

**Morgantown Parking Authority
Minutes for Regular Monthly Meeting
3:00 PM Wednesday, December 9, 2015
Public Safety Building Conference Room**

Present: Chairman Charlie McEwuen, Vice Chair Jeanne Hagan, Dennis Bidwell, Wes Nugent, Shane Mardis, and Director Tom Arnold

Not Present:

Others Present: None

Call to Order: Chairman McEwuen called the Meeting to order at 3:00 PM

Approval of the Minutes: Vice Chair Jeanne Hagan had raised question on the Minutes that the Authority to change the wording in the first paragraph, second sentence that the Authority agreed (to “suggested”) that \$1/hr should be the minimum for parking on the street in the Zone. The change was agreed and upon a motion by Dennis Bidwell and Jeanne Hagan second, the minutes from the November 11, 2015 meeting were accepted and unanimously approved.

OLD BUSINESS None

NEW BUSINESS

Required Replacement of Garage Gate System – Director Arnold reported that in 2017 the credit card security will change by the card readers with new computer chips in the card from the mag stripe for personal information security. Wes Nugent asked if liability insurance was available to cover the Authority concerning identity theft. The Director answered that if all prescribed updates are accomplished, that would cover the Authority’s liability.

This would be an opportunity to upgrade the gates to any new technology that would be convenient to the customer. The tickets now are mag stripe and there are operational problems associated with that technology. Director Arnold stated that this is an opportunity to improve the parking service. Staff will continue to research all possibilities that are available. The upgrade has to be done this calendar year.

Replacement of On Street Parking Meters – The Director reported that the existing meters were purchased in 1996 and the technical support has expired and new on street meters need to be purchased. Staff is looking at POM meters (manufactured in Arkansas) with technology to have a card that puts time on the meter and will take the time back on the card when the customer leaves.

It was also reported that the mechanisms would cost less than what the Authority paid for the Duncan mechanisms purchased in 1996. The POM meters will fit into the existing meter housings that the Authority presently has in use. The Authority gave their support to proceed with this project

Restaurant Delivery Driver Parking – The delivery drivers presently park all over High Street that creates problems with turnover for customer access. Director Arnold would like to take the 5 meter spaces at the bottom of Fayette Street and designate for food delivery drivers. The drivers would still pay a meter but that meter would be for their use. The restaurants have traditionally refused to participate in providing parking for their drivers. The Director will be meeting with restaurant owners about the plan for their support. The Director will report the findings to the Authority at the January meeting.

October 2015 Budget Performance Report – The Authority is pleased with the revenue and the budget performance through the first quarter.

Question on Permit Cost for Sunnyside Permit – There has been questions raised on the cost for permits in Sunnyside as related to other parking districts. Starting with the development of the Sunnyside Parking District, the Authority believes that the costs for paint for the curbs and developing the signs should be incorporated in the price of the permit. In 2016 the other parking districts permit price should also consider the cost of the paint, signs, and additional administration.

ADJOURNMENT

The meeting was adjourned at 4:02 PM

Parking Authority Chairman

Parking Authority Director