

CITY OF MORGANTOWN FINANCE DIRECTOR

The City of Morgantown is now accepting resumes for the position of Finance Director. The Finance Director is an integral member of the management team for the City of Morgantown and is responsible for overseeing the administration of all City funds including the \$25 million General Fund, three capital project funds, Parks and Recreation fund, Airport fund, Parking Authority fund, Building Commission fund, a self-insured health fund, three employee pension funds, and several special revenue funds. The Finance Director supervises a staff of twelve and the functional areas of revenue accounting, business licensing, payroll, accounts payable, and capital assets.

Responsibilities include budget preparation and monitoring, insurance administration, cash management and investments, debt management, financial reporting, tax reporting and compliance, formulating financial policies and procedures, monitoring compliance with various grants, State Code and City Code, and audit procurement and coordination.

Minimum qualifications for the position include:

- Certified Public Accountant
- Five years of experience in governmental or public accounting
- Five years of experience in a supervisory position

Preference will be given to the candidate with:

- CGFM, or CGFO certification
- Graduate degree in business administration, accounting, public administration, or other related field
- Experience in municipal accounting and finance

The City offers a salary which is competitive in the region. Also available is an excellent benefits package. The City of Morgantown is an equal opportunity employer and does not discriminate based on the basis of race, color, religion, sex, national origin, ancestry, age, physical disability, veteran status, marital status or any other basis prohibited by law.

Please submit cover letter and resume to Human Resources Department, City of Morgantown, 389 Spruce Street, Morgantown, WV 26505 or email to dsmyth@cityofmorgantown.org. Application deadline is 5:00 pm on April 13, 2015.