

URBAN LANDSCAPE COMMISSION MEETING  
WEDNESDAY, March 21, 2012  
Conference Room, Public Safety Building

The meeting was called to order at 4:36 PM.

In attendance: Kara Hurst, Judith Kierig, Julie Lattanzi, Marchetta Maupin, Bill MacDonald, Jenny Selin, Jerry Steketee, Annette Tanner, Mark Wise.

Minutes from the January 25, 2012 meeting were amended and approved as amended. There was no February meeting.

Kara Hurst announced that Erin Hager would not be able to attend this meeting as previously scheduled due to a family schedule conflict. She is rescheduled to attend the April meeting to report about the Public Safety Building landscape design.

Kara Hurst reviewed the information distributed to commission members via email regarding Roberts Rules of Order and the method of recording of meeting minutes. It was agreed that the ULC will follow these guidelines.

**Old Business:**

**4:45 PM**

- A. Proposed Zackquill Morgan Statue in Ruby Hazel McQuain Riverfront Park
  - a. The DAR initially preferred the circle location where the two trails meet.
  - b. When other city entities were brought into the discussion, issues were raised about site lines and maintenance responsibilities, especially whether it would be a park or a public works responsibility if sited in the roadway.
  - c. The current site of the mosaic mural wall was recommended and approved by the BOPARC Board. The DAR like the idea of the new location.
  - d. A concept landscape design created by two senior WVU Landscape Architecture students was distributed. It illustrates site plan, elevation, and construction design views of two possible installations of the proposed Zackquill Morgan statue at the current site of the mosaic mural
  - e. The sculptor contacted Mark Wise and Kara Hurst about the potential location, expressing concern about the sculpture being “right beside a bathroom.”
  - f. The artists who created the mosaic are OK with the mosaic being moved to the side of the depot building. The mosaic is in need of some repair and the protected location will minimize weather exposure in the future. If the mosaic is moved, it will be refurbished at that time.
  - g. The Main Street Morgantown marquee will probably need to be moved, and possibly a cherry tree, too.

**Reports**

**4:55 PM**

BOPARC - Mark Wise

The report was given early due to Mark Wise having a commitment at Marilla Park with the Chamber of Commerce Business After Hours.

- Due to the early warm weather, there is a lot of citizen input for BOPARC work such as hooking up drinking fountains in parks and getting dog parks fully opened.

- Seasonal staff is already being hired. Mowing may begin by next week.
- There was a significant saving on salt and plowing this winter.

#### Project Sites - Marchetta Maupin

- Currently weeding around bulbs.
- Flower order is placed
- Contract is back from Biafore's, will be \$1381 for summer work at Don Knotts Blvd islands. There will be three scheduled treatments at \$313 each. Dr. Verlinden recommends a WVU horticulture student for a summer internship with the Urban Landscape Office. Intern pay is being rolled back to \$7.25/hr. from \$9/hr.
- William received a pay raise to \$13.50 starting April 1, 2012 bringing his pay in line with city Laborer classification. Still at 32 hrs per week; this is classified as regular part time. Receives ½ time vacation, holiday, and sick, but no other benefits.

#### Tree Board – Kara Hurst

- Tree board can use the \$2000 money from the “Cool Communities Grant” trees removed last year from the Marketplace/Spruce St parking lot to plant trees in Greenmont. This will respect the spirit of the grant. Street Department will remove two failing maples from the Green Street - Arch Street boulevard location. The new trees were picked by the neighborhood association, they were Little Leaf Lindens. They will be planted as a neighborhood activity by the Greenmont group.
- The Tree Board and the ULC were both zero line-itemed in the FY 2012-13 budget. The tree Board cannot work with a zero budget. City Manager replaced enough money to conduct Arbor Day activities. Maintenance is still being done only on an as needed basis.
- Trying to get a demo of “Treekeeper” software by Davey Tree. “Treekeeper” will allow the city to keep an active inventory of the public trees.

#### Proud of Our Town – Annette Tanner

- Appalachian Gallery is still a potential nominee but there continues to be construction on the site so more appropriate to wait.
- Please send any nominees you notice in your neighborhood to Kitty or Annette.

#### **New Business:**

##### A. Retreat/ULC Planning

One of the primary goals set by the Commission for the coming year is to elevate the Urban Landscape Office to a City Department and set wages to reflect that. ULC members will meet with City Staff and work on a presentation to present at City Council Meeting of the Whole.

Jenny Selin moved to adjourn the meeting, and Annette Tanner seconded. The meeting was adjourned at 7:00 PM

Respectfully submitted,  
Judith Kierig