

Woodburn Redevelopment Commission
Meeting Minutes
February 25, 2016

Meeting was called to order by Chris Haddox at 7:05 PM.

PRESENT: Chair Chris Haddox, Vice Chair Kerry Lilly, Secretary Nikki Byrne-Hoffman, Mayor Marti Shamberger, Commission members Mary Angel Blount and Mark Furfari. Commission members Bonnie Witmyer and Tim Mashburn, and City Manager Mikorski were not able to attend.

APPROVAL OF THE MINUTES: Minutes were approved as submitted by affirmation.

CORRESPONDENCE/ITEMS NOT ON AGENDA: Nikki asked that regular meetings be moved from 7:00 PM to 6:30 PM. All in favor. Approved.

UNFINISHED BUSINESS:

Property Upkeep Update- Jeff had a group come into evaluate the room for insertion of an exhaust system due to being in the same building with B&G Club, Pop Shop, and others.

Jeff said he would have someone look at the overheating of the 2nd floor of the main building. Pop Shop is having to practice with the windows open and it creates a noise issue for the neighborhood.

Letter to Joe Statler about HVAC upgrade.

Nikki had made sure the City was aware that the sidewalks on the property had not been taken care of during several of the snows. That hasn't been an issue since. Will draft a letter and send it out. Needs to be included in Annual Report packet.

The Spring Clean Up Day is scheduled for April 16th 9AM to noon. Chris will call Alexis McMillan to check to see if that's a good date to get WVU involved. May be able to address drainage issue by shelter.

Mark checked into pet waste disposal. Waste containers are 2 for \$459. 2 Stations 2000 pet waste bags. He will call Mel to discuss if they have something that could be put in place, etc.

Update of Leasing/Marketing/Website- Empty Pockets lease hasn't come to Council but are definitely interested in leasing. Mark said he had spoken Cindy Trickett and she had not received anything from the City yet as of about a week or week and a half ago.

Jeff had a group come into evaluate the room for insertion of an exhaust system for the stained glass group renting the basement, due to being in the same building with B&G Club, Pop Shop, and others.

Jeff told Chris he would have someone look at the overheating of the 2nd floor of the main building. Pop Shop is having to practice with the windows open and it creates a noise issue for the neighborhood.

Chris is working on a letter to Joe Statler about HVAC upgrade.

Chris reminded the group that FastTrack money was modified for use with PopShop lease agreement. Chris would like to talk to PopShop Chris Russell about their financial situation and whether there is opportunity for them to begin paying the increased rate for rental that was discussed and previously subsidized by grant monies.

Nikki had spoken with folks at Hildebrant Learning Center about expanding their locations in Morgantown. There seems to be some interest that Woodburn would be an ideal location. She is hoping to speak with the director and New Horizons more about this as a possibility.

NEW BUSINESS and DISCUSSION:

Discussion- Annual Report is on the agenda for Council's April COTW.

Nikki is working on finding funding opportunities for the playground. She would like to send out a donation letter to local area businesses and foundations for support. Several ideas for who to approach were discussed.

First Fridays is on hold due to Empty Pockets' pending lease.

Mark Fufari will ask Mel Burch if Movie in the Park will be held at Woodburn this summer.

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ADJOURNMENT: Kerry Lilly made the motion to adjourn. Mark seconded the motion. The meeting adjourned at 7:46 PM.