



**DEVELOPMENT SERVICES
PLANNING DIVISION**

The City of Morgantown

389 SPRUCE STREET
MORGANTOWN, WEST VIRGINIA 26505
(304) 284-7431 TDD (304) 284-7512
FAX (304) 284-7534 www.morgantown.com

April 24, 2013

**RE: Case Nos. V13-12 through V13-15
Double G Properties, LLC / 152 Third Street
Tax Map 20, Parcel 32**

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

Lisa Mardis of Project Management Services, on behalf of **Double G Properties, LLC**, has submitted four (4) **variance** petitions for property located at **152 Third Street**. A map is enclosed with this letter illustrating the location of the subject site.

The **Board of Zoning Appeals** will consider these requests at a public hearing on:

**Wednesday, May 15, 2012 at 6:30 PM
City Council Chambers, City Hall, 389 Spruce Street**

Project Description:

The petitioner seeks to construct a "Multi-Family Dwelling" structure that will contain three (3) two-bedroom units. The proposed development program requires variance relief from Article 1361.03 (Q)(1) as it relates to dedicating non-residential space on the ground floor; variance relief from Article 1339.04 as it relates to setbacks; variance relief from Article 1361.03 as it relates to building materials; and, variance relief from Article 1361.03 as it relates to design and performance standards.

Should you have any questions concerning this petition or require special accommodations to attend the hearing noted above, please call the Planning Division at 304-284-7431 or email to shollar@cityofmorgantown.org. Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

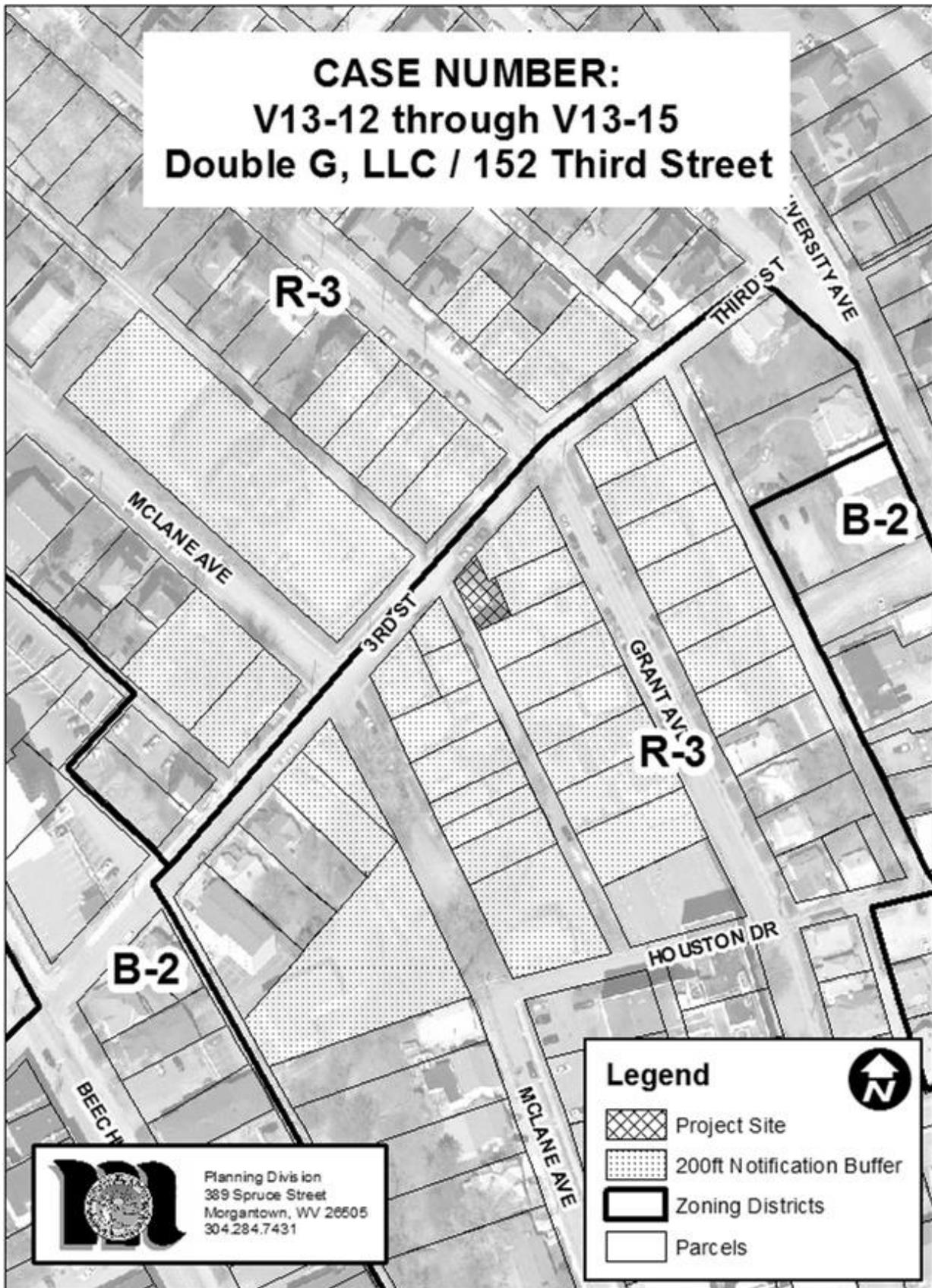
The agenda for this hearing and related staff reports will be posted on the City's website, www.morgantownwv.gov, approximately one week before the hearing.

Respectfully,

Stacy Hollar
Executive Secretary

Enclosure: Site map

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