for an extension. HUD also requires that if a family needs and requests an extension of the initial voucher term as a reasonable accommodation to make the program accessible to a family member who is a person with disabilities, the PHA must extend the voucher term up to the term reasonable required for that purpose. The FMHA states that Section 8 participants are allowed 60 days to find a rental unit, and are allowed a 60-day extension. This information is presented to residents verbally at the Section 8 Voucher orientation and is included in documents distributed to residents at the orientation. However, stakeholders and recipients participating in the public input process cited that residents have received conflicting information about the number of days they have to find a rental unit and are often confused about the process.

- **Actions to Address Impediment 8:** No actions were undertaken during this CAPER period to address Impediment 8.

DRAFT

## CR-40 - Monitoring 91.220 and 91.230

**Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

To ensure appropriate use of public dollars while maintaining a consistency with Federal program requirements and regulations, the City of Morgantown's Community Development staff implements and enforced a monitoring plan for all projects. In addition, this monitoring plan ensured satisfactory progress toward the Five Year Consolidated Plan goals, promote program accountability, and further demonstrate compliance with Federal requirements and compliance with state and local fiscal requirements.

The Community Development staff conducted on-site monitoring of subrecipient agencies assuring compliance with the sub-recipient contracts. As stated in each contract, payment was made by reimbursement only with proper documentation. Quarterly reports and an end-of-year performance report were required for each project. The Community Development Office worked with the sub-recipients on a regular basis as a resource for technical assistance in planning, implementation, project evaluation, and capacity building staff evaluation; annual evaluation of the priorities set forth in the Five Year Consolidated Plan; periodic site visits and program evaluations; financial monitoring (timeliness), record keeping, and reporting requirements.

Community Development staff conducted on-site monitoring at least once a year of the CDBG funded projects (more frequently if the sub-recipient is having difficulty meeting program or contract requirements). The City required sub-recipients of CDBG funds to provide a project timeline with benchmarks for completion that was incorporated into the sub-recipient contract. Regular review of quarterly reports, program evaluation, program visits and phone calls were part of program monitoring procedures. Program monitoring ensures that the sub-recipient's performance was adequate and in compliance with Federal and local regulations (building code and license requirements), as determined by the sub-recipient's contract agreement and proposed scope of service.

Components of project monitoring included compliance with eligible activities and National Objectives, HUD program rules and administrative requirements; progress against production goals; needs for technical assistance; and evidence of innovative or outstanding performance. Each sub-recipient was required to attend the contract explanation meeting where the contract requirements are reviewed, including; timeliness, prevailing wage rates, Fair Housing, non-discrimination, a drug-free workplace, anti-lobbying restrictions, minority business promotion, record keeping, retention and audits.

During this CAPER period, the City performed the following monitoring activities:

- **August 11, 2015** – Bartlett House: Discussed how to carry-out the project.
- **August 20, 2015** – Fairmont Morgantown Housing Authority: Discussed accounting procedures for program income.

- **August 31, 2015** – Literacy Volunteers: Technical training.
- **September 9, 2015** – The Connecting Link: Discussion of meeting program goals.
- **December 11, 2015** – Salvation Army: Discussing the 2016 proposal.
- **January 6, 2016** – Fairmont Morgantown Housing Authority: Discussed reapplication of program income into new projects.
- **January 13, 2016** – Literacy Volunteers: Technical training.
- **February 16, 2016** – The Connecting Link: Discussing lack of progress on project.

DRAFT

**Citizen Participation Plan 91.105(d); 91.115(d)****Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City of Morgantown placed the CAPER document on public display for a period of 15 days beginning on Tuesday, August 30, 2016 through Tuesday, September 13, 2016. A copy of the Public Notice was published in the "Dominion Post" on Monday, August 29, 2016, a copy of which is attached in the Citizen Participation Section of this CAPER document.

The FY 2015 CAPER is on display at the following locations in the City of Morgantown:

- **Community Development Office**  
389 Spruce Street  
Morgantown, WV 26505
- **Morgantown City Library**  
373 Spruce Street  
Morgantown, WV 26505
- **BOPARC Senior Center**  
273 Eureka Avenue  
Morgantown, WV 26505
- **BOPARC Office**  
Marilla Park  
Morgantown, WV 26505

The City of Morgantown also placed the FY 2015 CAPER on the City's web page: [www.morgantown.gov](http://www.morgantown.gov).

The Public Hearing was held on Thursday, September 8, 2016 at 10:00 AM, prevailing time in the City Public Safety Building, Conference Room, 300 Spruce Street, Morgantown, West Virginia. Attached is the sign-in sheet.

**CR-45 - CDBG 91.520(c)**

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Morgantown has not made any changes to the FY 2014-2018 Five Year Consolidated Plan and its program objectives during this reporting period.

During this CAPER period, the City of Morgantown expended CDBG funds on the following activities:

- **Economic Development** - \$42,302.50, which is 13.93% of the total expenditures.
- **Housing** - \$66,865.26, which is 22.03% of the total expenditures.
- **Public Facilities and Improvements** - \$63,271.84, which is 20.84% of the total expenditures.
- **Public Services** - \$50,233.31, which is 16.55% of the total expenditures.
- **General Administration and Planning** - \$73,836.60, which is 24.32% of the total expenditures.
- **Other** - \$7,062.00, which is 2.33% of the total expenditures.

**Total: \$303,571.51**

The City of Morgantown Timeliness Ratio of unexpended funds as a percentage of the FY 2015 CDBG allocation is 1.06, which is well under the maximum 1.5 ratio.

During this CAPER period, the CDBG program targeted the following with its funds:

- **Percentage of Expenditures Assisting Low- and Moderate-Income Persons and Households Either Directly or On an Area Basis** – 100.00%
- **Percentage of Expenditures that Benefit Low- and Moderate-Income Areas** – 0.24%
- **Percentage of Expenditures that Aid in the Prevention or Elimination of Slum or Blight** – 0.00%

During this CAPER period, the income level beneficiaries data are the following:

- **Extremely Low Income (<=30%)** – 32.27%
- **Low Income (30-50%)** – 58.31%
- **Moderate Income (50-80%)** – 5.09%
- **Total Low- and Moderate-Income (<=80%)** – 95.68%
- **Non Low- and Moderate-Income (>80%)** – 4.32%

During this CAPER period, the City had the following CDBG accomplishments:

- **Actual Jobs Created or Retained** - 0
- **Households Receiving Housing Assistance** - 10
- **Persons Assisted Directly, Primarily by Public Services and Public Facilities** – 7,414

- **Persons for Whom Services and Facilities were Available – 0**
- **Units Rehabilitated - Single Units - 10**
- **Units Rehabilitated - Multi Units Housing - 0**

During this CAPER period, the City leveraged \$214,916.42 for CDBG Activities based off the PR54 CDBG Community Development Block Grant Performance Profile Report.

The City of Morgantown did not make any prior year adjustments, no lump sum agreements, no relocation, the City did not make any loans, and it did not write off any loans during this CAPER period. None of the CDBG Funds did not meet the National Objective requirements.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

DRAFT

## CR-50 - Section 3 Report

Attached is the Section 3 Summary Reports HUD – 60002 for the CDBG Program for the City of Morgantown.

DRAFT

**SECTION 3 Summary Report**

Economic Opportunities for  
Low - and Very Low-Income Persons

U.S. Department of Housing  
and Urban Development  
Office of Fair Housing  
and Equal Opportunity

OMB Approval No: 2529-0043

HUD Field Office

1. Recipient Name & Address  City of Morgantown, WV		2. Federal Identification  B-15-MC-54-0007	3. Total Amount of Award  \$371,158.00
8. Date Report Submitted  September 28, 2016		4. Contact Person  David Bott	5. Phone Number  604-284-7508
		8. Length of Grant:  12 Months	7. Reporting Period  7/01/2015 to 6/30/2016
		9. Program Code  CDBG	10. Program Name  CDBG

**Part 1: Employment and Training (\*\*Columns B, C and F are mandatory fields. Include New Hires in E & F)**

A	B	C	D	E	F
Job Category	Number of New Hires	Number of New Hires that are Sec. 3 Residents	% of Aggregate # of Staff Hours of New Hires that are Sec 3. Residents	% of Total Staff Hours for Section 3 Employees and Trainees	Number of Section 3 Trainees
Professional	0	0	0%	0%	0
Technicians	0	0	0%	0%	0
Office/Clerical	0	0	0%	0%	0
Officials and Managers	0	0	0%	0%	0
Sales	0	0	0%	0%	0
Craft Workers (skilled)	0	0	0%	0%	0
Operatives (semiskilled)	0	0	0%	0%	0
Laborers (unskilled)	0	0	0%	0%	0
Service Workers	0	0	0%	0%	0
Other	0	0	0%	0%	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0%</b>	<b>0</b>

**SECTION 3 Summary Report**Economic Opportunities for  
Low - and Very Low-Income Persons**Part II: Contracts Awarded**

1. Construction Contracts	\$	-
A. Total dollar amount of all contracts awarded on the project	\$	-
B. Total dollar amount of contracts awarded to Section 3 businesses	\$	-
C. Percentage of the total dollar amount that was awarded to Section 3 businesses		0.00%
D. Total number of Section 3 businesses receiving contracts		0
1. Non- Construction Contacts	\$	-
A. Total dollar amount of all non-construction contracts awarded on the project/activity	\$	-
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$	-
C. Percentage of the total dollar amount that was awarded to Section 3 businesses		0.00%
D. Total number of Section 3 businesses receiving non-construction contracts		0

**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low-and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

Included Section 3 clause in covered solicitations and contracts. Refrained from contracting with enterprises in violation of Section 3.

Other; describe below.

## CR-55 - IDIS Reports

Attached are the following U.S. Department of Housing and Urban Development (HUD) Reports from IDIS for FY 2015 for the period between July 1, 2015 and June 30, 2016.

The following reports are:

- IDIS Report PR26 - CDBG Financial Summary
- IDIS Report PR01 - HUD Grants and Program Income report
- IDIS Report PR06 - Summary of Consolidated Plan Projects

DRAFT



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2015  
 MORGANTOWN , WV

DATE: 08-29-16  
 TIME: 16:00  
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	286,724.78
02 ENTITLEMENT GRANT	371,158.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	657,882.78
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	229,734.91
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	229,734.91
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	73,836.60
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	303,571.51
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	354,311.27
PART III: LOWMOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	229,734.91
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	229,734.91
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2013 PY: 2014 PY: 2015
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	849,168.30
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	844,168.30
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	99.41%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	50,233.31
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	9,472.12
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	4,772.43
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	54,933.00
32 ENTITLEMENT GRANT	371,158.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	371,158.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.80%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	73,836.60
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	1,170.10
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	775.70
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	74,231.00
42 ENTITLEMENT GRANT	371,158.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	371,158.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2015  
 MORGANTOWN , WV

DATE: 08-29-16  
 TIME: 16:00  
 PAGE: 2

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	13	208	5862640	Automatic Door	03	LMC	\$15,000.00
2015	13	208	5862858	Automatic Door	03	LMC	\$980.00
					03	Matrix Code	\$15,980.00
2013	10	176	5860249	Woodburn School Rehab	03E	LMA	\$560.56
					03E	Matrix Code	\$560.56
2013	9	175	5829770	ADA Bathroom Ice Rink	03F	LMC	\$6,717.76
2013	9	175	5830025	ADA Bathroom Ice Rink	03F	LMC	\$4,446.30
2014	9	190	5825280	Marilla Park ADA Compliance (2014)	03F	LMC	\$6,253.35
2014	9	190	5855719	Marilla Park ADA Compliance (2014)	03F	LMC	\$4,414.87
					03F	Matrix Code	\$21,832.28
2015	26	206	5860247	Decker Court Sidewalks	03L	LMH	\$17,000.00
2015	26	206	5891633	Decker Court Sidewalks	03L	LMH	\$7,899.00
					03L	Matrix Code	\$24,899.00
2015	5	200	5909158	Technology Upgrade	05B	LMC	\$2,000.00
					05B	Matrix Code	\$2,000.00
2014	5	186	5838916	Project Learn/Smart Moves	05D	LMC	\$204.58
2015	4	199	5851518	Project Learn and Smart Moves	05D	LMC	\$5,258.20
2015	4	199	5860248	Project Learn and Smart Moves	05D	LMC	\$1,787.45
2015	4	199	5866490	Project Learn and Smart Moves	05D	LMC	\$2,065.79
2015	4	199	5879516	Project Learn and Smart Moves	05D	LMC	\$2,038.45
2015	4	199	5886806	Project Learn and Smart Moves	05D	LMC	\$1,491.91
2015	4	199	5895970	Project Learn and Smart Moves	05D	LMC	\$1,549.78
2015	4	199	5905487	Project Learn and Smart Moves	05D	LMC	\$1,683.16
2015	4	199	5913649	Project Learn and Smart Moves	05D	LMC	\$1,834.24
2015	4	199	5923414	Project Learn and Smart Moves	05D	LMC	\$291.02
					05D	Matrix Code	\$18,204.58
2014	4	185	5834638	MAYSP Intervention Program	05F	LMC	\$869.85
2015	3	198	5860246	Intervention Services	05F	LMC	\$1,550.06
2015	3	198	5861624	Intervention Services	05F	LMC	\$1,383.76
2015	3	198	5873741	Intervention Services	05F	LMC	\$633.60
2015	3	198	5882569	Intervention Services	05F	LMC	\$979.88
2015	3	198	5895971	Intervention Services	05F	LMC	\$1,037.48
2015	3	198	5905485	Intervention Services	05F	LMC	\$873.60
2015	3	198	5913650	Intervention Services	05F	LMC	\$1,546.59
2015	3	198	5923420	Intervention Services	05F	LMC	\$1,133.29
2015	3	198	5931869	Intervention Services	05F	LMC	\$1,075.69
					05F	Matrix Code	\$11,083.80
2015	6	201	5847264	Friend/Mentor Program	05K	LMC	\$5,225.24
2015	6	201	5874294	Friend/Mentor Program	05K	LMC	\$3,060.31
2015	6	201	5886805	Friend/Mentor Program	05K	LMC	\$1,332.49
2015	6	201	5898841	Friend/Mentor Program	05K	LMC	\$1,230.81
2015	6	201	5905484	Friend/Mentor Program	05K	LMC	\$1,230.84
2015	6	201	5931872	Friend/Mentor Program	05K	LMC	\$1,896.20
2015	6	201	5931873	Friend/Mentor Program	05K	LMC	\$1,271.04
					05K	Matrix Code	\$15,246.93
2014	3	184	5825282	Health Right Homeless Clinic	05M	LMC	\$3,698.00
					05M	Matrix Code	\$3,698.00



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2015  
 MORGANTOWN , WV

DATE: 08-29-16  
 TIME: 16:00  
 PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	8	189	5851516	Housing Rehab	14A	LMH	\$23,224.30
2014	8	189	5860245	Housing Rehab	14A	LMH	\$1,073.91
2015	7	202	5860242	Housing Rehabilitation	14A	LMH	\$31,349.16
2015	7	202	5886795	Housing Rehabilitation	14A	LMH	\$3,650.84
2015	8	211	5936047	Homeless Housing Program	14A	LMH	\$7,567.05
					14A	Matrix Code	\$66,865.26
2014	2	183	5829781	Christian Help Electric Upgrade	14E	LMC	\$3,302.50
2014	15	194	5825278	ADA Compliance Morgantown Airport	14E	LMC	\$11,118.00
2014	15	194	5848745	ADA Compliance Morgantown Airport	14E	LMC	\$4,747.89
2014	15	194	5860581	ADA Compliance Morgantown Airport	14E	LMC	\$15,567.52
2014	15	194	5913647	ADA Compliance Morgantown Airport	14E	LMC	\$2,566.59
2015	14	203	5931867	Exit Door Repair	14E	LMC	\$5,000.00
					14E	Matrix Code	\$42,302.50
2015	9	204	5869364	Capacity Building	19C	LMH	\$200.00
2015	9	204	5895974	Capacity Building	19C	LMH	\$5,282.00
2015	9	204	5936045	Capacity Building	19C	LMH	\$1,580.00
					19C	Matrix Code	\$7,062.00
Total							\$229,734.91

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	5	200	5909158	Technology Upgrade	05B	LMC	\$2,000.00
					05B	Matrix Code	\$2,000.00
2014	5	186	5838916	Project Learn/Smart Moves	05D	LMC	\$204.58
2015	4	199	5851518	Project Learn and Smart Moves	05D	LMC	\$5,258.20
2015	4	199	5860248	Project Learn and Smart Moves	05D	LMC	\$1,787.45
2015	4	199	5866490	Project Learn and Smart Moves	05D	LMC	\$2,065.79
2015	4	199	5879516	Project Learn and Smart Moves	05D	LMC	\$2,038.45
2015	4	199	5886806	Project Learn and Smart Moves	05D	LMC	\$1,491.91
2015	4	199	5895970	Project Learn and Smart Moves	05D	LMC	\$1,549.78
2015	4	199	5905487	Project Learn and Smart Moves	05D	LMC	\$1,683.16
2015	4	199	5913649	Project Learn and Smart Moves	05D	LMC	\$1,834.24
2015	4	199	5923414	Project Learn and Smart Moves	05D	LMC	\$291.02
					05D	Matrix Code	\$18,204.58
2014	4	185	5834638	MAYSP Intervention Program	05F	LMC	\$869.85
2015	3	198	5860246	Intervention Services	05F	LMC	\$1,550.06
2015	3	198	5861624	Intervention Services	05F	LMC	\$1,383.76
2015	3	198	5873741	Intervention Services	05F	LMC	\$633.60
2015	3	198	5882569	Intervention Services	05F	LMC	\$979.88
2015	3	198	5895971	Intervention Services	05F	LMC	\$1,037.48
2015	3	198	5905485	Intervention Services	05F	LMC	\$873.60
2015	3	198	5913650	Intervention Services	05F	LMC	\$1,546.59
2015	3	198	5923420	Intervention Services	05F	LMC	\$1,133.29
2015	3	198	5931869	Intervention Services	05F	LMC	\$1,075.69
					05F	Matrix Code	\$11,083.80
2015	6	201	5847264	Friend/Mentor Program	05K	LMC	\$5,225.24
2015	6	201	5874294	Friend/Mentor Program	05K	LMC	\$3,060.31
2015	6	201	5886805	Friend/Mentor Program	05K	LMC	\$1,332.49
2015	6	201	5898841	Friend/Mentor Program	05K	LMC	\$1,230.81
2015	6	201	5905484	Friend/Mentor Program	05K	LMC	\$1,230.84
2015	6	201	5931872	Friend/Mentor Program	05K	LMC	\$1,896.20
2015	6	201	5931873	Friend/Mentor Program	05K	LMC	\$1,271.04
					05K	Matrix Code	\$15,246.93
2014	3	184	5825282	Health Right Homeless Clinic	05M	LMC	\$3,698.00



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2015  
 MORGANTOWN , WV

DATE: 08-29-16  
 TIME: 16:00  
 PAGE: 4

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
					05M	Matrix Code	\$3,698.00
Total							\$50,233.31

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	11	192	5909155	Human Rights Commission (2014)	20		\$55.60
					20	Matrix Code	\$55.60
2015	2	195	5844108	Administration	21A		\$60.60
2015	2	195	5844497	Administration	21A		\$22.25
2015	2	195	5844542	Administration	21A		\$10.88
2015	2	195	5845719	Administration	21A		\$5,330.34
2015	2	195	5846622	Administration	21A		\$22.94
2015	2	195	5848746	Administration	21A		\$2,876.46
2015	2	195	5848760	Administration	21A		\$22.94
2015	2	195	5851044	Administration	21A		\$56.77
2015	2	195	5852871	Administration	21A		\$5,534.11
2015	2	195	5852936	Administration	21A		\$22.25
2015	2	195	5857551	Administration	21A		\$2,886.00
2015	2	195	5862609	Administration	21A		\$2,935.52
2015	2	195	5862641	Administration	21A		\$22.18
2015	2	195	5866562	Administration	21A		\$4,840.95
2015	2	195	5869629	Administration	21A		\$2,890.08
2015	2	195	5870017	Administration	21A		\$22.94
2015	2	195	5873740	Administration	21A		\$1,250.00
2015	2	195	5875584	Administration	21A		\$4,970.31
2015	2	195	5876360	Administration	21A		\$22.91
2015	2	195	5880216	Administration	21A		\$2,913.01
2015	2	195	5881995	Administration	21A		\$1,267.21
2015	2	195	5883042	Administration	21A		\$4,749.65
2015	2	195	5884020	Administration	21A		\$44.26
2015	2	195	5887466	Administration	21A		\$3,050.21
2015	2	195	5892423	Administration	21A		\$5,092.85
2015	2	195	5892715	Administration	21A		\$22.45
2015	2	195	5894095	Administration	21A		\$11.06
2015	2	195	5897372	Administration	21A		\$3,397.93
2015	2	195	5897874	Administration	21A		\$22.94
2015	2	195	5901719	Administration	21A		\$5,069.91
2015	2	195	5901960	Administration	21A		\$22.80
2015	2	195	5902565	Administration	21A		\$23.12
2015	2	195	5906062	Administration	21A		\$3,106.71
2015	2	195	5907097	Administration	21A		\$22.94
2015	2	195	5908360	Administration	21A		\$1,182.27
2015	2	195	5910542	Administration	21A		\$4,606.66
2015	2	195	5910961	Administration	21A		\$184.70
2015	2	195	5912407	Administration	21A		\$23.40
2015	2	195	5914645	Administration	21A		\$3,229.17
2015	2	195	5919961	Administration	21A		\$1,887.32
					21A	Matrix Code	\$73,731.00
2015	1	196	5909157	Human Rights Commission	21C		\$50.00
					21C	Matrix Code	\$50.00
Total							\$73,836.60

U.S. DEPARTMENT OF HOUSING AND URBAN  
DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
PR01 - HUD Grants and Program Income

DATE: 8/29/2016  
TIME: 4:26:03 PM  
PAGE: 1/1

IDIS

Program	Fund Type	Grantee Name	Grant Number	Authorized Amount	Suballocated Amount	Amount Committed to Activities	Net Drawn Amount	FY YTD Net Draw Amount	Available to Commit	Available to Draw	Recapture Amount			
CDBG	EN	MORGANTOWN	B04MC540007	\$675,000.00	\$0.00	\$675,000.00	\$675,000.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B05MC540007	\$629,568.00	\$0.00	\$629,568.00	\$629,568.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B06MC540007	\$566,914.00	\$0.00	\$566,914.00	\$566,914.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B07MC540007	\$566,373.00	\$0.00	\$566,373.00	\$566,373.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B08MC540007	\$543,242.00	\$0.00	\$543,242.00	\$543,242.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B09MC540007	\$544,352.00	\$0.00	\$544,352.00	\$544,352.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B10MC540007	\$588,819.00	\$0.00	\$588,819.00	\$588,819.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B11MC540007	\$486,076.00	\$0.00	\$486,076.00	\$486,076.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B12MC540007	\$350,530.00	\$0.00	\$350,530.00	\$350,530.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B13MC540007	\$348,385.00	\$0.00	\$348,385.00	\$348,385.00	\$0.00	\$0.00	\$0.00	\$0.00			
			B14MC540007	\$359,651.00	\$0.00	\$165,590.31	\$144,261.97	\$24,239.05	\$194,060.69	\$215,389.03	\$0.00			
			B15MC540007	\$371,158.00	\$0.00	\$368,701.60	\$222,114.03	\$197,671.05	\$2,456.40	\$149,043.97	\$0.00			
			<b>MORGANTOWN Subtotal:</b>				<b>\$6,030,068.00</b>	<b>\$0.00</b>	<b>\$5,833,550.91</b>	<b>\$5,665,635.00</b>	<b>\$221,910.10</b>	<b>\$196,517.09</b>	<b>\$364,433.00</b>	<b>\$0.00</b>
			<b>EN Subtotal:</b>				<b>\$6,030,068.00</b>	<b>\$0.00</b>	<b>\$5,833,550.91</b>	<b>\$5,665,635.00</b>	<b>\$221,910.10</b>	<b>\$196,517.09</b>	<b>\$364,433.00</b>	<b>\$0.00</b>
			PI	MORGANTOWN	B10MC540007	\$59,709.55	\$0.00	\$59,709.55	\$59,709.55	\$0.00	\$0.00	\$0.00	\$0.00	
B11MC540007	\$8,032.07	\$0.00			\$0.00	\$0.00	\$0.00	\$8,032.07	\$8,032.07	\$0.00				
<b>MORGANTOWN Subtotal:</b>					<b>\$67,741.62</b>	<b>\$0.00</b>	<b>\$59,709.55</b>	<b>\$59,709.55</b>	<b>\$0.00</b>	<b>\$8,032.07</b>	<b>\$8,032.07</b>	<b>\$0.00</b>		
<b>PI Subtotal:</b>				<b>\$67,741.62</b>	<b>\$0.00</b>	<b>\$59,709.55</b>	<b>\$59,709.55</b>	<b>\$0.00</b>	<b>\$8,032.07</b>	<b>\$8,032.07</b>	<b>\$0.00</b>			
<b>GRANTEE</b>				<b>\$6,097,809.62</b>	<b>\$0.00</b>	<b>\$5,893,260.46</b>	<b>\$5,725,344.55</b>	<b>\$221,910.10</b>	<b>\$204,549.16</b>	<b>\$372,465.07</b>	<b>\$0.00</b>			

DRAFT

U.S. DEPARTMENT OF HOUSING AND URBAN  
DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
PR06 - Summary of Consolidated Plan Projects for Report  
Year

DATE: 8/26/2016  
TIME: 3:24:37 PM  
PAGE: 1/4

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year	
2015 1	Human Rights Commission	The Human Rights Commission is working to assist in making a livable income, housing, services and infrastructure more available to City residents. This addresses Impediment #1 from the City's Analysis of Impediments Fair Housing Choices of 2011.	CDBG	\$500.00	\$500.00	\$50.00	\$450.00	\$50.00
2	Administration	CDBG Administrative costs are necessary for project management, implementation, and inspection of the non-housing community development projects. Administrative costs include, but are not limited to, staff salaries and fringe benefits for one full-time staff member and a part-time or intern position, general operating supplies, environmental inspections, postage, mileage expenses, printing, miscellaneous services and charges, legal expenses, fees, travel and training, and dues and subscriptions.	CDBG	\$73,731.00	\$73,731.00	\$73,731.00	\$0.00	\$73,731.00
3	Intervention Services	The Morgantown Area Youth Services Project operates under the fiscal administration of the Monongalia County Commission. MAYSP provides intervention services to youth and families primarily from low-income households that are experiencing delinquency and substance abuse problems. The proposed CDBG funded program would expand services to reach low-income youth and families living in the City of Morgantown experiencing substance abuse and underage drinking problems.	CDBG	\$11,933.00	\$11,933.00	\$10,213.95	\$1,719.05	\$10,213.95
4	Project Learn and Smart Moves	The Project Learn initiative provides after-school and summer educational enhancement and tutoring activities to at-risk students ages 6-16. The program includes homework help, tutoring services, high yield learning activities, collaboration with schools, character education, and parental involvement. Prevention Programs are offered every day including the Smart Moves prevention program and character education. The Boys and Girls Club is available to the students during non-school days and through the summer. Project Learn with the Mountaineer Boys and Girls Club serves low and very-low income children in the City of Morgantown. The Smart Moves and Fan Club help develop skills essential for transition between youth and adulthood. Family activities and meetings play a critical role in the program. Additionally, the program will include conflict resolution and anger management education.	CDBG	\$18,000.00	\$18,000.00	\$18,000.00	\$0.00	\$18,000.00
5	Literacy Volunteers Technology Upgrade	LVMPC is upgrading their office technology and record storage to ensure confidentiality and provide service efficiency. LVMPC will make a one-time purchase of a server and two laptops for office organization and programing support.	CDBG	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
6	Homeless Intake Coordinator	CDBG funding will be used for the Friend/Mentor Program offsetting the cost of dedicated staff supervising this program, perform daily intake and viSPDAT assessments. Plus work as a liaison between homeless families and individuals as well as working with the PATH Outreach Coordinator.	CDBG	\$23,000.00	\$23,000.00	\$15,246.93	\$7,753.07	\$15,246.93

U.S. DEPARTMENT OF HOUSING AND URBAN  
DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
PR06 - Summary of Consolidated Plan Projects for Report  
Year

DATE: 8/26/2016  
TIME: 3:24:37 PM  
PAGE: 2/4

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year	
2015 7	Home Rehabilitation Program	<p>General Home Improvements Assisting low-income homeowners make modest repairs to their homes. Qualified residents could apply for up to \$20,000 at 2% interest for up to 15 years. For elderly and disabled persons, this can be a forgivable loan with 20% forgiveness rate over 5 years. These improvements could include roof replacement, heating and cooling units, electrical of plumbing upgrades, windows, flooring, sidewalks, porches, siding, etc.</p> <p>Rental Rehabilitation Program Designed to increase the quality of non-student rental units in the City of Morgantown, Landlords will be able to apply for \$10,000 at 1% interest for 10 years to make modest renovations to their rental units. As an incentive to improve the appearance of the structure, participating landlords may be eligible for \$2500 grant for approved exterior improvements. Landlords must agree to rent to families with households income at or below 80% for the life of the loan. Dependent college students are not eligible residents.</p> <p>Emergency Repair Program Assisting low-income homeowners with the cost of repairs that may be viewed as emergency in nature and could threaten one's health and safety. Such conditions could include a leaking roof, busted pipes, faulty electric systems, broken furnace, etc. The Emergency Repair Program would provide a one-time grant of up to \$2,500 to make the home safe again.</p> <p>Barrier Free Program Assisting families with the necessary modifications or adaptations that will make their home livable as needs change. Many elderly or disabled persons run the risk of moving to assisted living facilities due to failing health or physical limitations. Adaptations may include installing grab bars, handicapped showers, modifying home entryways.</p> <p>Lead Based Paint Assessment/Testing and Clearance Federal law requires lead based paint intervention on federally funded housing programs over \$5,000. Morgantown Housing Authority will do lead based paint assessments, testing and clearance for projects as needed.</p> <p>Down Payment Assistance Program The Down Payment Assistance Program will assist low-income first time homebuyers with \$2,500 grant for down payment when purchasing property in the City of Morgantown. Homebuyers will need a 3-5 % down payment from savings, which could average \$2,778 for low-income household. By removing the down payment barrier, this grant could make the difference in a family's quest for homeownership.</p>	CDBG	\$35,000.00	\$35,000.00	\$35,000.00	\$0.00	\$35,000.00
8	Homeless Housing Program	<p>This is housing funding and will be used to provide infrastructure, rehabilitation and health and safety improvements to housing for the homeless. The funding will be available to any organization working to expand housing to be used to house individuals and families that are homeless.</p>	CDBG	\$12,000.00	\$12,000.00	\$7,567.05	\$4,432.95	\$7,567.05
9	Community Housing Action Partnership	<p>The Community Housing Action Partnership Inc.; is a collaboration of housing agencies, bankers, realtors, developers, attorneys and community leaders working to bring housing to low and moderate families and individuals. CHAP will use the CDBG funding to bring together these partners and the community to study and learn how other communities around the state have formed similar successful housing ventures.</p>	CDBG	\$7,282.00	\$7,282.00	\$7,062.00	\$220.00	\$7,062.00
10	Infrastructure Work for Deckers Court Housing Development	<p>Habitat for Humanity will construct road, curb and sidewalk for the Deckers Court Development in Jerome Park, this project will specifically target persons with disabilities and veterans.</p>	CDBG	\$24,899.00	\$0.00	\$0.00	\$0.00	\$0.00

U.S. DEPARTMENT OF HOUSING AND URBAN  
DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
PR06 - Summary of Consolidated Plan Projects for Report  
Year

DATE: 8/26/2016  
TIME: 3:24:37 PM  
PAGE: 3/4

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year	
2015 11	Sidewalks for Greenmont Bridge	The City of Morgantown has received grant funding to construct a foot bridge across Deckers Creek at Decker Avenue in Greenmont. In conjunction with this project CDBG funding will be used to provide ADA accessible sidewalks to connect the bridge access with other sidewalks in the area.	CDBG	\$69,048.72	\$67,813.00	\$0.00	\$67,813.00	\$0.00
12	ADA Access Curb Cuts	Public works will repair several sidewalk curb cuts in Woodburn and Jerome Park improving accessibility. The City works to improve accessibility for all residents.	CDBG	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
13	ADA Access Public Safety Building	The City of Morgantown will use CDBG funding to improve disabled accessibility to the Public Safety Building.	CDBG	\$15,000.00	\$15,980.00	\$15,980.00	\$0.00	\$15,980.00
14	Emergency Exit Repair	Christian Help, an agency serving low and very low-income individuals and families with emergency needs will repair and rehabilitate their building's emergency exits. The project will include the removal of the old metal doors in the back of the building.	CDBG	\$9,000.00	\$9,000.00	\$5,000.00	\$4,000.00	\$5,000.00
15	United Way Roof Repair	The CDBG funding is important to make the repair and preserve the building and service in the downtown area. The roof replacement will involve the removal of the existing roof, repairs and replacement of the wood deck, and the Fully Adhered EPDM Roof System.	CDBG	\$70,000.00	\$70,000.00	\$0.00	\$70,000.00	\$0.00
16	Administration	CDBG Administrative costs are necessary for project management, implementation, and inspection of the non-housing community development projects. Administrative costs include, but are not limited to, staff salaries and fringe benefits for one full-time staff member and a part-time or intern position, general operating supplies, environmental inspections, postage, mileage expenses, printing, miscellaneous services and charges, legal expenses, fees, travel and training, and dues and subscriptions.	CDBG	\$73,731.00	\$0.00	\$0.00	\$0.00	\$0.00
17	Human Rights Commission		CDBG	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
18	Morgantown Area Youth Sevices Project	The Morgantown Area Youth Services Project operates under the fiscal administration of the Monongalia County Commission. MAYSP provides intervention services to youth and families primarily from low-income households that are experiencing delinquency and substance abuse problems. The proposed CDBG funded program would expand services to reach low-income youth and families living in the City of Morgantown experiencing substance abuse and underage drinking problems.	CDBG	\$11,933.00	\$0.00	\$0.00	\$0.00	\$0.00
19	Mountaineer Boys and Girls Club	The Project Learn initiative provides after-school and summer educational enhancement and tutoring activities to at-risk students ages 6-16. The program includes homework help, tutoring services, high yield learning activities, collaboration with schools, character education, and parental involvement. Prevention Programs are offered every day including the Smart Moves prevention program and character education. The Boys and Girls Club is available to the students during non-school days and through the summer. Project Learn with the Mountaineer Boys and Girls Club serves low and very-low income children in the City of Morgantown.	CDBG	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00
		The Smart Moves and Fan Club help develop skills essential for transition between youth and adulthood. Family activities and meetings play a critical role in the program. Additionally, the program will include conflict resolution and anger management education.						
20	Literacy Volunteers of Monongalia and Preston Counties	LVMPCC is upgrading their office technology and record storage to ensure confidentiality and provide service efficiency. LVMPCC will make a one-time purchase of a server and two laptops for office organization and programing support.	CDBG	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
21	The Connecting Link	CDBG funding will be used for the Friend/Mentor Program offsetting the cost of dedicated staff supervising this program, perform daily intake and viSPDAT assessments. Plus work as a liaison between homeless families and individuals as well as working with the PATH Outreach Coordinator.	CDBG	\$23,000.00	\$0.00	\$0.00	\$0.00	\$0.00

U.S. DEPARTMENT OF HOUSING AND URBAN  
DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
PR06 - Summary of Consolidated Plan Projects for Report  
Year

DATE: 8/26/2016  
TIME: 3:24:37 PM  
PAGE: 4/4

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year	
2015 22	Housing Rehabilitation	General Home Improvements Assisting low-income homeowners make modest repairs to their homes. Rental Rehabilitation Program Designed to increase the quality of non-student rental units in the City of Morgantown Emergency Repair Program Assisting low-income homeowners with the cost of repairs that may be viewed as emergency in nature and could threaten one's health and safety Barrier Free Program Assisting families with the necessary modifications or adaptations that will make their home livable as needs change. Lead Based Paint Assessment/Testing and Clearance Federal law requires lead based paint intervention on federally funded housing programs over \$5,000. Down Payment Assistance Program The Down Payment Assistance Program will assist low-income first time homebuyers with \$2,500 grant for down payment when purchasing property in the City of Morgantown.	CDBG	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00
23	CHAP Capacity Building	The Community Housing Action Partnership Inc. is a collaboration of housing agencies, bankers, realtors, developers, attorneys and community leaders working to bring housing to low and moderate families and individuals. CHAP will use the CDBG funding to bring together these partners and the community to study and learn how other communities around the state have formed similar successful housing ventures.	CDBG	\$7,282.00	\$0.00	\$0.00	\$0.00	\$0.00
24	Exit Door Replacement	Christian Help, an agency serving low and very low-income individuals and families with emergency needs will repair and rehabilitate their building's emergency exits. The project will include the removal of the old metal doors in the back of the building.	CDBG	\$9,000.00	\$0.00	\$0.00	\$0.00	\$0.00
25	Roof Rehabilitation	The CDBG funding is important to make the repair and preserve the building and service in the downtown area. The roof replacement will involve the removal of the existing roof, repairs and replacement of the wood deck, and the Fully Adhered EPDM Roof System.	CDBG	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00
26	Decker Court Sidewalks	Road, curb and sidewalk construction for the Deckers Court Development in Jerome Park, this project will specifically target persons with disabilities and veterans.	CDBG	\$24,899.00	\$24,899.00	\$24,899.00	\$0.00	\$24,899.00
27	Automatic Door		CDBG	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00
28	ADA Access Greenmont Footbridge	The City of Morgantown has received grant funding to construct a foot bridge across Deckers Creek at Decker Avenue in Greenmont. In conjunction with this project CDBG funding will be used to provide ADA accessible sidewalks to connect the bridge access with other sidewalks in the area.	CDBG	\$69,049.00	\$0.00	\$0.00	\$0.00	\$0.00
29	Homeless Housing Program	This is housing funding and will be used to provide infrastructure, rehabilitation and health and safety improvements to housing for the homeless. The funding will be available to any organization working to expand housing to be used to house individuals and families that are homeless.	CDBG	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00
30	ADA Compliance Greenmont Bridge	The City of Morgantown has received grant funding to construct a foot bridge across Deckers Creek at Decker Avenue in Greenmont. In conjunction with this project CDBG funding will be used to provide ADA accessible sidewalks to connect the bridge access with other sidewalks in the area.	CDBG	\$69,048.72	\$0.00	\$0.00	\$0.00	\$0.00

## CR-60 – Fair Housing

Attached are the meeting minutes and the Annual Report from the Human Rights Commission for the FY 2015 CAPER period.

During this CAPER period, the Fairmont Morgantown Housing Authority and the City of Morgantown assisted the following:

- 40 households were served by fair housing education programs
- 101 people received homebuyer training
- 6 housing units were rehabilitated
- 1 housing unit was rehabilitated to make it handicap accessible
- 5 new housing units were constructed
- 2 housing units was abated for lead hazards
- 17 first time homebuyers were assisted
- 135 households were assisted through the Pre-Purchase Counseling
- 10 households were assisted through Foreclosure Prevention and Loss Mitigation Counseling
- 11 household was assisted through the Post Purchase Class
- The Fairmont Morgantown Housing Authority (FMHA) worked with WVU to operate an Employee Down Payment Assistance Program for Homeownership in near campus neighborhoods. The Housing Counseling Program continued its Rental Counseling program.

In addition, the City of Morgantown addressed the following Impediments to Fair Housing Choice outlined in the City's 2011 Analysis of Impediments to Fair Housing Choice:

**Impediment 1:** Lack of a strong organization dedicated to mitigating fair housing barriers and raising awareness of fair housing. Residents participating in the fair housing survey conducted for this study were uncertain of who handles fair housing complaints in the city. Stakeholders expressed frustration with the complaint process, particularly with regards to the length of time it takes to have a complaint processed through intake.

- **Actions to Address Impediment 1:** The City of Morgantown held the following meeting to address Impediment 1:
  - **Title:** Fair Housing & Accessibility Training for Residential Structures
  - **Date:** Tuesday, December 15, 2015, 8:30 a.m. - 5:00 p.m.
  - There were 40 individuals who pre-registered, 10 no-shows but 9 walk-ins.
  - Seven (7) contact hours from West Virginia Code Officials Association, an International Code Council (ICC) Preferred Training Provider, as qualified training earning CEU's (Continuing Education Units) in building code related matters eligible for inclusion for Building Code Official, Inspector and/or Plans Examiner renewal for both ICC and WV State Fire Marshal Professional Certifications.
  - **Speaker:** Kirk A. Paisley, CSI, CDT, LEED AP BD+C - M+A Architects

- **Summary:** This seminar was designed to assist participants in the understanding of the accessibility laws and codes that are in place in residential projects today. As a result, participants will be able to apply the technical provisions of these laws to various types of residential projects.
- **Learning Objectives:**
  - § Understand what accessibility laws are in effect and how they apply to each project
  - § Dissect how to apply multiple accessibility laws on projects that require them
  - § Utilize the technical provisions of FHA, ADA & ANSI on the appropriate areas of a project

**Impediment 2:** Inaccessible infrastructure. The city lacks necessary infrastructure for persons with mobility challenges. For example, one stakeholder stated that “most housing units are likely not accessible to meaningful pedestrian corridors making public transit use difficult or impossible.” Stakeholders also suggested that some important public amenities, such as the post office, were not accessible. In general, stakeholders suggested that the infrastructure was out of sync, meaning that parking, curb cuts, ramps and bus stops were not cohesively planned.

- **Actions to Address Impediment 2:** The City replaced entrance doors on the north end of the Public Safety Building putting automatic door openers on them. ADA access at the north end of the Airport Terminal was replaced, allowing ADA access to both the upper and lower floors of the terminal.

**Impediment 3:** Lack of accessible housing. Social service stakeholders and residents cited challenges in finding accessible units in the city, particularly within non-student apartment complexes and neighborhoods. New construction that does have accessible units is often in housing intended for college students and is not attractive for more permanent residents, older adults or families.

- **Actions to Address Impediment 3:** The City completed one (1) accessibility rehabilitation of a single family home.

**Impediment 4:** Racial and Section 8 Voucher concentrations. Racial and Section 8 Voucher concentrations exist in certain portions of the city. Historical regulations and cultural preferences may be partially responsible for the concentrations. It is unclear of how much the lack of affordable housing has contributed to these concentrations. A housing market study that is currently in process should provide additional information on this and recommend strategies to increase affordability as needed.

- **Actions to Address Impediment 4:** No actions were undertaken during this CAPER period to address Impediment 4.

**Impediment 5:** Fair Housing Act design and construction requirements are historically not enforced. Morgantown became a HUD entitlement community in 2004. As an entitlement community, the city must certify that it is affirmatively furthering fair housing choice. This includes enforcing the design and construction standards of the Fair Housing Act. However, city staff has felt they lacked a mechanism to enforce Fair Housing Act requirements until the recent adoption of the IBC 2009.

- **Actions to Address Impediment 5:** The City of Morgantown held the following meeting to address Impediment 5:
  - **Title:** Fair Housing & Accessibility Training for Residential Structures
  - **Date:** Tuesday, December 15, 2015, 8:30 a.m. - 5:00 p.m.
  - There were 40 individuals who pre-registered, 10 no-shows but 9 walk-ins.
  - Seven (7) contact hours from West Virginia Code Officials Association, an International Code Council (ICC) Preferred Training Provider, as qualified training earning CEU's (Continuing Education Units) in building code related matters eligible for inclusion for Building Code Official, Inspector and/or Plans Examiner renewal for both ICC and WV State Fire Marshal Professional Certifications.
  - **Speaker:** Kirk A. Paisley, CSI, CDT, LEED AP BD+C - M+A Architects
  - **Summary:** This seminar was designed to assist participants in the understanding of the accessibility laws and codes that are in place in residential projects today. As a result, participants are able to apply the technical provisions of these laws to various types of residential projects.
  - **Learning Objectives:**
    - § Understand what accessibility laws are in effect and how they apply to each project
    - § Dissect how to apply multiple accessibility laws on projects that require them
    - § Utilize the technical provisions of FHA, ADA & ANSI on the appropriate areas of a project

**Impediment 6:** Residents likely do nothing when they experience discrimination. Stakeholders strongly believe that discrimination is occurring in Morgantown, but is largely going unreported. Similarly, no resident cited discrimination in the resident survey nor had they filed a fair housing complaint. According to stakeholders, fear of retribution is likely the reason residents do not report discrimination. Given the lack of affordable and accessible units in the city, once a resident has secured one of these units, they are afraid to lose the unit by filing a fair housing complaint.

- **Actions to Address Impediment 6:** The City of Morgantown Human Rights Commission held monthly meetings to "provide leadership for addressing community interaction and fairness concerns. It worked to ensure that the City was not only providing services, but maintaining ways in which a community can live together inclusively, functionally, and justly despite differences, complexities, and conflicts."

**Impediment 7:** Comprehensive Plan provides a weak vision for accessible and affordable housing goals. The city is currently operating under a 12 year old Comprehensive Plan and Housing Element. The Housing Element is focused on the housing needs of its university community and provides no housing goals or clear vision for providing affordable and accessible units for residents.

- **Actions to Address Impediment 7:** The Community Housing Action Partnership Inc. (CHAP); is a collaboration of housing agencies, bankers, realtors, developers, attorneys and community leaders working to bring housing to low and moderate families and individuals. CHAP used the CDBG funding to bring together these partners and the community to study and learn how other

communities around the state have formed similar successful housing ventures. A workshop to discover what affordable housing issues are needed were held with the following workshop areas.

- **Workgroup A – Available Property**

As our community grows, we must be future oriented. Where do we have available space to construct affordable, attainable and accessible housing? This workshop focused on:

- § Cooperation between public and private entities
- § Repurposing of local property
- § Identifying available property
- § Establishing a local land bank

- **Workgroup B – Financial Resources**

This workgroup explored the financial options available to make the development of affordable housing attractive to developers. It focused on:

- § What financial resources are available for purchase of property
- § What are the possibilities of future available funds
- § Exploration of tax credits and other incentives

- **Workgroup C – Technical Assistance**

Compliance with building codes, regulations and laws can be a complex process. This workgroup assisted with lessening the complexity by helping housing stakeholders understand:

- § Resources that are available for assistance with compliance
- § Applicable codes, regulations and laws

**Impediment 8:** FMHA provides limited resources in Morgantown. HUD requires that housing authorities allow residents 60 days to find a rental unit, with the option for an extension. HUD also requires that if a family needs and requests an extension of the initial voucher term as a reasonable accommodation to make the program accessible to a family member who is a person with disabilities, the PHA must extend the voucher term up to the term reasonable required for that purpose. The FMHA states that Section 8 participants are allowed 60 days to find a rental unit, and are allowed a 60-day extension. This information is presented to residents verbally at the Section 8 Voucher orientation and is included in documents distributed to residents at the orientation. However, stakeholders and recipients participating in the public input process cited that residents have received conflicting information about the number of days they have to find a rental unit and are often confused about the process.

- **Actions to Address Impediment 8:** No actions were undertaken during this CAPER period to address Impediment 8.

*City of Morgantown*

**HUMAN RIGHTS COMMISSION**

*Annual Report  
for  
Program Year 2015*



**December 31, 2015**

*Commission Address:*

**Morgantown City Hall  
389 Spruce Street  
Morgantown, WV 26505**

## **Human Rights Commission Annual Report for 2015 and Priorities for 2016**

During calendar year 2015, the City of Morgantown Human Rights Commission (HRC) met on the third Thursday of each month except during the months of May and October. In addition, the HRC made formal presentations of two resolutions at the City Council meeting on August 25. On March 25, in collaboration with over 27 community organizations, the HRC organized a Town Hall Meeting on Human Rights at the Marilla Center. Sixty persons from the community attended this event.

The Commission's work has been augmented in 2014 by the significant contributions of volunteers. Assisting with the Town Hall Meeting and its preparation and follow-up was Bob Jones, a former WVU faculty member. Aaron Kapansky, a graduate Social Work student, provided research and staff support for the HRC's Diversity Representation Committee. Paulette Livengood, staffer at the Northern West Virginia Center for Independent Living, provided support to the Inclusive City Planning Committee by helping to process data related to mental health needs collected at the Town Hall Meeting on Human Rights.

Dave Bott and Chelsi Baker, City staff persons, provided helpful information as well as important assistance with the Commission's web site, news releases, and other services to help keep the public informed on the HRC's service to the community.

### **The specific accomplishments of the Commission in relation to the priorities established for 2015 have been...**

1. Organizing and conducting a Town Hall Meeting on Human Rights for the purpose of developing goals, objectives, and action plans for addressing priority human rights needs as identified by the 2014 Human Rights Need Survey. The four priorities receiving top attention in the Survey and the Meeting were housing, income, livable wage job availability, and mental health/drug resources.
2. Establishing an Inclusive City Planning Committee, chaired by Jan Derry, to process the 2014 Human Rights Need Survey, the input from the Town Hall Meeting on Human Rights, and other information sources to initiate preparing a three year plan for making progress toward building an inclusive city.
3. Completing a national the Municipal Equality Index national survey sponsored by the Human Rights Campaign through the work of a committee chaired by Fran Whiteman. This committee initiated advocacy for the establishment of LGBT liaisons for the City Hall and for the Police Department as have been established in other communities.
4. Implementing a 24/7 human rights public telephone information, contact, and message line at City Hall through the leadership of Marlene Robinson-Savino.

5. Researching best practices to establish criteria, nomination and presentation procedures for International Human Rights Day Awards for honoring annually City organizations and individuals who make outstanding contributions toward protecting human rights. (This award procedure will be implemented in 2016.)
6. Continuing preparing a proposed plan for the City Council for strengthening diversity, equity and inclusion standards for City employees and volunteers through the work of a Diversity Representation Committee chaired by Marlene Robinson-Savino.
7. Supporting the WVU Division of Diversity, Equity and Inclusion in its organization of an advisory committee for the Annual WVU Community Human Rights Film Festival which is to begin its first program in January 2016.
8. Drafting a Resolution Supporting Title XIX Waiver Programs.
9. Developing for City Council a Resolution on Requiring Compliance with Accessibility Design Standards to promote increased awareness by the Council, City departments and the general public of local needs and the importance of Fair Housing, ADA, and universal design accessibility standards. The Resolution was approved by City Council on a 6-1 vote.
10. Developing for City Council a Resolution Supporting A Just Transition for Coal Workers. The Resolution was approved by City Council by a 6-1 vote.
11. Planning a first annual HRC special meeting to honor International Human Rights Day for the community with Jon E. Cawthorne, WVU Dean of Libraries, making a presentation entitled “The Lens of Human Rights Through Research: Cases, NAACP, and Pearl S. Buck”.

### **Priorities for 2016**

1. Complete the proposed Diversity, Equity and Inclusion Plan to recommend to City Council to strengthen diversity representation in the City.
2. Complete a first draft of a three year Inclusive City Plan.
3. Implement an enhance International Human Rights Day program which includes making awards to City organizations and individuals protecting human rights.
4. Develop a proposed ordinance establishing Universal Design standards for multi-family housing for new construction/major renovations in the City.
5. Advocate for LGBT liaisons being established in City government as has have been effectively established in similar communities. Submit the 2016 Municipal Equality Index application.

6. Maintain HRC contact phone line, web site and intermittent email message service and track types of citizen concerns to keep in touch with public priorities.
7. Continue to support the WVU Division on Diversity, Equity and Inclusion in the implementation of the annual WVU Community Human Rights Film Festival.
8. Follow and review City development of AAP, ADA Transition Plan, and compliance with Fair Housing standards.
9. Co-sponsor workshops on Fair Housing.
10. Coordinate with the Municipal Green Team in expressing public concern for the rights of Mother Earth and in identifying shared concerns of sustainability for the City.
11. Meet with the Neighborhood Coordinating Council (and each neighborhood association as invited) to provide updates on HRC progress no less than once during the year.
12. Assist the City Council by advising on emerging issues and by making written reports to the Council no less than annually.
13. Make diverse presentations on the Human Rights Commission to increase both local and state awareness of the work of the HRC and to reach out to better understand emerging issues and public concerns.

### **Commission Membership for 2015**

Jan Derry, Chair  
 Matt Blair  
 Kristen Cooper  
 Billie Murray  
 Anne Marlene Robinson-Savino, V. Chair  
 Don Spencer, Secretary  
 Fran Whitman

Dave Bott – Administration Representative  
 Tim Hairston – Liaison w/ State HRC  
 Anne Marie Lofaso – Law School Liaison  
 Paulette Livengood – Report Assistant

### **2015 Commission Members Completing Service June 30, 2015**

Mike Fike, City Councilor; Brian Jara; Anne Marie Lofaso  
 Bob Jones – Research Consultant; Aaron Kaplansky – Research/Staff Assistant

***City of Morgantown***  
**Human Rights Commission**  
**Meeting Notes for October 15, 2015**

**Present:** Marlene Robinson-Savino, Vice Chair                      Tim Hairston – Liaison w/ State HRC  
Don Spencer, Secretary  
Fran Whiteman

**Meeting called to order** by Marlene Robinson-Savino, Vice-Chair, at 7:00 p.m. due to the difficulty for members gaining access to the meeting room caused by traffic flow blockages to support a parade in the downtown. Chair Jan Derry and Kristen Cooper reported in advance that they would not be available to attend the meeting. Due to the lack of a quorum, the Commissioners present decided to proceed with information exchange on agenda topics.

**Public Session:** No persons attended requesting to speak at a public session.

**Communications:** A NAACP Banquet held on September 28 was reported to have been a success in recognizing Charlene Marshall. Tim Hairston and Don Spencer reported that the Community Coalition on Social Justice annual picnic event at Westover Park involved participation of various state and local groups including the Morgantown Police Department represented by Matt Solomon. The Diversity Leadership Conference on September 29 involved three different panels and an attendance of approximately 60 persons. The event was positively received.

Upcoming events include a WV Fairness Conference and Reception on October 24, a CHAP Housing workshop on October 28, and a deadline for a State Disability History Essay Contest on October 31.

An article published in the Dominion Post regarding cities changing the name of Columbus Day to Indigenous Peoples Day was discussed briefly and suggested for consideration on a future agenda.

**Minutes of September 17, 2015:** Due to the lack of a quorum, no action was taken on approving the minutes of the previous meeting. Action will be taken at the next regular meeting of the HRC.

**Priority Item:** After consideration of the present Commission workload and the lack of a quorum, the Commissioners recommended that the plan for conducting an International Human Rights Day Awards on December 10th be set aside until 2016.

**Progress Reports:** A copy of a letter sent by Mayor Shamberger to federal and state government officials relating to the Just Transition for Coal Workers Resolution was shared. Spencer reported that at the previous meeting, a plan had been made to have the resolution taken to Westover, Star City and Granville. This plan will be carried through. The Community Living Initiatives Corporation has requested that the HRC share the Resolution for Accessible Housing be shared with the other communities as well.

Marlene Robinson-Savino confirmed that the status of the 24/7 HRC phone line will be checked by Monday.

Spencer reported that the Inclusive City Planning Committee chaired by Jan Derry has been working on Mental Health and Addiction planning with the assistance of Bob Jones and Paulette Livengood.

Marlene Robinson-Savino, chair of the Diversity Representation Committee, reported that the Committee has met twice since the September HRC meeting and expects to have a draft of a Diversity, Equity and Inclusion Plan for the City developed by the end of the year. A copy of the plan's preface was distributed.

Spencer reported that the dates for the Human Rights Film Festival have been set to begin on Tuesday, January 26, 2016. Other dates will be on Tuesdays of February involving the 2nd, 9th, and 16th and the Tuesdays of March including the 1st and 8<sup>th</sup>. A planning committee is being activated by the WVU Division of Diversity, Equity and Inclusion to finalize plans for topics and titles of the films. The HRC Commissioners present recommended that human trafficking (Film: "Not Like Me") and race (Film: "White Like Me") as well as empowerment of international citizens be considered by the committee.

For this year's State Legislative Priorities, it was recommended that the HRC request that the City support for a third year passage of an Employment and Housing Non-Discrimination.

**New Business:** Fran Whiteman followed-up on the initial discussion at the previous HRC meeting on the possibility of taking additional steps at the local level for protecting equality. She said that she would research the Morgantown City Code, Charleston City Code and Kanawha Board of Education on the current status of LGBT and gender identity protections.

On the matter of promoting Universal Design as a way of increasing accessibility in Morgantown housing, Jan Derry sent a report saying there is a student working at her agency who is researching the use of municipal ordinances to require universal design standards in new fair housing projects. With such information – plus the mention of Universal Design in the WV Code – the Commission may request that the City of Morgantown add a Universal Design ordinance to its next Home Rule Program amendments.

A City's future relationship with the Black Lives Matter (too) movement was discussed briefly. The Somerville, MA, banner incident was reviewed as was the positive community policing initiatives of the Morgantown Police Department. A potential banner design will be considered for future use.

**Regular Meeting Items:** The Commissioners reviewed 1) the Commission's annual operations calendar; 2) the 2015 Annual Projected Work Plan; and 3) the October/November/December events on the HRC Observances Calendar. There being no Commissioner reports, the next HRC meeting was set for November 19, 2015 with a Diversity Representation Committee set for October 26 and an Inclusive City Planning Committee meeting to be called by its chair, Jan Derry.

**Adjournment:** The information exchange session was closed by the Vice-Chair at 8:30 p.m.

Respectfully submitted,  
Don Spencer, Secretary  
October 19, 2015

*City of Morgantown*  
**Human Rights Commission**  
**Meeting Minutes for January 28, 2016**  
**Public Library Conference Room**

**Present:** Billie Murray  
Kristen Cooper  
Jan Derry, Chair  
Marlene Robinson-Savino, Vice Chair  
Don Spencer, Secretary  
Tim Hairston – Liaison w/ State HRC

**Meeting called to order** by Jan Derry, Chair, at 6:35 p.m. The agenda was approved as distributed.

**Public Session:** One visitor attended the meeting. There were no participants in the public session.

**Minutes:** No action was taken on the minutes of 11/19 or 12/10/15.

**Communications:** Jan Derry presented extensive update information on the Community Housing Action Partnership (CHAP) and the status of compliance of housing projects with Justice Department directives on Fair Housing. On a motion by Marlene Robinson-Savino, seconded by Billie Murray, the Commission voted without dissent to share information and wording from its resolutions on housing with the CHAP.

Don Spencer reported on the Interfaith Committee on WV Friends for Syrian Refugees meeting held on January 14. There were 180 persons attending. The meeting was held in anticipation of an opportunity to help welcome WV's share of the 10,000 national allotment agreed to by the Obama Administration. It was reported that there are over 11 million Syrians that are displaced from their homes, 4.3 million of whom have become refugees.

Tim Hairston and Jan Derry reported on the January 18, 2016 MLK Day at the Met Theatre. Over 350 persons attended the acclaimed event which this year focused the International Impact of Dr. King's leadership.

Concern was expressed about the Legislature's deliberation on the WV Freedom of Conscience Protection Act (HB2508/SB11). The legislation is allegedly being promoted by the American Legislative Exchange organization and has proved to be divisive in Indiana with local lawsuits reported.

Another introduction of concern at the Legislature is the Religious Freedom Restoration Act (HR4012) which would allow individuals, organizations, businesses and any legal entity to have the right to argue that based on religious beliefs, they do not have to follow the law, including not allowing others to have basic civil rights related to employment, housing, reproductive rights and public accommodations. Fairness WV is very concerned and has a Lobby Day on 2/9.

The matter of centralizing a statewide mental health facility for children 4-21 at a private for profit Dazzy Vance Mountain Retreat at Logan is also a priority concern. The institution would cost the State \$500 per child per day – nearly \$13 M per year-based, and also essentially take away the option investing in a lower cost community-based in-home treatment service system.

**Priority Items:** The Commission reviewed the draft annual report for 2015 and thirteen proposed priorities for 2016. On a motion by Vice Chair Marlene Robinson-Savino, seconded by Billie

Murray, the documents were approved without dissent. The status of the Commission membership was discussed at length in anticipation of July 1 transition.

**.Progress Reports:** Don Spencer reported that First Annual WVU Community Human Rights Film Festival will begin on Tuesday, February 2. Copies of the poster for the event were distributed to the Commissioners. Commissioners wishing to attend the 6 p.m. celebration preceding the event are urged to contact Don Spencer.

Marlene Robinson-Savino indicated that there would be a report on the 24/7 Human Rights Line at the next meeting.

With Fran Whiteman no longer able to provide leadership on gender identity and sexual orientation issues, a plan was formulated to ask ex-officio member Anne Marie Lofaso to provide leadership in drafting a human rights ordinance for the commission to present to the city. Examples reviewed included such comprehensive ordinances enacted in Salem, OR and Boulder, CO. It was hoped that persons working with Anne Marie Lofaso would be able to summarize WV codes for such a draft ordinance on such topics as unlawful employment practices, unlawful housing practices, unlawful public accommodation practices, intimidation, and exceptions. It is requested that such a draft incorporate protections for domestic partnerships, gender identity, and sexual orientation. (The present Morgantown HR Ordinance relates primarily to the Human Rights Commission.) The plan for developing the comprehensive ordinance was approved unanimously on a motion by Don Spencer, seconded by Marlene Robinson-Savino.

Jan Derry pointed out that the Inclusive City Planning Committee has suspended its work until the Diversity Planning Committee has completed its report.

Marlene Robinson-Savino reported on the recent work of the Diversity Committee and shared a draft of mission statements, goals statements, and projected diversity management strategies for the plan. Recommended changes included adding the word “inclusive” in the text of a projected mission statement as well as doing more research on options for doing quantitative measurements related to gender identity. The Committee reported having made contact with the Municipal Equity Index staff to request assistance in determining best practice methods for incorporating quantifiable equality criteria in diversity planning.

#### **New Business:**

Don Spencer presented a summary of an article on a faith action ID card utilized with refugee and immigrant persons in Greensboro, NC. The program is designed to provide ID coverage for persons unable to access government-issued IDs. The card program is based on a faith-based coalition’s brokering an arrangement between a local police department and refugees and immigrants for ID coverage with specified limitations. On a motion by Don Spencer, seconded by Marlene Robinson-Savino, the Commission agreed to forward the information to the Interfaith Committee on WV Friends for Syrian Refugees for consideration. The Commission stands ready to assist if requested.

Research is continuing on the possibility of presenting to the City Council a draft ordinance on Universal Design standards for new housing.

Due to the curfew of the Library facility where the HRC meeting was held, the remainder of the agenda was postponed until the February scheduled for 2/18/16.

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,  
Don Spencer 1/31/16

Don Spencer 1/31/16

*City of Morgantown*  
**Human Rights Commission**  
**Meeting Minutes for February 18, 2016**  
**Public Safety Conference Room**

**Present:** Billie Murray  
Kristen Cooper  
Jan Derry, Chair  
Marlene Robinson-Savino, Vice Chair  
Don Spencer, Secretary

**Meeting called to order** by Jan Derry, Chair, at 6:35 p.m. The agenda was approved as distributed.

**Public Session:** There were no public participants attending the meeting.

**Minutes:** On a motion by Marlene Robinson-Savino, seconded by Billie Murray, the Commission approved the minutes of January 28, 2016. On a motion by Kristen Cooper, seconded by Marlene Robinson-Savino, the Commission approved the meeting minutes of November 19, 2015. On a motion by Billie Murray, seconded by Don Spencer, the Commission approved the minutes for the International Human Rights Day meeting of December 10, 2015. All votes were passed without dissent.

**Communications:** The Commission members discussed HR 4012, the Religious Freedom Restoration Act, currently being considered by the State Legislature. It was pointed out that the name relates to religious freedom but by implication allows lack of mutual respect for diverse individuals by allowing individuals to withhold services to persons who offend one's conscience. Such legislation has been passed in Indiana where it has invalidated all local government ordinances protecting against discrimination and led to law suits against city councils and human rights commissions. It was agreed that this bill in West Virginia would lead to increased discrimination on matters relating to employment, housing, and other civil and service related matters. It was announced that Fairness WV will be convening a lobby day in Charleston on February 9 to work against HB 4012.

A written report by the ACLU on the status of HB 4263 and SB14 on juvenile justice reform was distributed.

The concealed carry gun legislation (HB 4145) was also discussed. Persons would be able to carry weapons without screening, training, and permits (except adolescents 18-21). This bill was considered to be a form of radical individualism without sensible, constructive regard for the common good in communities such as Morgantown. The Commissioners spoke of the need for advocacy against the bill in the interest of supporting law enforcement officers whose work is likely to become more dangerous. HB 4145 will contribute to impulsive over-reactions to ill-will, hatred and fear which, especially when alcohol and drugs are involved, and will not only jeopardize individuals' safety but also promote a less secure public environment which will discourage diverse economic, social, and educational investment and growth.

Kudos were expressed for the PSALM third grade student's art exhibit at the Morgantown Art Center available during this month of February. The exhibit is being provided under the leadership of St. Francis art teacher, Nora Sheets.

Efforts are underway to organize meetings to address recent housing discrimination issues. Jan Derry and the Northern WV Center for Independent Living will provide leadership in convening the meetings.

Information on the Empty Bowls event scheduled for Mylan Park on February 27 was shared.

**Priority Items:** The status of the Commission membership initiated at the January meeting was continued in anticipation of July 1 transitions.

Don Spencer led a review of the Morgantown Human Rights Ordinance (Article 153.01) as a result of recent contact with the Human Rights Campaign organization. He shared a proposed redrafting of the ordinance provided by Xavier Persad at the HRC at the Commission's request. It was agreed that this draft should first be referred to Professor of WV Constitutional Law Robert Bastress before further consideration by the Commission. On a motion by Marlene Robinson-Savino, seconded by Billie Murray, the Commission voted without dissent to refer the document to Dr. Bastress.

Spencer presented a first draft of a proposed Universal Design (UD) Incentive Ordinance for review by the Commission. Spencer also reported that he had informed the City manager that the Commission is working on a UD ordinance project. Jan Derry indicated that the Commission's work on Universal Design is timely and can be reviewed at a State workshop on UD in May.

**Progress Reports:** Don Spencer reported that first film on February 2 at the First Annual WVU Community Human Rights Film Festival attracted 168 participants in addition to panelists and staff. The second film had to be cancelled due to weather, and the third film on Muslim relationships attracted 65 participants as well as another excellent panel.

Marlene Robinson-Savino reported that the 24/7 phone line is up and running. She provides a report on the topics expressed in a January phone call relating to alleged employment discrimination. She stated that it will be important for the answering service for the line to be checked each week.

Robinson reported that the Diversity Plan Development Committee had no report at this time.

There were no new progress reports on municipal plan development relating to Affirmative Action, EEOC, ADA or Fair Housing.

#### **New Business:**

Relating to the Human Rights Commission's role in welcoming people to Morgantown as part of building an inclusive city, the Commission reviewed the web page information of Iowa City entitled, "New to Iowa City?" After the discussion on a motion by Don Spencer, seconded by Marlene Robinson-Savino, the Commission voted to make contact with Chelsi Baker, the City Public Information Officer, to determine whether a similar web site section could be developed, "New to Morgantown?"

A list of persons working as community volunteers in overseas locations was provided for the commission for possible public acknowledgement. Jan Derry stressed the importance of members

of the Commission helping to further expand a list of persons who should be considered for recognition in a human rights day awards ceremony.

There was consensus that with David Bott's authorization of available funding the Commission would proceed with the preparation of a Let's Do Right by Rights banner which can be used at the film festival and other special events.

**Regular Meeting Items:**

The Commission reviewed the Annual HRC calendar, the Commission's annual plan, meeting dates for 2016, and February-March HR Observances Calendar events.

In Commissioner Reports, Jan Derry discussed the federal Community Integration Act and its likely impact on the WV DHHR's illegal action in changing community-based services to institution-based services. The Human Rights Campaign's efforts to generate support for a federal Equality Act were also briefly mentioned.

The next Commission meeting will be held on March 17, 2016.

The meeting was adjourned by the chair at 8:35 p.m.

Respectfully submitted,  
Spencer 3/6/16

DRAFT

*City of Morgantown*  
**Human Rights Commission**  
**Meeting Minutes for July 16, 2015**

**Present:** Jan Derry, Chair  
Fran Whiteman  
Marlene Robinson-Savino, Vice Chair  
Don Spencer, Secretary  
Aaron Kaplansky - Research Intern

**Meeting called to order** by Jan Derry, Chair, at 6:40 p.m. The meeting was opened with a moment of silence to honor the nine persons who had been killed by a person with prejudice and a gun at the Emanuel A.M.E. Church Bible Study in Charleston, South Carolina on June 18, 2015

**Public Session:** No public session attendees were present.

**Communications:** The commissioners noted the presence of a Confederate Flag being displayed from the bed of a pick-up truck traveling through Sabraton after the Charleston massacre. A brief discussion followed on the pervasiveness of gun allegiance, the lack of respect for society as a whole, and the need for criminal justice system reform.

Don Spencer reported that George and Mavis Lilley had attended presentations on male development at Chautauqua and would be attending the HRC meeting in August to make a brief presentation.

In other communications Jan Derry reported on her communications with the City Clerk on HRC membership replacement. Derry stated that she would send out to each commissioner a copy of the required application form so that all commissioners can assist in recruiting applicants.

Jan also reminded the Commission that recognition of the 25<sup>th</sup> anniversary of the signing of the Americans with Disabilities Act will take place on Monday, July 26<sup>th</sup>. Derry will be on hand in Washington, D.C, at that time.

**Minutes:** After review and identification of needed corrections, on a motion by Fran Whiteman, seconded by Don Spencer, the minutes of the June 18, 2015 were approved pending corrections.

**Priority Items:** Jan Derry reported on the results of a lunch-time work session held at the NCWVIL office to discuss the results of the table on housing concerns at the City Town Hall Meeting on March 25. Don Spencer shared a proposed draft resolution relating to the results of the work session. Due to the need for expanded time to work on the THM results, Jan suggested that lunch time work sessions be continued. The next session was planned for Monday noon, August 10, at the NCWVIL office. It was recommended that Don Spencer invite Bob Jones to attend a work session to be planned relating to the table session on mental health and addictions.

Marlene Robinson – Savino reported that she will have the recording completed for the 24/7 HRC Information Line by the weekend.

**Progress Reports:** Fran Whiteman reported that she and Don Spencer will be meeting with the City Manager on Wednesday, July 22, to discuss the possibility for establishing LGBT liaisons with city hall and the police department. By the August 20 HRC meeting, her committee will be ready to make final recommendations regarding the submission of the 2015 Human Rights Campaign’s Municipal Equity Index by August 29, 2015.

Based on the discussion at the June HRC meeting for the need of a “just transition” for coal workers to a non-carbon economy, Don Spencer presented a proposed first draft of a resolution which can be taken to City Council for endorsement and action. The commissioners discussed the resolution and recommended that it be reviewed by Tim Hairston and Dave Bott before sending it on to Del. Mike Caputo of the UMW. Jan Derry also stated that she would share the draft document with representatives of the Workforce (development group) as well. With input received, the document can be further considered at the August HRC meeting.

Marlene Robinson-Savino reported that the Diversity Representation Committee continues to research options for preparing and improving a diversity and equity plan for the City as well as for having input on the review of the EEO plan being updated. She made a distinction between an EEO plan which specifies the legal requirements for protecting equality - and a diversity plan which works to promote and protect inclusivity in the work force and in volunteer participation on boards and commissions. The matter of making broader announcement of position vacancies available – the present practice is just using a newspaper - was discussed.

Aaron Kaplansky presented a paper indentifying the benefits of having diversity in a workforce for the Commission. This information will be utilized in preparations of the diversity and equity plan for the City.

Kaplansky also presented a sample list of courses related to civil rights offered at WVU. By consensus, the Commission agreed to place the course list on the HRC section of the City website.

Spencer reported that the next meeting on the Annual WVU Community Film Festival will be held on July 23.

**New Business:** Due to the number of vacancies in the Commission membership, there was some discussion on whether to proceed with the annual Commission scheduled for July meetings. An agreement was made to proceed. On a motion by Fran Whiteman, seconded by Marlene Robinson-Savino, the Commission voted to reelect the existing officers by acclamation: Jan Derry, Chair; Marlene Robinson-Savino, Vice-Chair; Don Spencer, Secretary.

It was agreed that criteria for the Human Rights Day awards should be included as new business at the August meeting.

**Regular Meeting Items:** The July-August calendar of human rights events was reviewed. There were no commissioner reports. The next HRC meeting was confirmed for August 20, 2015.

With the meeting being the final HRC meeting for intern Aaron Kaplansky, the commissioners thanked him warmly for his contributions to the Commission's work and wished him best of luck in his future endeavors.

**Adjournment:** The meeting was adjourned by the Chair at 8:49 p.m.

Respectfully submitted,  
Don Spencer, Secretary  
7.24.15

DRAFT

*City of Morgantown*  
**Human Rights Commission**  
**Meeting Minutes for August 20, 2015**

**Present:** Matt Blair  
Jan Derry, Chair  
Billie Murray  
Fran Whiteman  
Don Spencer, Secretary

Tim Hairston – Liaison w/ State HRC

**Meeting called to order** by Jan Derry, Chair, at 6:40 p.m. Commissioners Marlene Robinson-Savino and Kristen Cooper reported inability to attend. Derry welcomed the new Commission members and asked everyone to introduce themselves. It was noted that the Commission web site has been updated by Chelsi Baker, the City’s media coordinator, and that there are copies of the past agenda, minutes, reports and resolutions available along with other work that the Commission has completed since it was reconstituted in 2012.

**Public Session:** Public session attendee Nancy Jamison was present with an interest expressed in supporting the Resolution on Just Transition for Coal Workers.

**Communications:** Don Spencer introduced George Lilley as a guest speaker for the meeting – noting that George has served as a past executive director of Valley Community Mental Health Center as well as an active member of several community organizations. George presented a summary of a week-long presentation he had participated in at the Chautauqua Institution this summer entitled “Boy Will Be Boys, Then Men”. He provided a two page summary of the presentation which explained new insights on understanding the development of the brain of boys growing into men and the misunderstandings which are represented in our treatment of adolescents in our criminal justice system and institutions.

A NAACP Banquet will be held on September 18 in honor of Charlene Marshall, former Mayor of Morgantown and Delegate to the WV Legislature. On a motion by Fran Whiteman, seconded by Don Spencer, the Commission voted to place a business card ad in the banquet program – the cost of which to be borne by Commission members.

Diversity Week at WVU is scheduled to begin on September 28. New Commissioner Billie Murray is on the planning committee and Commissioner Matt Blair is also active in the planning for the event. The matter of a need for additional invitations and awareness of the event in the community was considered.

The Diversity Leadership Conference planned for September 29 and the Housing Action Workshop scheduled for October 23 were also discussed.

Jan Derry provided an update on the development of a new federal agency known as the Administration on Community Living. Among other services, it is providing a system of response related to neglect and abuse for protective service adults. Billie Murray and Matt Blair provided information on the “Kognito” program at WVU. The program involves participation in a one hour interactive step-by-step webinar on how to recognize persons at risk.

Matt Blair also provided information on the “I-Serve” organization which is set up to enable students to participate in volunteer service projects in the community. Blair suggested this venue as a means for recruiting persons to assist on HRC projects as well as projects which could be identified by other community service organizations.

**Minutes:** On a motion by Fran Whiteman, seconded by Don Spencer, the minutes of the July 16, 2015 were approved.

**Priority Items:** Jan Derry presented an up-dated draft of the Resolution on Requiring Compliance with Accessibility Design Standards to replace the draft which had been circulated prior to the meeting. After discussion of wording changes, on a motion by Fran Whiteman, seconded by Matt Blair, the resolution was approved with out dissenting vote. The resolution will be on the City Council Committee of the Whole Agenda on August 25. Jan Derry will present the Resolution for Council action.

The Resolution on Just Transition was presented by Don Spencer without changes from the draft distributed in advance of the meeting. He noted that the Commission has been considering the concept since the May meeting. The resolution has been shared by email and in several groups since the July HRC meeting without any negative feedback. After a discussion – in which Nancy Jamison was authorized to participate – on a motion by Matt Blair, seconded by Billie Murray, the resolution was approved without dissenting vote. Don Spencer will present the resolution at the COW meeting on August 25.

Both resolutions were signed by each member of the Commission and will be circulated to other Commission members not present before submission to the City Manager.

Fran Whiteman reported on the progress related to completion of the Municipal Equality Index for the Human Rights Campaign. The document has been prepared for the City to submit by the August 29 deadline. She and Don Spencer met with Jeff Mikorski in mid July to discuss the possibility for appointment of LGBT liaisons for the City Hall and for the Police Department. Although the meeting was very positive, thus far there is no action to be finalized for this year. The application does contain information on the activation of the 24/7 HRC telephone contact line and copies of the draft proposed job descriptions for LGBT liaisons being considered.

Jan Derry reported on progress related to the refinement of table notes from the Town Hall meeting on March 28<sup>th</sup>. Thus far work has been concentrated on housing and transportation. The committee will need to meet with Marlene Robinson-Savino and Bob Jones to process the table notes on livable wage jobs and mental health/addiction services.

Don Spencer reported that Marlene Robinson-Savino has been working on activating the 24/7 telephone line. There are still a couple bugs in the system, but it is hoped that the complications can be addressed by IT persons soon.

A new Commission business card design prepared by Chelsi Baker was presented identifying 1) directions to the HRC web site, 2) a new email address ([humanrights@cityofmorgantown.org](mailto:humanrights@cityofmorgantown.org)) as well as 3) the telephone contact number (304-225-3582). On a motion by Don Spencer, seconded by Fran Whiteman, the Commission voted to request CDBG funds to purchase a Braille card embosser and a 1,000 box of printed cards. Spencer will confirm approval of the proposed expenditures with Dave Bott, Director of the City CDBG program.

**.Progress Reports:** Don Spencer reported for Marlene Robinson-Savino, chair of the Diversity Representation Committee, that the committee is working on a first draft for a City diversity, equity and inclusion plan. A two page annotated outline has been prepared for the plan. Before completing his internship, Aaron Kaplansky assembled information on Congressional and State actions which have been passed to promote and protect diversity and equality. Spencer said that this information will contribute to creating a conceptual foundation within the new plan.

Spencer also announced that a first meeting of a new council being organized by the WVU Division, Equity and Inclusion to provide guidance and decision-making relating to the annual human rights film festival will be taking place before the September HRC meeting. Time on the University calendar for the festival has been reserved for late October.

**New Business:** There was no new business.

**Regular Meeting Items:** Jan Derry directed the new Commissioner's attention to a list of priorities in the agenda packet which the Commission is addressing in this calendar year. There was also an excerpt for observances in August and September from the list of Human Rights Annual Observances prepared by the Commission and posted on the HRC website.

The next Commission meeting will be held on Thursday, September 17, at 6:30 p.m. at the Public Safety Building.

**Adjournment:** The meeting was adjourned by the Chair at 8:39 p.m.

Respectfully submitted,  
Don Spencer, Secretary  
8.22.15

***City of Morgantown***  
**Human Rights Commission**  
**Meeting Minutes for September 17, 2015**

**Present:** Kristen Cooper  
Jan Derry, Chair  
Billie Murray  
Marlene Robinson-Savino, Vice Chair  
Don Spencer, Secretary

Tim Hairston – Liaison w/ State HRC

**Meeting called to order** by Jan Derry, Chair, at 6:30 p.m. Commissioner Fran Whiteman and David Bott, Administrative Liaison, reported inability to attend and sent written reports on agenda items for which they were responsible. The agenda was approved as printed.

**Public Session:** Public session attendee Allyson Hock was present with a special interest in the Commission’s work based on her work as a master’s student at the WVU School of Social Work.

**Communications:** A NAACP Banquet will be held on September 18 in honor of Charlene Marshall, former Mayor of Morgantown and Delegate to the WV Legislature. The HRC will have a business advertisement in the banquet program.

Diversity Week at WVU is scheduled to begin on September 28. Billie Murray reported that due to lack of finalization of program details, not publicity has been provided for the community to date. She is working to change the lack of publicity.

ON Sunday, September 27, from 1-3 p.m. at Westover Park, the Community Coalition for Social Justice will hold their annual picnic. They have asked each organization to identify a special concern and to bring along material for distribution. After discussion, the Commission agreed by consensus that the HRC concern would be “accessibility relating to housing and other structures”.

The Diversity Leadership Conference is planned for Tuesday, September 29 at Lakeview. Persons interested in attending should contact Don Spencer as soon as possible.

**Minutes:** On a motion by Marlene Robinson-Savino, seconded by Billie Murray, the minutes of the August 20, 2015 were approved.

**Priority Items:** Jan Derry introduced the subject of preparing for making awards on International Human Rights Day (December 10) – a project included in the HRC’s 2015 work plan. A broad ranging discussion involving each member of the Commission ensued. Of particular note was Robinson-Savino’s recommendation that the award process be an open process in which community representatives could participate.

It was decided that on the matter of award criteria, Derry, Whiteman and Murray would make contact with award presenting organizations to learn what criteria is used so that a best practice plan could be developed for the HRC. Kristen Cooper recommended that the award information also be presented on the radio and TV after decision making at the next meeting. Spencer took notes on the discussion and agreed to make a draft plan available with the minutes.

**Progress Reports:** Jan Derry reported on the presentation of the HRC accessibility and just transition resolutions to the City Council. Both were approved by a 6-1 vote. The only negative votes were from a City Councilor who had unspecified objections to “process” but who had not attended the COW meeting when the resolutions were presented. Derry also reported on funds received through a National Dislocated Worker Grant by Workforce West Virginia. It has been reported that these funds will be used primarily in southern West Virginia.

An email report was read from Fran Whiteman regarding the response received from the HRC/City submission of the Municipal Equality Index information for 2015 to the national Human Rights Campaign organization. The City’s score has dropped from 63 in 2014 to 42 in 2015 in part due to a change in the scoring system but also due to the City’s failure to implement liaison positions with city hall and the police department. The HRC will continue to support the liaisons being appointed before the 2016 submission.

Don Spencer reported on his meeting with Chief Ed Preston of the Morgantown Police Department on the possibility of displaying a banner co-sponsored by the HRC and the Police Department affirming that black lives do matter. Spencer reported that the Department will not co-sponsor the posting of a banner on the Public Safety Building but that the Department has made definite progress in diversifying its work force and in training officers on use of restrained force in making arrests.

Marlene Robinson-Savino reported on the establishment of the 24/7 Human Rights Contact telephone line. The line is in operation but the message will be modified this weekend so that voice mail messages can be received.

Jan Derry reported on progress being made on clarifying the round table information received at the Town Hall Meeting on Human Rights in March. Bob Jones attended the most recent committee meeting and assisted on the mental health table information. The committee, an Inclusive City Plan Committee, continues to meet on alternate Thursday afternoons at the North Central WV Center for Independent Living office.

Marlene Robinson-Savino reported on the progress being made by the Diversity Planning Committee. The Committee is involved with preparing a written plan on standards for operations relating to City employees and volunteers. Kristen Cooper will be joining the Committee at its next meeting on September 28 at the bakery on Burroughs.

David Bott sent an email to provide an update on the preparation of the City’s ADA plan. He also reported that the City may not be required to proceed with the preparation of a formal Affirmative Action Plan.

In regard to the Annual Human Rights Film Festival, Don Spencer reported that progress is moving slowly due to staff overload at the WVU Division of Diversity, Equity and Inclusion. He hopes that he will have more to report at the October HRC meeting.

Spencer reported that the HRC business cards and Annual Report brochures will be ready in time for the upcoming NAACP banquet and CCSJ events.

**Regular Meeting Items:** Jan Derry reviewed with the Commission the Annual HRC Calendar, the HRC 2015 Work Goals, and Annual Human Rights Observances Calendar entries for September and October.

There were no Commissioner reports. The next meeting of the Commission will be held on October 15, 2015.

The meeting was adjourned by the Chair at 8:25 p.m.

Respectfully submitted,  
Don Spencer, Secretary  
September 24, 2015

DRAFT

***City of Morgantown***  
**Human Rights Commission**  
**Meeting Minutes for November 19, 2015**

**Present:** Kristen Cooper  
Jan Derry, Chair  
Marlene Robinson-Savino, Vice Chair  
Don Spencer, Secretary  
Fran Whiteman  
Tim Hairston – Liaison w/ State HRC

**Meeting called to order** by Jan Derry, Chair, at 6:30 p.m. Commissioner Billie Murray reported inability to attend due to illness. The agenda was approved with an addition of presentation of an article on Syrian refugees.

**Public Session:** There were no participants in the public session.

**Minutes:** On a motion by Fran Whiteman, seconded by Marlene Robinson-Savino, the minutes of the September 17, 2015 meeting were approved. The notes from the October 15, 2015 information exchange were received by the chair.

**Communications:** There was no report on the October 14<sup>th</sup> Fairness WV Conference held in Morgantown. Jan Derry reported on the October 28<sup>th</sup> CHAP Housing Conference held at the Ramada Inn. Topics of special consideration were the need for a municipal land bank, further enforcement of city codes relating to housing design and maintenance, and innovative financing for the construction of accessible/affordable housing. She also reported that there are approximately 100 vacant buildings in the City of Morgantown.

Derry also reported on the distribution of information on the 2015 Disability History State Essay Contest. Spencer reported on his meeting with Jennifer Meinig, Director of the State ACLU organization which is promoting concern about the 70 bed juvenile institution being constructed in Logan instead of having a statewide community based juvenile justice program for serving primarily youth with mental disabilities. The issue will be considered in the 2016 State Legislative Session.

Tim Hairston reported on the planning for the January 18, 2016 MLK Day at the Met Theatre. The theme will be focusing on the international impact of the life of MLK.

Don Spencer presented an article on the rejection of Syrian refugees. Representatives of some local churches are working to enable support for such refugees who may come to the Morgantown area.

**Priority Item:** The recommendation on observing the International Human Rights Day on December 10<sup>th</sup> from the October information exchange was endorsed by consensus. This recommendation called for not proceeding with the observances and recognitions this year but postponing it until 2016. Instead the Commissioners decided to try to move the regular December HRC meeting from December 17<sup>th</sup> to December 10<sup>th</sup> – so as to, begin an honoring of the International HR holiday. Don Spencer was asked to organize a brief program for the occasion in coordination with Jan Derry and to have a news release prepared on the plan. Commissioners were urged to call in ideas for the event as well as help contribute refreshments for the special annual HRC December meeting.

**Progress Reports:** Jan Derry and Don Spencer reported that the City will be including Employment and Housing Non-Discrimination as well as support for a Just Transition for Coal Workers in its annual state legislative priority list.

Marlene Robinson-Savino reported the 24/7 phone line issues will be resolved by December 10.

Fran Whiteman reported that she is working on proposed gender identity and equality issues for a proposal to the Board of Education and to the City based on the Kanawha BOE experience. She also reported that the list of MEI (Municipal Equality Index) scores for all participating cities will be published in December by the national Human Rights Campaign.

Marlene Robinson-Savino reported on the work of the Diversity/Representation Planning Committee – and also indicated that the Committee needs help on managing projections relating to disability. A meeting was set up to address this concern for 8 a.m. at the Sabraton Shoney’s on Monday, November 30<sup>th</sup>. All are welcomed to attend.

On the matter of establishing priorities for completing the diversity plan and the Inclusive City Plan, Jan Derry recommended that if the community wants inclusivity, the city needs to demonstrate its commitment to diversity in its own management of volunteers and employees. Inclusive employment practices of the city can help generate greater inclusivity in the community. It was agreed by consensus of the Commissioners present that completing the diversity plan should take priority in scheduling over the completion of the Inclusive City Plan.

No report was available on the status of the work on the Affirmative Action Plan, the ADA or Fair Housing Plan. It is not clear to the Commission on how these documents should interface with the diversity plan and the Inclusive City Plan.

Don Spencer reported that the Advisory Planning Committee for the Annual WVU Community Human Rights Film Festival would be meeting the next day at the WVU Division of Diversity, Equity, and Inclusion offices.

**New Business:** Research is continuing on the possibility of presenting to the City Council a draft ordinance on Universal Design standards for new housing.

Commissioners recommended making changes on the design of a contemporary “rights that matter” banner to be considered for December.

**Regular Meeting Items:** The Commission reviewed its need to prepare an annual report for the December meeting as well as a need to promote the public use of its Human Rights Observances Calendar. As far as the latter is concerned, it was suggested that copies be distributed at the MLK Day event and also with the support of a news release at the library, City Hall, and other public locations.

**Adjournment:** The meeting was adjourned by the chair at 8:30 p.m.

Respectfully submitted,  
Don Spencer, Secretary  
November 23, 2015

*City of Morgantown*  
**Human Rights Commission**  
**Thursday, December 10, 2015**  
**Special Meeting at City Library Board Room – 6:00 p.m.**

***International Human Rights Day***

**Commissioners Present:**

Kristen Cooper  
Jan Derry, Chair  
Marlene Robinson-Savino, Vice Chair  
Don Spencer, Secretary  
Fran Whiteman

Tim Hairston – Liaison w/ State HRC

**Meeting called to order with introductions** by 28 attendees conducted by Jan Derry, Chair, at 6:00 p.m. Derry provided an orientation to this history of the International Human Rights Day with a tribute to the work of Eleanor Roosevelt with the United Nations on the human rights declarations and proclamations of 1948. She went on to say that this evening's event is the first known Morgantown community celebration of the occasion and that the Human Rights Commission envisions annual continuation of the event which in the future will include presentation of awards relating to local efforts to enhance and protect human rights.

Don Spencer introduced **the guest speaker for the occasion, Dr. Jon E. Cawthorne, Dean of WVU Libraries. Dr. Cawthorne spoke on the topic, "The Lens of Human Rights through Research: Cases, NAACP and Pearl S. Buck"**. Dr. Cawthorne provided an overview of West Virginia history and heritage in relation to the NAACP and to 1938 Nobel Peace Prize in Literature recipient Pearl S. Buck and the very recent efforts to gather critical documents relating to each at West Virginia University Libraries.

**Communications:**

Jan Derry announced the CHAP Housing Action Workshop II scheduled for December 15 at the Pines.

Barb Howe, Secretary of the Community Coalition for Social Justice, and Tim Hairston presented plans for MLK Day, January 18, 2016 at the Met.

**Progress Reports:**

Marlene Robinson-Sovino provided an update of the HRC 24/7 Human Rights Phone Line as well as a report on the progress of the Commission's Diversity Committee in preparing a Diversity Plan for the City of Morgantown.

Fran Whiteman reported on the process used by the Kanawha School Board in addressing gender identity and equality issues.

Don Spencer, with Dr. John Shibley, Member of the WVU Community Human Rights Film Festival Advisory Committee present, provided a brief update on the work of the Committee and the plans for inaugurating the film festival program in February 2016.

**Presentation Items:** Jan Derry announced the availability for the Draft 2015 HRC Annual Report and also printed copies of the HRC Annual Human Rights Observances Calendar. She also announced that the next regular meeting of the Commission will be held on Jan. 21, 2016.

Derry recessed the meeting for refreshments contributed by the Commissioners and greeting of participants in the occasion.

Closure and adjournment took place at 7:45 p.m.

Respectfully submitted, Don Spencer, Secretary

## CR-65 - Citizen Participation

The following pages include the public display notice, sign-in sheet, and any public or written comments received by the City of Morgantown.

DRAFT

TTY #1-800-564-0999

WESTOVER 2 BR. \$600 + utils. No Smoking/ No pets 304-599-8879

**Houses, Unfurnished**

**49**

**3 BR, 2 BATH** in center of Suncrest. A/C, garage, large yard. \$1200/mo. + Dep. 304-288-0316 or 304-216-5455

**4 BR 3.5 bath, c/ac,** no pets, Mt. Chateau. \$2000. 304-296-9708

**4BR, 2 bath house.** \$1200+utils. 304-296-5931.

**4BR townhouse:** \$1700/mo+dep. No pets. 606-776-9575.

**CUTE very clean 2 BR townhouse.** \$750 plus \$750 sec. to move in. Pets neg. 304-376-3222 call/text.

**Near Stadium** Spring Branch Rd 3 BR 2.5 Ba \$1100/month

**SUN VALLEY TOWNHOMES** 2 BR \$875+utils 3 BR \$975+utils ☎ 304-292-5232

**Houses for Sale**

**50**

**EQUAL HOUSING OPPORTUNITY**

All real estate advertising in this newspaper is subject to the Federal Fair Housing Act of 1968 which makes it illegal to advertise any preference, limitation or discrimination based on race, color, religion, sex, handicap, familial status, or national origin, or an intention to make such preference, limitation or discrimination.

**Legal Advertisements**

**Legal Advertisements**

Rachael Sarkisian  
Petitioner

August 29

010097610

**CITY OF MORGANTOWN, WEST VIRGINIA  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**NOTICE OF PUBLIC HEARING AND  
DISPLAY OF THE C.A.P.E.R.**

**FY 2015 CONSOLIDATED ANNUAL PERFORMANCE  
AND EVALUATION REPORT (C.A.P.E.R.)**

In accordance with Title I of the National Affordable Housing Act of 1990, P.L. 101-625, the City of Morgantown has prepared its Fiscal Year 2015 Consolidated Annual Performance and Evaluation Report (C.A.P.E.R.) for its Community Development Block Grant Program (CDBG). This report describes the level of housing assistance and other community development activities designed to benefit low- and moderate-income persons and households through various federal funding programs during Fiscal Year 2015 (July 1, 2015 through June 30, 2016).

The City will hold a public hearing on Thursday, September 8, 2016 at 10:00 A.M., prevailing time in the City Public Safety Building Conference Room, 300 Spruce Street, Morgantown, WV. If special arrangements are needed, please call Mr. David Bott, Director, Community Development Office, City of Morgantown, at (304) 284-7508 to make those arrangements.

The purpose of the public hearing will be to obtain citizens comments on the C.A.P.E.R. document. All comments will be incorporated into the final C.A.P.E.R. document.

The City of Morgantown intends to submit the FY 2015 C.A.P.E.R. to the U.S. Department of Housing and Urban Development on or before September 28, 2016.

Copies of the FY 2015 C.A.P.E.R. are available for public viewing beginning Tuesday, August 30, 2016 through Tuesday, September 13, 2016 at the following locations:

City of Morgantown's web page: [morgantownwv.gov](http://morgantownwv.gov)

Community Development Office  
389 Spruce Street  
Morgantown, WV 26505

BOPARC Senior Center  
287 Eureka Drive  
Morgantown, WV 26505

Morgantown City Library  
373 Spruce Street  
Morgantown, WV 26505

BOPARC Office  
Marilla Park  
Morgantown, WV 26505

All interested persons are encouraged to review the FY 2015 C.A.P.E.R. Written comments on the C.A.P.E.R. will be considered until September 13, 2016. Written comments should be addressed to Mr. David Bott, Director, Community Development Office, 389 Spruce Street, Morgantown, WV 26505.

*Professional* **SERVICES DIRECTORY**

ite did wit De C.

A Bidder may ne

Bids shall be ac five percent (5%

Bidders must ha

Bids received a

The City of Wes

A pre-bid confe County, West V

The Thrasher C 600 White Oak Bridgeport, WV

URN#010097

West Virginia Division of W 801 57th Stre Charleston, W

Permit Notic

Paper: Dom 125 Mor

T fer a Solid W of North Ame

Applicant:

Application

Location: B

**CITY OF MORGANTOWN, WEST VIRGINIA  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**NOTICE OF PUBLIC HEARING AND  
DISPLAY OF THE C.A.P.E.R.**

**FY 2015 CONSOLIDATED ANNUAL PERFORMANCE  
AND EVALUATION REPORT (C.A.P.E.R.)**

In accordance with Title I of the National Affordable Housing Act of 1990, P.L. 101-625, the City of Morgantown has prepared its Fiscal Year 2015 Consolidated Annual Performance and Evaluation Report (C.A.P.E.R.) for its Community Development Block Grant Program (CDBG). This report describes the level of housing assistance and other community development activities designed to benefit low- and moderate-income persons and households through various federal funding programs during Fiscal Year 2015 (July 1, 2015 through June 30, 2016).

The City will hold a public hearing on Thursday, September 8, 2016 at 10:00 A.M., prevailing time in the City Public Safety Building Conference Room, 300 Spruce Street, Morgantown, WV. If special arrangements are needed, please call Mr. David Bott, Director, Community Development Office, City of Morgantown, at (304) 284-7508 to make those arrangements.

The purpose of the public hearing will be to obtain citizens comments on the C.A.P.E.R. document. All comments will be incorporated into the final C.A.P.E.R. document.

The City of Morgantown intends to submit the FY 2015 C.A.P.E.R. to the U.S. Department of Housing and Urban Development on or before September 28, 2016.

Copies of the FY 2015 C.A.P.E.R. are available for public viewing beginning Tuesday, August 30, 2016 through Tuesday, September 13, 2016 at the following locations:

City of Morgantown's web page: [www.morgantown.com](http://www.morgantown.com)

Community Development Office  
389 Spruce Street  
Morgantown, WV 26505

Morgantown City Library  
373 Spruce Street  
Morgantown, WV 26505

BOPARC Senior Center  
287 Eureka Drive  
Morgantown, WV 26505

BOPARC Office  
Marilla Park  
Morgantown, WV 26505

All interested persons are encouraged to review the FY 2015 C.A.P.E.R. Written comments on the C.A.P.E.R. will be considered until September 13, 2016. Written comments should be addressed to Mr. David Bott, Director, Community Development Office, 389 Spruce Street, Morgantown, WV 26505.