

City of Morgantown
Proposed Budget for Fiscal Year 2015-2016
July 1, 2015 - June 30, 2016

Principal City Officials

Elected Officials

City Council Ward 1	Ron Bane
City Council Ward 2,	Bill Kawecki
City Council Ward 3,	Wes Nugent
City Council Ward 4, Mayor.....	Jenny Selin
City Council Ward 5, Deputy Mayor	Marti Shamberger
City Council Ward 6.....	Mike Fike
City Council Ward 7.....	Nancy Ganz

City Administration

City Manager.....	Jeff Mikorski, ICMA-CM
Finance Director.....	Joseph Sabatelli, CPA
City Clerk.....	Linda Little, CMC
City Attorney.....	Ryan Simonton, Esquire
Interim Public Works Director.....	J. Damien Davis, P.E.
Director of Development Services.....	Christopher Fletcher, AICP
Police Chief.....	Edward Preston
Fire Chief.....	Mark Caravasos
Acting Airport Director.....	Glen Kelly

TABLE OF CONTENTS

Budget Transmittal Letter	Section 1
General Fund Revenues	Section 2
General Fund Expenses	Section 3
Coal Severance	Section 4
Capital Escrow	Section 5
Agency Requests	Section 6

Budget Transmittal Letter

Budget
2015-2016



Office of the City Manager

The City of Morgantown

Jeff Mikorski, ICMA-CM

City Manager

389 SPRUCE STREET

MORGANTOWN, WEST VIRGINIA 26505

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Proposed Fiscal Year 2015-2016 Manager's Message to City Council

It is my duty and privilege to submit for your consideration the proposed City of Morgantown budget for fiscal year 2015-2016 which will begin on July 1, 2015. This budget message presents an overview of the budget and the overall financial condition of the City. The budget is a planning document with the most feasible projections for the upcoming year's revenues, expenditures, inter-fund transfers, and fund balance amounts. This budget continues the City's mission of providing quality services within the limits of fiscal responsibility.

2014 was an exciting year for the City of Morgantown:

- The City became one of twenty home rule designated cities in West Virginia. Home rule will allow the City to look at ways to take action at the local level by improving State Codes specifically for Morgantown over the next five years.
- The City also had the opportunity to annex a neighborhood on the north portion of the City and welcome the people as residents to the City.
- A number of large developments took shape throughout the City with additional high density rental units and commercial retail space.
- New airport access road is 95% complete leading to the east side of the airport allowing to develop a business park and general aviation hangers.
- Airport was the 2nd busiest airports in the State, behind Charleston.
- A new Tax Increment Financing District was created to encourage additional development near the downtown District.
- City Departments began to use performance measures to track their mission critical tasks.

Fiscal Condition

As Figure 1 shows, the City General Fund budget over the last five years has remained relatively consistent, with only major increases in the Capital Escrow Fund based on one-time revenue from Business and Occupation Taxes from construction. Table 1, shows the total budget when combined.

Fiscal year 2014-2015 is finishing as a mixed indicator for the City's future fiscal stability. With construction projects adding taxes to the budget, one-time funds have exceeded expectations this fiscal year. As seen in table 1. Business and Occupation (B&O) Construction Taxes rose to their highest level of the past five years at a projected \$5,750,000. As the number, and magnitude, of known projects are reduced next year, the fiscal year 2015-16 B&O Construction Taxes are proposed to reduce to \$2,280,00. B&O Construction funds should pay for non-operational equipment and projects because the amount is unexpected each year, based solely on private

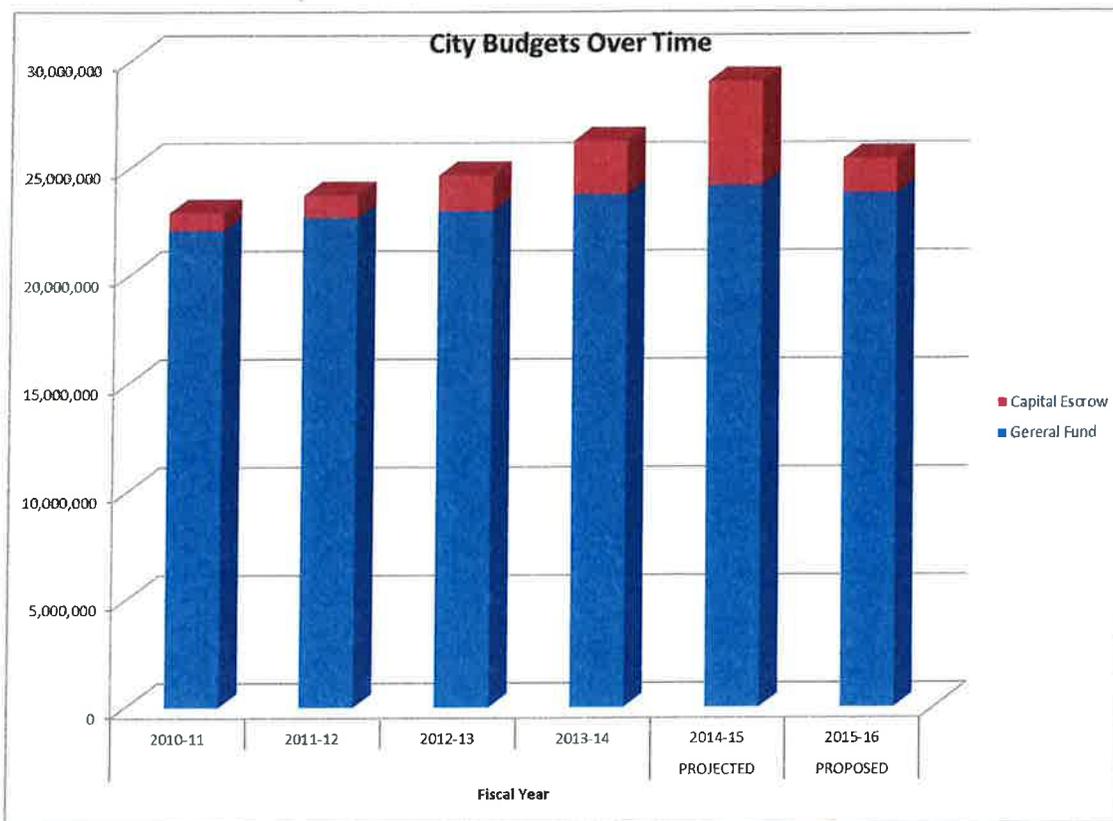


Figure 1

projects. The reduction in next fiscal year's B&O Construction amount will substantially show a reduction in the City's overall budget from this years projected \$28,999,926 to a proposed budget of \$25,388,066. Even as other taxes show slight increases, they will not be able to counteract the reduction in the proposed one-time taxes generated by large developments within the City.

Table 1

Budget	PROJECTED					PROPOSED
	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
General Fund	22,110,247	22,706,842	23,003,674	23,767,900	24,164,101	23,808,066
Capital Escrow	811,239	1,019,390	1,635,704	2,450,000	4,825,000	1,580,000
Total Budget	22,921,486	23,726,232	24,639,378	26,217,900	28,989,101	25,388,066

Table 2. B&O Construction Taxes

	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
B & O - Construction	\$1,541,411	\$1,235,173	\$1,393,949	\$4,216,983	\$5,750,000	\$2,280,000

The General B&O Tax on businesses, the major tax to support operations and personnel expenditures, have not seen the same increase over the years. As seen in Table 2, the general

business tax has fluctuated over the last five years with higher values in the FY12 and FY13 period. The lowest value was

Table 3. Major Tax Revenue Categories

	ACTUAL 2010-11	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	PROJECTED BUDGET 2014-15	PROPOSED BUDGET 2015-16
B & O - Construction	\$1,541,411	\$1,235,173	\$1,393,949	\$4,216,983	\$5,750,000	\$2,280,000
B & O Taxes	\$10,197,766	\$10,833,032	\$10,830,558	\$10,156,861	\$10,525,000	\$10,466,000
Property Taxes	\$3,049,048	\$3,207,787	\$3,431,075	\$3,494,000	\$3,784,081	\$3,897,603
Liquor Taxes	\$663,777	\$613,885	\$593,705	\$584,129	\$800,000	\$800,000
Hotel/Motel Taxes	\$727,916	\$844,357	\$892,949	\$858,160	\$875,000	\$875,000

seen in fiscal year 2013-14 with \$10,156,861. The current fiscal year sees a very slim increase projected, with a proposed B&O Tax amount recommended for next fiscal year of \$10,466,000. Because the B&O Tax is the largest tax revenue collected, the value has a large impact on the level of service that can be provided by the City. It also will reflect the ability of the City to grow department capabilities and resources. Other taxes are also seen in Table 3, showing the very gradual changes in Property Taxes, and Hotel/Motel Taxes, and Liquor Taxes.

Table 4. Effect of Reductions in General Taxes

	ACTUAL 2010-11	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	PROJECTED BUDGET 2014-15	PROPOSED BUDGET 2015-16
B & O - Construction	\$1,541,411	\$1,235,173	\$1,393,949	\$4,216,983	\$5,750,000	\$2,280,000
B & O Taxes	\$10,197,766	\$10,833,032	\$10,830,558	\$10,156,861	\$10,525,000	\$10,466,000
Property Taxes	\$3,049,048	\$3,207,787	\$3,431,075	\$3,494,000	\$3,784,081	\$3,897,603
Liquor Taxes	\$663,777	\$613,885	\$593,705	\$584,129	\$800,000	\$800,000
Hotel/Motel Taxes	\$727,916	\$844,357	\$892,949	\$858,160	\$875,000	\$875,000
One-time taxes used for operations	\$730,172	\$215,783	-\$241,755	\$1,766,983	\$925,000	

Table 4 shows the effect of a reduction in general taxes that are expected to fund the personnel and operations of City Departments.

If un-forecasted reductions occur, the choices are to cut personnel and operations, raise taxes, or utilize one-time funds to supplement operations. Over the last few years, B&O Construction funds have supplemented the operations of the City as the general B&O decreased. At the same time, departments have been limited to little or no increases in resources during these periods. The major taxes over time can be seen in Figure 2. Most operational taxes are flat or have a very slight increase in value. The proposed budget would include nearly similar support from B&O Construction revenues to sustain the current personnel and operations costs.

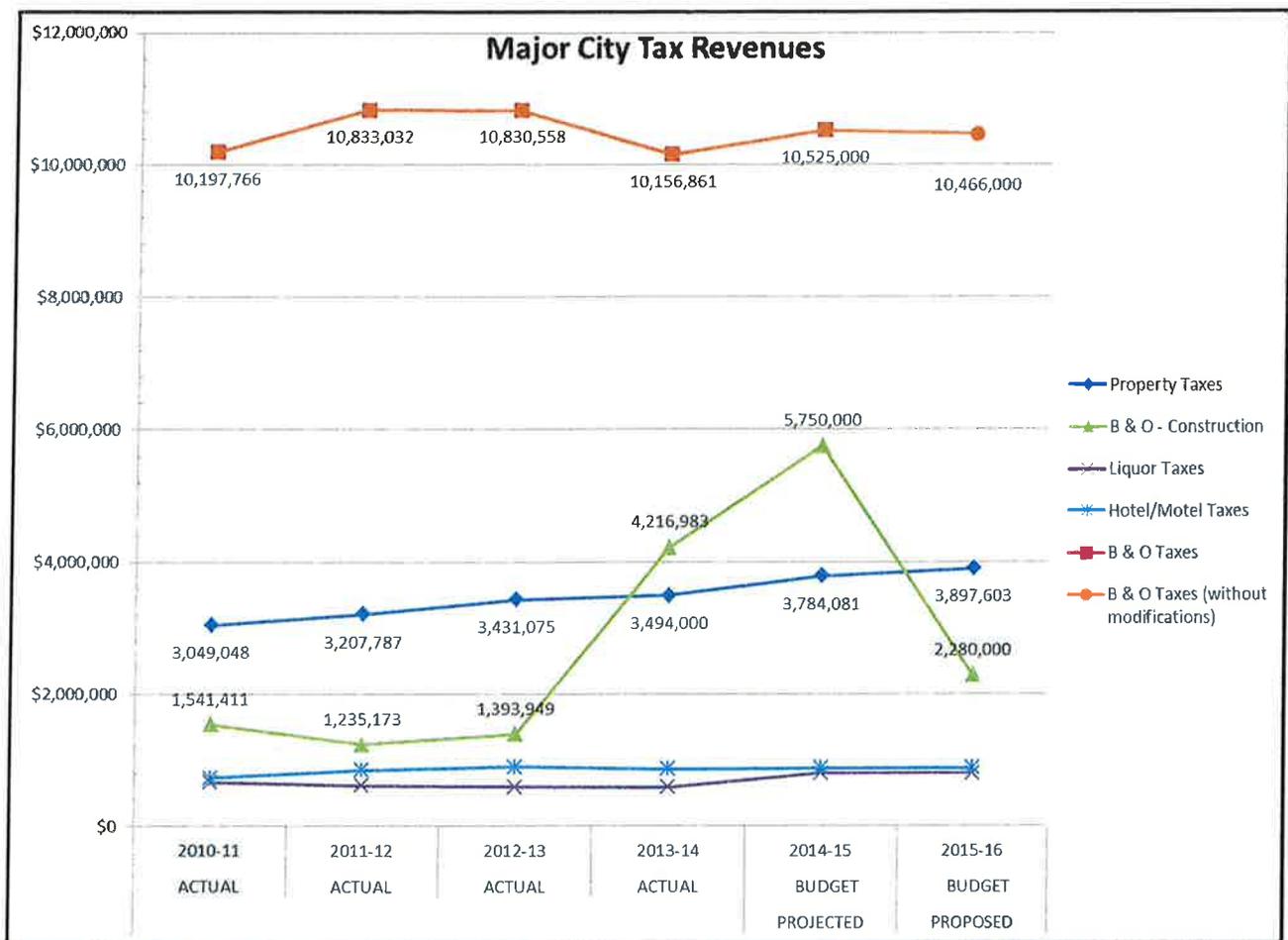


Figure 2. Major Tax Revenues in Morgantown

As you can see from Figure 3, City operational costs (red line) and personnel costs (blue line) have been restricted over the last five years to very small increases due to the fluctuations, and lack of growth, of the major operational supporting taxes. The proposed budget value in Figure 3 does not include a Cost Of Living Adjustment in the personnel costs, because the general taxes cannot support additional increases without additional supplemental one-time funds needed. As general B&O Taxes fluctuated down over the last few years, personnel costs have been limited by freezing some positions that were vacant and not expanding overwhelmed departments. Operational costs have been kept flat over the five years, creating additional complications for City Departments that have been expected to meet or exceed previous performance levels of responsive service delivery. Departments have been trying to do more with less for many years. Non-operational costs include the transfer of funds to Capital Escrow, BOPARC, and the Library. The large spike in non-operational costs seen in FY 2014 and FY 2015 are largely a reflection of bigger contributions to the Capital Escrow account. These funds support purchases of capital equipment, projects such as paving, contributions to non-profit organizations, and other non-operational projects.

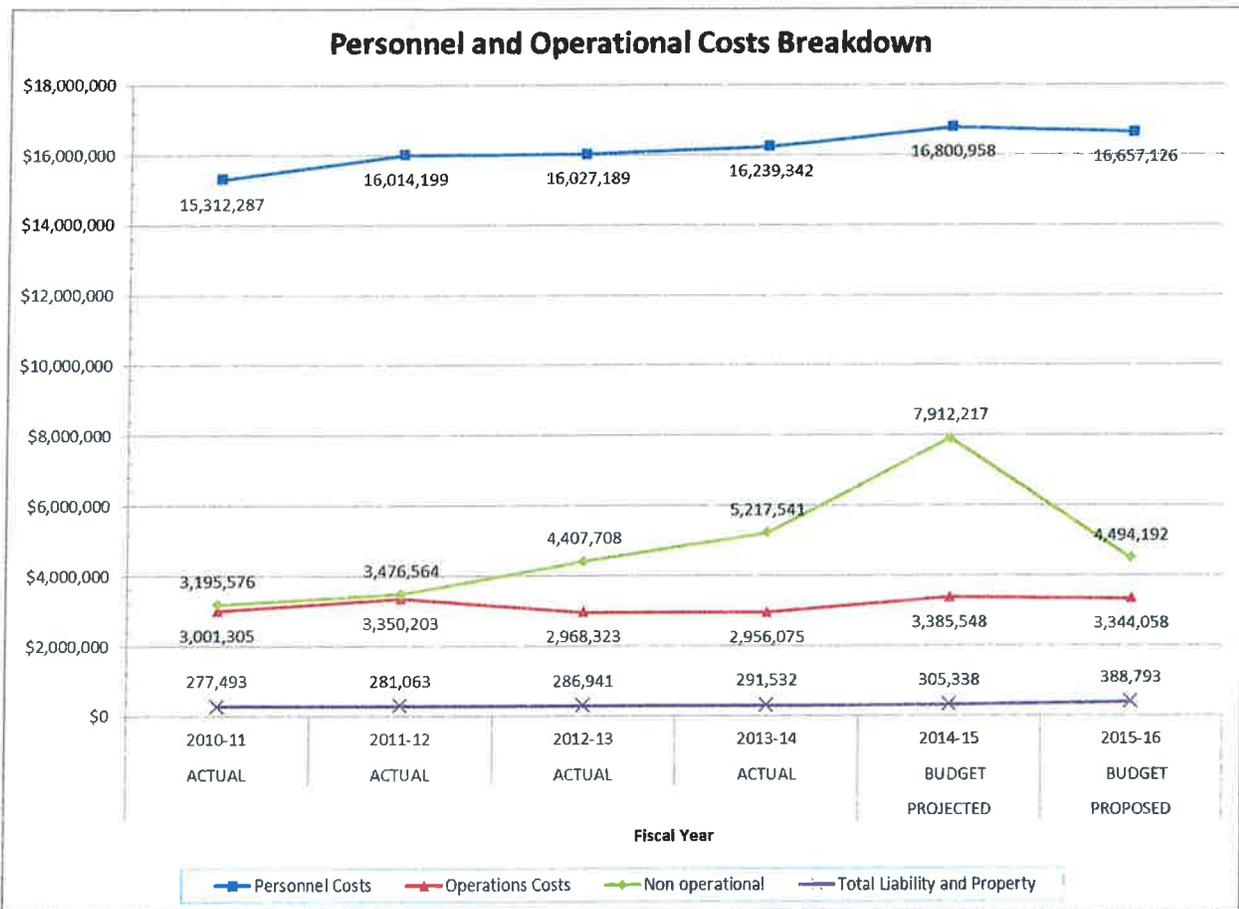


Figure 3. Personnel and Operational Costs

Figure 4 shows the percentage breakdown in operational and personnel costs for services for the upcoming fiscal year.

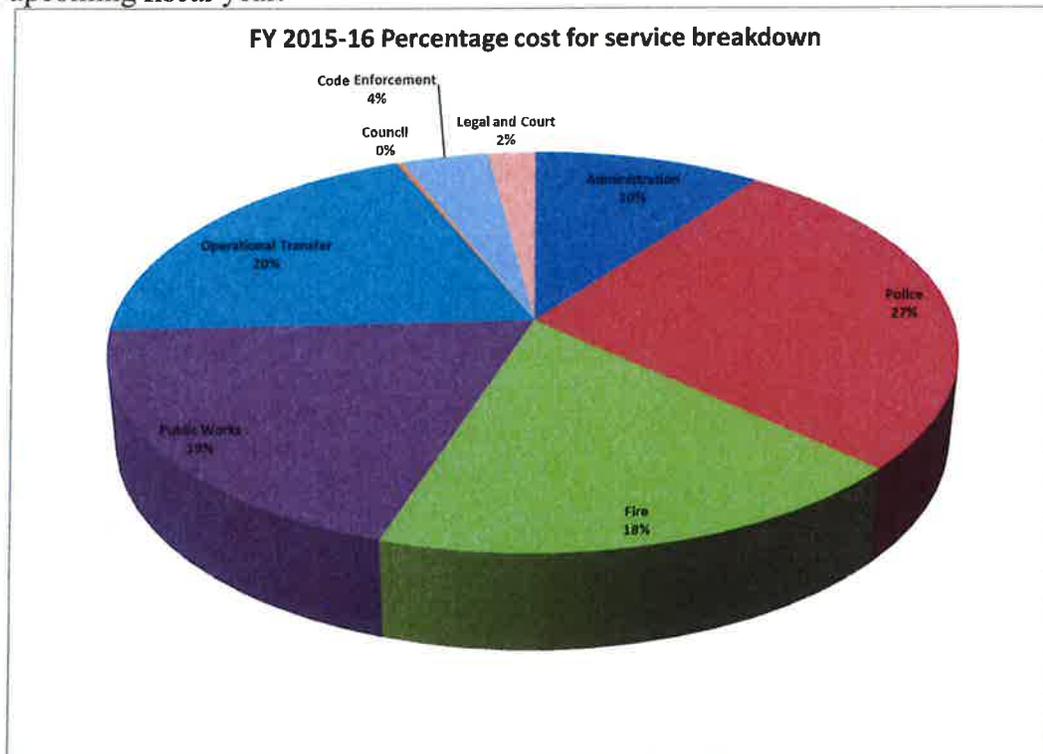


Figure 4. Percentage Cost Services breakdown

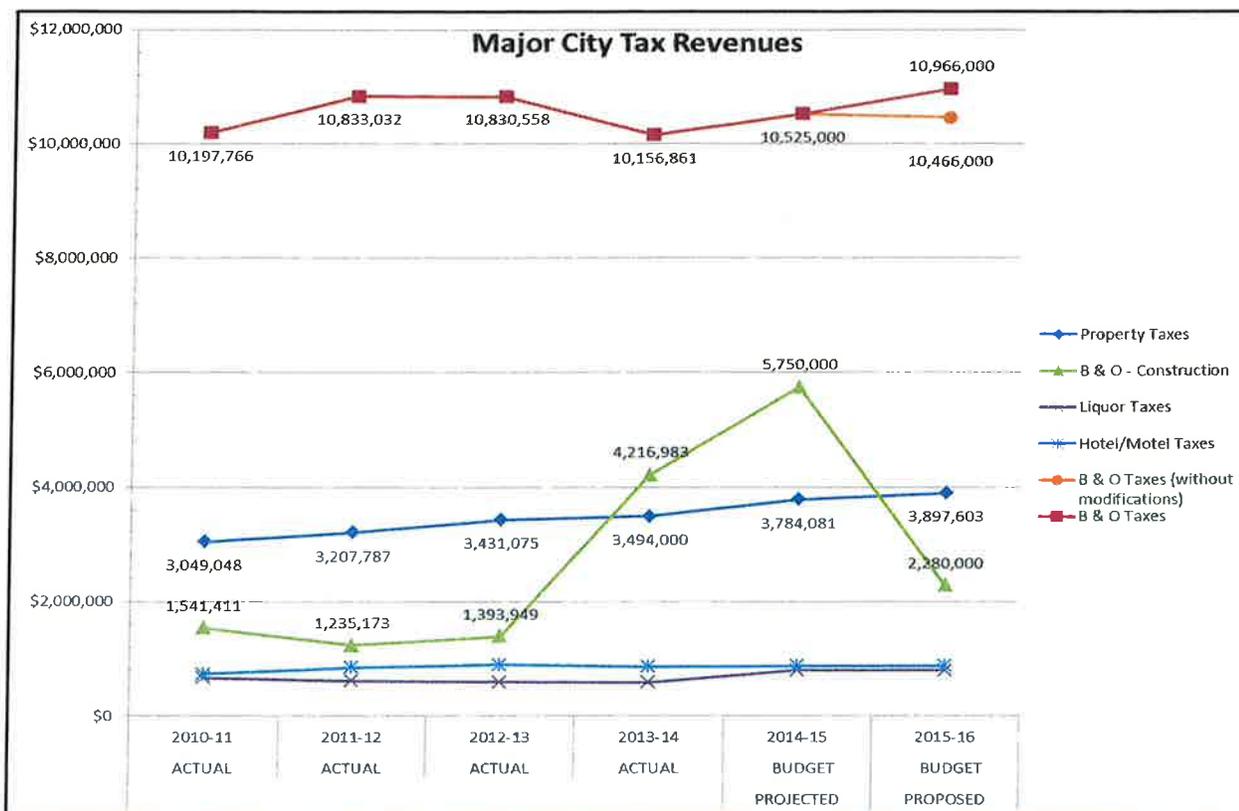
Recommendations

1. As seen from the tables and figures above, general B&O Taxes, Property Taxes and other taxes are not sustaining the automatic personnel and operational costs of the City Departments without supplements from the one-time B&O Construction. Each year healthcare, insurance premiums, employee longevity, Police and Fire pensions, and the cost of supplies and materials continue to increase the cost of current personnel and City operations. Fortunately, the City has seen remarkable growth and the development of projects that provide funds to support the Capital Escrow Account and supplementing the operations costs. In order to reduce the reliance on the one-time funds to support City personnel and operations, I recommend an increase in a specific category of Business and Occupation Tax, specifically the B&O on Service businesses. The current tax rate on Service Businesses is .55 per \$100 dollars. This is the only current tax rate that is not at /near the State maximum (1%) for the City. In fact, a survey of other Cities shows that Morgantown's Service Business rate is the lowest in all surveyed Cities (see table 4).

Morgantown	0.550%
Westover	1.000%
Granville	1.000%
Star City	0.750%
Clarksburg	1.000%
Bridgeport	0.825%
Wheeling	0.930%
Parkersburg	0.900%
Charleston	1.000%

Figure 5.

Expected revenue from an increase from .55 per \$100 dollars to .75 per \$100 dollars is projected to be approximately \$500,000 for fiscal year 2015-2016. The effect of the increase is seen in figure 4.



General B&O Taxes would increase to \$10,966,000, allowing operations and personnel to remain at current levels and reduce the dependence of revenue from one-time funds. This increase would equate to an additional \$2,000 for a \$1,000,000 reported gross revenue on a current City service business. Unfortunately, this increase would still not allow any cost of living increase for employees because personnel cost and operations are still need to be supplemented by B&O Construction Tax. This increase will also not allow any increase in operations expenditures for the Departments. This modification will be seen in the revenue and expenditure pages throughout the rest of the proposed budget.

Additional general revenues will need to be implemented by City Council to allow any increases in City Department capacities, resources, or meeting any additional expectations. Recommended revenue sources that are available to the City include a wage fee for workers in the City, or a sales tax on purchases within the City. Both revenue sources have been utilized by other cities throughout the State dedicated for specific services such as road improvements and public safety improvements. Also, excess levies have been utilized to support operations such as recreation or library services. Currently, the City does not have an excess and funds the recreational and library services through the general fund.

2. Our employees do a great job with the resources available. In lieu of a cost of living adjustment, that would increase an already unsupported personnel cost, I recommend that a one-time benefit be provided to the employees that is equivalent to 2% of their base pay be provided from the B&O Construction Tax proceeds.

3. Public projects to look forward to during the 2015-16 fiscal year:

- Walnut Street Streetscape will move forward for construction during the next fiscal year. This streetscape will improve the block of Walnut Street from High Street to Spruce

Street. Funding for the streetscape include a Department of Transportation grant and capital escrow matching funds.

- Greenmont Pedestrian Bridge will begin construction late 2015 or early 2016 to link the lower Brockway section of the City to the Rail-Trail. This will create a great new linkage between a neighborhood and the Rail-Trail. Funding includes a Department of Transportation grant and Capital Escrow matching funds.
- Sunnyside Tax Increment Financing projects will take place along University Avenue, Third Street, and other parts of the Sunnyside neighborhood. Projects are intended to improve pedestrian and vehicular movement throughout the neighborhood.

The city will always strive to find greater efficiencies and innovative solutions to reduce the cost of services; however, Morgantown must also look to the future and listen to what our residents have told us about the services and community assets that contribute to a vibrant local economy and enhance their quality of life. The 2015 Recommended Budget recognizes that this is the time to strengthen the organization from within, to find ways to build the capacity to implement the existing Comprehensive Plans and to continue to build the resilience that will serve the community at the highest levels now and in the future.

Look forward to discussing this proposed budget in the weeks to come. Please contact me if you have any questions regarding this document.



Jeff Mikorski, ICMA-CM

MORGANTOWN

GENERAL FUND REVENUES

Budget
2015-2016

**CITY OF MORGANTOWN
GENERAL FUND
SUMMARY OF REVENUE**

DESCRIPTION	ACTUAL 2010-11	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	PROJECTED BUDGET 2014-15	PROPOSED BUDGET 2015-16
TAXES	18,016,059	18,535,518	19,013,474	21,241,899	23,614,881	20,717,503
LICENSES AND PERMITS	362,280	364,495	288,382	290,687	313,000	316,100
INTERGOVERNMENTAL	284,152	390,135	400,269	437,516	266,201	161,866
CHARGES FOR SERVICES	2,330,386	2,349,038	2,311,620	2,555,151	2,649,100	2,656,297
INTERFUND CHARGES	112,193	73,187	88,784	84,135	75,170	81,930
FINES AND FORFEITURES	604,112	587,123	617,286	533,960	613,000	615,000
MISCELLANEOUS	365,278	417,970	546,073	410,188	465,865	404,855
OTHER FINANCIAL SOURCES	12,000	286,190	1,153,308	135,484	132,284	134,515
BALANCE 7/1	835,026	722,576	220,182	528,880	870,425	300,000
TOTAL REVENUE	22,921,486	23,726,232	24,639,378	26,217,900	28,999,926	25,388,066

**CITY OF MORGANTOWN
GENERAL FUND
DETAIL OF REVENUE**

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
UNENCUMBERED BALANCE 7/1	835,026	722,576	220,182	528,880	870,425	300,000
TAXES:						
Property Taxes	3,049,048	3,207,787	3,431,075	3,494,000	3,784,081	3,897,603
Prior Year Taxes	231,774	166,067	193,964	204,152	200,000	196,000
Supplemental Taxes	30,640	29,495	42,433	41,867	34,000	35,000
Tax Loss Restoration Dis	0	0	843	0	0	0
Tax Interest & Penalties	27,861	26,797	27,398	30,243	27,000	27,000
Gas & Oil Severance Tax	24,382	29,302	27,886	0	53,000	27,000
Electric Utility Tax	409,562	407,702	424,777	438,302	411,000	450,000
Gas Utility Tax	210,229	213,942	232,402	245,330	223,000	225,000
MUB Utility Tax	90,242	105,565	129,084	128,184	115,000	120,000
Telephone Utility Tax	231,672	212,734	202,618	192,985	197,000	195,000
Motor Carriers Tax	45,881	45,803	40,207	42,353	44,000	44,000
B & O Taxes	10,197,766	10,833,032	10,830,558	10,156,861	10,525,000	10,966,000
B & O - Construction	1,541,411	1,235,173	1,393,949	4,216,983	5,750,000	2,280,000
Liquor Taxes	663,777	613,885	593,705	584,129	800,000	800,000
Animal Taxes	4,825	4,973	5,044	4,906	4,800	4,900
Hotel/Motel Taxes	727,916	844,357	892,949	858,160	875,000	875,000
Amusement Taxes	1,364	3,295	3,626	11,424	5,000	5,000
Video Lottery Tax	137,090	130,518	113,573	103,219	102,000	100,000
Cable TV Taxes	356,319	385,241	385,165	403,520	390,000	390,000
IRP Trucks Fee	14,815	16,422	19,770	68,898	59,000	65,000
Gaming Income	19,485	23,428	22,448	16,383	16,000	15,000
TOTAL TAXES	18,016,059	18,535,518	19,013,474	21,241,899	23,614,881	20,717,503
LICENSES AND PERMITS:						
Business Licenses	71,909	77,485	65,461	62,080	70,000	70,000
Contractors Registration	87,305	84,850	78,703	82,220	83,000	83,000
Building Permits	201,075	198,616	140,633	143,090	156,000	160,000
Sign Permits	1,105	561	278	309	1,000	700
Excavation Permits	0	-35	0	0	1,500	0
Miscellaneous Permits	700	1,120	1,410	1,171	0	900
Franchise Agreements	186	1,898	1,897	1,817	1,500	1,500
TOTAL LICENSES AND PERMITS	362,280	364,495	288,382	290,687	313,000	316,100
INTERGOVERNMENTAL:						
Grant - Police Personnel	213,351	350,998	390,604	387,314	244,301	137,466
Grant - Police Equip.	5,574	4,842	1,457	4,902	0	2,500
Grant - Fire Dept.	0	0	0	1,500	0	0
Grant -TSA	39,348	34,295	8,208	43,800	21,900	21,900
Grants-Other State Grants	25,879	0	0	0	0	0
TOTAL INTERGOVERNMENTAL	284,152	390,135	400,269	437,516	266,201	161,866

DETAIL OF REVENUE (CONTINUED)

DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET	BUDGET
					2014-15	2015-16
CHARGE FOR SERVICES:						
Housing Inspection	60,040	58,500	44,145	60,975	57,000	57,000
Site Plan Review Fees	5,344	7,888	9,466	10,198	6,600	7,900
Fire Fee-Residential	1,033,582	1,024,489	1,060,249	1,166,600	1,215,000	1,149,828
Fire Fee-Commercial	477,452	497,026	437,681	477,601	523,000	608,712
Fire Fee-Tax Exempt	820,623	825,416	825,402	900,651	918,000	906,257
Fire Fee Penalty	16,285	17,491	18,115	23,389	14,300	18,800
Discounts on Fire Fees	-84,700	-83,537	-85,038	-85,763	-87,000	-94,000
False Alarm Fees	1,760	1,765	1,600	1,500	2,200	1,800
TOTAL CHARGES FOR SERVICES	2,330,386	2,349,038	2,311,620	2,555,151	2,649,100	2,656,297
INTERFUND CHARGES:						
Admin-Parking	14,400	14,400	14,400	14,400	14,400	14,400
Admin-Airport	10,000	10,000	10,000	10,000	10,000	10,000
Admin - Tax Increment Financing Fund	0	16,800	33,600	22,400	16,800	22,400
Capital Escrow-Payroll Reimb.	54,500	0	0	0	0	0
Gas & Fuel Charges	33,293	31,987	30,784	37,335	33,970	35,130
TOTAL INTERFUND CHARGES	112,193	73,187	88,784	84,135	75,170	81,930
FINES AND FORFEITURES:						
Court Fines	604,112	587,123	617,286	533,960	613,000	615,000
TOTAL FINES AND FORFEITURES	604,112	587,123	617,286	533,960	613,000	615,000
MISCELLANEOUS:						
Rental Income	10,189	10,514	9,933	9,834	9,535	9,535
Earned Interest	8,682	8,451	7,439	11,342	10,000	11,000
Mon. Co. Fuel Reimb.	251,488	255,812	239,350	234,507	247,530	242,620
Sale of Fixed Assets	6,855	0	142,109	3,275	75,000	5,000
Insurance Claims	5,077	11,459	10,963	10,836	7,700	9,200
Accident Reports	17,940	9,215	8,422	8,076	8,000	8,000
Public Works - Misc.	1,774	4,060	5,823	13,850	5,000	5,000
Returned Checks	130	110	190	229	100	100
Miscellaneous	16,556	26,867	9,096	8,638	10,000	10,000
Police - Misc.	46,034	91,311	83,927	84,900	82,000	85,800
Fire Dept. Misc.	553	171	28,821	24,701	11,000	18,600
TOTAL MISCELLANEOUS	365,278	417,970	546,073	410,188	465,865	404,855
OTHER FINANCIAL SOURCES:						
Cont. Other Enties	12,000	11,190	13,308	12,284	12,284	14,515
Cont. From Other Funds	0	275,000	140,000	123,200	120,000	120,000
Capital Lease Proceeds	0	0	1,000,000	0	0	0
TOTAL OTHER FIN. SOURCES	12,000	286,190	1,153,308	135,484	132,284	134,515
TOTAL REVENUE	22,921,486	23,726,232	24,639,378	26,217,900	28,999,926	25,388,066

MORGANTOWN

GENERAL FUND EXPENSES

Budget
2015-2016

**CITY OF MORGANTOWN
GENERAL FUND
SUMMARY OF EXPENDITURES**

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
MAYOR	11,059	10,366	10,144	10,278	10,120	10,174
CITY COUNCIL	64,290	63,054	56,398	53,175	55,614	55,152
CITY MANAGER	509,421	615,473	567,734	507,213	507,605	493,359
FINANCE	680,999	741,086	726,271	727,404	790,814	819,987
CITY CLERK	151,674	157,001	169,657	163,607	176,015	162,203
MUNICIPAL COURT	259,143	243,317	236,736	227,174	257,494	283,744
CITY ATTORNEY	282,611	329,538	293,633	284,104	319,275	248,660
ENGINEERING	450,647	474,402	457,159	465,672	489,357	493,124
PERSONNEL	41,686	44,751	51,618	43,482	45,948	75,229
CODE ENFORCEMENT	831,304	821,265	846,221	903,968	969,813	977,192
PLANNING	187,894	197,048	193,503	204,557	194,929	197,748
ELECTIONS	33,436	2,396	18,830	0	19,000	0
INFORMATION TECHNOLOGY	163,132	180,924	178,179	165,543	167,990	149,757
CITY HALL & BUILDINGS	502,812	596,213	482,325	471,529	513,346	522,601
POLICE	6,057,915	6,513,810	6,628,246	6,778,561	6,963,180	6,821,613
FIRE	4,252,817	4,411,857	4,403,051	4,405,436	4,516,033	4,573,658
ANIMAL CONTROL	36,050	36,050	37,131	38,245	39,393	40,575
STREET	2,420,936	2,468,431	2,244,533	2,241,667	2,607,416	2,446,962
SIGNS AND SIGNALS	669,793	666,495	616,296	595,537	625,462	662,781
EQUIPMENT MAINTENANCE	705,973	790,925	777,847	788,007	766,847	774,535
URBAN LANDSCAPE	0	0	0	120,258	150,855	171,586
CONTRIBUTIONS	411,572	441,172	423,819	444,108	452,245	452,245
OPERATING TRANSFERS	3,440,578	3,688,027	4,647,373	5,638,199	8,361,175	4,955,181
TOTAL EXPENDITURES	22,165,742	23,493,601	24,066,704	25,277,724	28,999,926	25,388,066

DETAIL OF EXPENDITURES

DEPT 409 MAYOR

DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET	BUDGET
					2014-15	2015-16
PERSONNEL SERVICES:						
Elected Official Salary	9,100	8,400	8,400	8,050	8,400	8,400
Social Security	564	521	521	499	521	521
Medicare	127	127	122	117	122	122
TOTAL PERSONNEL SERVICES	9,791	9,048	9,043	8,666	9,043	9,043
CONTRACTED SERVICES						
Travel & Training	638	1,040	893	1,402	850	850
Worker's Compensation	290	24	25	31	37	33
Property & Liability Insurance	340	254	183	179	190	248
TOTAL CONTRACTED SERVICES	1,268	1,318	1,101	1,612	1,077	1,131
TOTAL MAYOR	11,059	10,366	10,144	10,278	10,120	10,174

DETAIL OF EXPENDITURES

DEPT 410 CITY COUNCIL

DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
PERSONNEL SERVICES:						
Council Salaries	39,005	35,495	35,500	35,000	36,000	36,000
Social Security	2,418	2,201	2,201	2,170	2,232	2,232
Medicare	567	514	515	508	522	522
TOTAL PERSONNEL SERVICES	41,990	38,210	38,216	37,678	38,754	38,754
CONTRACTED SERVICES						
Travel and Training	4,761	4,918	2,382	6,113	5,000	5,000
Postage	18	154	0	25	100	0
Dues & Subscriptions	12,497	6,687	7,200	7,200	7,000	7,300
Worker's Compensation	1,233	104	108	132	157	142
Property & Liability Insurance	2,023	1,508	1,069	1,045	1,103	1,456
Contracted Services	0	10,280	6,936	0	0	0
TOTAL CONTRACTED SERVICES	20,532	23,651	17,695	14,515	13,360	13,898
COMMODITIES						
Civic Promotions	1,642	1,193	487	982	2,000	1,500
Civic Promotions - Sister Cities	0	0	0	0	1,500	1,000
Operating Supplies	126	0	0	0	0	0
TOTAL COMMODITIES	1,768	1,193	487	982	3,500	2,500
TOTAL CITY COUNCIL	64,290	63,054	56,398	53,175	55,614	55,152

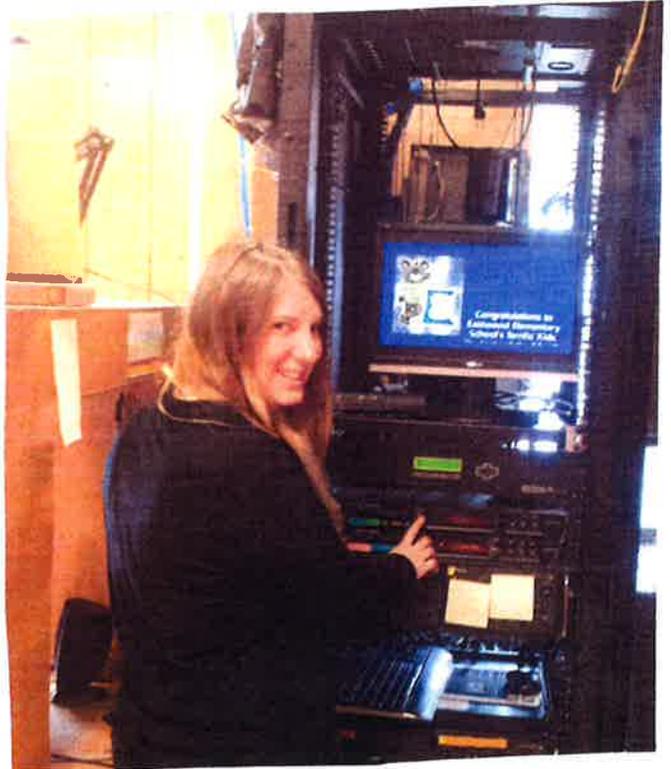
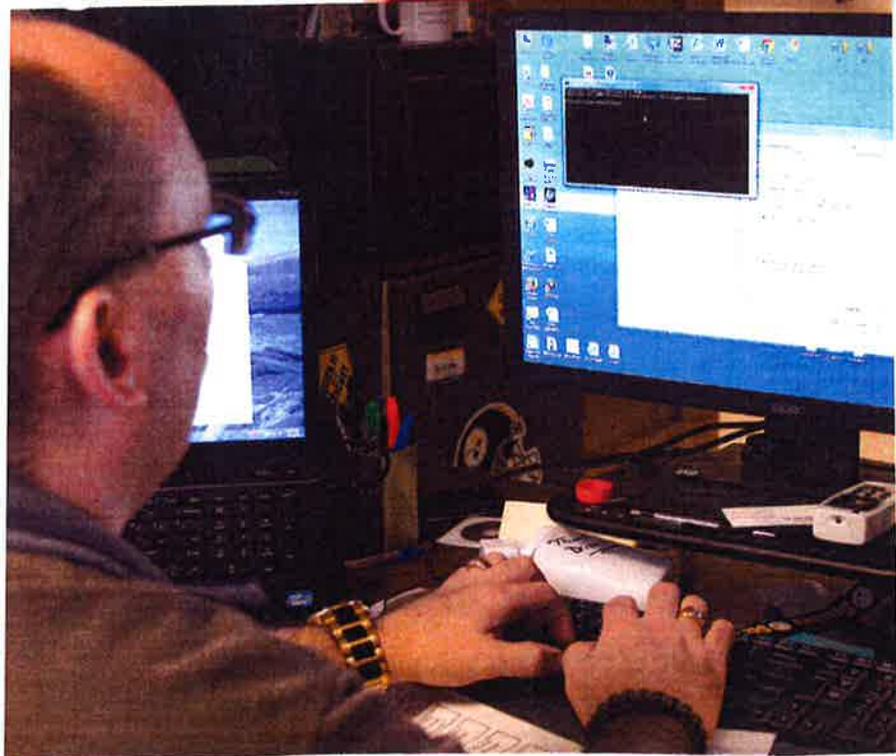
DETAIL OF EXPENDITURES

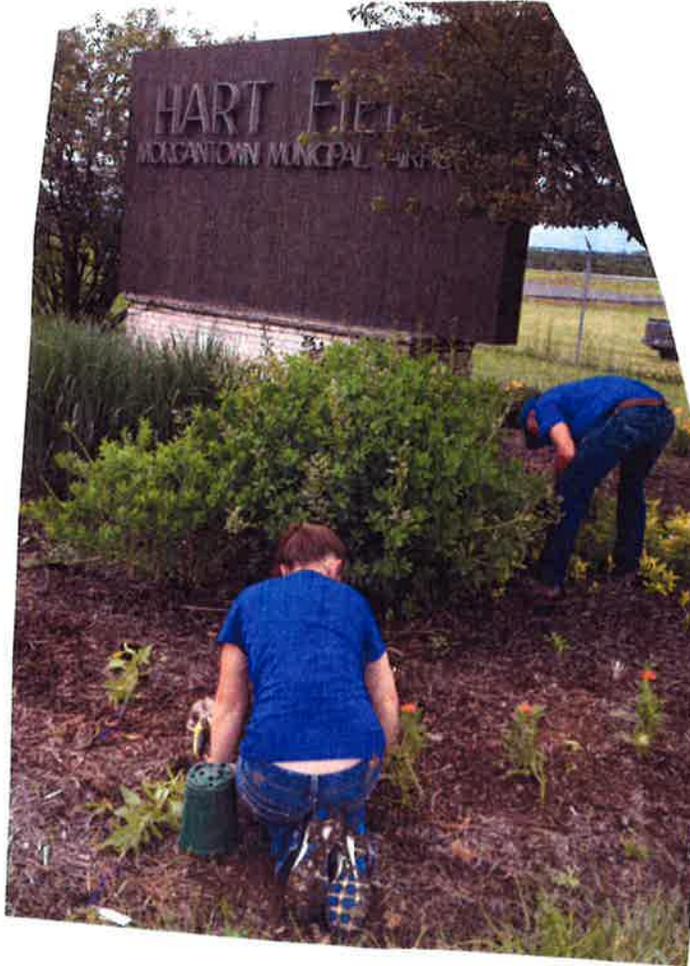
DEPT 438 ELECTIONS

DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET	BUDGET
					2014-15	2015-16
CONTRACTED SERVICES:						
Printing and Copying	16,946	0	0	0	0	0
Postage	8,943	0	393	0	0	0
Contracted Services	7,446	2,360	18,254	0	19,000	0
TOTAL CONTRACTED SERVICES	33,335	2,360	18,647	0	19,000	0
COMMODITIES:						
Office Supplies	101	36	183	0	0	0
TOTAL COMMODITIES	101	36	183	0	0	0
TOTAL ELECTION COSTS	33,436	2,396	18,830	0	19,000	0

City Manager's Office

City Manager.....	Jeff Mikorski, ICMA-CM
City Manager's Office.....	3 FTE
Information Technology.....	1 FTE
Communications.....	1 FTE
Urban Landscape Department.....	2 FTE
Animal Control (Contracted Services with Mon County)	





DETAIL OF EXPENDITURES

DEPT 412 CITY MANAGER

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
PERSONNEL SERVICES:						
Salaries and Wages	323,750	376,629	377,291	314,732	319,670	324,536
Car Allowance	0	9,250	3,750	0	0	0
Social Security	19,507	21,237	21,326	18,696	19,851	20,153
Group Health and Life	71,206	70,812	62,307	63,678	52,773	44,469
Employees Retirement	32,458	42,083	41,627	42,014	49,755	45,343
ICMA	6,131	8,688	8,445	7,673	5,789	5,801
Medicare	4,738	5,541	5,529	4,546	4,643	4,714
Overtime	1,660	1,338	1,669	57	500	500
TOTAL PERSONNEL SERVICES	459,450	535,578	521,944	451,396	452,981	445,516
CONTRACTED SERVICES						
Telephone	6,729	7,914	7,984	7,318	6,300	2,940
Cell Phone	0	0	0	0	0	3,240
Internet	0	0	0	0	0	0
Printing and Copying	460	25	593	30	2,000	1,500
Travel and Training	2,971	5,528	3,901	11,662	3,550	3,800
Equipment Maintenance	0	87	0	0	500	1,000
Vehicle Maintenance	174	-73	0	0	0	500
Postage	1,591	3,325	1,979	1,901	3,000	2,500
Equipment Rental	0	0	0	0	0	850
Adv/Legal Publications	6,136	525	631	368	2,000	1,000
Dues and Subscriptions	7,286	10,145	5,309	3,103	6,000	5,000
Professional Services	4,620	31,292	7,357	6,903	7,000	6,000
Workers Compensation	2,628	2,955	2,522	1,260	1,394	1,275
Property & Liability Insurance	2,390	2,883	3,211	3,064	3,130	3,738
Contracted Services	9,383	10,862	8,743	16,526	14,000	11,000
TOTAL CONTRACTED SERVICES	44,368	75,468	42,230	52,135	48,874	44,343
COMMODITIES:						
Office Supplies	1,848	2,353	2,515	2,800	2,500	2,000
Computer Supplies	781	190	125	0	1,000	0
Operating Supplies	0	0	125	215	250	0
Vehicle Supplies	759	790	795	0	0	500
TOTAL COMMODITIES	3,388	3,333	3,560	3,015	3,750	2,500
CAPITAL OUTLAY:						
Equipment	2,215	1,094	0	667	2,000	1,000
TOTAL CAPITAL OUTLAY	2,215	1,094	0	667	2,000	1,000
TOTAL CITY MANAGER	509,421	615,473	567,734	507,213	507,605	493,359

DETAIL OF EXPENDITURES

DEPT 439 INFORMATION TECHNOLOGY

DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET	BUDGET
					2014-15	2015-16
PERSONNEL SERVICES:						
Salaries and Wages	40,523	49,409	42,055	42,406	42,991	43,355
Social Security	2,478	3,027	2,548	2,588	2,728	2,750
Health and Life Insurance	17,802	17,703	15,577	15,920	21,806	22,235
Employees Retirement	4,266	6,011	5,114	5,866	6,837	6,188
Medicare	580	708	596	605	638	644
Overtime	604	1,453	1,243	1,517	1,000	1,000
TOTAL PERSONNEL SERVICES	66,253	78,311	67,133	68,902	76,000	76,172
CONTRACTED SERVICES:						
Telephone	939	863	792	720	900	0
Cell Phone	0	0	0	0	0	720
Internet	0	0	0	0	0	0
Travel and Training	0	0	3,485	0	4,335	500
Equipment Maintenance	0	0	0	0	0	90
Equipment Rental	0	0	0	0	0	450
Professional Services	54,712	55,963	72,855	59,443	65,000	50,000
Worker's Compensation	185	168	210	175	192	174
Property & Liability Insurance	609	912	1,068	1,035	1,063	1,151
Contracted Services	7,019	11,997	5,960	4,331	10,000	10,000
TOTAL CONTRACTED SERVICES	63,464	69,903	84,370	65,704	81,490	63,085
COMMODITIES:						
Office Supplies	20	114	209	18	250	500
Computer Supplies	37	247	0	160	250	0
TOTAL COMMODITIES	57	361	209	178	500	500
CAPITAL OUTLAY:						
Equipment	33,358	32,349	26,467	30,759	10,000	10,000
TOTAL CAPITAL OUTLAY	33,358	32,349	26,467	30,759	10,000	10,000
TOTAL INFORMATION TECH	163,132	180,924	178,179	165,543	167,990	149,757

DETAIL OF EXPENDITURES

DEPT 952 URBAN LANDSCAPE

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
PERSONNEL SERVICES:						
Salaries and Wages	0	0	0	69,018	77,338	85,353
Social Security	0	0	0	4,266	4,826	5,323
Health and Life Insurance	0	0	0	15,920	21,806	31,561
Employees Retirement	0	0	0	5,949	12,096	11,977
Medicare	0	0	0	998	1,129	1,245
Overtime	0	0	0	87	500	500
TOTAL PERSONNEL SERVICES	0	0	0	96,238	117,695	135,959
CONTRACTED SERVICES:						
Telephone	0	0	0	330	360	0
Cell Phone	0	0	0	0	0	360
Internet	0	0	0	0	0	0
Vehicle Maintenance	0	0	0	1,626	1,000	1,000
Dues and Subscriptions	0	0	0	0	200	200
Worker's Compensation	0	0	0	2,868	3,507	3,724
Property & Liability Insurance	0	0	0	216	893	1,243
Contracted Services	0	0	0	0	5,000	5,000
TOTAL CONTRACTED SERVICES	0	0	0	5,040	10,960	11,527
COMMODITIES:						
Office Supplies	0	0	0	0	200	200
Operating Supplies	0	0	0	18,325	21,000	23,000
Vehicle Supplies	0	0	0	655	1,000	900
TOTAL COMMODITIES	0	0	0	18,980	22,200	24,100
CAPITAL OUTLAY:						
Equipment	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL URBAN LANDSCAPE	0	0	0	120,258	150,855	171,586

DETAIL OF EXPENDITURES

DEPT 707 ANIMAL CONTROL

DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET	BUDGET
					2014-15	2015-16
CONTRACTED SERVICES:						
Contracted Service	36,050	36,050	37,131	38,245	39,393	40,575
TOTAL CONTRACTED SERVICES	36,050	36,050	37,131	38,245	39,393	40,575
COMMODITIES:						
	0	0	0	0	0	0
TOTAL COMMODITIES	0	0	0	0	0	0
TOTAL ANIMAL CONTROL	36,050	36,050	37,131	38,245	39,393	40,575

Finance Department

Finance Director..... Joseph Sabatelli, CPA

Finance Division..... 8 FTE, 2 PTE

**Municipal Court..... 2 FTE, 1 PTE, 1 Municipal
Judge, 2 DMCC's**



DETAIL OF EXPENDITURES

DEPT 414 FINANCE

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
PERSONNEL SERVICES:						
Salaries and Wages	358,673	380,516	388,099	390,227	413,429	412,154
Social Security	21,966	31,353	23,838	23,950	25,695	25,616
Health and Life Insurance	106,809	159,327	124,614	127,356	127,351	129,825
Employees Retirement	30,812	41,039	41,920	47,729	64,403	57,635
Medicare	5,137	5,467	5,578	5,601	6,010	5,991
Overtime	237	544	289	0	1,000	1,000
TOTAL PERSONNEL SERVICES	523,634	618,246	584,338	594,863	637,888	632,221
CONTRACTED SERVICES:						
Telephone	4,745	5,411	6,965	6,972	4,320	4,800
Cell Phone	0	0	0	0	0	1,140
Internet	0	0	0	0	0	0
Printing & Copying	335	0	0	0	0	0
Travel and Training	1,963	3,590	6,801	7,546	5,950	7,000
Equipment Maintenance	4,225	6,967	7,376	6,753	5,000	7,200
Postage	28,212	15,537	16,612	19,911	24,000	24,000
Equipment Rental	3,942	5,870	7,470	6,965	7,300	7,850
Adv/Legal Publications	6,572	6,759	6,239	4,905	7,000	6,300
Dues and Subscriptions	1,953	2,185	2,535	2,921	1,500	2,700
Professional Services	0	0	0	715	1,000	500
Audit Expenditures	8,570	9,410	9,910	10,082	20,000	20,000
Worker's Compensation	1,086	1,139	1,185	1,604	1,804	1,621
Property & Liability Insurance	4,920	4,418	6,292	5,722	6,052	7,405
Unemployment	0	0	1,974	0	0	0
Court Costs and Claims	22	34	11	166	500	250
Contracted Services	62,060	31,293	31,419	32,903	35,000	68,000
Credit Card Fees	10,434	14,122	11,871	11,795	15,000	14,000
TOTAL CONTRACTED SERVICES	139,039	106,735	116,660	118,960	134,426	172,766
COMMODITIES:						
Office Supplies	14,465	12,946	11,245	9,681	15,000	14,000
Computer Supplies	2,596	762	0	3,900	2,000	0
TOTAL COMMODITIES	17,061	13,708	11,245	13,581	17,000	14,000
CAPITAL OUTLAY:						
Equipment	1,265	2,397	14,028	0	1,500	1,000
TOTAL CAPITAL OUTLAY	1,265	2,397	14,028	0	1,500	1,000
TOTAL FINANCE DEPARTMENT	680,999	741,086	726,271	727,404	790,814	819,987

DETAIL OF EXPENDITURES

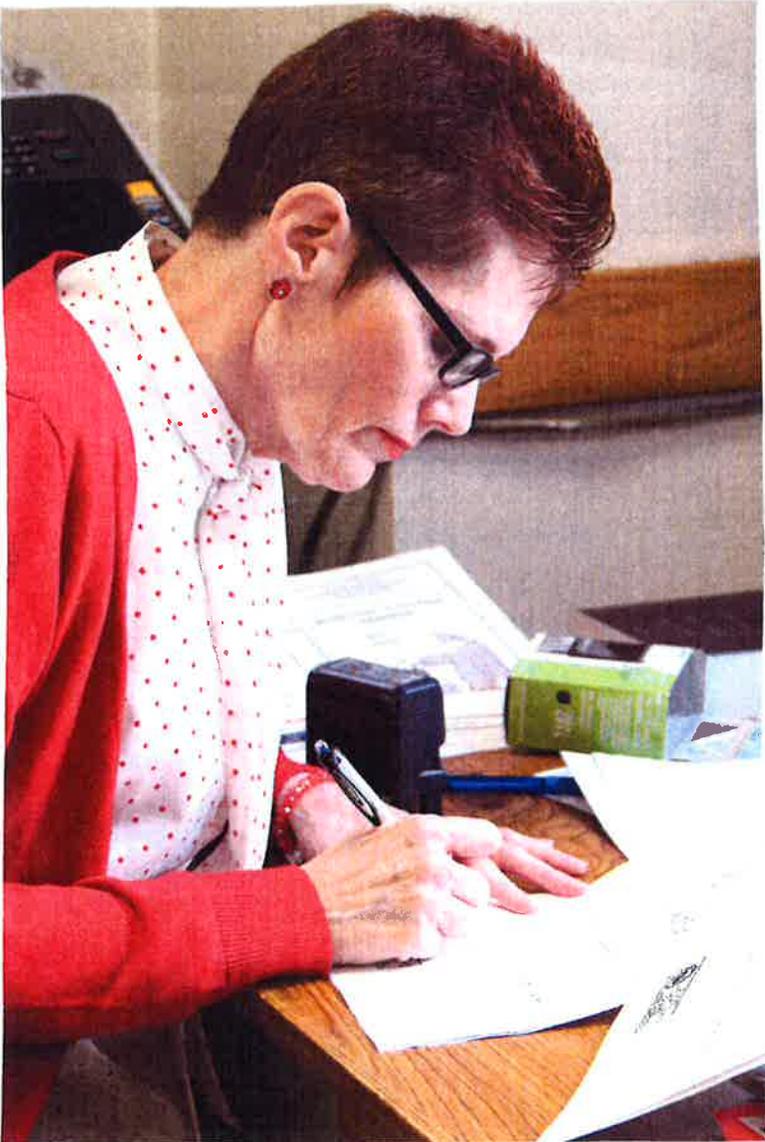
DEPT 416 MUNICIPAL COURT

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
PERSONNEL SERVICES:						
Salaries and Wages	129,389	126,687	125,920	129,384	125,689	152,024
Social Security	7,974	7,787	7,821	7,931	7,855	9,488
Health and Life Insurance	71,206	57,535	50,624	47,759	65,416	66,703
Employees Retirement	11,783	12,534	12,036	13,825	15,949	14,400
Medicare	1,865	1,821	1,829	1,855	1,837	2,219
Overtime	1,417	1,006	2,110	430	1,000	1,000
TOTAL PERSONNEL SERVICES	223,634	207,370	200,340	201,184	217,746	245,834
CONTRACTED SERVICES:						
Telephone	6,608	6,718	8,965	8,690	7,700	6,540
Cell Phone	0	0	0	0	0	360
Internet	0	0	0	0	0	0
Travel and Training	0	0	2,520	0	850	2,000
Equipment Maintenance	5,356	5,180	4,941	625	5,000	400
Postage	3,003	2,886	2,164	1,633	5,000	5,000
Equipment Rental	2,514	290	2,024	2,556	2,500	1,750
Dues and Subscriptions	0	0	135	0	0	0
Professional Services	0	0	0	0	0	3,900
Worker's Compensation	430	1,361	373	492	552	601
Property & Liability Insurance	1,822	1,784	1,509	1,470	1,546	2,059
Contracted Services	7,039	10,138	7,805	4,786	7,000	6,800
Bank Charges	5,078	4,267	3,146	3,445	5,100	4,000
TOTAL CONTRACTED SERVICES	31,850	32,624	33,582	23,697	35,248	33,410
COMMODITIES:						
Office Supplies	3,659	3,323	2,814	2,293	4,000	3,500
TOTAL COMMODITIES	3,659	3,323	2,814	2,293	4,000	3,500
CAPITAL OUTLAY:						
Equipment	0	0	0	0	500	1,000
TOTAL CAPITAL OUTLAY	0	0	0	0	500	1,000
TOTAL MUNICIPAL COURT	259,143	243,317	236,736	227,174	257,494	283,744

City Clerk's Office

City Clerk..... Linda Little, CMC

City Clerk's Office..... 1 FTE, 1 PTE



DETAIL OF EXPENDITURES

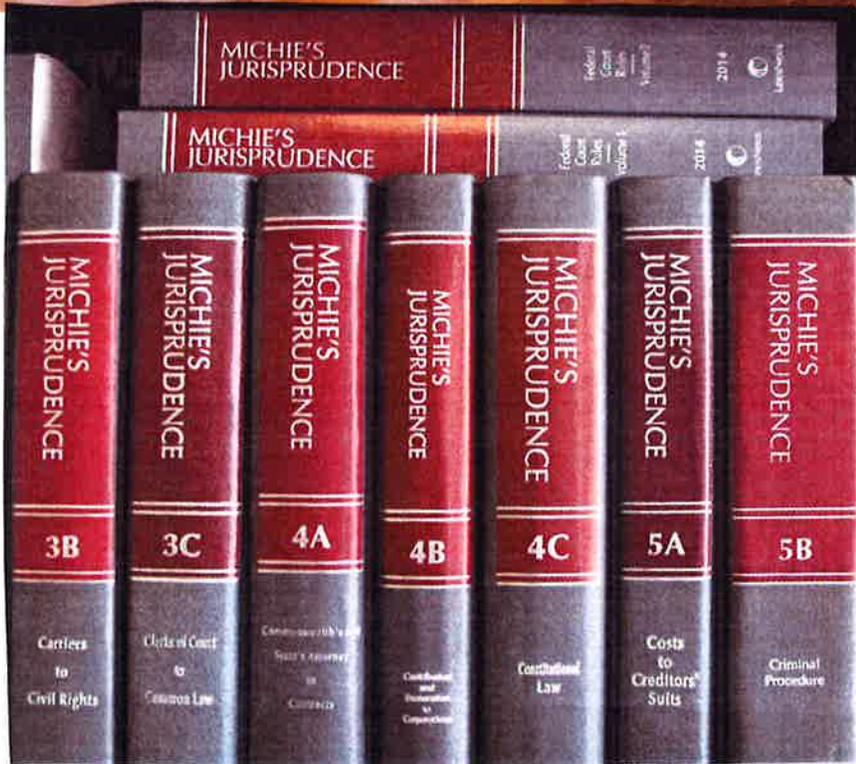
DEPT 415 CITY CLERK

DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET	BUDGET
					2014-15	2015-16
PERSONNEL SERVICES:						
Salaries and Wages	77,700	86,558	88,020	97,941	95,274	89,879
Social Security	4,873	5,336	5,406	5,997	5,970	5,635
Health and Life Insurance	17,801	17,703	15,577	15,920	21,065	9,327
Employees Retirement	8,125	10,144	10,446	13,073	14,961	12,678
Medicare	1,140	1,248	1,265	1,402	1,397	1,318
Overtime	1,124	0	431	0	1,000	1,000
TOTAL PERSONNEL SERVICES	110,763	120,989	121,145	134,333	139,667	119,837
CONTRACTED SERVICES:						
Telephone	2,069	1,911	1,900	1,812	1,800	1,850
Cell Phone	0	0	0	0	0	0
Internet	0	0	0	0	0	0
Printing & Copying	0	175	45	0	200	100
Travel and Training	1,733	2,467	3,350	3,678	1,530	1,500
Equipment Maintenance	0	0	0	0	500	2,000
Postage	585	551	603	444	750	700
Equipment Rental	0	0	0	0	0	1,625
Adv/Legal Publications	1,359	1,349	929	1,091	1,400	1,400
Dues and Subscriptions	300	1,185	335	320	400	400
Professional Services	8,173	6,672	9,350	7,734	6,000	7,250
Worker's Compensation	235	237	264	353	416	357
Property & Liability Insurance	936	915	897	982	1,052	1,284
Contracted Services	490	940	904	1,404	1,300	2,400
Civil Service	21,843	16,897	27,247	9,690	18,000	18,000
TOTAL CONTRACTED SERVICES	37,723	33,299	45,824	27,508	33,348	38,866
COMMODITIES:						
Office Supplies	1,938	2,190	2,083	1,506	2,000	2,000
Operating Supplies	554	523	290	0	500	0
TOTAL COMMODITIES	2,492	2,713	2,373	1,506	2,500	2,000
CAPITAL OUTLAY:						
Equipment	696	0	315	260	500	1,500
TOTAL CAPITAL OUTLAY	696	0	315	260	500	1,500
TOTAL CITY CLERK	151,674	157,001	169,657	163,607	176,015	162,203

City Attorney's Office

City Attorney..... Ryan Simonton, Esquire

City Attorney's Office..... 2 FTE



DETAIL OF EXPENDITURES

DEPT 417 CITY ATTORNEY

DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET	BUDGET
					2014-15	2015-16
PERSONNEL SERVICES:						
Salaries and Wages	169,445	177,259	182,183	182,988	211,159	159,744
Social Security	10,440	10,895	11,213	11,287	13,093	9,905
Health and Life Insurance	44,504	44,257	38,942	39,799	28,410	18,653
Employees Retirement	17,571	20,955	21,516	24,426	32,142	22,049
Medicare	2,442	2,548	2,622	2,640	3,063	2,317
TOTAL PERSONNEL SERVICES	244,402	255,914	256,476	261,140	287,867	212,668
CONTRACTED SERVICES:						
Telephone	2,784	2,637	2,895	2,697	1,800	1,500
Cell Phone	0	0	0	0	0	720
Internet	0	0	0	0	0	0
Travel	578	583	460	745	1,700	2,100
Equipment Maint.	0	0	0	0	0	180
Postage	353	409	380	357	400	400
Equipment Rental	0	0	0	0	0	900
Advertising	0	0	0	0	0	0
Dues and Subscriptions	14,270	13,226	15,746	15,595	14,000	16,000
Professional Services	17,376	54,260	14,596	521	10,000	10,000
Worker's Compensation	422	489	527	446	568	401
Property & Liability Insurance	1,362	1,458	1,513	1,633	1,740	2,091
Court Costs	89	7	180	250	500	500
TOTAL CONTRACTED SERVICES	37,234	73,069	36,297	22,244	30,708	34,792
COMMODITIES:						
Office Supplies	627	555	657	720	500	700
TOTAL COMMODITIES	627	555	657	720	500	700
CAPITAL OUTLAY/EQUIPMENT						
Equipment	348	0	203	0	200	500
TOTAL CAPITAL OUTLAY	348	0	203	0	200	500
TOTAL CITY ATTORNEY	282,611	329,538	293,633	284,104	319,275	248,660

Public Works Department

Interim Public Works Director..... J. Damien Davis, P.E.

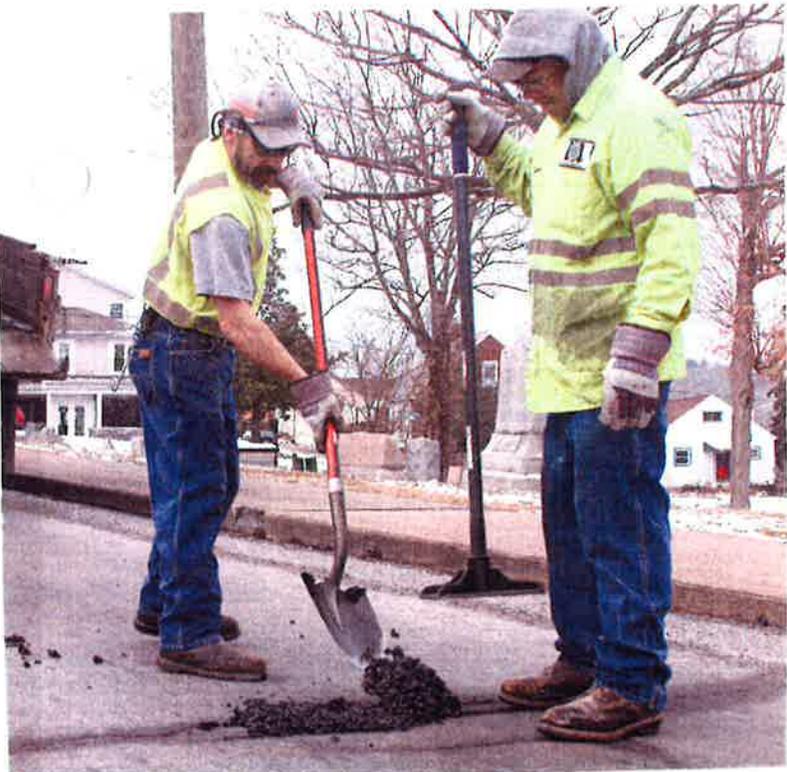
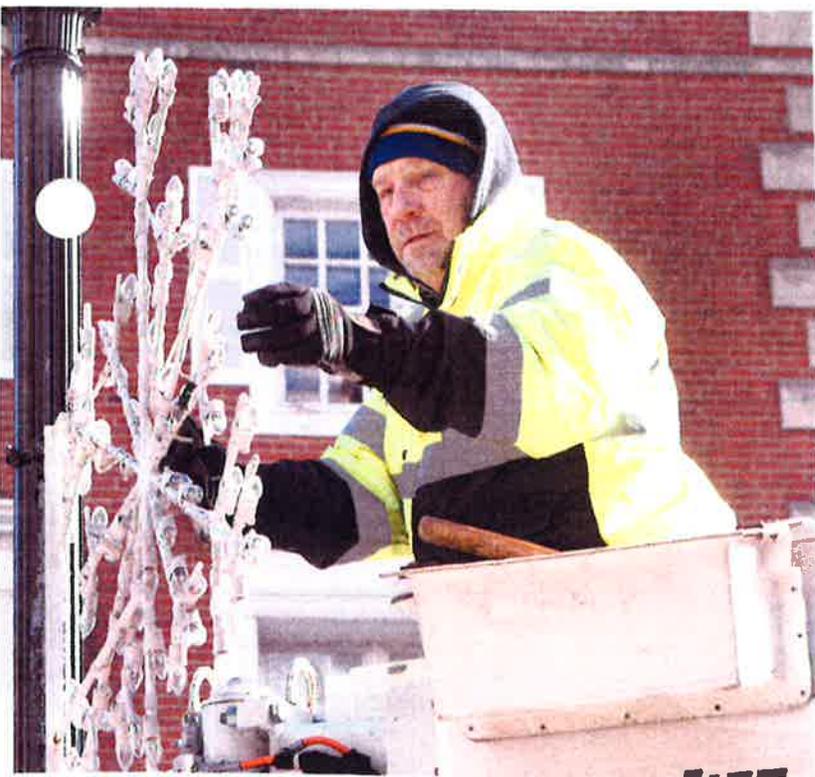
Engineering Division.....4 FTE

Street Division.....26 FTE, 4 PTE, 8FTT

Signs & Signals Division..... 4 FTE

City Hall/Building Maintenance Division..... 4 FTE

Equipment Maintenance Division..... 7 FTE



DETAIL OF EXPENDITURES

DEPT 420 ENGINEERING

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
PERSONNEL SERVICES:						
Salaries and Wages	265,271	269,236	266,110	267,924	271,945	267,619
Social Security	16,335	16,499	16,240	16,397	16,923	16,624
Health and Life Insurance	89,008	88,515	77,884	79,598	83,741	93,052
Employees Retirement	25,802	30,808	31,446	35,792	42,416	37,403
Medicare	3,820	3,859	3,798	3,835	3,958	3,888
Overtime	483	914	160	204	1,000	500
TOTAL PERSONNEL SERVICES	400,719	409,831	395,638	403,750	419,983	419,086
CONTRACTED SERVICES:						
Telephone	3,062	4,116	5,472	4,849	4,500	3,000
Cell Phone	0	0	0	0	0	1,800
Internet	0	0	0	0	0	0
Printing and Copying	0	0	0	0	550	250
Travel and Training	7,116	8,183	3,947	3,958	6,800	6,000
Equipment Maintenance	1,063	416	382	1,011	1,000	2,000
Vehicle Maintenance	1,479	2,871	2,507	2,708	2,000	2,500
Postage	458	268	125	289	500	400
Equipment Rental	0	0	0	0	0	900
Adv/Legal Publications	420	1,272	166	0	500	0
Dues and Subscriptions	1,395	1,330	1,637	1,737	2,000	1,750
Professional Services	2,164	9,318	6,375	1,450	5,000	3,500
Environmental Services	12,802	14,376	14,059	16,568	20,000	17,500
Worker's Compensation	7,162	7,867	9,185	9,715	11,027	10,382
Property & Liability Insurance	4,367	4,704	8,219	10,163	5,497	7,756
Contracted Services	720	845	1,084	1,442	1,000	1,000
TOTAL CONTRACTED SERVICES	42,208	55,566	53,158	53,890	60,374	58,738
COMMODITIES:						
Office Supplies	3,142	3,173	3,057	3,352	3,500	3,500
Vehicle Supplies	4,578	5,832	5,306	4,680	5,500	5,400
TOTAL COMMODITIES	7,720	9,005	8,363	8,032	9,000	8,900
CAPITAL OUTLAY:						
Equipment	0	0	0	0	0	6,400
TOTAL CAPITAL OUTLAY	0	0	0	0	0	6,400
TOTAL ENGINEERING	450,647	474,402	457,159	465,672	489,357	493,124

DETAIL OF EXPENDITURES

DEPT 440 CITY HALL

DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET	BUDGET
					2014-15	2015-16
PERSONNEL SERVICES:						
Salaries and Wages	128,566	131,286	130,286	107,688	132,853	133,124
Social Security	7,955	8,159	7,995	7,104	8,423	8,440
Health and Life Insurance	71,206	70,812	62,307	63,678	47,520	40,888
Employees Retirement	13,469	15,746	15,416	15,434	21,112	18,990
Medicare	1,860	1,908	1,870	1,661	1,970	1,974
Overtime	1,840	1,419	253	7,974	3,000	3,000
TOTAL PERSONNEL SERVICES	224,896	229,330	218,127	203,539	214,878	206,416
CONTRACTED SERVICES:						
Telephone	7,488	5,803	5,900	5,447	6,750	660
Cell Phone	0	0	0	0	0	0
Internet	0	0	0	0	0	0
Utilities/Electric	73,057	101,906	77,282	75,556	80,000	90,000
Utilities/Gas	38,684	37,367	43,868	48,558	50,000	50,000
Utilities/Water	26,133	20,491	7,263	10,034	30,000	15,000
Utilities/Storm Sewer	24,565	41,797	35,585	33,665	35,000	37,000
Building & Grounds Maintenance	28,076	69,805	34,374	40,037	38,500	40,000
Equipment Maintenance	4,390	0	482	170	2,000	0
Postage	0	190	0	0	0	0
Building Rental	1,146	1,515	1,879	0	1,900	1,000
Equipment Rental	0	0	0	0	500	0
Professional Services	0	6,520	0	0	0	0
Workers Compensation	4,362	4,832	4,711	5,458	6,017	5,325
Property & Liability Insurance	35,571	37,965	22,921	17,367	17,801	14,825
Contracted Services	3,551	9,654	4,042	5,233	4,000	29,000
TOTAL CONTRACTED SERVICES	247,023	337,845	238,307	241,525	272,468	282,810
COMMODITIES:						
Office Supplies	828	1,020	0	0	0	0
Janitorial Supplies	29,688	28,018	25,891	26,207	26,000	32,000
Uniform Rental	377	0	0	258	0	1,375
TOTAL COMMODITIES	30,893	29,038	25,891	26,465	26,000	33,375
CAPITAL OUTLAY:						
Building Improvements	0	0	0	0	0	0
Equipment	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL CITY HALL	502,812	596,213	482,325	471,529	513,346	522,601

DETAIL OF EXPENDITURES

DEPT 750 STREETS

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
PERSONNEL SERVICES:						
Salaries and Wages	1,072,584	1,039,716	1,030,439	985,638	1,137,430	1,111,066
Social Security	68,746	67,582	67,536	64,892	73,001	71,367
Health and Life Insurance	516,244	513,387	436,149	445,550	493,216	486,639
Employees Retirement	107,937	124,843	122,052	126,730	173,276	154,227
Medicare	15,899	15,985	15,795	15,176	17,073	16,691
Overtime	53,258	59,495	71,667	74,264	40,000	40,000
TOTAL PERSONNEL SERVICES	1,834,668	1,821,008	1,743,638	1,712,250	1,933,996	1,879,990
CONTRACTED SERVICES:						
Telephone	4,391	5,245	4,998	3,063	3,600	660
Cell Phone	0	0	0	0	0	2,160
Internet	0	0	0	0	0	0
Travel/Training/Education	0	0	0	0	0	0
Building Maintenance	6,474	6,886	4,597	5,675	8,500	10,000
Equipment Maintenance	2,711	3,629	1,270	2,845	4,101	3,500
Vehicle Maintenance	89,710	92,725	81,030	112,194	85,000	90,000
Equipment Rental	0	905	5,635	225	1,500	1,000
Worker's Compensation	90,914	98,042	115,357	119,050	57,012	49,784
Property & Liability Insurance	35,352	35,657	34,877	37,620	40,307	56,568
Unemployment	4,744	393	70	7,900	0	0
Contracted Services	2,509	10,345	8,843	15,160	5,500	40,500
Towing Service	560	150	510	460	1,000	600
Brush/Debris Removal	0	0	0	0	0	0
WV DMV/CDL	15	0	0	680	1,000	500
TOTAL CONTRACTED SERVICES	237,380	253,977	257,187	304,872	207,520	255,272
COMMODITIES:						
Hand Tools	9,430	9,753	8,511	8,011	9,000	9,000
Salt	172,816	162,102	30,030	34,059	282,000	125,000
Construction Supplies	3,102	7,965	5,540	4,343	7,500	7,500
Office Supplies	1,795	2,960	2,686	3,004	3,000	3,000
Janitorial Supplies	122	0	0	0	0	0
Litter Supplies	1,602	2,624	1,819	3,032	3,000	3,000
Vehicle Supplies	63,219	63,460	71,387	65,266	67,400	68,200
Uniform Costs	16,368	36,913	30,672	25,373	18,000	9,000
Safety Equipment	7,331	6,440	8,897	9,109	10,000	15,000
Sidewalk Repair Materials	5,798	8,556	5,175	3,211	10,000	10,000
Street Repair Materials	59,583	78,902	42,245	56,638	50,000	55,000
Guard Rail Supplies	1,930	2,317	2,767	1,000	3,000	4,000
TOTAL COMMODITIES	343,096	381,992	209,729	213,046	462,900	308,700
CAPITAL OUTLAY:						
Sidewalk Construction Program	0	0	0	0	0	0
Equipment	5,792	11,454	33,979	11,499	3,000	3,000
TOTAL CAPITAL OUTLAY	5,792	11,454	33,979	11,499	3,000	3,000
TOTAL STREETS	2,420,936	2,468,431	2,244,533	2,241,667	2,607,416	2,446,962

DETAIL OF EXPENDITURES

DEPT 752 SIGNS & SIGNALS

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
PERSONNEL SERVICES:						
Salaries and Wages	155,206	140,530	136,972	131,322	140,671	140,514
Social Security	10,694	9,863	9,437	9,322	9,962	9,952
Health and Life Insurance	89,008	88,515	62,307	63,678	69,325	63,122
Employees Retirement	17,670	18,106	18,291	19,983	24,969	22,392
Medicare	3,010	1,798	2,207	2,180	2,330	2,328
Overtime	20,098	19,003	17,340	21,283	20,000	20,000
TOTAL PERSONNEL SERVICES	295,686	277,815	246,554	247,768	267,257	258,308
CONTRACTED SERVICES:						
Telephone	3,434	3,703	2,385	2,095	1,800	1,560
Cell Phone	0	0	0	0	0	720
Internet	0	0	0	0	0	0
Utilities-Traffic Signals	106,887	60,811	52,826	52,603	50,000	60,000
Utilities-Street Lighting	178,156	240,354	236,975	210,636	199,000	230,000
Travel & Training	115	0	0	0	0	0
Building Maintenance	1,102	970	37	1,166	500	3,500
Equipment Maintenance	1,635	1,481	1,277	1,410	1,500	1,500
Street Lighting Maintenance	3,687	6,300	6,635	9,679	10,000	12,000
Traffic Signal Maintenance	1,374	1,325	514	18	5,000	2,500
Vehicle Maintenance	4,908	2,649	5,966	3,322	4,000	4,000
Equipment Rental	0	0	0	0	500	0
Worker's Compensation	16,643	18,003	11,920	13,818	15,578	13,922
Property & Liability Insurance	5,638	5,973	5,745	6,183	6,627	9,221
Contracted Services	0	0	0	0	500	0
TOTAL CONTRACTED SERVICES	323,579	341,569	324,280	300,930	295,005	338,923
COMMODITIES:						
Hand Tools	1,897	3,836	2,561	2,386	3,000	2,500
Street Marker Materials	8,735	7,568	1,831	4,069	10,000	9,000
Marking Paint Supplies	10,844	10,226	10,815	10,820	13,000	12,000
Traffic Sign Materials	15,705	12,829	14,604	18,789	22,000	25,000
Office Supplies	3	271	0	0	0	0
Operating Supplies	17	0	0	0	0	0
Vehicle Supplies	13,058	12,381	11,251	10,775	12,200	11,400
Uniform Costs	269	0	0	0	0	1,650
TOTAL COMMODITIES	50,528	47,111	41,062	46,839	60,200	61,550
CAPITAL OUTLAY:						
Equipment	0	0	4,400	0	3,000	4,000
TOTAL CAPITAL OUTLAY	0	0	4,400	0	3,000	4,000
TOTAL SIGNS AND SIGNALS	669,793	666,495	616,296	595,537	625,462	662,781

DETAIL OF EXPENDITURES

DEPT 754 EQUIPMENT MAINTENANCE

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
PERSONNEL SERVICES:						
Salaries and Wages	236,242	251,408	261,275	252,386	256,642	256,958
Social Security	15,268	16,235	17,453	17,223	16,408	16,428
Health and Life Insurance	106,809	123,921	109,037	111,436	83,741	94,683
Employees Retirement	25,740	30,835	33,043	36,796	41,126	36,962
Medicare	3,571	3,797	4,082	4,028	3,838	3,842
Overtime	12,146	10,013	18,513	23,322	8,000	8,000
TOTAL PERSONNEL SERVICES	399,776	436,209	443,403	445,191	409,755	416,873
CONTRACTED SERVICES:						
Telephone	429	3,501	11,562	11,968	11,000	11,700
Cell Phone	0	0	0	0	0	360
Internet	0	0	0	0	0	0
Travel & Training	0	85	0	0	0	0
Equipment Maintenance	2,675	2,574	5,620	3,800	4,000	4,000
Worker's Compensation	8,644	8,895	8,849	10,826	12,095	12,212
Property & Liability Insurance	16,573	16,990	18,159	19,831	20,597	21,790
Contracted Services	0	0	0	0	0	0
TOTAL CONTRACTED SERVICES	28,321	32,045	44,190	46,425	47,692	50,062
COMMODITIES:						
Tool Allowance	3,225	3,600	3,675	4,500	4,500	4,500
Office Supplies	0	36	0	0	0	0
Janitorial Supplies	7,894	8,197	2,925	0	5,000	2,000
Mechanic/Garage Supplies	27,233	18,004	21,416	18,849	22,000	25,000
Uniform Costs	315	67	0	0	0	2,200
Inventory Clearing/Stock	46	-91	-555	-161	0	0
Inventory Clearing/Fuel	-24,331	5,731	-9,592	5,699	0	0
Mon County Fuel	259,334	283,382	266,783	263,904	272,500	268,700
TOTAL COMMODITIES	273,716	318,926	284,652	292,791	304,000	302,400
CAPITAL OUTLAY:						
Fuel Tank Monitoring	0	0	0	0	0	0
Equipment	4,160	3,745	5,602	3,600	5,400	5,200
TOTAL CAPITAL OUTLAY	4,160	3,745	5,602	3,600	5,400	5,200
TOTAL EQUIPMENT MAINTENANCE	705,973	790,925	777,847	788,007	766,847	774,535

Human Resources Department

Human Resources Specialist..... Debra Smyth

Human Resources..... 1 FTE



DETAIL OF EXPENDITURES

DEPT 422 PERSONNEL

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
PERSONNEL SERVICES:						
Salaries and Wages	16,734	17,889	19,553	19,701	20,196	42,632
Social Security	1,034	1,103	1,206	1,215	1,253	2,644
Health and Life Insurance	8,901	8,852	7,788	7,960	4,582	9,327
Employees Retirement	1,740	2,110	2,309	2,630	3,139	5,948
Medicare	242	258	282	284	293	619
TOTAL PERSONNEL SERVICES	28,651	30,212	31,138	31,790	29,463	61,170
CONTRACTED SERVICES:						
Telephone	985	1,104	1,776	1,589	900	900
Cell Phone	0	0	0	0	0	0
Internet	0	0	0	0	0	0
Printing and Copying	0	0	0	0	100	0
Travel and Training	0	200	199	0	100	0
Equipment Maintenance	0	195	170	192	200	90
Postage	543	330	466	492	750	600
Equipment Rental	0	0	0	0	0	450
Advertising	4,622	3,833	2,513	1,684	4,000	3,500
Employee Assist.	460	0	379	1,236	1,500	1,500
Wellness Program	5,019	5,724	7,219	4,992	5,000	5,000
Dues and Subscription	0	0	0	0	500	250
Professional Services	0	507	208	0	1,000	500
Worker's Compensation	48	50	53	79	88	168
Property & Liability Insurance	261	269	260	278	297	351
Contracted Services	0	29	303	526	1,300	0
Recruitment Costs	146	1,426	5,517	0	0	0
TOTAL CONTRACTED SERVICES	12,084	13,667	19,063	11,068	15,735	13,309
COMMODITIES:						
Office Supplies	603	872	1,417	624	750	750
TOTAL COMMODITIES	603	872	1,417	624	750	750
CAPITAL OUTLAY:						
Equipment	348	0	0	0	0	0
TOTAL CAPITAL OUTLAY	348	0	0	0	0	0
TOTAL PERSONNEL	41,686	44,751	51,618	43,482	45,948	75,229

Development Services Department

Director of Development Services.....Christopher Fletcher,
AICP

Planning Department..... 2 FTE

Community Development..... 1 FTE



DETAIL OF EXPENDITURES

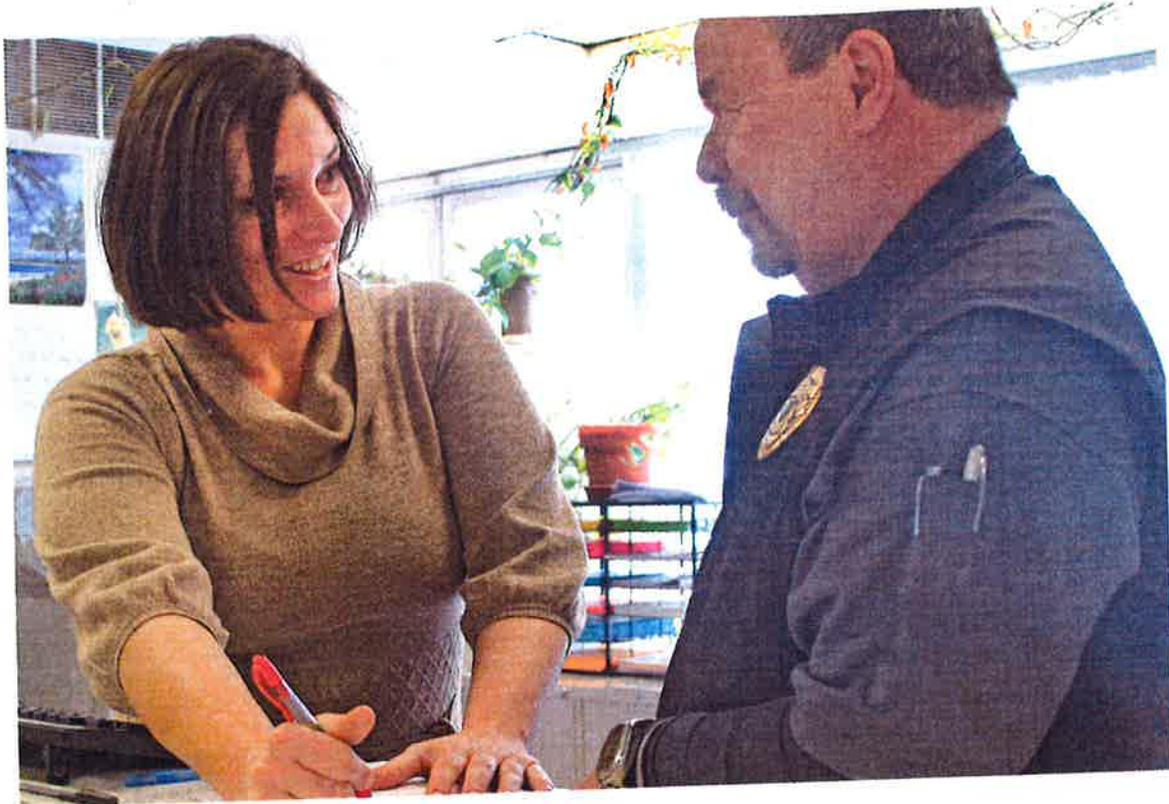
DEPT 437 PLANNING

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
PERSONNEL SERVICES:						
Salaries and Wages	116,815	117,929	109,119	117,980	119,790	120,354
Social Security	7,172	7,317	6,738	7,273	7,427	7,462
Health and Life Insurance	35,603	35,406	46,730	47,758	21,806	22,235
Employees Retirement	11,957	13,821	12,530	15,749	18,616	16,790
Medicare	1,677	1,711	1,576	1,701	1,737	1,746
Overtime	0	316	0	0	0	500
TOTAL PERSONNEL SERVICES	173,224	176,500	176,693	190,461	169,376	169,087
CONTRACTED SERVICES:						
Telephone	3,903	4,112	3,982	3,581	3,060	1,560
Cell Phone	0	0	0	0	0	1,680
Internet	0	0	0	0	0	0
Printing and Copying	221	506	362	0	500	500
Travel and Training	2,905	0	341	0	4,250	4,250
Equipment Maintenance	0	0	0	0	0	2,400
Vehicle Maintenance	536	2,325	0	244	2,500	1,500
Postage	862	815	1,059	1,234	1,200	1,200
Equipment Rental	0	0	0	0	0	1,200
Advertising	1,276	1,499	2,228	2,739	1,500	2,500
Dues and Subscriptions	927	631	2,158	1,163	1,800	1,800
Professional Services	0	0	1,242	0	0	0
Worker's Compensation	401	391	439	462	522	475
Property & Liability Insurance	1,145	1,170	1,672	1,768	1,821	2,296
Contracted Services	225	4,013	642	997	2,500	2,000
TOTAL CONTRACTED SERVICES	12,401	15,462	14,125	12,188	19,653	23,361
COMMODITIES:						
Office Supplies	1,381	1,839	1,666	1,775	2,500	3,000
Computer Supplies	269	205	685	0	1,000	0
Vehicle Supplies	619	328	153	133	400	300
TOTAL COMMODITIES	2,269	2,372	2,504	1,908	3,900	3,300
CAPITAL OUTLAY:						
Equipment	0	2,714	181	0	2,000	2,000
Comprehensive Plan	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	2,714	181	0	2,000	2,000
TOTAL PLANNING & ZONING	187,894	197,048	193,503	204,557	194,929	197,748

Code Enforcement Department

Chief Code Enforcement Officer.....Michael Stone

Code Enforcement.....13 FTE



DETAIL OF EXPENDITURES

DEPT 436 CODE ENFORCEMENT

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
PERSONNEL SERVICES:						
Salaries and Wages	432,676	439,664	455,349	488,899	522,343	524,685
Social Security	27,089	27,410	28,155	30,013	32,820	32,965
Health and Life Insurance	231,420	194,733	202,498	214,914	200,189	215,181
Employees Retirement	43,231	52,554	53,957	65,042	82,261	74,171
Medicare	6,335	6,410	6,585	7,019	7,676	7,710
Overtime	6,512	4,475	1,513	2,824	7,000	7,000
TOTAL PERSONNEL SERVICES	747,263	725,246	748,057	808,711	852,289	861,712
CONTRACTED SERVICES:						
Telephone	9,598	10,925	13,008	11,800	9,000	7,260
Cell Phone	0	0	0	0	0	5,520
Internet	0	0	0	0	0	0
Printing and Copying	450	1,040	555	0	500	0
Printing & Copying - Public Information	970	0	1,758	91	4,792	4,870
Travel and Training	7,610	10,889	16,460	10,045	19,167	19,480
Equipment Maintenance	0	0	0	0	500	0
Vehicle Maintenance	4,664	4,948	5,551	12,889	7,000	7,000
Postage	2,189	2,618	2,748	1,807	3,000	2,500
Dues and Subscriptions	1,438	913	1,756	1,421	2,500	2,000
Professional Services	0	0	219	0	3,000	2,000
Laundry & Dry Cleaning	0	0	3,822	3,992	5,000	0
Workers Compensation	10,483	10,681	13,610	14,275	16,648	15,614
Property & Liability Insurance	11,193	10,542	10,231	11,474	12,367	17,536
Unemployment	0	4,340	0	0	0	0
Contracted Services	4,132	3,420	4,257	2,854	3,000	3,000
TOTAL CONTRACTED SERVICES	52,727	60,316	73,975	70,648	86,474	86,780
COMMODITIES:						
Small Tools/Equipment	559	223	629	887	700	750
Office Supplies	9,064	7,853	7,776	7,557	9,300	8,000
Emergency Clothing	0	240	0	0	250	250
Operating Supplies	0	0	0	54	0	0
Vehicle Supplies	13,564	14,901	10,662	13,453	13,300	13,700
Uniforms	7,036	9,524	4,252	1,874	4,500	4,000
TOTAL COMMODITIES	30,223	32,741	23,319	23,825	28,050	26,700
CAPITAL OUTLAY:						
Equipment	1,091	2,962	870	784	3,000	2,000
TOTAL CAPITAL OUTLAY	1,091	2,962	870	784	3,000	2,000
TOTAL CODE ENFORCEMENT	831,304	821,265	846,221	903,968	969,813	977,192

DETAIL OF EXPENDITURES

DEPT 436 CODE ENFORCEMENT

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET	BUDGET
PERSONNEL SERVICES:						
Salaries and Wages	432,676	439,664	455,349	488,899	522,343	524,685
Social Security	27,089	27,410	28,155	30,013	32,820	32,965
Health and Life Insurance	231,420	194,733	202,498	214,914	200,189	215,181
Employees Retirement	43,231	52,554	53,957	65,042	82,261	74,171
Medicare	6,335	6,410	6,585	7,019	7,676	7,710
Overtime	6,512	4,475	1,513	2,824	7,000	7,000
TOTAL PERSONNEL SERVICES	747,263	725,246	748,057	808,711	852,289	861,712
CONTRACTED SERVICES:						
Telephone	9,598	10,925	13,008	11,800	9,000	7,260
Cell Phone	0	0	0	0	0	5,520
Internet	0	0	0	0	0	0
Printing and Copying	450	1,040	555	0	500	0
Printing & Copying - Public Information	970	0	1,758	91	4,792	4,870
Travel and Training	7,610	10,889	16,460	10,045	19,167	19,480
Equipment Maintenance	0	0	0	0	500	0
Vehicle Maintenance	4,664	4,948	5,551	12,889	7,000	7,000
Postage	2,189	2,618	2,748	1,807	3,000	2,500
Dues and Subscriptions	1,438	913	1,756	1,421	2,500	2,000
Professional Services	0	0	219	0	3,000	2,000
Laundry & Dry Cleaning	0	0	3,822	3,992	5,000	0
Workers Compensation	10,483	10,681	13,610	14,275	16,648	15,614
Property & Liability Insurance	11,193	10,542	10,231	11,474	12,367	17,536
Unemployment	0	4,340	0	0	0	0
Contracted Services	4,132	3,420	4,257	2,854	3,000	3,000
TOTAL CONTRACTED SERVICES	52,727	60,316	73,975	70,648	86,474	86,780
COMMODITIES:						
Small Tools/Equipment	559	223	629	887	700	750
Office Supplies	9,064	7,853	7,776	7,557	9,300	8,000
Emergency Clothing	0	240	0	0	250	250
Operating Supplies	0	0	0	54	0	0
Vehicle Supplies	13,564	14,901	10,662	13,453	13,300	13,700
Uniforms	7,036	9,524	4,252	1,874	4,500	4,000
TOTAL COMMODITIES	30,223	32,741	23,319	23,825	28,050	26,700
CAPITAL OUTLAY:						
Equipment	1,091	2,962	870	784	3,000	2,000
TOTAL CAPITAL OUTLAY	1,091	2,962	870	784	3,000	2,000
TOTAL CODE ENFORCEMENT	831,304	821,265	846,221	903,968	969,813	977,192

Police Department

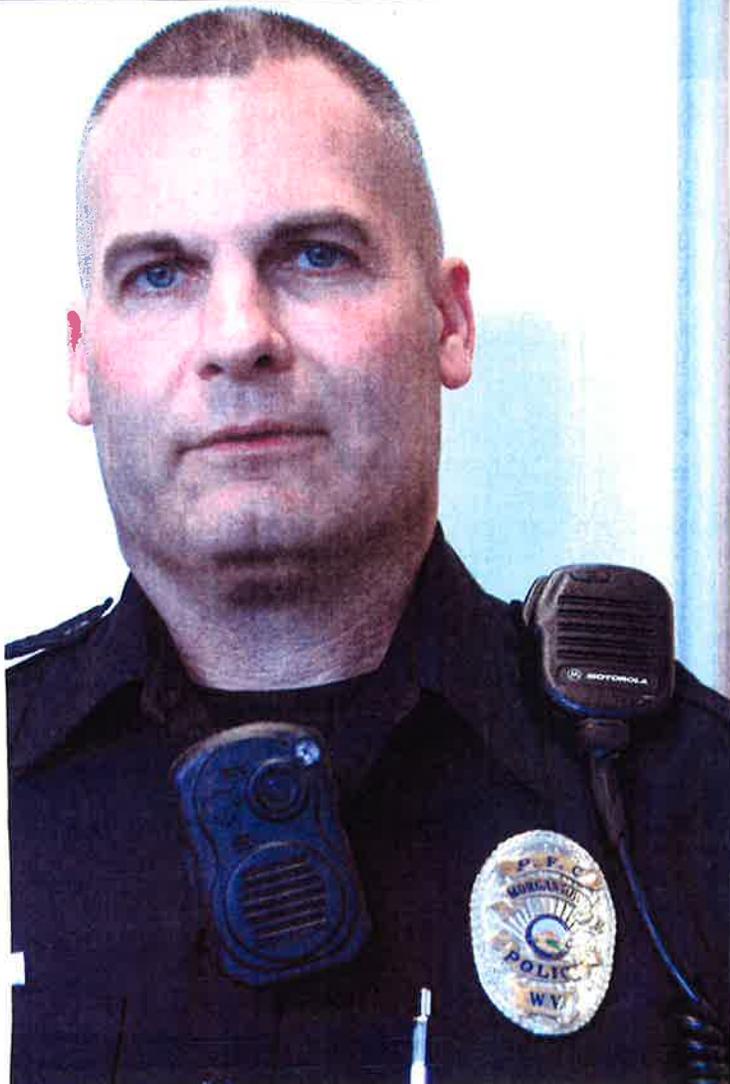
Police Chief..... Edward Preston

Police Department Administration..... 3 FTE

Police Officers..... 57 FTE

Detective Unit..... 9 FTE

Records & Communication Division..... 7 FTE, 1 PTE



DETAIL OF EXPENDITURES

DEPT 700 POLICE

DESCRIPTION					PROJECTED	PROPOSED
	ACTUAL 2010-11	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	BUDGET 2014-15	BUDGET 2015-16
PERSONNEL SERVICES:						
Salaries and Wages	3,057,215	3,261,188	3,313,616	3,363,437	3,531,679	3,563,088
Social Security	20,839	21,009	21,717	21,856	23,307	24,718
Health and Life Insurance	1,246,106	1,292,319	1,199,410	1,225,801	1,130,888	1,146,932
Police Pension Fund	549,877	588,369	629,555	673,624	720,778	771,233
Employee Retirement	32,257	38,267	63,098	56,760	68,940	65,100
Medicare	48,657	55,567	56,870	57,307	59,903	57,465
Overtime	455,579	560,128	638,864	619,281	539,500	293,250
Grant Overtime	0	0	0	0	60,000	106,750
TOTAL PERSONNEL SERVICES	5,410,530	5,816,847	5,923,130	6,018,066	6,134,995	6,028,536
CONTRACTED SERVICES:						
Telephone	28,125	37,191	44,133	37,630	40,000	20,400
Cell Phone	0	0	0	0	0	12,060
Internet	0	0	0	0	0	0
Printing and Copying	7,347	7,207	2,343	7,997	8,000	8,000
Travel and Training	33,622	35,150	17,355	13,217	20,500	20,000
Tuition and Training	0	0	12,507	11,647	0	0
Equipment Maintenance	11,165	14,642	15,414	20,774	10,000	15,000
Vehicle Maintenance	59,208	65,999	69,574	88,435	90,000	70,000
Postage	2,747	2,304	1,763	1,796	3,000	2,500
Equipment Rental	0	0	0	0	0	14,000
Adv/Legal Publications	86	83	121	78	500	400
Dues and Subscriptions	1,364	1,924	1,986	1,520	2,000	2,000
Professional Services	410	180	100	160	500	2,500
Laundry and Cleaning	9,748	10,335	9,029	8,414	10,000	10,000
Workers Compensation	87,088	83,703	123,615	127,491	151,158	148,306
Property & Liability Insurance	112,848	113,747	129,080	128,636	137,677	179,411
Unemployment Comp	0	0	666	1,691	0	0
Contracted Services	15,205	27,124	30,961	31,207	30,000	15,000
Investigation Costs	1,000	2,073	463	1,774	5,000	5,000
Towing Costs	767	2,057	1,143	2,508	1,500	1,500
Crime and Drug Prevention	664	2,994	3,560	3,085	5,000	4,000
TOTAL CONTRACTED SERVICES	371,394	406,713	463,813	488,060	514,835	530,077

DETAIL OF EXPENDITURES

DEPT 700 POLICE (CONTINUED)

DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET	BUDGET
					2014-15	2015-16
COMMODITIES:						
Office Supplies	10,818	9,566	15,685	10,762	12,000	13,000
Investigative Supplies	3,623	7,257	6,861	4,662	6,000	6,000
Firearms Supplies	12,889	12,007	14,732	17,529	42,000	20,000
Janitorial Supplies	0	0	0	0	0	0
Photography Supplies	544	3,854	2,584	4,705	4,250	4,000
Operating Supplies	0	0	0	0	0	2,000
Vehicle Supplies	118,429	140,714	145,981	146,672	140,100	140,000
Uniforms	43,536	47,807	30,828	34,595	38,000	38,000
Care of Prisoners-County	17,766	18,433	20,286	14,891	20,000	30,000
TOTAL COMMODITIES	207,605	239,638	236,957	233,816	262,350	253,000
CAPITAL OUTLAY:						
Equipment	3,737	0	34	3,374	5,000	5,000
K-9 Equipment	2,921	1,804	2,698	4,271	3,500	0
Grant Expenditures	61,728	48,808	1,614	30,974	42,500	5,000
TOTAL CAPITAL OUTLAY	68,386	50,612	4,346	38,619	51,000	10,000
TOTAL POLICE	6,057,915	6,513,810	6,628,246	6,778,561	6,963,180	6,821,613

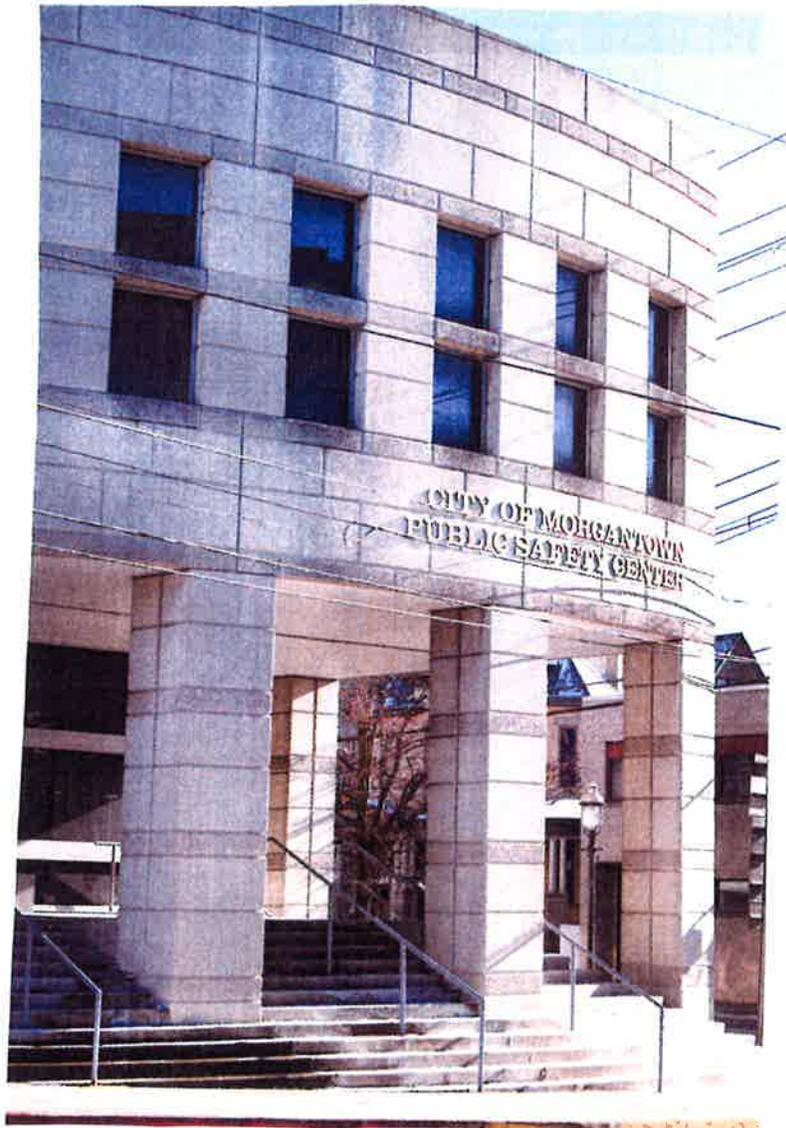
Fire Department

Fire Chief..... Mark Caravasos

Fire Department Administration..... 3 FTE

Fire Marshal's Office..... 3 FTE

Firefighters..... 42 FTE



DETAIL OF EXPENDITURES

DEPT 706 FIRE DEPARTMENT

DESCRIPTION	ACTUAL				PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET 2014-15	BUDGET 2015-16
PERSONNEL SERVICES:						
Salaries and Wages	2,239,050	2,299,680	2,342,633	2,355,891	2,411,190	2,402,609
Social Security	2,383	3,607	3,306	3,240	3,173	2,185
Health and Life Insurance	872,274	863,021	759,367	772,096	746,240	792,387
Fire Pension Fund	469,893	502,786	540,495	578,330	618,813	662,130
Employee Retirement	4,062	7,032	6,411	7,241	7,952	4,916
Medicare	32,198	34,247	35,605	35,088	37,283	36,868
Overtime	134,499	150,954	204,541	150,669	160,000	140,000
TOTAL PERSONNEL SERVICES	3,754,359	3,861,327	3,892,358	3,902,555	3,984,651	4,041,095
CONTRACTED SERVICES:						
Telephone	23,510	25,851	29,827	30,188	27,000	19,500
Cell Phone	0	0	0	0	0	7,860
Internet	0	0	0	0	0	0
Printing and Copying	155	220	164	623	0	500
Utilities/Electric	13,219	11,424	14,874	15,749	16,000	19,250
Utilities/Gas	11,470	11,482	13,394	13,129	10,000	14,000
Utilities/Water and Sewer	1,796	2,246	2,648	3,190	3,000	3,000
Utilities/Storm Sewer	1,317	1,225	1,221	1,685	1,400	1,400
Travel/Training/Education	17,116	15,199	21,007	24,936	16,150	16,150
Building Maintenance	14,843	11,556	9,906	10,298	10,000	12,000
Equipment Maintenance	12,625	26,776	18,328	15,553	19,000	17,000
Vehicle Maintenance	51,454	78,744	51,497	47,685	60,000	55,000
Postage	668	351	150	415	500	500
Fire Prevention/Public Educ.	10,143	9,980	9,763	9,956	10,000	10,000
Dues and Subscriptions	1,294	952	991	1,184	2,600	2,000
Professional Services	640	220	921	359	1,000	1,000
Laundry and Cleaning	11,684	9,317	9,467	9,565	12,250	12,250
Worker's Compensation	129,645	134,011	118,336	109,824	127,400	113,789
Property & Liability Insurance	40,143	39,914	40,035	42,866	45,578	58,364
Unemployment Comp.	0	0	0	0	0	0
Contracted Services	8,272	7,679	9,237	9,029	7,000	10,000
TOTAL CONTRACTED SERVICES	349,994	387,147	351,766	346,234	368,878	373,563

DETAIL OF EXPENDITURES

DEPT 706 FIRE DEPARTMENT (CONTINUED)

DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET	BUDGET
					2014-15	2015-16
COMMODITIES:						
Fire Supplies/Clothing	25,334	23,013	31,137	30,616	32,000	30,000
Office Supplies	5,954	4,811	5,780	5,642	6,000	6,000
Janitorial Supplies	2,974	3,115	4,107	5,120	5,500	5,000
Operating Supplies	1,608	1,756	2,419	4,212	4,000	3,500
Vehicle Supplies	30,793	41,359	39,561	40,688	39,600	38,900
Uniform Purchases	26,102	26,868	29,331	25,380	26,500	26,500
Hepatitis B Shot	110	105	0	0	500	500
Hydrant Rental	43,400	54,517	43,400	43,400	43,404	43,600
TOTAL COMMODITIES	136,275	155,544	155,735	155,058	157,504	154,000
CAPITAL OUTLAY:						
Equipment	12,189	7,839	3,192	1,589	5,000	5,000
TOTAL CAPITAL OUTLAY	12,189	7,839	3,192	1,589	5,000	5,000
TOTAL FIRE DEPARTMENT	4,252,817	4,411,857	4,403,051	4,405,436	4,516,033	4,573,658

DETAIL OF EXPENDITURES

DEPT 50 CONTRIBUTIONS

DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET	BUDGET
					2014-15	2015-16
Greater Morgantown CVB	396,827	426,427	409,074	429,363	437,500	437,500
Region VI Dues	14,745	14,745	14,745	14,745	14,745	14,745
TOTAL CONTRIBUTIONS	411,572	441,172	423,819	444,108	452,245	452,245

DETAIL OF EXPENDITURES

DEPT 70 OPERATING TRANSFERS

DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
	2010-11	2011-12	2012-13	2013-14	BUDGET	BUDGET
					2014-15	2015-16
Contingencies	0	0	0	0	271,024	96,089
BOPARC Support	875,000	884,994	1,076,953	1,047,309	1,047,309	1,047,309
BOPARC - Hotel Occ Tax - Capital						
Escrow	198,413	213,213	204,537	214,682	218,750	218,750
Library Support	597,204	605,000	753,569	740,518	740,518	740,518
Transit Support	291,500	291,500	291,500	291,500	291,500	324,000
Contribution to Capital Escrow	811,239	1,019,390	1,635,704	2,450,000	4,825,000	1,580,000
Contribution to CDBG	0	0	0	0	49,806	33,300
Contribution to MPO	10,648	18,000	18,000	18,000	21,890	17,525
Contribution to Building Commission	328,719	328,719	328,719	311,634	320,329	321,004
BOPARC-Amusement Tax	0	3,295	3,626	11,424	5,000	5,000
Lease Payment - Equipment	0	0	0	153,605	153,604	153,604
Lease Payment-Energy Efficiency	74,714	73,590	141,731	139,139	154,977	156,518
Lease Payment-Public Safety Building	253,141	250,326	193,034	260,388	261,468	261,564
TOTAL OPERATING TRANSFERS	3,440,578	3,688,027	4,647,373	5,638,199	8,361,175	4,955,181

MORGANTOWN

COAL SEVERANCE

**Budget
2015-2016**

CITY OF MORGANTOWN
COAL SEVERANCE FUND

DESCRIPTION	ACTUAL 2010-11	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	PROJECTED BUDGET 2014-15	PROPOSED BUDGET 2015-16
REVENUE						
BEGINNING BALANCE 7/1	38,495	59,629	42,156	32,514	23,133	13,333
Taxes						
Coal Severance Tax	145,888	157,145	130,038	113,573	110,000	114,000
TOTAL TAXES	<u>145,888</u>	<u>157,145</u>	<u>130,038</u>	<u>113,573</u>	<u>110,000</u>	<u>114,000</u>
Miscellaneous						
Earned Interest	246	382	320	246	200	200
TOTAL MISCELLANEOUS	<u>246</u>	<u>382</u>	<u>320</u>	<u>246</u>	<u>200</u>	<u>200</u>
TOTAL REVENUE	<u><u>184,629</u></u>	<u><u>217,156</u></u>	<u><u>172,514</u></u>	<u><u>146,333</u></u>	<u><u>133,333</u></u>	<u><u>127,533</u></u>

DESCRIPTION	ACTUAL 2010-11	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	PROJECTED BUDGET 2014-15	PROPOSED BUDGET 2015-16
EXPENDITURES						
Contributions to Other Funds	125,000	175,000	140,000	123,200	120,000	120,000
Bank Charges	0	0	0	0	13,333	7,533
Contingency	0	0	0	0	0	0
	<u>125,000</u>	<u>175,000</u>	<u>140,000</u>	<u>123,200</u>	<u>133,333</u>	<u>127,533</u>
TOTAL EXPENDITURES	<u><u>125,000</u></u>	<u><u>175,000</u></u>	<u><u>140,000</u></u>	<u><u>123,200</u></u>	<u><u>133,333</u></u>	<u><u>127,533</u></u>

MORGANTOWN

CAPITAL ESCROW ACCOUNT

Budget
2015-2016

**CITY OF MORGANTOWN
CAPITAL ESCROW
PROPOSED BUDGET - REVENUES
FISCAL YEAR ENDING JUNE 30, 2016**

Source	Amount
Transfer 2016 General Fund	1,580,000
Estimated 2015 Carryover	5,345,130
Met Theatre Grant	125,000
Met Theatre Contribution	74,440
WVU Dock Lease	9,000
Event Center Repayment	62,875
Interest Income	<u>1,000</u>
TOTAL	7,197,445

CAPITAL ESCROW EXPENSES

PROJECT	Current Available	Proposed	Combined 7/1/15
	Balance	Allocations	Allocation and
	As of 1/31/15	Effective 7/1/15	current available
	FY 2014/2015	FY 2015/2016	FY 2015/2016
CITY CAPITAL PROJECTS			
Tuition Reimbursement Program	21,084	0	21,084
Comprehensive Plan (Implementation)	70,000	70,000	140,000
City Branding	14,500	0	14,500
Demolition Program	96,263	50,000	146,263
City Hall Renovations	364,104	75,000	439,104
TV Cable	18,232	10,000	28,232
Sidewalk Construction Program	0	100,000	100,000
Fire Equip	41,381	25,000	66,381
Police Equip. (Personnel protection)	10,000	15,000	25,000
Accubrine	20,000	0	20,000
Public Works Vehicles	56,187	90,000	146,187
Computers/Software System	43,528	50,000	93,528
Fire Department Vehicles	250,000	100,000	350,000
Salt Building	85,370	0	85,370
Police Cruisers	158,133	50,000	208,133
Public Works Capital Outlay	160,000	50,000	210,000
Trail Repair Grant Match	60,000	0	60,000
Public Works Cleanup	22,396	0	22,396
Police Station Repairs	109,348	0	109,348
Administrative Vehicle	0	19,000	19,000
Special Dev. Services Program	40,000	70,000	110,000
GIS Consultant/Equipment	75,000	0	75,000
TEA Grant Match (Walnut Street)	85,000	0	85,000
Public Safety Building Plaza	49,803	0	49,803
Urban Landscape Center	9,000	0	9,000
Deer Management Program	3,450	1,550	5,000
Neighborhood Signs	5,340	0	5,340
Traffic Calming	40,000	0	40,000
Way Finder Signage	80,000	0	80,000
Bike Lanes	22,500	5,000	27,500
Traffic Study	11,900	0	11,900
Paving 2014	72,530	0	72,530
Paving 2015	625,000	0	625,000
Paving 2016	0	400,000	400,000
Wireless Technology Assessment	30,000	20,000	50,000
Traffic Control Improvements	249,785	0	249,785
Bike Board	8,200	0	8,200
Stewart & University Intersection	25,000	0	25,000
Downtown Retail Study	5,000	0	5,000
Downtown Plan Implementation	63,411	0	63,411
Home Program	30,000	0	30,000

CAPITAL ESCROW EXPENSES

PROJECT	Current Available	Proposed	Combined 7/1/15
	Balance	Allocations	Allocation and
	As of 1/31/15	Effective 7/1/15	current available
	FY 2014/2015	FY 2015/2016	FY 2015/2016
CITY CAPITAL PROJECTS-CONT.			
Sabraton Public Improvements	50,000	0	50,000
Woodburn School	70,000	70,000	140,000
Downtown Tree & Bumpout Improv.	50,000	0	50,000
BAD Building Matching Funds	10,000	0	10,000
TOTAL CITY CAPITAL PROJECTS	3,311,445	1,270,550	4,581,995

CONTRIBUTIONS			
Contributions-City Related			
BOPARC Log Cabins	25,000	0	25,000
Met Theatre - BOPARC	28,868	10,000	38,868
Urban Forestry	13,878	0	13,878
Urban Landscape	20,356	0	20,356
Financial Stabilization/Rainy Day Fund Contrib.	125,000	100,000	225,000
Transit Authority	8,125	0	8,125
MRTC - BOPARC	13,525	10,000	23,525
Employee Salary Enhancement	240,000		240,000
Airport	19,492	0	19,492
Total Contributions-City Related	494,244	120,000	614,244
Contributions - NonProfit Commitments			
Sunnyside Up	50,000	0	50,000
Main Street-Special Projects (Façade)	0	10,000	10,000
Main Street	12,532	59,000	71,532
Botanic Gardens-Dam Breach (MUB)	40,000	0	40,000
YCF Arts & Culture	11,250	40,000	51,250
Eastwood Elm-Mon BOE	50,000	0	50,000
Total Contributions - NonProfit Commitments	163,782	109,000	272,782

CAPITAL ESCROW EXPENSES

PROJECT	Current Available	Proposed	Combined 7/1/15
	Balance	Allocations	Allocation and
	As of 1/31/15	Effective 7/1/15	current available
	FY 2014/2015	FY 2015/2016	FY 2015/2016
CONTRIBUTIONS-CONT.			
Contributions- Other NonProfit			
Upper Mon River Association	5,500	0	5,500
Mon Humane Society	3,500	0	3,500
Monongalia Area Economic Partnership	0	15,000	15,000
Coord Council Homeless (Conn. Link)	1,634	10,000	11,634
Celebration of America	2,000	2,000	4,000
Arts Monongahela	300	0	300
Botanic Gardens	8,000	5,000	13,000
Bartlett House	15,000	15,000	30,000
Your Community Foundation	0	10,000	10,000
MLK Day & Social Justice	85	1,415	1,500
Total Contributions- Other NonProfit	36,019	58,415	94,434
TOTAL ALL CONTRIBUTIONS	694,045	287,415	981,460
Contingency	1,539,080	94,910	1,633,990
TOTAL ALL ACTIVITIES	5,544,570	1,652,875	7,197,445

MORGANTOWN

AGENCY REQUESTS

Budget
2015-2016

TO: Jeff Mikorski, city manager

FROM: Urban Landscape Committee

DATE: Feb. 11, 2015

SUBJECT: Funding request 2015-16

The Urban Landscape Commission (ULC) remains engaged in initiatives to promote an aesthetically attractive environment in Morgantown's public and private sectors.

We have identified the following projects for the 2015 season and list our cost estimates below. We feel these are worthwhile efforts to enhance Morgantown's outdoor aesthetics and to strengthen the commission's own capabilities in carrying out its mission.

- | | |
|---|-------------------|
| 1) Public Safety Building Plaza Project | \$20,000 |
| 2) Urban Landscape Center | \$10,000 |
| 3) ULC workshop | \$2,000 - \$5,000 |
| 4) High Street bump-out fencing | \$5,000 |

Thanks for your consideration of this request.

**City of Morgantown
Human Rights Commission
389 Spruce Street
Morgantown, WV 26505**

January 29, 2015

Mr. David Bott, Director
CDBG Planning for Programs and Services
City of Morgantown
389 Spruce Street
Morgantown, WV 26505

Dear Mr. Bott:

Several primary projects in the City of Morgantown Human Rights Commission's annual work plan for 2015-2016 will need to involve City financial support:

- To establish 24/7 telephone access to information relating to human rights and the work of the Commission.
- To conduct a Town Hall Meeting on February 18, 2015 at the Marilla Center to follow-up on the 2014 Human Rights Need Survey results.
- To prepare an Inclusive City Plan based on the results of the TH Meeting, other individual and agency input, and other data and best-practice information.
- To update and comprehensively augment the City of Morgantown's Affirmative Action Plan.
- To prepare a foundation for increasing diversity representation in its staff and volunteer workforce.
- To establish an annual Human Rights Day Award (December 10) to honor organizations in the City making outstanding contributions to protect human rights.

A copy of the Commission's budget request for Community Development Block Grant Funds is attached with a copy of our annual report and projected work plan for 2015.

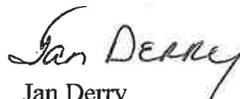
Items # 10 and 11 require additional explanation. In order for the City to develop a foundation for increasing diversity representation in its staff and volunteer workforces, the City will need to acquire personnel management software which includes provision for recording information relating to the gender, race, age and handicapped status of its employees. As noted from the experience of other cities similar in size to Morgantown, this information is important for establishing a baseline and then making annual reports to determine status and progress on improving diversity consistent with its residential population diversity.

In as much as the Commission has neither the cost information nor the knowledge to determine whether these software purchases are applicable to CDBG funding, the estimates are not included in the total budget request.

In order to develop an update comprehensive City of Morgantown Affirmative Action Plan, the Commission will work with City staff, the WVU Office of Diversity, Equity and Inclusion, and local, state and national organizations.

We look forward to working with you on these projects in the next fiscal year.

Sincerely,


Jan Derry
HRC Chair

Cc Jeff Mikorski ✓

Attachments: CDBG Budget Request and Annual Report/2015 Commission Priorities

Morgantown Human Rights Commission CDBG Budget Request for 2015-2016
January 29, 2015

1. Printing of inclusive city plan and notebooks (30 covers @ \$5 with unspecified costs for City copying of 50 pages per plan)	\$150.00
2. Printing of updated/upgraded affirmative action plan (City copying of 25 copies of 15 pages per plan)	(unspec.)
3. 24/7 human rights access telephone line installation w/ 12 months of operation (12 months @ \$25 per month)	300.00
4. Human Rights Day Award preparation (\$50 contract plus frames)	90.00
5. Wall plaque record for recipient organizations and individuals and years received. (15" X 21" w/ 24 plates plus engraving)	200.00
6. Newsprint pads w/ easels for town hall meeting (4 @ \$30)	120.00
7. Sign interpreters for town meeting (2 hour @ \$50 per hour)	100.00
8. Rental costs for half day at Marilla Center for Town Hall Meeting 2/18/15	200.00
9. Support for human rights poster costs and mounting on foam core	240.00
10. Diversity representation software to record race/gender/age/handicap information in processing profiling and retaining information on volunteers for Boards, Commissions and Authorities by	
11. Diversity representation software to record race/gender/age/handicap information in processing profiling and retaining information on City staff employees by Human Resource Specialist (Estimated costs: \$2,000)	
TOTAL COST FOR PROPOSED EXPENDITURES W/O SPECIFIC SOFTWARE COSTS ((#10, #11) IDENTIFIED	<hr/> \$1,400.00



P.O. Box 590
Morgantown, WV
26507-0590

Telephone:
(304) 296-8356

Fax:
(304) 296-5842

www.boparc.org

January 27, 2015

Jeff Mikorski, City Manager
City of Morgantown
389 Spruce Street
Morgantown, WV 26505

Dear Mr. Mikorski:

On behalf of the Board of Park and Recreation Commissioners, I wish to submit the following information for your consideration with regard to BOPARC's 2015/2016 allocation request:

BOPARC serves as a major recreational component for citizens and visitors to Morgantown and the surrounding community. We have been diligent in keeping costs for the use of our facilities and programs at the most reasonable rates possible. It is a balancing act to maintain and operate our facilities with equitable costs to consumers as opposed to subsidizing them with tax dollars. Companion to that is the issue of the age of some of our major revenue producing facilities – Marilla Pool, 57 years; Krepps Pool, 37 years; Morgantown Ice Arena, 35 years; Marilla Water Slides, 25 years. BOPARC also maintains and operates multiple additional properties and facilities that are in continual need of upkeep and repair.

As we look toward the future of recreation in our community and the future of our organization, we must consider that our current facilities will remain important assets to the same. In order to ensure this, we must attend to needed maintenance and upgrades on an almost continual basis, given the state of these facilities and properties. We have recently made a budget revision of some \$45,000 in order to accommodate the need for facility and equipment repairs. I do not see this trend changing considering the information I have presented above. We have simply run out of time with most of our facilities and major equipment.

It is for these reasons that I am respectfully requesting an increase in our normal allocation. Some of the realities we must consider this year include - Krepps Pool filter sand changeover, a long-term maintenance item that has been put off for several years and will cost upwards of close to \$5,000, repairs to the main pool pump and surge tank at Marilla Pool, repairs to



P.O. Box 590
Morgantown, WV
26507-0590

Telephone:
(304) 296-8356

Fax:
(304) 296-5842

www.boparc.org

the aquatics play area at Krepps, needed upgrades/repairs to several existing spaces within our system such as adding a fence to an area along Krepps Park trail for safety purposes, some possible tree removal in Krepps Dog Park, and a final verdict and plan for the slip at Dorsey's Knob Park parking lot (we will consult with City Engineering on this soon). It is for reasons such as these that I am requesting an additional \$150,000 be added to our normal allocation amount. This increase will assist BOPARC to be better prepared to deal with the state of our current infrastructure, which must remain intact regardless of future recreation offerings within our community.

In addition to our regular allocation, our capital equipment needs continue to grow, due in part to the growth of our responsibilities in terms of property. BOPARC is committed to the acquisition and/or assignment of green space in our system, as its protection and stewardship is a major component of our mission. The reality, however, is that care of those spaces often requires additional equipment or results in added use on already taxed equipment. It is for this reason that we are requesting an additional \$118,000 in capital equipment funding in order to purchase the following:

- Additional Truck with Plow and Salt Spreader \$50,000
- John Deere WAM Mower \$60,000
- 4x4 ATV for White Park Fields \$8,000

We have two plow trucks that have been removed from service due to their age and condition so the addition of the first item would help offset the hardship this creates for the care of our park system. Our mowers are aged and the addition of the requested WAM would provide us with an operable, reliable piece of equipment to assist in the maintenance of the grounds in our parks and areas of responsibility. The ATV we use for White Park has been taken in and out of service for the past several years. With the added use of the White Park fields by outside organizations as well as our own growing sports leagues, reliable equipment is a must and the addition of the ATV would give us this.

As always, thank you for your consideration and contribution to BOPARC, recreation and our patrons.

Melissa Burch, BOPARC Executive Director

**Application For Funds
Morgantown City Council
FY 2015-16**

(Please Note: The deadline for submission of this form is FRIDAY, FEBRUARY 5, 2009)

Name of Applicant: Monongalia County Urban Mass Transit Authority

Address: 420 DuPont Road
Morgantown, WV 26501

Phone: (304) 296-3680

Amount Requested: \$356,500 Total Budget of Organization: \$4,675,789
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for?
Purpose - Provision of public transportation in Morgantown and
Monongalia County.

Mountain Line was established July 1, 1996

Requested funds are to be used to match federal funds use to cover
operating expenses.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

WV Code and Federal Transit Administration direct dispersal of
assets should the Authority cease operation. Otherwise, the
Authority will be the permanent responsible party.

Approximately how many volunteers in the community are willing to assist with this project? 21 Member CAC

How many paid employees do you have? 63 Give title and pay received Attached

Have you received funding from the City in the past? Yes

IF YES: A. Attach a complete financial statement if you received more than \$1,000.
(Must include all financial transactions)

B. Attach copies of receipts for purchases using City funds of \$1,000 or less.

Other funding sources: \$ 206,552 currently in treasury 12/31/2014

\$ 489,000 (fares) to be earned by fund-raising, fees, etc.

\$ 1,992,637 (FTA) other grants/contributions

\$ 456,500 (County) other income

\$ 870,214 (WVU)

\$ 510,938 Other Sources - see budget

Names, addresses and phone numbers of all other board members.

Jenny Dinsmore, City Appointmnt, President

David Flynn, County Appointment, Vice President

153 E. Hillview Dr 26508, 304 291-3772

Jim Manilla, County Appointee, Treasurer

1338 Airport Blvd, 26505 304 216-8671

Denny Poluga, City Appointee, Secretary

Additional
Comments: _____

DAB _____ Applicants Signature

Notary: State of West Virginia
County of Monongalia

I, Loring Danielson, a Notary Public of said County, do hereby certify that
DAVID BRUSBY, whose name is signed to the writing above, bearing date the 17
day of January, ~~2010~~, ²⁰¹⁵ has this day acknowledged the same before me in my said County.

Given under my hand this 19 day of January, ~~2010~~ ²⁰¹⁵

Loring Danielson
Notary Public

My Commission expires: _____



City Council Use: Date Received _____

Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

**Application For Funds
Morgantown City Council
FY 2015-2016**

(Please Note: The deadline for submission of this form is FRIDAY, January 30, 2015.
Late applications will not be included in the proposed budget.)

Name of Applicant: MORGANTOWN AREA ECONOMIC PARTNERSHIP (MAP)

Address: 955 HARTMAN RUN RD., #200
MORGANTOWN WV 26505

Phone: 304-296-6684

Amount Requested: \$15,000 Total Budget of Organization: \$167,800
(Submit Budget) (APPENDIX I)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

MAP IS THE LEAD ECONOMIC DEVELOPMENT AGENCY FOR MONONGALIA COUNTY. IT WORKS TO STRENGTHEN AND DIVERSIFY THE LOCAL ECONOMY. IT HAS BEEN IN EXISTENCE FOR 22 YEARS AND HAS PROVEN ITSELF TO BE AN EFFECTIVE ED ORGANIZATION. A COPY OF THE CURRENT WORK PROGRAM IS ATTACHED AS APPENDIX 2. ALL OF THESE PROJECTS BENEFIT THE CITY, EITHER DIRECTLY OR INDIRECTLY.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

DEPENDING ON THE PROJECT OR PROGRAM EITHER MAP OR MCDA WILL BE RESPONSIBLE FOR ITS UPKEEP. HOWEVER, THE CITY OF MORGANTOWN WILL BE RESPONSIBLE FOR THE UPKEEP OF THE AIRPORT ACCESS ROAD. WHEN THE BUSINESS PARK IS DEVELOPED THAT RESPONSIBILITY MAY BE SHIFTED TO THE WUDOH

Approximately how many volunteers in the community are willing to assist with this project? 40 BOARD MEMBERS ON MAP AND MCDA BOARDS.

How many paid employees do you have? 1 Give title and pay received
PRESIDENT - TO BE DETERMINED WHEN NEW PRESIDENT IS HIRED.

Have you received funding from the City in the past? YES

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$15,000 Period? RECENT YEARS INCLUDING FY 2014-2015.

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ 5,000 currently in treasury
\$ 85,000 to be earned by fund-raising, fees, etc.
\$ 62,400 other grants/contributions
\$ 5,400 other income

Names, addresses and phone numbers of all other board members.

PAT MARTIN, 285-5635 ^{President} CHAIRMAN
496 HIGH ST., 26505

RON JUSTICE, 293-4605 ^{Vice President} CHAIRMAN
741 JOHNSON AVE., 26505

DAVID YODER, 599-0850 ^{Treasurer}
4 RIDDLE COURT, 26505

DAVID YODER, ^{AND} Secretary

Additional

Comments: BOARD MEMBERS MAY SERVE UP TO TWO, THREE-YEAR
TERMS. BYLAWS REQUIRE REPRESENTATION FROM LOCAL GOVERNMENTS,
MEDA, CHAMBER, WVV, BANKS, AND PRIVATE BUSINESS AND
INDUSTRY.

Donald Reinke Applicants Signature

Notary: State of West Virginia
County of Monongalia

I, Linda R. Helmick, a Notary Public of said County, do hereby certify that
Donald Reinke, whose name is signed to the writing above, bearing date the 16th
day of January, 2015, has this day acknowledged the same before me in my said County.

Given under my hand this 16th day of January, 2015.

Linda R. Helmick
Notary Public

My Commission expires: October 25, 2015



Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:



MAIN STREET morgantown

downtownmorgantown.com • director@downtownmorgantown.com

Main Street Morgantown, Inc. • 201 High St., Suite 2 • Morgantown, WV 26505 • (304) 292-0168

January 30, 2015

Mr. Jeff Mikorski
City Manager
City of Morgantown
389 Spruce Street
Morgantown, WV 26505

Dear Jeff,

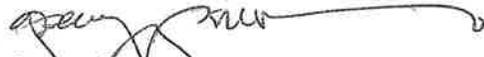
On behalf of our Board of Directors I would like to provide you with a copy of our current budget and our request for \$108,370 of funds from the City of Morgantown.

Administrative:

General Operation Expenses and Programming	\$58,370
Phase 2 Strategic Plan Implementation	\$40,000
Continuation of downtown Grant Programs (Façade, Sign, Security Camera and Lighting)	\$10,000

We greatly appreciate the City's support in our effort to continue the revitalization of Downtown Districts. Please feel free to contact me with any questions.

Respectfully,


George Papandreas
President Main Street Morgantown

Enclosures

Cc: MSM Executive Committee

B. Watkins

Enclosure

**Application For Funds
Morgantown City Council
FY 2015-2016**

(Please Note: The deadline for submission of this form is FRIDAY, January 30, 2015.
Late applications will not be included in the proposed budget.)

Name of Applicant: **Main Street Morgantown**

Address: **201 High Street, Suite 2
Morgantown, WV 26505**

Phone: **304-292-0168**

Amount Requested: **\$108,370**

Total Budget of Organization: **\$315,875.00**
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

**See attached Mission Statement and Workplans
Main Street Morgantown has a been in existence since 1984**

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

Main Street Morgantown

Approximately how many volunteers in the community are willing to assist with this project? **200**

How many paid employees do you have? **2**

Give title and pay received _____

**Executive Director - \$65,648
Assistant Director - \$28,808**

Have you received funding from the City in the past? **Yes**

If yes, please provide the time period and allocation for the most recent funding provided:
How much? **\$58,370** Period? **2014 – 2015 Fiscal Year**

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$224,503 currently in treasury
 \$30,000 to be earned by fund-raising, fees, etc.
 \$10,000 other grants/contributions
 \$30,000 other income

Names, addresses and phone numbers of all other board members.

George Papandreas , President
41 Euclid Avenue, Morgantown, WV 26505

James Craig , Vice President

Darlene Dunn , Treasurer
466 Chestnut Ridge Road, Morgantown, WV 26505

Sabrina Cave , Secretary
PO Box 6240, Morgantown, WV 26506

Additional
Comments: N/A

[Signature] Applicants Signature

Notary: State of West Virginia
County of Monongalia

I, Kristen L. Calabria, a Notary Public of said County, do hereby certify that
George Papandreas, whose name is signed to the writing above, bearing date the 30
day of January, 2015, has this day acknowledged the same before me in my said County.

Given under my hand this 30 day of January, 2015.



[Signature]
Notary Public

My Commission expires: 11-27-2023

Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

**Application For Funds
Morgantown City Council
FY 2015-2016**

**(Please Note: The deadline for submission of this form is FRIDAY, January 30, 2015.
Late applications will not be included in the proposed budget.)**

Name of Applicant: Your Community Foundation, Inc.

Address: 111 High Street
PO Box 409
Morgantown, WV 26507

Phone: 304-296-3433

Amount Requested: \$15,000

Total Budget of Organization: \$162,020.00
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

Your Community Foundation, Inc. was formed in January of 2011 from the Greater Morgantown Community Trust, Inc. The Community Foundation was established in Morgantown in 2001 and has served our community for fourteen years to promote, develop, and coordinated charitable giving for the good of our greater Morgantown area. The foundation also serves as a catalyst for community projects and programs such as the Market Place Pavilion, Dorsey's Knob, University High School Athletic Complex, Morgantown High School Athletic Boosters, Empty Bowls Monongalia, Mountaineer Area Robotics (MARS), Morgantown Baseball, Col. Z. Morgan Statue, Don Knotts Statue and the JFK Memorial Park. Your Community Foundation's request for funding supports the ongoing operations of the foundation to continue to expand community development and increase giving in our community. Building endowment is key to the greater Morgantown area and its role as a leader for key economic development and programs in North Central West Virginia. City funding will also support maintenance, fees, and up keep of the downtown office building at 111 High Street.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

The Your Community Foundation, Inc. President, staff and the foundation's Board of Directors are responsible and dedicated to continuing its mission of measurably improving the quality of life and prosperity of the greater Morgantown area.

Approximately how many volunteers in the community are willing to assist with this project?

The community foundation has numerous volunteers who are dedicated to its mission. YCF has sixteen Board Members with three staff persons and more than eighteen committee members. The foundation always encourages volunteers for projects and programs and receives volunteers throughout the year from community members and WVU's Center for Civic engagement for fundraising efforts.

How many paid employees do you have? 3

Give title and pay received:

President/CEO Position 2014 \$50,000
Administrative Assistant 2014 \$24,000
Communications Director(part time) \$6,000

Have you received funding from the City in the past? Yes

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$11,000 Period? 2014-2015

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources:	\$ 62,670.00	currently in checking
	\$ 82,000	to be earned by fund-raising, fees, etc.
	\$13,500	other grants/contributions
	\$3,000	other income (foundation endowment fund)
	\$32,200	other income (Rental Income)

Names, addresses and phone numbers of all other board members.

See attachment for full list

Chairman
Robert Greer
439 W Philadelphia
Bridgeport, WV 26330
304-594-0115

Vice Chairman
Stephen Decker
1350 Earl L Core
Morgantown, WV 26505
304-905-7231

Treasurer
Mike DeProspero, CFA
14 River Ridge Estates
Westover, WV 26501
304-296-4111

Secretary (Immediate Past Chair)
Barbara Alexander McKinney
2800 Cranberry Square
Morgantown, WV 26508
304-594-0115

Billy Coffindaffer
Dr. Ranjit Majumder
Jim Griffin
Ginna Royce
Tara Stevens
M.L. Quinn
Gerry Schmidt
Marcel Malfregeot
Sarah Minear
Jimmy Maier
Nick Fantasia
Jonathan Mann

Comments: Your Community Foundation, Inc. provides a valuable resource for the City of Morgantown and the greater Morgantown area, assisting individuals and local organizations in building and preserving community capital. YCF is primarily oriented to fill charitable needs and causes in perpetuity. In addition, the building at 111 High Street's roof was in severe disrepair and the foundation recently installed a new roof to prevent further water damage and acquired a loan in the amount of \$62,372. The

building serves as home to the Morgantown Museum, West Virginia Public Theatre, and Philanthropy West Virginia. A contribution from the Morgantown City Council would be greatly appreciated and will ensure a return on investment to the City of Morgantown now and for many years to come.

Nicholas F Austin Applicants Signature

Notary: State of West Virginia
County of Monongalia

I, Mary Beth Renner, a Notary Public of said County, do hereby certify that
Nicholas F Austin, whose name is signed to the writing above, bearing date the 27
day of January, 2014.5 has this day acknowledged the same before me in my said County.

Given under my hand this 27 day of January, 2014.5



Mary Beth Renner
Notary Public

My Commission expires: 11 Aug 2015

Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

Through the continuous support of the City of Morgantown, our local community foundation and our outreach has continued to grow. We look forward to new opportunities for collaboration and expansion of our donor base to strengthen the community for the long term.

In addition:

- YCF has granted over \$300,000 through its funds in Monongalia County to Monongalia County projects, programs and organizations, and scholarships to local Monongalia County students in 2014.
- Through YCF Empty Bowls Monongalia has a goal of reaching \$125,000 in 2015 to grant to the hungry in Monongalia County.
- A Greater Morgantown Women's Giving Circle has formed through the foundation to address the needs of girls and women in the greater Morgantown area and continue to expand philanthropy.
- YCF has partnered with the City of Morgantown on the erection and placement of the Don Knotts Statue
- YCF is partnering with Philanthropy WV in a Transfer of Wealth study to implement strategies to secure future charitable gifts in our area.
- YCF partners with the West Virginia Non-Profit Association (WVNPA) to provide valuable seminars at very little to no cost to area non-profit organizations as YCF is the regional hub.

Your Community Foundation, Inc.
2015 Budget Report

		2015 Budget	Quarter	YTD	Variance Over / (Under) Budget
Income					
4005	Contributions (unrestricted)	10,500.00	-	-	(10,500.00)
4006	City of Morgantown	15,000.00	-	-	(15,000.00)
	Mon County Commission	12,000.00	-	-	(12,000.00)
	Other Government Entities	1,000.00	-	-	(1,000.00)
5155	Fund Fees (quarterly)	84,000.00	-	-	(84,000.00)
5201	Rental Income	32,200.00	-	-	(32,200.00)
	Net Earnings Distribution (Founder's Fund)	3,700.00	-	-	(3,700.00)
4050	Interest Income		-	-	-
Total Income		158,400.00	-	-	(158,400.00)
Dividends & Interest YCF Operate			-	-	
Realized Gain (Loss)			-	-	
Change in Market Value			-	-	
Expenses					
5002	Administrative Expense	100.00	-	-	(100.00)
5003	Board Meeting Expense	1,000.00	-	-	(1,000.00)
5016	Communications/Telephone	2,000.00	-	-	(2,000.00)
5020	Contributions	100.00	-	-	(100.00)
5025	Equipment (Software/Hardware)	2,100.00	-	-	(2,100.00)
5041	Board Insurance	1,200.00	-	-	(1,200.00)
5043	Liability Insurance	400.00	-	-	(400.00)
5050	Interest Expense	2,400.00	-	-	(2,400.00)
5055	Licenses and Permits	100.00	-	-	(100.00)
5061	Printing and Reproductions	6,200.00	-	-	(6,200.00)
5062	Program Expense	5,100.00	-	-	(5,100.00)
5060	Media/Advertising	6,000.00	-	-	(6,000.00)
5076	Office Supplies	1,600.00	-	-	(1,600.00)
5077	Warranties and Renewals	100.00	-	-	(100.00)
5078	Office Equipment Fees	1,800.00	-	-	(1,800.00)
5079	Organization Dues	2,400.00	-	-	(2,400.00)
5086	President	50,000.00	-	-	(50,000.00)
5085	Administrative Assistant	24,000.00	-	-	(24,000.00)
5087	Communications Director	6,000.00	-	-	(6,000.00)
5091	FICA Expense	6,000.00	-	-	(6,000.00)
5080	Payroll Expenses/Direct Deposit fees	100.00	-	-	(100.00)
5101	Accounting	7,000.00	-	-	(7,000.00)
5105	Postage	2,200.00	-	-	(2,200.00)
5116	Staff Development	1,200.00	-	-	(1,200.00)
5135	Travel & Expenses	2,600.00	-	-	(2,600.00)
5165	Workers' Comp	600.00	-	-	(600.00)
5202	Building Supplies	6,200.00	-	-	(6,200.00)
5204	Utilities	12,500.00	-	-	(12,500.00)
5206	Maintenance/Repairs	7,000.00	-	-	(7,000.00)
5205	Contract Labor	500.00	-	-	(500.00)
5207	Building Insurance (Oct)	2,770.00	-	-	(2,770.00)
5208	Fire, Building, & Other Fees (July)	750.00	-	-	(750.00)
Total Expenses		162,020.00	-	-	(162,020.00)
Net Increase/(Decrease)		(3,620.00)	-	-	3,620.00
Roof Loan (principal payments YTD)			-	-	

**Application For Funds
Morgantown City Council
FY 2015-2016**

**(Please Note: The deadline for submission of this form is FRIDAY, January 30, 2015.
Late applications will not be included in the proposed budget.)**

Name of Applicant: The Arts Fund a component fund of Your Community Foundation, Inc.(YCF)

Address: 111 High Street
Morgantown, WV 26507

Phone: 304-296-3433

Amount Requested:\$45,000

Total Budget of Organization: See Historical Allocation Attachment
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

Established in late 2006, The Arts Fund at the community foundation formerly known as GMCT was established as an agency membership organization to support the greater Morgantown arts community. Organizational efforts originated in a 2004 Benedum grant to the Morgantown Chamber of Commerce. The initial "federation of non-profits" has evolved into a serious funding vehicle for local arts groups to work together towards the goals of broad-based financial support and overarching strategic planning for the growth of the whole artist and arts organization community. Our member organizations must meet organization and management criteria (see attached) based on obtaining 501(c)3. We continue to work with potential member agencies and evaluate adherence of our members to the criteria.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

The Board of Directors of Your Community Foundation, Inc. and the President and Staff are responsible for the Arts Fund grant allocation process.

Approximately how many volunteers in the community are willing to assist with this project? 16 (YCF board) in addition to professional advisors, and numerous volunteers that work for individual Arts Fund grant recipients. These groups currently include the following:

2014 Arts Fund Organizations

Arts Monongahela, Inc.
Monongalia Arts Center
M.T. Pockets Theatre Company
Morgantown Dance, Inc.
Morgantown Museum Commission
Morgantown Theatre Company

How many paid employees do you have? 0

Give title and pay N/A

Additional Comments:

Since 2007, the Arts Fund's mission has been to ensure secure a reliable funding stream for the arts groups that are economically committed to the greater Morgantown area. Founded as a joint effort of the Community Foundation and Arts Monongahela, the Arts Fund raises operating funds from business, foundations, government and individuals, to provided operating expenses for seven member arts and culture groups that contribute to the community with many diverse forms of arts performances and exhibits.

The Arts Fund's contribution to the vitality of the arts goes beyond raising money. We have taken a leadership role to foster the future of our arts' community. The Arts Fund has in place a finely tuned allocation process administered by the YCF, who provides careful overview and stewardship of our donor's funds. The Arts Fund provides informed, committed support to our member art groups to help and advise them, and to ensure the success and vitality of our local arts community.

The Arts Fund does not create art! Rather, we support and promote art as an integral economic engine of our community. Established in late 2006 as a component fund of the Community Foundation, the Arts Fund functions through the collaboration of the YCF and Arts Monongahela to raise operational monies for area community arts organizations agree to meet specific criteria as follows:

1. Must be a local non-profit organization under Section 501 (3) of the Internal Revenue Code and in good standing.
2. Show evidence of strong organizational structure including bylaws, a board of directors, regularly scheduled board meetings and maintenance of minutes.
3. Demonstrate long-term stability, have a formal budget and sound budgetary planning.
4. Provide quality programming, education, service or venues of consistent excellence which significantly add to the cultural life of our community.
5. Agree to cooperate with other arts organizations to avoid duplication of programs and services.
6. Agree to timely submit materials as well as meet with the Allocations Committee regarding partnership and allocations issues.
7. Agree to acknowledge affiliation with the Arts Fund in all programs, press releases and other publications by using the Arts Fund logo participate in the fundraising efforts to build the Arts Fund.

Partnering organizations go through an application process and are screened by an independent board that determines the size of their grants from The Arts Fund. The groups report on their organizational structure, budget, and upcoming programming as well as the past year's activities. Last year, that group included the 5 members of the YCF Grants and Scholarship committee.

Have you received funding from the City in the past? Yes

If yes, please provide the time period and allocation for the most recent funding provided:

See Attached Schedule

How much? In 2014 \$45,000 Period? 2014/2015

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ 5965.96 currently in treasury
\$ to be earned by fund-raising, fees, etc.
\$ 8,500 other grants/contributions
\$ other income

Names, addresses and phone numbers of all other board members.

See Attached

[Handwritten Signature] Applicants Signature

Notary: State of West Virginia
County of Monongalia

I, MARY Beth Renner, a Notary Public of said County, do hereby certify that
Nicholas F Austin, whose name is signed to the writing above, bearing date the 27
day of January, 2014, has this day acknowledged the same before me in my said County.

Given under my hand this 27 day of January, 2014.



[Handwritten Signature]
Notary Public

My Commission expires: 11 - Aug 2015

Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

**Application For Funds
Morgantown City Council
FY 2015-2016**

(Please Note: The deadline for submission of this form is **FRIDAY, January 30, 2015.**
Late applications will not be included in the proposed budget.)

Name of Applicant: Monongahela River Trails Conservancy Ltd.

Address: P.O. Box 282
Morgantown, WV 26507

Phone: 304-692-6782 or 304-296-6185

Amount Requested: \$22,000 Total Budget of Organization: see attached
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

Founded in 1991, the MRTC manages and maintains the Mon River and Deckers Creek Rail-Trails for conservation and non-motorized use, primarily walking, running, and cycling. This request is for the renewal of the trail maintenance agreement between the city of Morgantown, Monongalia County Commission, and the MRTC. The funds for this agreement are managed by the Morgantown Board of Parks and Recreation Commissioners (BOPARC) and are channeled through BOPARC accounts. The rail-trail brings in tourism dollars, increases property values, and provides free outdoor recreation, alternative transportation, and an exercise facility as well as space for community events and fund-raisers.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

MRTC is responsible for the maintenance of the Mon River and Deckers Creek Rail-Trails. As a non-profit, volunteer organization, this funding is crucial for routine maintenance of the 48-mile trail system. The funding allows us primarily to hire a trail maintenance staff person and 1 seasonal worker. This funding keeps the rail-trails welcoming, safe, and in good repair. We have raised the request in funding, due to increase in costs.

Approximately how many volunteers in the community are willing to assist with this project? 100 approximately

How many paid employees do you have? 1 Give title and pay received Executive Director- \$37,500

Have you received funding from the City in the past? Yes

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$15,000 Period? 2014-2015

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ \$64,518 currently in treasury

\$ \$35,000 to be earned by fund-raising, fees, etc.

\$ \$20,000 other grants/contributions

\$ _____ other income

Names, addresses and phone numbers of all other board members. (SEE ATTACHMENT)

Edwin "Doc" Parks 304-413-0823, President
7 Round Table Court, Morgantown, WV 26508

Anita Mayer 304-282-2730, Vice President
141 Canyon Road, Morgantown WV 26508

Mary E. Davis 304-685-3524, Treasurer
106 Forest Drive, Morgantown, WV 26505

Joshua L. Austin 304-400-8300, Secretary
144 Community Drive, Morgantown, WV 26505

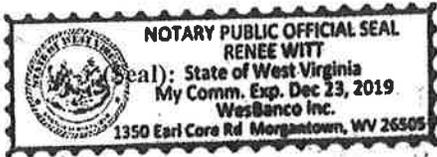
Additional Comments: This maintenance agreement request asks for \$22,000 from Morgantown City Council and \$58,000 from Monongalia County Commission and will be in its 9th year of funding. Thank you for all of your previous support to our organization and the rail-trails.

Ella Belling Applicants Signature

Notary: State of West Virginia
County of Monongalia

I, Renee Witt, a Notary Public of said County, do hereby certify that
Ella Belling, whose name is signed to the writing above, bearing date the 28th
day of January, 2015, has this day acknowledged the same before me in my said County.

Given under my hand this 28th day of January, 2015.



Renee Witt
Notary Public

My Commission expires: 12-23-2019 RW

Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

**Application For Funds
Morgantown City Council
FY 2015-2016**

**(Please Note: The deadline for submission of this form is FRIDAY, January 30, 2015.
Late applications will not be included in the proposed budget.)**

Name of Applicant: West Virginia Botanic Garden, Inc. (WVBG); George W. Longenecker, Executive Director

Address: 714 Venture Dr. PMB 121
Morgantown, WV 26508-7306

Phone: 304-376-2717 or 304-594-1069

Amount Requested: \$15,000 Total Budget of Organization: \$111,000.00
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

Purpose: To develop and operate a botanic garden on the site of the former Tibbs Run Reservoir. The WVBG was incorporated in 1983. Site development began in 2000.

Funding Needs: 1) Install electric lines in the buried conduits (that were installed in 2013) plus connecting boxes and transformers to enable future site development; 2) Install a septic system for future public toilets; 3) installation of additional accessible trails.

The property is leased from the City and all improvements accrue to owner of the property. Residents of the City and surrounding area increasingly use the Botanic Garden for a variety of recreational and educational pursuits. For example, more than 700 people enjoyed the 2014 Fall Children's Festival. Twenty guided educational walks and workshops were held at the Garden in 2014. A week-long Nature Day Camp exposed children to the outdoors and taught them about nature-related topics. School field trips to the Garden are offered to children in grades K-4 in the spring and fall.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?
The West Virginia Botanic Garden Board of Directors and volunteers.

Approximately how many volunteers in the community are willing to assist with this project? 75-80

How many paid employees do you have? 3 - Part time Give title and pay received

Executive Director: \$15,000

Director of Education & Volunteer Coordinator: \$16,220

Assistant Site Supervisor: \$4,715

Have you received funding from the City in the past? Yes

If yes, please provide the time period and allocation for the most recent funding provided:
How much? \$8,000 Period? 2014-15

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year. along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$382,715 currently in treasury (incl. \$268,513 designated)

\$12,487 to be earned by fund-raising, fees, etc.

\$59,210 other grants/contributions

\$3,828 other income

Names, addresses and phone numbers of all other board members. (attached)

Bill Johnson, President
673 Clearview Ave., Morgantown 304-599-2049

Victoria Cather, Vice President
356 Horseshoe Rd, Morgantown 304-685-0196

David Barnett, Treasurer
65 Imperial Woods Dr., Morgantown 304-288-4088

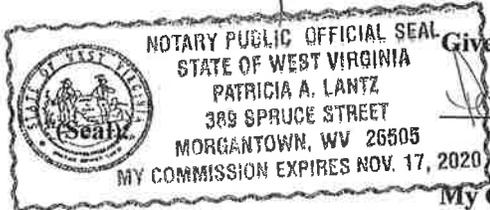
Barbara Howe, Secretary
432 Riley St Morgantown 304-599-6743

Additional Comments: The West Virginia Botanic Garden (WVBG) is open to the public every day of the year, dawn to dusk. Unlimited access allows visitors to hike the trails and enjoy the gardens at their leisure. It is anticipated that the first building will be installed in the near future. It will be helpful to have electricity available when that work begins. There is presently one port-a-jon on site. Additional ones plus hand wash stations are rented for special events. A permit has already been issued for a septic system. For additional information about the WVBG please visit our website at www.wvbg.org.

[Signature] Applicant's Signature

Notary: State of West Virginia
County of Monongalia

I, Patricia A. Lantz, a Notary Public of said County, do hereby certify that Monroe [Signature], whose name is signed to the writing above, bearing date the 30th day of January, 2015, has this day acknowledged the same before me in my said County.



Given under my hand this 30th day of January, 2015.

Patricia A. Lantz
Notary Public

My Commission expires: 11-17-2020

Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

**Application For Funds
Morgantown City Council
FY 2015-2016**

**(Please Note: The deadline for submission of this form is FRIDAY, January 30, 2015.
Late applications will not be included in the proposed budget.)**

Name of Applicant: West Virginia Public Theatre

Address: 111 High Street
Morgantown, WV 26505

Phone: 314-291-4117

Amount Requested: \$50,000

Total Budget of Organization: \$550,000
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

West Virginia Public Theatre is a professional, non-profit theatre which has produced high quality Broadway-style productions for 30 years. The funds will be used to assist the West Virginia Public Theatre in accomplishing it's mission: to deeply entertain audiences with first class Broadway-style shows, to have an economic and cultural impact on the area, and to open the window of theatre to young people. Any additional funds will be used for administrative expenses.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

West Virginia Public Theatre is an ongoing project, with no foreseeable completion. We hope to continue to provide the people of this region with quality musical theatre for many years to come.

Approximately how many volunteers in the community are willing to assist with this project? 58

How many paid employees do you have? Four Year-round staff Give title and pay received (Does not include seasonal artistic staff)

Executive Director - \$40,000 per year:

Operations/Administration Coordinator - \$10 per hour

PR/Marketing and Communications Coordinator - \$10 per hour.

Financial Controls Intern - \$8.50 per hour

Have you received funding from the City in the past? Yes

If yes, please provide the time period and allocation for the most recent funding provided:

How much? \$ 12,000 Period? July 2014 (City amusement tax for 2013)

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$42,000 currently in treasury

\$30,000 to be earned by fund-raising, fees, etc.

\$210,147 other grants/contributions

\$75,000 other income

Names, addresses and phone numbers of all other board members.

Ray Prendergast, President
2002 White Willow Way, Morgantown, WV 26505

Julie Smith, Vice President
3313 4-H Camp Road, Morgantown, WV 26508

Kevin Taylor, Treasurer
40 Citadel Road, Morgantown, WV 26505

Kim Clarke, Secretary
353 Vitez Drive, Morgantown, WV 26508

Additional Comments: Terms are one year (calendar year) renewable at year-end 2015

[Signature] Applicants Signature

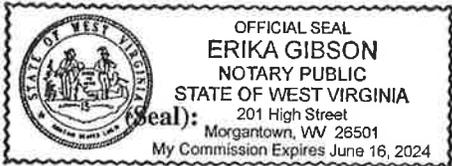
Notary: State of West Virginia
County of Monongalia

I, Erika Gibson, a Notary Public of said County, do hereby certify that
Lawrence Mabrey, whose name is signed to the writing above, bearing date the 30th
day of January, 2015, has this day acknowledged the same before me in my said County.

Given under my hand this 30th day of January, 2015.

[Signature]
Notary Public

My Commission expires: June 16, 2026



Please send completed form to: City of Morgantown City Manager's Office, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office: Date Received _____

City Council Action: Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

**Application For Funds
Morgantown City Council
FY 2015-2016**

(Please Note: The deadline for submission of this form is **FRIDAY, January 30, 2015.**
Late applications will not be included in the proposed budget.)

Name of Applicant: Celebration of America Committee

Address: P.O. Box 1106
Morgantown, WV 26507

Phone: (304) 291-7230

Amount Requested: \$4,000 Total Budget of
Organization: \$35,000 (Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for?
The Celebration of America Committee has provided the Fourth of July Activities for the citizens of Monongalia County since 1991. The funds are used to provide a parade, storefront window decorating contest, bicycle decorating contest, a program at the Amphitheatre honoring local citizens and a fireworks display over the Monongahela River.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?
Our volunteer organization will be responsible for the continuation of this program.

Approximately how many volunteers in the community are willing to assist with this project? 20

How many paid employees do you have? None Give title and pay received _____

Have you received funding from the City in the past? Yes
If yes, please provide the time period and allocation for the most recent funding provided:
How much? 4,000 Period? FY14

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ 6,373.13 currently in treasury
\$ 4,000.00 to be earned by fund-raising, fees, etc.
\$ 10,000.00 other grants/contributions
\$ _____ other income

Names, addresses and phone numbers of all other board members.

Eldon Callen, Chair, President
(304) 291-7257

Joe Kaehler, Co-Chair, Vice President
304-826-6530

Carye L. Blaney, Treasurer
(304) 291-7255

_____, Secretary

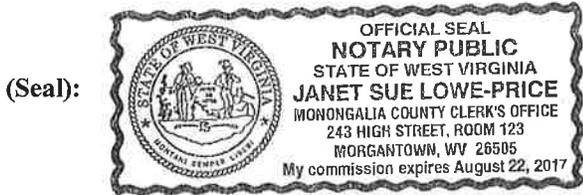
Additional
Comments: _____

Eldon Callen Applicants Signature

Notary: State of West Virginia
County of Monongalia

I, Janet Sue Lowe-Price, a Notary Public of said County, do hereby certify that
Eldon A. Callen, whose name is signed to the writing above, bearing date the 21st
day of January, 2015, has this day acknowledged the same before me in my said County.

Given under my hand this 21st day of January, 2015.



Janet Sue Lowe-Price
Notary Public

My Commission expires: August 22, 2017

Please send completed form to: City of Morgantown, 389 Spruce Street, Morgantown, WV 26505

OFFICIAL USE ONLY:

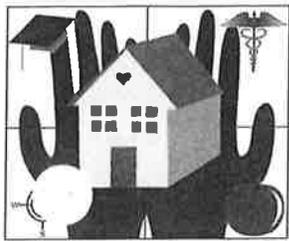
City Council Action: Date Received _____

Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments: _____



Bartlett House, Inc.

1110 University Ave.
P.O. Box 315
Morgantown, WV 26505
(304) 292-0101
Fax: (304) 292-0031
www.bartletthouse.org

February 6, 2015

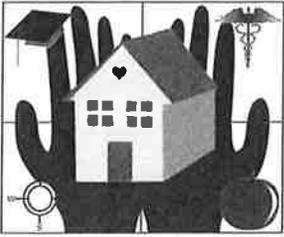
Dear City Council Members,

I would like to personally thank you for your time in consideration of Bartlett House Inc.'s application for funding. Please know that we sincerely appreciate your support of our organization over the years. Because of your support, we have been able to expand programming and services to address the increasing demand for services within our community. It is important to note that since 2005, Bartlett House has maintained a success rate of at least 90%...what does this mean? It means that 90% of the people we have served were permanently housed and did not return for services. Despite that accomplishment, we understand that there continues to be issues related to homelessness within our community that requires attention. There have been great strides within the last year in implementing a collaborative plan to address these needs. In our opinion, however, the main barrier continues to be that the agencies are not able to implement the necessary actions/steps needed to ensure positive outcomes of their goals. Bartlett House continues to be the organization other agencies turn to to fill gaps and address needs.

We further understand that Bartlett House, in essence is making two separate proposals to you with our individual proposal as well as our collaborative proposal with the WVCEH. I understand that this may appear as an aggressive request knowing that funding is limited. I respectfully ask that you consider both proposals however even if that means that can only be partially funded. Bartlett House will continue to use the dollars from our individual request to ensure this community has a place for the homeless men, women and children as well as to ensure that they do not remain homeless for a long period of time and become self-sufficient, contributing members of our community. However, if we do not have the other component as proposed through our collaborative proposal with the WVCEH, our best efforts will hit a brick wall simply because the other agencies are not able to ensure placement after we have assessed them and readied them for housing...this will result in either 1 of 2 things: 1) they end up in the shelter for an extended period of time or 2) they eventually end up back on the street. Understandably, community landlords are not willing to "work with" some of the other agencies because they are not in a position to wait on a payment on a voucher from the agency issuing rapid re-housing dollars. This could have been avoided with adequate cash flow so that the agency could pay the



Member Agency



Bartlett House, Inc.

1110 University Ave.
P.O. Box 315
Morgantown, WV 26505
(304) 292-0101
Fax: (304) 292-0031
www.bartletthouse.org

landlord immediately, then wait for reimbursement from the funding source. In either case, Bartlett House can handle the cash flow to do this and make a significant impact on long-term solutions to homelessness in this community if given the opportunity. What the WVCEH has done in other communities speaks for itself. It works. With Bartlett House and the WVCEH working together, we can have long-term solutions to the homeless issues in our community instead of "Band-Aid" measures. To this end, we respectfully request that you consider both proposals for full funding. In doing do, we can make a huge difference in a very short period of time. Once again, I sincerely thank you for your time and consideration of these requests.

Sincerely,

Keri A. DeMasi, CEO
Bartlett House, Inc.



Member Agency

**Application for Funds
Morgantown City Council**

2014-2015

Name of Applicant: Bartlett House, Inc.

Address: 1110 University Ave.
Morgantown, WV 26505

Phone: (304) 292-0101

Amount Requested: \$25,000

Total Current Year Budget of
Organization: \$670,769

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for?
Bartlett House addresses homeless issues by providing for emergency food, shelter and medical referrals first, then one-on-one comprehensive case management to break the cycle of homelessness. We are committed to providing shelter that meets a person's basic needs in an atmosphere where people are treated with dignity and respect. Our Resident Shelter Program is a proactive program aimed at promoting self-sufficiency while also providing cold shelter to get individuals off of the street during cold weather which reduces the burden on law enforcement and downtown businesses. If we are fortunate enough to receive City funds, these funds would be utilized to finance the ever-increasing overhead of this program; including but not limited to staffing, training for staff, utilities and supplies.

Despite the fact that there is now a community group called the Coordinating Council on Homelessness (which we are a member of), Bartlett House still remains as the only homeless shelter in our community. Additionally, we are the only organization who has continued to take a proactive approach to addressing homelessness in our community by building our new West Run facility to house chronically homeless individuals and families. We are getting ready to open phase 2 of the West Run facility which will house an additional 36 beds. We continue to operate the only consistent cold shelter location in our community. We also continue to walk the line between helping and enabling people struggling with homelessness. We are fortunate to have a community that is finally working together however it is important to note that Bartlett House is still expected to bear the burden of meeting unmet needs and bridging gaps in the community. We continue to do that to the best of our abilities...many times without additional funding to do so. We also continue to ensure responsible and adequate cash flow from a business perspective so that we can be a good steward of the funds that are so graciously allocated to us. It is important to note that for the last 8 years, Bartlett House has consistently maintained a success rate of at least 90% (housing 90% of the people it serves without them returning to the shelter). In 2012, we also housed 16 chronically homeless individuals at our West Run facility, taking them off of the streets of Morgantown. 14 of those 16 are still housed there almost 3 years later. Although Bartlett House supports working together as a community and feels that is the most efficient and effective use of all funders funding, until other providers are in a position to offer specific services similar to what we offer, we will continually be turned to to do so and therefore respectfully request the City's on-going support. We are making a difference in this community thanks to your support. I sincerely thank you for your time and consideration of this request.

Is the applicant a non-profit organization?

X Yes _____ No

WV tax identification number:

55-0652547

Federal identification number; if different:

55-0652547

Approximately how many volunteers assist with this project? Bartlett House has 100-125
volunteers that assist with all of the programs offered at our agency

How many paid employees do you have? 17 Total gross payroll: \$303,574

Have you received funding from the City in the past? YES

IF YES: A. If you received more than \$1,000, attach a financial statement of the most recently completed fiscal year or a copy of IRS Form 990/990EZ.

B. If you received less than \$1,001 in City funds, attach copies of receipts for purchases made using City funds.

Other Funding

Sources: \$ 51,358.12 currently in treasury \$ 0.00 fees and charges for services

\$ 132,000 earned by fund-raising \$ 602,328 other grants, contributions

*

(attach list)

\$ NA other income

Names, addresses and phone numbers of all officers:

Please see attached

Additional Comments:

I certify that the information contained herein is true, exact and complete to the best of my knowledge.

Keri A DeMasi Applicant's Signature Executive Director Title

Keri A. DeMasi Print Name 02/04/15 Date

Notary: State of West Virginia

County of Monongalia

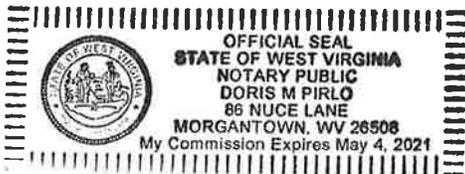
I, Doris Pirlo, a Notary Public of said County, do hereby certify that Keri DeMasi, whose name is signed to the writing above, bearing the date of the 4th day of February, 2015, has this day acknowledged the same before me in my said County.

Given under my hand this 4th day of February, 2015.

Doris M. Pirlo
Notary Public

My Commission expires: May 4, 2021

(Seal):





**WEST VIRGINIA
COALITION TO END
HOMELESSNESS**

Advocates for Service to Prevent and End Homelessness throughout West Virginia

PO Box 4697
Bridgeport, WV 26330
304.842.9522
www.wvceh.org

Morgantown City Council
389 Spruce Street
Morgantown, WV 26505

February 6, 2015

Dear Morgantown City Council Members,

Please find attached our joint request for funding to provide centralized assessment, intake, housing placement, and landlord outreach services for the City of Morgantown as well as a small amount of rental subsidy for households in Morgantown experiencing homelessness.

While we are aware that there are a myriad of services for households experiencing homelessness in Morgantown, we see an obvious need to provide a centralized and coordinated way of bridging those services together and providing a stream of services that is geared towards collaboration, lack of duplication, and is focused on tangible results. Among those tangible results we will show through this project is concrete data on housing provision, housing stability and the cost savings realized by Morgantown by providing housing for those who are homeless and most vulnerable.

We are excited to enter into this collaboration between WVCEH and Bartlett House and hope to set an example of what shared responsibility, extreme focus on the problem at hand, and impactful solutions can continue to mean to the City of Morgantown and its citizens experiencing homelessness.

Sincerely,

Zachary Brown
Executive Director
WV Coalition to End Homelessness

Keri DeMasi
Executive Director
Bartlett House

**Application for Funds
Morgantown City Council
2015-2016**

Name of Applicant: WV Coalition to End Homelessness, Inc.

Address: 929 West Main Street
Bridgeport, WV 26330

Phone: (304) 842-9522

Amount Requested: \$25,000 **Total Current Year Budget of**
Organization: \$757,897

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for? Established in 2004, the mission of the West Virginia Coalition to End Homelessness (WVCEH) is to strategically assist all Continuum of Care and service providers across West Virginia to help homeless individuals and families secure stable homes. This is achieved through knowledge transfer, strategic planning, access to professional development resources aligned with best and promising practices, data and information system support, funding advice, collaborating with allied efforts nationally and internationally, and enhancements to direct service as needed in various regions of the State. WVCEH also provides direct housing services and homeless outreach in over 15 counties in North Central WV and the Eastern Panhandle of WV.

The WV Coalition to End Homelessness (WVCEH) will directly partner with the Bartlett House in downtown Morgantown to provide a centralized intake access point for all individuals and families experiencing homelessness in Monongalia County. One person will be funded to focus exclusively on:

1. Assessment and Intake of Households experiencing homelessness in one location for referral to other providers.
2. Landlord outreach and education to develop a profile of landlords responsive to accepting subsidies to end homelessness in Monongalia County.
3. Housing Location for households experiencing homelessness.

This person will be housed physically in Bartlett House providing a single point of access, assessment and referral in Mon County to all projects serving homeless households. The total financial request for this person is \$18,000.

This request also includes a request for a total of \$7,000 in rental subsidies that can provide rapid rental housing for households experiencing homelessness. This amount will house approximately 4 households per year in Monongalia County, targeting persons who are residing in shelter or living in places not meant for human habitation. While a certain amount of rapid rehousing subsidies currently exist in Monongalia County, the intention of this housing subsidy is to target those who are currently not being accepted into the existing rapid rehousing program. This request will provide subsidies to households utilizing a housing first philosophy, a proven best practice that does not require prerequisites of sobriety, income, or mental health status.

This program will focus on housing the most vulnerable quickly and effectively with WVCEH and Bartlett House sharing intensive case management responsibilities. Over the course of the past nine months WVCEH has used this approach to house over 100 households in North Central WV and the Eastern Panhandle including 15 children, 7 veterans, and 30 persons who were chronically homeless (homeless for a year or more with a disability, or homeless 4 or more times in 3 years with a disability). Of those WVCEH has housed in these 9 months, only three were lost to the program due to incarceration over legal issues prior to housing, and no individual or household has required rental assistance for more than 5 months. WVCEH believes that, in partnership with Bartlett House, that these successes can also be realized in Monongalia County, housing some of the households who desperately need housing, while providing an important example of what can be realized in Monongalia County with focus, proven practices, and efficiency.

Is the applicant a non-profit organization? X Yes No
WV tax identification number: 55-0784381
Federal identification number; if different:

Approximately how many volunteers assist with this project? WVCEH has 20 volunteers that assist with all of the programs offered at our agency

How many paid employees do you have? 9 Total gross payroll: \$366,660

Have you received funding from the City in the past? NO

- IF YES: A. If you received more than \$1,000, attach a financial statement of the most recently completed fiscal year or a copy of IRS Form 990/990EZ.
- B. If you received less than \$1,001 in City funds, attach copies of receipts for purchases made using City funds.

Other Funding
Sources:
services

\$ 25,303.00 currently in treasury \$ 0.00 fees and charges for

\$ 0 earned by fund-raising \$ 757,897 other grants, contributions
(attach list)

\$ NA other income

**Application For Funds
Morgantown City Council
FY 2015-2016**

**(Please Note: The deadline for submission of this form is FRIDAY, January 30, 2015.
Late applications will not be included in the proposed budget.)**

Name of Applicant: Empty Bowls Monongalia

Address: PO Box 4570
Morgantown, WV 26504-4570

Phone: 304 296-0844
304 288-8081

Amount Requested: \$1,000 **Total Operating Budget:** \$133,300
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

The primary goal of Empty Bowls Monongalia is to raise as much money as possible to feed the food insecure population of over 15,500 citizens of Monongalia County including 2,550 children. Empty Bowls is the only organization in Monongalia County that raises funds exclusively dedicated to raising money and awareness of food insecurity needs.

This past year Empty Bowls raised in excess of \$91,000 including contributions to its endowment fund. Empty Bowls distributed \$77,750 to seven feeding programs, to eleven food pantries and three weekend backpack feeding programs.

February 28, 2015 will be the 9th Empty Bowls luncheon which is held at the Hazel and JW Ruby Community Center at Mylan Park and has become a community wide event. Since the first luncheon Empty Bowls has raised in excess of \$274,380.

This past year Empty Bowls provided funds to the following agencies within the city limits:

Meal Programs:

Bartlett House, First Presbyterian Church Sunday Pancake Breakfast, Morgantown Community Kitchen, Salvation Army, Meals on Wheels and Sarah's Table. These agencies serve an average of 118,392 annually.

Food Pantries:

Christian Help provides groceries to an estimated 3,392 individuals annually.

A critical component of life is nutrition. From birth, the intake of vital nutrients is essential to growth of and the development of healthy individuals. Good nutrition in the first three years of life, has implications on a child's future physical and mental health, academic achievement and economic productivity. Unfortunately food insecurity is an obstacle which threatens these critical foundations.

When people do not have enough food to get through the day it costs all of us. Food insecurity creates health problems. Children may struggle to learn. Families shouldn't be asked to sacrifice hot meals to pay utility bills. Workers may be less productive.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

Empty Bowls Monongalia Board of Directors are responsible for raising as much money as possible each year to feed the insecure food population.

The board will continue to build the value of the endowment to ensure that funds will be available in years to come to assist thousands in our community who may be food insecure.

The board will continue to build relationships with the WVU community, civic organizations, faith based organizations and the business community to expand its volunteer base to serve the organization.

The board will continue to coordinate with local organizations to sponsor events and will establish an additional annual event.

Approximately how many volunteers in the community are willing to assist with this project?

This past year three hundred ninety five volunteers contributed 4,465 service hours during the year and the day of the event to make the event a success. Presently Empty Bowls has 425 registered volunteers.

How many paid employees do you have? – None.

Empty Bowls is governed by a 16 member Board of Directors, consisting of university representatives, members of the business community and community leaders. **There are no paid employees.** The board is supported by 425 registered volunteers who assist in planning for the event, fundraising and public relations activities during the year and the day of the event serving and cleaning up after the luncheon.

Have you received funding from the City in the past? No

If so, please provide the time period and allocation for the most recent funding provided:
How much? N/A Period? N/A

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report of the current fiscal year.
(Must include all financial transactions)

Empty Bowls Monongalia funds pass through "Your Community Foundation" a community foundation serving north central West Virginia. The community foundation is a non-profit 501 (C) (3) organization that establishes endowments and pass through funds to support local organizations, projects and programs. As a 501 (C) (3) entity, the community foundation is responsible for all legal reporting requirements for the foundation including its funds. As a fund of the foundation, contributions to Empty Bowls Monongalia qualify for the maximum tax deductions for income and estate purposes.

Detail of other funding sources:	\$43,549	currently in treasury as of 1/22/15
	\$19,000	to be raised by other grants/foundations
	\$55,270	to be raised by fundraising, ticket sales

Names, addresses and phone numbers of all board members:

G. Corey Farris, President	101 Jackson Ave, Morgantown, WV 26501	304 296-8470
Jason Schnopp, Treasurer	PNC Bank, Suncrest Town Center, Mgt, WV 26505	304 285-5484
Sandra Poulson, Clerk	3444 Collins Ferry Road, Morgantown, WV 26505	304 598-2961
Linda Herbst, Community Ed	1500 Western Ave, Morgantown, WV 26505	304 599-6947
Paul Manyard, Grants	Krogers, Suncrest Town Center, Mgt 26505	304 285-6870
Ron Porter, Grants	Krogers, Suncrest Town Center, Mgt 26505	305 285-6870
Arnold Triplett, Technology	32 Barden Circle, Bridgeport, WV 26330	304 685-2905
Jerrey Hoyt, Fundraising	1245 Kings Road, Morgantown, WV 26508	304 296-0644
Mike Mosser, Fundraising	1 Delrose Drive, Morgantown, WV 26508	304 292-3760
Zacary Tardiff, Youth	M-66 Brooke Tower, Morgantown, WV 26506	304 290-3043
Chele Varner, Food	1951 Hunters Way, Morgantown, WV 26505	304 291-6690
Cheryl Prichard, Event	69 Chery Hill Road, Morgantown, WV 26508	304 276-3230
Leslie Graebe, Ticket Sales	554 Princeton Ave, Morgantown, WV 26505	304 288-6070
Damon Hubbard, Accountant	600 Market Place, Bridgeport, WV 26330	304 624-5471
David Igono, Youth	325 Watts Street, Morgantown, WV 26501	480-254-8238
Kathy Powell, Special Events	42 Logan Avenue, Morgantown, WV 26501	304 296-6963

Additional Comments

 Applicants Signature

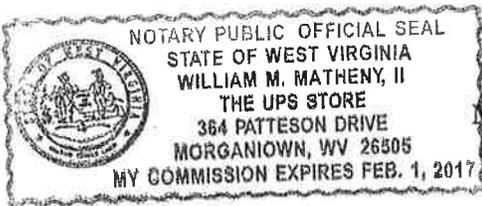
Notary: State of West Virginia
County of Monongalia

I William M. Matheny II, a Notary Public of said County,
do hereby certify that Jerrey Hunt, whose name is signed to the
writing above, bearing date the 28th day of January, 2015, has this day
acknowledged the same before me in my County.

Given under my hand this 28th day of January 2015

William M. Matheny II

Notary Public



My commission expires: 2-1-2017

Please send completed form to: City of Morgantown Coty Manager's Office, 389 Spruce Street,
Morgantown, WV 26505

OFFICIAL USE ONLY:

City Manager's Office:

Date Received _____

City Council Action:

Date Approved/Disapproved _____

Amount Provided _____

Account No _____

Additional Comments

**Application For Funds
Morgantown City Council
FY 2015-2016**

**(Please Note: The deadline for submission of this form is FRIDAY, January 30, 2015.
Late applications will not be included in the proposed budget.)**

Name of Applicant: _____ Community Coalition for Social Justice _____

Address: _____ PO Box 160 _____
_____ Morgantown, WV 27607-0160 _____

Phone: _____ 304-599-6743 (Barb Howe's home phone) _____

Amount Requested: _____ \$1500 _____ **Total Budget of Organization:** _____ \$4553.93 _____
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

Founded 1999. Purpose: The Community Coalition for Social Justice is a coalition of organizations and individuals dedicated to promoting the principles of social and economic justice and respect for all persons and to opposing discrimination and hate-motivated violence in Morgantown and surrounding communities.

Funds will be used to support our tenth annual Martin Luther King, Jr., Day event scheduled for January 2016 at the Metropolitan Theatre, and we already have reserved the theatre for this event. Our request this year includes funds for the rental of the Met Theatre (\$1050 for 2015) plus other "current expenses" for the event, such as printing, postage, and advertising. We co-sponsored this event with Main Street Morgantown for the first time in 2011, and that has continued to be a successful partnership. About 375 people attended the 2015 event, including about 70 performers. A copy of the program is attached. Attendance was a little lower in 2015 than in the past because we made a conscious decision to focus more on education related to the right to vote to celebrate the 50th anniversary of the Voting Rights Act of 1965 instead of having as many musicians and dancers as we have had before. We knew that having fewer children involved might mean a lower attendance but felt the increased educational value was important. We would anticipate a similar format for 2016 but have not yet had time to decide on a theme.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

The CCSJ steering committee members are responsible for planning this with our co-sponsors. There is no permanent project that requires continuation or upkeep.

Approximately how many volunteers in the community are willing to assist with this project?

The number of participants changes each year, depending on the program. The CCSJ steering committee, which plans the event, has 17 active members. We work with Barb Watkins at Main Street Morgantown, who handles publicity for the event with our assistance. We had 3 musicians who performed in the lobby before the event. About 10 members of Girl Scout Troop 54520 served as ushers for the event, with 2 leaders assisting them. Four members of the League of Women Voters and 2 members of the

Morgantown Human Rights Commission staffed information tables. At least 2 interns working with the WVU Extension Service helped us set up at the event and staffed the CCSJ information table.

Approximately 78 people appeared on the stage in 2015:

Susan Brown
Mayor Jenny Selin
Flying Colors- 6 people
Thomas Family Singers – 12 people
Harriet Tubman Story – Sarah Little, also a member of Flying Colors
Timeline to the vote – 1 narrator, 1 teacher, 10 St. Francis children
Belinda Nicholas
Paige Diggs
Rosa Becker
Eric Murphy
Cheat Lake Elementary School Choir – ca. 40 students + teacher
Janis-Rozena Peri

How many paid employees do you have? _____ none **Give title and pay received-** N/A

Have you received funding from the City in the past? _____ yes _____

If yes, please provide the time period and allocation for the most recent funding provided:

How much? ___\$1415.46_____ **Period?** _July 1, 2014-January 19, 2015_____

(We submitted the allocation draw request for our FY 2015 funding on January 20, 2015. J.R. reviewed it when submitted and indicated it was complete so that he would be cutting our check soon.)

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ ___1124.31_____ **currently in treasury (+\$1415.46 pending from City of Morgantown as reimbursement for MLK Day 2015)**
\$ ___100_____ **to be earned by fund-raising, fees, etc.**
\$ ___100_____ **other grants/contributions**
\$ ___250_____ **other income (dues)**

Names, addresses and phone numbers of officers and other steering committee members.

Susan Brown, co-chair
1272 Buckeye Road,
Mt. Morris, PA 15349
724-878-56112

Morgantown, WV 26501
304-292-2983

Rosa Becker, co-chair
245 Allison St.

Barb Howe, treasurer
432 Riley St.
Morgantown, WV 26505
304-599-6743

Application for Funds
Morgantown City Council
FY 2015-2016

Name of Applicant: **Coordinating Council on Homelessness (CCOH)**

Address: Coordinating Council on Homelessness
235 High Street, Suite 211, Morgantown, WV 26505
Phone: 412-419-6116

Amount Requested: \$10,000

Total Budget of Organization: CCOH - \$38,665

Purpose, etc: The Coordinating Council on Homelessness is now one year old. It was created to coordinate all efforts on behalf of homeless persons and, particularly, to implement the Community-Wide Plan to Reduce Homelessness. In order to reduce costs, the Council operates as a standing committee of Connecting Link, saving all the costs of separate incorporation, including the need to file separate tax returns, do separate audits, etc. The Connecting Link has received a "Certificate of Registration of Trade Name" from the office of the West Virginia Secretary of State that allows us to receive and spend funds in our own name under The Connecting Link's 501(c)(3) status. Connecting Link provides office space; it also supplies us with computer access, copy machine, and other office supplies. The Connecting Link Bylaws stipulate that the Council functions independently, hiring its own Executive Director and raising its own funds.

The Purpose of the Council is to coordinate the community-wide efforts to reduce homelessness, by:

- developing a common agenda among service providers, increasing efficiency, reducing duplication of services, promoting best practices, and keeping all agencies aligned with the common agenda;
- developing community-wide collaborations among government, business, non-profits, faith communities, and private citizens;
- assisting in creating data sharing and measurement standards, so that we can measure our success as a total community, not as individual agencies;
- facilitating continuous open communication;
- advocating on behalf of persons experiencing homelessness; and
- promoting community awareness and involvement in addressing homelessness.

Our collective efforts operate on four levels:

1 - *The Coordinating Council on Homelessness* includes representatives of local government, business, service agencies, faith communities, and general citizens. It is responsible for setting policy and engaging with the various constituencies who need to play a part if we are to address homelessness successfully. It advocates on behalf of persons experiencing homelessness and seeks to raise public consciousness and provide accurate knowledge of the realities of homelessness.

2 - *The Summit on Homelessness* is made up of the executive directors of each of the service agencies in the area. Through its work, we develop a common agenda and seek to keep all of our efforts aligned with the common goals

3 - *The Multi-Disciplinary Team* consists of the case workers from all the various agencies working with persons who experience homelessness. They meet every week to evaluate the progress toward finding housing and providing the support services needed to assist persons in remaining successfully housed.

4 - *The Executive Director* of the CCOH supports the work of all three groups by articulating the vision, promoting collaboration and building consensus among all of the central participants: government, local business and finance, service agencies, faith communities, voluntary organizations, and private citizens.

The funds requested are to pay for a part-time Executive Director and related support services. One of the things learned by the Task Force on Homelessness in developing its Community-Wide Plan is that **the single most important factor in reducing homelessness is a coordinated effort among not only the service agencies but also the community as a whole.** Reducing homelessness benefits the individuals being housed, reduces costs to the entire area, and enhances the quality of life for everyone.

A full report of the Council's first year's activities is attached.

The Council is an ongoing organization, not a one-time project; therefore it will be responsible for its own continuation.

Volunteers: The only volunteers needed are the members of the Council itself, which is to have a minimum of 7 and a maximum of 13 members. Members of the community appear to be eager to assist. We have a very good response to our invitations to serve and have been approached by some interested in being on the Council. Dozens of other volunteers assist the various service agencies in offering homeless services.

Paid Employees: One part-time Executive Director, John Sonnenday, currently paid \$20,000 for half-time. Our hope for next year is to increase the position to two-thirds time at \$27,000.

Have you received funding from the City in the past? Yes.

If yes, please provide the time period and allocation for the most recent funding provided:

\$10,000 for 2013-2014; and \$10,000 for 2014-2015

Other Funding Sources to Date:

Monongalia County - 2013-2014: \$ 1,000
2014-2015: \$10,000

John Mathew Gay Brown

Family Foundation - 2014-2015: \$ 1,000

Individual Donations - 2014: \$ 1,000

Individual Donations - 2015: \$ 4,000

Church Donation - 2015 \$ 451

There is \$ 6,451 currently in the treasury

There is \$1,633.86 still to be drawn from City of Morgantown 2014-2015 grant

There is \$10,000 still to be drawn from Monongalia County 2014-2015 grant

These funds total \$18, 084.86, of which approximately \$16,000 will be needed for the second half of Fiscal Year 2014-2015.

That will leave approximately \$2,000 in the treasury to be carried forward to Fiscal Year 2105-2016.

Detail of other future funding sources: \$ 2,000 carried forward into Fiscal Year 2015-2016

\$12,500 to be earned by fund-raising

\$15,000 anticipated from other grants

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Names, addresses and phone numbers of members of the Coordinating Council on Homelessness:

George Lilley, Chair

173 Poplar Drive, Morgantown, WV 25605 304-599-2352

Suzanne Kenney, Vice Chair

St. Ursula Food Pantry and Outreach, Pursglove, WV 26546 304-599-3822

Laura Jones, Secretary

Milan Puskar Health Right, 341 Spruce Street, Morgantown, WV 26505 304 292-5702

Lillian Arnold, 160 Fayette St, Apt 1, Morgantown 26505 304-308-5940

The Rev. Tim Allen, Spruce Street United Methodist Church, 386 Spruce Street, Morgantown, WV 26505

Dr. Ed Hawkins, Monongalia County Commission, 243 High Street, Morgantown, WV 26505 304-291-7257

Jerrey Hoyt, 1245 Kings Road, Morgantown, WV 26508 304-296-0644

Dan Kimble, Morgantown Chamber of Commerce, 1009 University Ave, Morgantown, WV 26505 304-292-3311

Bob Musick, PSIMED INC., 3040 University Ave, Suite 3308, Morgantown, WV 26505 304-212-5526

Marti Shamberger, Morgantown City Council, 812 Ridgeway Ave, Morgantown, WV 26505 304-296-2090

Additional Comments: Much of what we do is not visible:

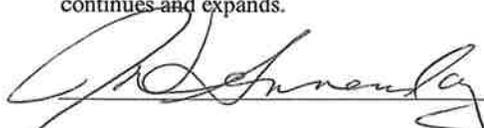
building relationships with agency staff and agency boards, with city and county officials, with downtown businesses and landlords, with faith communities, with WVU, with media, with funders;

mediating differences among all these constituencies;

keeping agencies focused on the common agenda;

making presentations on homelessness to numerous small groups.

We are experiencing a remarkable degree of progress in addressing homelessness and most of it is directly attributed to our coordinated approach. In order for this progress to continue, we must have a central organization insuring that this coordination continues and expands.

 Applicants Signature

Notary: State of West Virginia

**Application For Funds
Morgantown City Council
2015-2016**

(Please note: The deadline for submission of this form is Friday, January 30, 2015. Late applications will not be included in the proposed budget)

Name of Applicant: Morgantown Area Youth Services Project, (MAYSP)

Address: 160 Chancery Row, Suite 4, Morgantown, WV 26505

Phone: (304)284-7321

Amount Requested: \$10,000 Total Budget of Organization \$111,073 (Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for, (including how these funds would benefit the City as a whole):

MAYSP originated in 1996. The agency's chief objective is to reduce violence, delinquency, substance abuse and underage drinking among youth and young adults in Morgantown through the provision of counseling/education based intervention services.

For the purposes of this application we are requesting funding specifically for the expansion of **underage drinking services**. The problem of underage drinking and related violence/criminal behavior has reached epidemic proportions in Morgantown.

The funding from the City would be utilized to provide a continuum of counseling intervention services for underage drinking offenders.

The agency currently continues to work with underage drinking offenders via the Municipal and Magistrate court system and the requested funding would expand our services to work with long term problem drinking youth and for those participants unable to pay for services, (see attached problem statement and proposed program description).

Upon completion of the project who or what group will be responsible for the continuation or upkeep of the project?

MAYSP is the responsible entity and has provided underage drinking and youth intervention services for 19 yrs. and it is considered an ongoing project. .

Approximately how many volunteers assist with this project? 12+ Volunteers

How many paid employees do you have? 3-staff Give title and pay received
Project Director, (LSW/CCJP*) -\$28,740, (includes fringe/benefits)

Supervising Counselor, (LSW/CCJP*)-\$20,076, (includes fringe)

Board Certified Therapist, (Phd.) -\$19,279,(includes fringe/benefits)

Have you received funding from the City in the past? Yes, since 1996

If yes, please provide the time period and allocation for the most recent funding provided: How much? \$10,000 Period? 2012-2013

Attach a complete financial statement and /or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions) – See attached

Other Funding Sources:

\$ See attached Budget currently in treasury

\$ " " fees and charges for services

\$ " " to be earned by fundraising

\$ " " other grants, contributions

\$ " " other income

Names, addresses and phone numbers of all board members:

Rev John Rittenhouse, **President**
Director of Living Room
160 Chestnut Street
Morgantown, WV 26505
(304)225-2024

Al Kisner, Sheriff
Mon County Sheriffs Dept.
155 Chancery Row
(304)291-7260

Richard Guttman, Attorney, Vice President
235 High St., Morgantown, WV 26505
(304)685-1561

Phyllis Stewart, Probation Dept.(Ret.)
265 Ohio St., Westover, WV 26508
Treasurer

Tom Bloom, County Commissioner, Secretary
243 High Street, County Courthouse
Morgantown, WV 26505
(304)291-7257

Chief Magistrate Hershel Mullins
(Ex-officio), Magistrate Court
264 Spruce St., Morgantown, WV
(304)2911-7296

Karen Manzo, Researcher, WVU
Dept. of Community Medicine, PO Box
9190, Morgantown, WV 26506
(304)293-2502

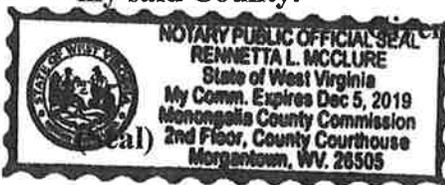
Ted Nordstrom, Asst. Prosecutor
243 High St, 3rd fl, Morgantown
WV 26505, (304)291-7250

Additional Comments: *WV Certified Criminal Justice/Addictions Professional

Daniel H. Trejo, Director **Applicants Signature**

Notary: State of West Virginia
County of Monongalia

I, Rennetta L McClure, a Notary Public of said County, do hereby certify that Daniel H. Trejo, whose name is signed to the writing above, bearing date the 29th day of January, 2015, has this day acknowledged the same before me in my said County.



under my hand this 29th day of January, 2015.

Rennetta McClure
Notary Public

My Commission expires: December 5, 2019

Official Use Only:

City Manager/s Office:

City Council Action:

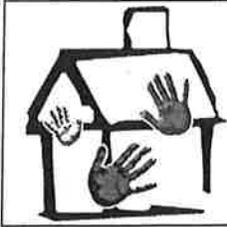
Date Received _____

Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:



Monongalia County Child Advocacy Center

909 Greenbag Road
Morgantown, WV 26508
(304) 598-0344

January 29, 2015
Morgantown City Council
389 Spruce Street
Morgantown, WV 26505

Dear Council Members,

Attached you will find an application for funding for the fiscal year 2015 -2016 for the Monongalia County Child Advocacy Center, Inc. We provide free services for child abuse victims. We are requesting \$1,000. This level of funding covers less than 1% of our operating expenses, and is necessary if we are to continue to have an impact in our community. In 2014 we served 373 child abuse victims, and an additional 531 community members through our community education services. About one third of those we help live in Morgantown. We anticipate that these numbers will increase in 2016.

The immediate and long-term savings for communities with child advocacy centers certainly outweighs the costs. Making a small investment in the MCCAC right now will not only help hundreds of victims of child abuse, but it will certainly lead to significant cost savings in our community down the road. With child advocacy centers, the time and expense that it takes to investigate child abuse cases is decreased. An Economic Impact of Child Maltreatment Work Group recently completed a cost benefit analysis which showed a cost savings of \$1,318.60 per case in a community with a child advocacy center versus a community without a child advocacy center. Given the number of children we helped last year, the MCCAC likely saved our community over \$200,000 in 2014. Some of our successes will not be apparent for years. A 2007 study by Prevent Child Abuse America estimates the annual cost of child abuse and neglect to be \$103.8 billion. Through our interventions, we work to build resiliency in children so that they don't have the negative long-term problems stemming from child abuse that are so costly for our community (e.g., drug addiction, mental health problems, medical problems, criminal activity, violence, difficulty maintaining employment). Additionally, the preventative services and increased prosecution rates that centers provide decrease the likelihood that abuse will occur, further saving money and sparing countless children the horror of abuse. Our Center helps to make sure that Morgantown remains a safe and family friendly city to live in.

Thank you for reviewing our application for funding this year. If you have any questions, you can reach me at 598-0344. Furthermore, I would love to have the opportunity to talk to you further about our Center and the services that we provide at an upcoming Morgantown City Council meeting.

Sincerely,

Laura Capage, Ph.D.
Executive Director/ Licensed Psychologist

**Application For Funds
Morgantown City Council**

FY 2015-2016

**(Please Note: The deadline for submission of this form is FRIDAY, January 30, 2015
Late applications will not be included in the proposed budget)**

Name of Applicant: **Monongalia County Child Advocacy Center, Inc.**
Address: **909 Greenbag Road
Morgantown, WV 26508**

Phone: **304-598-0344**

Amount Requested: **\$1,000** Total Budget of Organization: **\$283,414**
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

The Monongalia County Child Advocacy Center (MCCAC) is a nonprofit organization that opened in April 2005 and serves Monongalia County. The mission of the MCCAC is to advocate for children who have been abused and neglected, or who are at-risk, by providing a child-friendly and safe environment where children and their families can be interviewed, educated, and healed. The Center also coordinates and supports the multidisciplinary team response to child abuse in Monongalia County, in conformity with state code and national standards. We are part of a multidisciplinary approach to both investigating child abuse referrals, and providing treatment and support for children who are victimized. We work collaboratively with law enforcement, child protection professionals, prosecutors, other victim advocates, and the mental health and medical communities. We start working with child abuse victims at the point that a child abuse referral is made to either Child Protective Services or law enforcement. We continue working with victims until the legal issue is resolved, and the child is safe and functioning well.

The MCCAC provides the following services: community education on child abuse, child abuse prevention programs, parent-training, forensic interviews, therapy/ support groups for abused children and non-offending family members, victim support/ advocacy for abused children, crisis intervention, mental health screenings, clinical evaluations, and linkage/ referral to needed services. All of our victim services are *free*. Additionally, we track all of our child abuse cases and hold monthly meetings at which all agencies working with abused children attend. This level of monitoring ensures that no child falls through the cracks, that perpetrators are ultimately held accountable, and that children receive all of the services that they need to heal. We work to ensure that victims become children again.

We are requesting that the City of Morgantown fund less than 1% of our budget to pay for a portion of staff salaries for the direct services that we provide to victims. In 2014 we served 373 victims, approximately 1/3 of which live in Morgantown. Five percent of our forensic interviews this year involved the Morgantown Police Department. Additionally we provided education and support to another 531 individuals in our community. Research has found that child advocacy centers improve the safety of a community, and decrease costs associated with investigations and long term problems associated with child abuse. Thus, this small investment in our Center, will save the city of Morgantown money in the long run, and make Morgantown a safer more family friendly place to live.

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

This is an ongoing project. We have a diversified funding base to ensure that we have the funding to continue. That is why it is so important that cities support this project. It takes the support of the entire community to make sure that we can continue to be there for children. If the MCCAC closes, nobody will continue our work. There is no other agency in the community right now that does the type of work that we do. Additionally, it should be noted that all of our victim services are free, which is another unique aspect of our agency. We do plan to operate for several years if we can secure funding to sustain us. Hundreds of child advocacy centers operate throughout the United States. They are the gold standard for how a community should respond to child abuse concerns. Typically, state, county, and city funds are used to sustain these agencies.

Approximately how many volunteers in the community are willing to assist with this project?

Because the work that we do is confidential, and requires a high level of professional skill, we are limited as to the number of volunteers that we can utilize. All of our clinicians are at the master's or doctoral level and have licenses and/ or certifications in their respective fields. We receive ongoing training in working with traumatized children. We are a training facility for interns who help us provide clinical services.

In 2014, 40 volunteers helped us at the MCCAC. Primarily they assisted with fundraising and clerical tasks. Additionally, a Software Engineer donates his time to provide us with IT support.

How many paid employees do you have? 7 Give title and pay received:

Budgeted Totals for 2015:

- 1. Executive Director: \$39,676**
- 2. Forensic Interviewer/ Therapist I: \$25,200**
- 3. Family Advocate/ Assistant Director: \$32,110**
- 4. Forensic Interviewer/ Therapist II: \$33,592**
- 5. Development Coordinator: \$32,110**
- 6. Clinic Assistant : \$14,105**
- 7. School-Based Therapist: \$6,336**

Have you received funding from the City in the past? No

If yes, please provide the time period and allocation for the most recent funding provided:

N/A

Attach a complete financial statement and/ or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other budgeted 2015 funding sources:

\$	8,783.98	currently in bank for Operations (Checking)
\$	20,002.77	currently in bank for Operations (Savings)
\$	27,806.37	New Building Fund
\$	686.77	Benefits Account

	\$	42,000	to be earned by fund-raising, fees, etc.
state	\$	135,558	other grants/contributions (Federal grants, grants, private foundation grants)
	\$	65,000	local support (United Way, Mon. Co. Commission, donations)
	\$	13,600	other

*We are raising money to pay off the mortgage on our building. This money is referred to as the New Building Fund and it is specifically used for costs associated with the building, not general operations. In addition to the operational expenses on our 2014 financial statement, we had \$10,000 in long term liability expenses that were paid from the New Building Fund in 2014.

Names, addresses and phone numbers of all other board members.

(See attached Board List)

Barbara Myers, President
 Alyse Schrecongost, Vice President
 Michael Epperley, Treasurer
 Jena Prokopchuk, Secretary

Additional Comments: **Please refer to the cover letter.**

_____ Applicants Signature

Notary: State of West Virginia
 County of Monongalia

I, _____, a Notary Public of said County, do hereby certify that _____, whose name is signed to the writing above, bearing date the _____ day of _____, 2014, has this day acknowledged the same before me in my said County.

Given under my hand this _____ day of _____, 2015.

(Seal):

_____ Notary Public

My Commission expires: _____

Please send completed form to: City of Morgantown City Manager's Office: 389 Spruce Street, Morgantown, WV 26505.

OFFICIAL USE ONLY:

City Manager's Office:

Date Received _____

City Council Action:

Date Approved/Disapproved _____

Amount Provided _____

Account No. _____

Additional Comments:

**Application For Funds
Morgantown City Council
FY 2015-2016**

(Please Note: The deadline for submission of this form is FRIDAY, January 30, 2015.
Late applications will not be included in the proposed budget.)

INC.

Name of Applicant: MOUNTAINEER SPAY NEUTER ASSISTANCE PROGRAM

Address: PO BOX 4335
MORGANTOWN, WV 26504

Phone: 304-685-6660

Amount Requested: \$1,000 Total Budget of Organization: \$129,500
(Submit Budget)

Purpose of organization, number of years organization has been in existence, and what are the funds to be used for (including how these funds would benefit the City as a whole)?

M-SNAP WAS FORMED JANUARY 2008. THE MISSION IS
EDUCATE THE PUBLIC THAT SPAY/NEUTER IS THE ANSWER TO
PET OVER POPULATION. M-SNAP ISSUES NO COST VOUCHERS
FOR PEOPLE THAT CANNOT AFFORD THE SURGERY. THE FUNDS
WILL GO ENTIRELY TO PAY FOR VOUCHERS

Upon completion of the project, who or what group will be responsible for the continuation or upkeep of the project?

M-SNAP WILL CONTINUE IT'S MISSION OF
"FIXING MON COUNTY ONE PET AT A TIME".

Approximately how many volunteers in the community are willing to assist with this project? 50

How many paid employees do you have? 0 Give title and pay received _____

Have you received funding from the City in the past? NO

If yes, please provide the time period and allocation for the most recent funding provided:
How much? _____ Period? _____

Attach a complete financial statement and/or Federal Form 990 for the most recently completed fiscal year along with a year-to-date financial report for the current fiscal year. (Must include all financial transactions)

Detail of other funding sources: \$ 19,747.27 currently in treasury
\$ 46,000 to be earned by fund-raising, fees, etc.
\$ 78,500 other grants/contributions
\$ 5,000 other income

Names, addresses and phone numbers of all other board members.

R. BROOKS GAINER, II, MD, President
304-685-6660

LINDA BOOK, Vice President
304 381 2511

NANCY YOUNG, Treasurer
304-284-0771

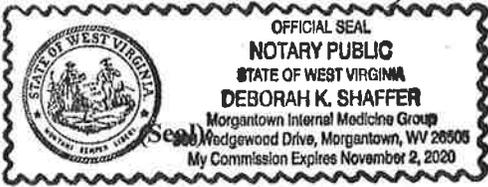
PAM KAHLER, Secretary
304-292-8651

Additional
Comments: _____

R. Brooks Gainer, II, MD Applicants Signature

Notary: State of West Virginia
County of Monongalia

I, Deborah K. Shaffer, a Notary Public of said County, do hereby certify that
R. Brooks Gainer, II, MD, whose name is signed to the writing above, bearing date the 11th
day of February, 2015, has this day acknowledged the same before me in my said County.



Given under my hand this 11th day of February, 2015.

Deborah K. Shaffer
Notary Public

My Commission expires: November 2, 2020

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Additional Comments:

