

Morgantown Fire Civil Service Commission

Meeting Notes – April 11, 2017

Present: Commissioner Mardis, Commissioner Hoffman

Absent: Commissioner Jacks

1. The meeting was called to order by President Mardis at 10:00 a.m. on April 11, 2017
2. Minutes from the February 28, 2017 meeting were approved.
3. Unfinished Business:
  - a. Discussion was brought forth by Commissioner Mardis concerning the addition of a fourth book to the reading list for the upcoming Lieutenant's test. Following comments from the Commissioners and the firefighters in attendance, a motion was made to use three textbooks for the upcoming Lieutenant's test. This motion passed 2-0.  
  
It was noted that the upcoming Captain's test will be based off four books.
  - b. Discussion ensued concerning the upcoming eligibility test and the physical agility test dates. Items of concern evolved around the length of time allowed for the test and whether to run time while a participant is doing the stair stepper part of the test. FFC John Moore provided insight on how the test times were developed and their relation to what is required in the CPAT test. A date of June 10, 2017 was set as the day for an Open House event, so candidate hopefuls run through the agility test course.
  - c. Chief Caravazos updated the commission about the possibility of new hires for retiring personnel. The current eligibility list has three candidates left, which provides us the ability to fill one position. Given the fact that we may have up to four personnel leaving due to retirement/other reasons, it is prudent for us to prepare to establish a hiring list. Lt. Brian Jones brought forth the idea of hiring all three from the list of eligibles. This recommendation does not follow the intent of state code, however, Lt. Jones states that this may be a possible solution, since no one on the list would be "wronged" by hiring in this fashion.
  - d. Miscellaneous topic discussed include a change in the living radius. Any change to the radius requirements would require the approval of council. Also discussed was the possibility of increasing the maximum age of candidates. This is governed by state law and would require a change of code to enact. Discussion also occurred concerning advertising for recruits. It was recommended that the salaries and benefits (including step up pay) be highlighted as part of the recruitment information released.
4. Meeting was adjourned at 10:55 a.m.