



**DEVELOPMENT SERVICES
PLANNING DIVISION**

The City of Morgantown

389 SPRUCE STREET
MORGANTOWN, WEST VIRGINIA 26505
(304) 284-7431 TDD (304) 284-7512
www.morgantownwv.gov

October 23, 2015

**RE: V15-64, V15-72, and V15-73 / Porter / 848 Riverview Drive
Tax Map 15, Parcel 22**

Dear Property Owner:

The City's Planning and Zoning Code requires notification of property owners within two-hundred (200) feet of a site where certain land development and/or land use decisions are required by the Planning Commission or Board of Zoning Appeals.

Austin Porter has submitted three (3) variance applications for property located at 848 Riverview Drive. A map is enclosed with this letter illustrating the location of the subject site.

The **Board of Zoning Appeals** will consider these variance petitions at a public hearing on:

**Wednesday, November 18, 2015 at 6:30 PM
City Council Chambers, City Hall, 389 Spruce Street.**

Project Description:

The petitioner seeks to construct a new storage shed, enclose an existing side porch, and construct a new uncovered side porch at 848 Riverview Drive that will encroach into related setback standards, which requires three (3) variance approvals from the Board of Zoning Appeals.

Should you have any questions concerning these petitions or require special accommodations to attend the hearing noted above, please call the Planning Division at 304-284-7431 or email to shollar@morgantownwv.gov. Written comments may be submitted to this email address or by mail to the Planning Division address noted above.

The agenda for this hearing and related staff reports will be posted on the City's website, www.morgantownwv.gov, approximately one week before the hearing.

Respectfully,

Stacy Hollar
Executive Secretary

Enclosure: Site map

