

**MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY BOARD OF
DIRECTOR'S MEETING**

February 19, 2025

Authority Members Present:

Jenny Dinsmore
Jeremy Evans
Terri Cutright
Wesley Nugent
Jonathan Cook

Authority Members Not Present:

Russ Rogerson

Other Personnel Present:

Maria Smith
Paul Burns
Loring Danielson
Jessica Bragg

Others Present:

Ben Conley
John Kemet Shabazz

I. Call to order:

The Transit Authority Board Meeting for February 19, 2025 was called to order at 12:00PM by President Jenny Dinsmore.

II. Reading and Approval of Minutes:

a. January 15, 2025

President Jenny Dinsmore requested a motion to approve minutes for January 15, 2025.

President Jenny Dinsmore noted one minor change to the minutes from January 15, 2025.

Jeremy Evans made a motion to approve minutes for January 15, 2025, **Terri Cutright**, seconded the motion.

b. February 5, 2025

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President Jenny Dinsmore requested a motion to approve minutes for February 5, 2025 Goal Setting.

Jeremy Evans made a motion to approve minutes for February 5, 2025 Goal Setting, **Terri Cutright**, seconded the motion.

For: All

Opposed: None

III. Presentations:

a. Driver of the Month January 2025

The Transit Authority Board announced the Authority's January 2025 driver of the Month, Alexander Siracusa. The Authority also recognized Shawn Devall, Tom Jones, Dave Stump and Denny Poluga for their outstanding performance during the month of January 2025.

b. Rider of the Month February 2025

The Transit Authority Board announced Leann Hanks as the February 2025 Rider of the Month selected by the Mountain Line Transit Citizen's Advisory Committee. The next Mountain Line Transit Citizen's Advisory Committee will be held Wednesday March 19, 2025 in person or via zoom at 1:30PM.

c. New Hires Introductions January 2025

CEO Maria Smith announced new hire for the month of January 2025; Emily Strader as Part-Time Receptionist.

IV. Public Hearing Grey Waynesburg Airport Stop Relocation

CEO Maria Smith confirmed this will remain open on the agenda; we are still working with Greene County on additional public locations in the area for a new pick up location on the Grey Line 29 in Waynesburg, Pennsylvania.

V. Monthly Data Summaries and Correspondence:

Mountain Line reports for the month of January 2025 total ridership of 51,800. Ridership comparison by calendar year from January 2024 to January 2025 is down -3%. Monthly ridership comparison is down -3%. Disabled ridership comparison is down -21%. Senior Ridership is down -22%. WVU ridership is down -10%. WVU ridership provided 25,155 trips. Grey Line provided 849 trips. High School ridership provided 337 trips. Senior Ridership provided 1,988 trips. New FIT service provided 83 trips. State Opioid Response (SOR) had 219 trips and provided 21,950 trips since the first rider in March 2020. Ride Mon ridership provided 359 trips and provided 9,896 since the first trip in May 2022. Don Knotts ridership provided 5,103 trips for January 2025. Military Pass program provided 60 trips for the month of January 2025. Property Pass Tax program provided 8,342 trips. There has been

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a total of 1,169 Tax Passes distributed since the start of the program in January 2020.

CEO Maria Smith discussed Community Access Pass Program City of Morgantown purchased 1,200 passes. December 2024 and January 2025 had a total of 759 trips since the start of the program. 151 riders received an Access Pass and traveled on Rt. 50 Don Knotts in January.

CEO Maria Smith discussed Mon County Social Service Transportation has seven (7) Agencies Participating; Single Ride Passes distributed for December 2024 was 315; January 2025 was 250 with a total of 565 distributed. 15 Ride Passes for the month our December 2024 was 323 and for the month of January 2025 was 245 the total trips for both months was 568. Total Potential trips in December 2024 were 5,160 and 3,925 in the month of January 2025. Total trips taken for December 2024 were 1,852 and January 2025 was 1,984 total trips taken for both months were 3,836. Top three (3) uses of the 729 passes out of 1,133 passes were for Temporary Shelter, Medical and Food. Top three (3) destinations were Hazels House of Hope, Valley Healthcare and Health Right. 3,145 trips provided on Rt. 50 Don Knotts and 123 trips on Rt. 8 Brookhaven.

VI. Committee Reports:

a. Finance Committee Report

i. January 2025 Finance Report

President Jenny Dinsmore requested a motion to approve the Finance Report for January 2025.

Terri Cutright made a motion to approve the Finance Report for January 2025, **Jeremy Evans**, seconded the motion.

For: All

Opposed: None

VII. Old Business:

a. Construction Updates

i. Roofing Project

CEO Maria Smith announced that the A&E firm inspection will take place in March. The design phase will begin April 2025; with the bids going out in May 2025. **CEO Maria Smith** discussed the Grant application; two phases of the grant process are answering to the historical buildings information and going through the NEPA process.

b. Downtown Signage Installation Plan

CEO Maria Smith confirmed that we are waiting to be put on the city agenda.

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VIII. New Business:

a. Grey Line – Waynesburg Airport Stop Relocation

CEO Maria Smith explained this agenda item will remain open; until additional information is received from Green County.

b. Bicycle Policy

CEO Maria Smith reviewed the Bicycle Policy as noted: Only conventional, single-seat, 2-wheeled bikes are allowed. Both wheels must fit into bike rack wheel slots, and the support arm/hook must fit over the top of the bike wheel (fenders ok). Electric powered bicycles are permitted in the bike rack as long as they are within the stated size and weight limits. Electric bicycles must be powered down prior to mounting in the bike rack. Folding bikes are welcome inside the bus, provided they're folded and fit underneath the seat and can be kept out of the aisle. Max wheel size 16" to 29" diameter. Max wheel base 48"; Max tire width 2"; Max weight 55lbs per bike including accessories.

Other restrictions

- No gas-powered bikes
- No attachments over the front wheel that prevent the support arm from securely attaching to the bicycle
- No tandem recumbent, cargo, 3-wheeled, or other non-traditional wheeled devices

Accessories

Accessories and attachments are not acceptable if they have the potential to prevent other bikes from being loaded or damage another bike.

Accessories may not fly off, flap around, and cause a visual distraction or other hazards. They should be no taller than the height of the handlebars, and cannot block the driver's vision or obstruct the headlights and turn signals. Examples of prohibited items include most types of child seats and baskets fashioned from milk cartons.

President Jenny Dinsmore suspended rules to move to public comment.

President Jenny Dinsmore requested a motion to approve Bicycle Policy.

Jeremy Evans made a motion to approve Bicycle Policy, **Wesley Nugent**, seconded the motion.

For: All

Opposed: None

c. Personnel Policy Update (Separate Packet)

President Jenny Dinsmore requested a motion to approve Personnel Policy Update.

Jeremy Evans made a motion to approve Personnel Policy Update, **Jonathan Cook**, seconded the motion.

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For: All

Opposed: None

d. Safety Policy Update (PTASP) (Separate Packet)

President Jenny Dinsmore noted one change; General Manager (GM) to Chief Executive Officer (CEO).

President Jenny Dinsmore requested a motion to approve Safety Policy Update.

Jeremy Evans made a motion to approve Safety Policy Update, **Terri Cutright**, seconded the motion.

For: All

Opposed: None

e. Procurement Policy Update (Separate Packet)

CEO Maria Smith discussed minor title changes and separation of job duties discussed.

President Jenny Dinsmore requested a motion to approve Procurement Policy Update.

Jeremy Evans made a motion to approve Procurement Policy Update, **Wesley Nugent**, seconded the motion.

For: All

Opposed: None

f. Substance Abuse Policy Update (Separate Packet)

CEO Maria Smith stated minor changes to titles and updating. **Operations Manager Paul Burns** stated change in the 2024 Substance Abuse Policy by the Federal Transit Association Policy approving the oral fluid test that allows an oral swab instead of urine sample.

President Jenny Dinsmore requested a motion to approve Substance Abuse Policy Update.

Jeremy Evans made a motion to approve Substance Abuse Policy Update, **Jonathan Cook**, seconded the motion.

For: All

Opposed: None

g. PEIA 2025/2026 Budget

CEO Maria Smith discussed briefly that there is a 2025/26 PEIA Rate Increase of 16% or about \$112,287, the board will need to make a decision on how they would like to handle this increase.

President Jenny Dinsmore requested to have a Special Board Work Session on March 12,

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2025 at 12:00PM via Zoom to discuss PEIA 2025/26 Budget.

IX. Public Comment (Rules & Procedures):

Public Speaker John Kemet Shabazz of Morgantown, WV stated he was extremely happy, satisfied and thankful that this was addressed in a timely manner. He stated now he could return to using public transit again, due to previously issue when trying to board Mountain Line Transit with his Electric Powered Bicycle now with the new Bicycle Policy he can return to using public transit.

X. Board Member Reports and MPO Update:

CEO Maria Smith stated the micro transit study results should be presented soon. **CEO Maria Smith** expressed the MPO is happy to see the traffic lights going up at WVU Medicine and Walmart at University Town Center and a light at the Panda Express intersection.

XI. Next Board Meeting Date:

Special Board Meeting on Wednesday March 12, 2025 at 12:00PM via zoom.

Regular scheduled Board Meeting is on Wednesday March 19 2025 at 12:00PM.

XII. Adjournment:

Jeremy Evans made a motion to adjourn at **1:17PM**

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