

Minutes of the March 24, 2016 Meeting of the Board of Park and Recreation Commissioners
Location: Marilla Recreation Center, Morgantown, WV

Call to Order: Meeting was called to order at 5:04pm

Establish Quorum: Board Members Present – Bob Clonch, Ron Justice, Nancy Ganz, Ed Cordwell, Jenny Selin. Board Members Not Present – Sera Zegre, Denver Allen. Staff Present – Melissa Burch, Randy Moore, and Brooke McKinney. Ex-Officio Treasurer Jim Goff was present.

Minutes: Ed Cordwell moved to approve the January Meeting minutes and Ron Justice seconded. The motion passed unanimously.

Ron Justice moved to approve the February 10 Special Meeting minutes and Ed Cordwell seconded. The motion passed unanimously.

Oral Communications: Ella Belling, MRTC Director, gave the board an update on the signs that will be going in along the Caperton Trail.

Jerry Johnston, BOPARC Employee, was present to observe.

Correspondence: Director Burch brought attention to the correspondence included in the board packet.

Financial Report: Director Burch presented the financial report. Ron Justice moved to accept the financial report and Nancy Ganz seconded. Motion passed unanimously.

Executive Director's Report: Director Burch reviewed her report. Nancy Ganz discussed the erosion behind the Hazel Ruby McQuain Amphitheatre. Director Burch will speak with City Manager Mikorski and confirm the findings from the engineering study on the erosion.

New Business:

- **BOPARC Case Statement and Mission Statement (from Re-Brand Project w/Cycle Forward) –** The board was presented with the case statement and new mission statement prepared by BOPARC in cooperation with Cycle Forward. The purpose of this project was to make a case for parks and recreation in Morgantown. The BOPARC logo was also revamped as a part of the project. Ron Justice motioned to allow the Director Burch to move forward with the case statement, new logo, and mission statement. Nancy Ganz seconded the motion. Motion passed unanimously.

Executive Session: President Clonch, pursuant to West Virginia Code Section 6-9 A-4 as it pertains to matters arising from the appointment, employment, retirement, promotion, transfer, demotion, disciplining, resignation, discharge, dismissal or compensation of an employee, called for the Board to enter into Executive Session. Ed Cordwell motioned and Ron Justice seconded for the Board to enter the Executive Session at 5:32pm. Motion passed unanimously.

- The regular session resumed at 5:45pm.

Ed Cordwell motioned to accept the updated job description for the Manager of Revenue Venues & Technical Support as presented in the packet. Nancy Ganz seconded the motion. Motion passed unanimously.

Board Comments:

Jenny Selin asked Director Burch to have more copies made of the case study, upload it to our website, and also distribute it electronically to the city and other relevant organizations.

Nancy Ganz wanted to express her optimism in people asking about the levies and talking a lot about the needs of our parks. With regards to the rails to trails, she would really like to see MUB fix the slips. She would like to also see some ongoing sealing of the asphalt.

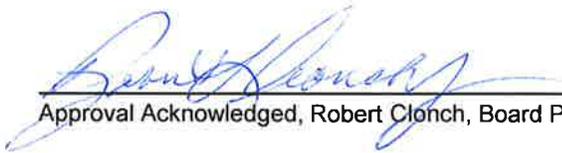
Adjournment: Ed Cordwell motioned for adjournment at 5:54pm and Bob Clonch seconded. Meeting adjourned by unanimous agreement.

Brooke McKinney

4/28/16

Respectfully Submitted, Brooke McKinney, Secretary to the Board

Date



Approval Acknowledged, Robert Clonch, Board President

Date

4/28/16