



**DEVELOPMENT SERVICES
PLANNING DIVISION**

The City of Morgantown

389 SPRUCE STREET
MORGANTOWN, WEST VIRGINIA 26505
(304) 284-7431 TDD (304) 284-7512
www.morgantownwv.gov

August 24, 2015

RE: CASE No. RZ15-08 / Administrative / Annexation by WWYD, LLC

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

City Administration will be submitting a Zoning Map Amendment recommendation for that portion of Parcel 4.6 of Tax Map 6 in Clinton District included in a petition for annexation by WWYD, LLC.

The **Planning Commission** will consider this request at a public hearing on:

**Thursday, September 10, 2015 at 6:30 PM
City Council Chambers, City Hall, 389 Spruce Street**

Project Description:

West Virginia State Code requires municipalities that have enacted zoning regulations to designate a zoning district classification for all realty located within its corporate boundaries. As such, City Administration is recommending that the realty described above and generally illustrated in the attached map be classified as B-5, Shopping Center District. Zoning Map Amendment decisions are made by City Council in the form of an ordinance. However, the Planning Commission must first review the petition and then make a recommendation to City Council to either approve or deny the zoning map amendment petition.

Should you have any questions concerning this petition or require special accommodations to attend the hearing noted above, please call the Planning Division at 304-284-7431 or email to shollar@morgantownwv.gov. Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

The agenda for this hearing and related staff reports will be posted on the City's website, www.morgantownwv.org, approximately one week before the hearing.

Respectfully,

Stacy Hollar
Executive Secretary

