



**DEVELOPMENT SERVICES
PLANNING DIVISION**

The City of Morgantown

389 SPRUCE STREET
MORGANTOWN, WEST VIRGINIA 26505
(304) 284-7431 TDD (304) 284-7512
www.morgantownwv.gov

August 28, 2013

**RE: Case Nos. V13-42 through V13-47 and V13-53
Sheetz, Inc. / 1012 University Avenue
Tax Map 28A, Parcel 7**

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

Robert Franks, on behalf of Sheetz, Inc., has submitted seven (7) **variance** petitions for property located at **1012 University Avenue**. A map is enclosed with this letter illustrating the location of the subject site.

The **Board of Zoning Appeals** will consider these requests at a public hearing on:

**Wednesday, September 18, 2013 at 6:30 PM
City Council Chambers, City Hall, 389 Spruce Street**

Project Description:

The petitioner seeks to construct a Sheetz "Gas Station Mini-Mart" use at the former Premier Chevrolet Dealership site. The proposed development program requires variance relief concerning setbacks, accessory structure, location of parking, performance standards for parking facilities and curb cuts, maximum parking standards, minimum building height and landscaping.

Should you have any questions concerning this petition or require special accommodations to attend the hearing noted above, please call the Planning Division at 304-284-7431 or email to shollar@cityofmorgantown.org. Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

The agenda for this hearing and related staff reports will be posted on the City's website, www.morgantownwv.gov, approximately one week before the hearing.

Respectfully,

Stacy Hollar
Executive Secretary

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