

MINUTES

Urban Landscape Commission Meeting
December 19, 2012
Public Safety Building - Conference Room
4:30 p.m.

1. **Attendance:** Marchetta Maupin, Judy Kierig, Kara Hurst (Chair), Annette Tanner, Jerry Steketee, Kitty Lozier, Steve McBride, Nicole Panaccione (Secretary).

Steketee made a motion to approve the minutes from the November, 2012 meeting; seconded by Kierig. Minutes were approved, with corrections.

2. **Old Business:**

- A. Urban Landscape Center: M. Maupin will inquire about a survey for the Valley Crossing site.
- B. Updating/Correcting ULC Website: J. Mikorski said the Commission can work directly with Susan Sullivan, Communications manager, to update the website.
- C. Chamber of Commerce: Ken Busz, President of the Chamber of Commerce, has not been able to provide a Chamber member to sit on the Urban Landscape Commission. The ULC is removing the Chamber position from the Commission membership. City Clerk, Linda Little, will present the proposal to City Council in January.
- D. Your Community Foundation: J. Kierig reported that Main Street Morgantown offered to investigate using their Farmer's Market Foundation account for fundraising/donations for the plaza so the \$1,000 account minimum would not need to be raised. Beth Fuller at the YCF said it would not work to mix accounts, so we would need to start our own. An account could be started as a pass-through (maintaining a \$1,000 balance) and turned into an endowed account (\$10,000 balance). Also the entire \$10,000 does not need to be raised at one time.

E. Public Safety Building: ULC Chair, Kara Hurst, Jeff Mikorski, Mike Biafore, Brenda Shinkovich, Jamie Lester, Terry Hough met in Council Chambers to discuss the Zackquil Morgan statue. CTL Engineering will conduct a core sample report. Final design & placement will depend on the results of that report.

3. **New Business:**

A. Budget - Marchetta explained that requests for funding special projects would be considered. Potential projects requiring special funding would be the Public Safety Building Plaza, and Rawley Lane Pedestrian Corridor.

4. **Project Site Report:**

M. Maupin finished decorating the lampposts baskets for the holidays. Regular seasonal maintenance is ongoing. M. Maupin noted that the flower containers at the Chestnut St. PRT station become “trash containers” since there are no trash cans at the station and the recycling containers have been removed.

5. **Boparc Report:**

No report

6. **Tree Board Report:**

K. Hurst stated that the City has proclaimed 2013 as “Year of the Tree”. The Tree Board will be asking City Council to support contracting an arborist on a limited basis.

7. **Proud of Our Town Awards:**

A location on Louise Avenue is being considered for nomination, which features a unique greenhouse made of recycled lawn furniture as well as a self-sustainable vegetable garden.

8. **Adjourn:**

6:00 p.m. Next meeting scheduled for January 23, 2013 at 4:30 p.m.
at the Public Safety Building Conference Room.