

**MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY
BOARD OF DIRECTOR'S MEETING**

May 17, 2023

Authority Members Present:

Ron Bane
Jenny Dinsmore
Terri Cutright
Marly Ynigues
Jeremy Evans
Wesley Nugent

Authority Members Not Present:

Other Personnel Present:

David Bruffy
Maria Smith
Loring Danielson
Alyssa Moate

Others Present:

Ben Conley
Jonathan Cook

I. Call to Order:

The Transit Authority Board Meeting for May 17, 2023 was called to order at 12:03 P.M. by Jenny Dinsmore.

II. Reading and Approval of Minutes

- a. April 19, 2023

Wesley Nugent Made a Motion to approve the minutes with a minor grammatical error for March 8, 2023. Marly Ynigues seconded the Motion.

For: All

Opposed: None

III. Presentations:

- a. **Driver of the Month April 2023**

The Transit Authority Board announced the Authority's April 2023 driver of the month Anne Cramer. The Authority also recognized John Blosser, Bill Kimbrel, Tom Jones and Robert Smith for their outstanding performance during the month of April 2023.

ild

b. Rider of the Month May 2023

The Transit Authority Board announced Colleen Sprouse as the May 2023 Rider of the Month nominated by the Mountain Line Transit Citizen's Advisory Committee. The next Mountain Line Transit Citizen's Advisory Committee meeting will be on Wednesday July 16th in person or via Zoom at 1:30 PM.

c. New Hire Introductions

CEO Bruffy announced there were no new hires during the month of April.

IV. Public Hearing Grey Line Service Change

Mountain Line is proposing to increase Grey Line to 3 times per day 7 days a week. In order to improve the service we are streamlining the way the route travels through Morgantown and in doing this it will eliminate the service at Mountainlair and Towers. There are other local routes available the riders should be able to use to get to either Mountaineer Station or Pifer Terminal where they can connect with the Grey Line. **President Dinsmore** stated she would like to keep the two stops and that it's convenient for the students. The Authority so far has received one public comment on Facebook and one public comment through the online survey. During the Public Comment period **Johnathan Cook** stated that he lives downtown and cannot walk to Pifer Terminal or Mountaineer Station especially when the students aren't in town, it's pretty inconvenient when I need to go visit my Mom, he catches the Grey Line to travel to Clarksburg/Bridgeport. He finds himself using Barons Bus more often because of the amenities however it does not travel downtown either. This would be a big hindrance to him and he's not sure he's the only one. **CEO Bruffy** requested that he provide his email so our Mobility Coordinator can reach out to him to discuss the local route options which will allow him to connect with the Grey Line. Johnathan Cook did provide his email address. **President Dinsmore** asked if there was anyone else for the public comment, hearing none the public comment portion was closed.

V. Monthly Data Summaries and Correspondence

April Monthly Data Summaries

Mountain Line reports the total passenger trips to date this calendar year as of April 2023 were 239,182 compared 184,546 total passenger trips to date for calendar year 2022. The total passenger trips were up 30% the total number of service days for the month of April 2023 was 30. Total passengers for April 2023 were 61,310 up 27% compared to April 2022. Disabled passenger trips were down 7% senior passenger trips were up 17% and WVU passenger trips were up 35% compared to April 2022. To date there have been 620 Property Tax Passes issued. There were 6,229 passenger trips in April 2023. For the month of April 129,404 miles have been driven.

NewFIT provided 92 passenger trips during April 2023.

State Opioid Response (SOR) had 263 Passenger trips in April 2023. There have been 16,250 total passenger trips since our first rider in March 2020.

ild

Ride Mon Uber Service had 243 passenger trips in April 2023. There were a total of 2,919 passenger trips since May 2022.

The Sweep Account Interest was \$9,131.99 for the month of April 2023.

a. WVPTA Conference

The 2023 WV Public Transit Association Conference will be held at Oglebay July 25-27, 2023.

VI. Committee Reports

a. Finance Committee Report

April 2023 Finance Report

Treasurer Nugent gave a report that the Finance Committee reviewed the April Financials and would like to make a Motion to approve the April 2023 Financials. Ron Bane made the motion and Terri Cutright seconded the motion.

For: All

Opposed: None

VII. Old Business:

a. Construction Updates

CEO David Bruffy stated they have the drywall up, downstairs they're working on plumbing, electrical etc. Both phases of the projects are going better than expected and may finish up early.

b. Cleaning Bid

CEO Bruffy stated these are our janitorial bids, Patton Building Services has stated they will continue at the same rates for another year at the same rates as previous. Staff is recommending continuation with Patton Building Services.

Ron Bane Moved the Motion to continue cleaning services with Patton Building. Marly Ynigues seconded the motion.

For: All

Opposed: None

c. Fuel Bid

CEO Bruffy explained the fuel bid is also a renewal, Wilson Petroleum was the winning bid last year and will continue at the same rates as last year.

Wesley Nugent Made a Motion to accept continuing with Wilson Petroleum. Ron Bane seconded the motion.

ild

For: All

Opposed: None

d. Tire Contract

CEO Bruffy stated King's Tire has agreed to continue service at the same price levels as last year and recommended we approve their contract.

Terri Cutright Made a Motion to accept continuing with King's Tire. Ron Bane seconded the motion.

For: All

Opposed: None

e. Towing Contract

CEO Bruffy explained Ervin's Towing has offered to continue with the same pricing into next year.

Ron Bane Made a Motion to accept continuing with Ervin's Towing. Wes Nugent seconded the motion.

For: All

Opposed: None

f. Employee Picnic

CEO Bruffy stated the Picnic will be held July 16th from 12:00 – 4:00 PM. President Dinsmore asked what the status was, staff stated that the committee Denny, Jess and Courtney will be getting together to make food lists etc. Jenny Dinsmore requested that we purchase an apron and hat for Denny, we the board would help with the cost of it, it's expected that it wouldn't cost much. CEO Bruffy stated that we would be presenting the awards at the picnic.

g. Bus Procurement

CEO Bruffy explained this cost is for the propane vehicles, we were contacted by our vendor who stated they have 3 vehicles available for us so we've received revised pricing, we expect they will be here in about 6 – 8 months which is right about when we have a few vehicles which will need replaced.

Rob Bane Made a Motion to accept the purchase of 3 vehicles at \$520,560. Terri Cutright seconded the motion.

For: All

Opposed: None

h. Succession Plan – Tabled to work session

President Dinsmore requested this item be moved to a work session.

i/d

Rob Bane Made a Motion to move Old Business item h and New Business a, b, c and d to discuss at a work session and for c and d to be moved to the June agenda to be addressed formally. Terri Cutright seconded the motion. The work session was set for June 14, 2023 at 8:00 AM – 10:00 AM at PACE.

For: All

Opposed: None

VIII. New Business

- a. **CEO Evaluation – Tabled to work session**
- b. **CEO Contract Update – Tabled to work session**
- c. **FY2023-2024 General Fund Budget – Tabled to work session**
- d. **FY2023-2024 Capital Escrow Account Budget – Tabled to work session**

IX. Public Comment

Johnathan Cook wanted to make a statement that he supports the use of clean fuel vehicles.

X. Board Member Reports and MPO Update

CEO Bruffy stated the MPO meets Thursday. **President Dinsmore** stated that the Kingwood Pike garden has been planted. **President Dinsmore** asked about the roundabout on Collins Ferry and if there was any other construction that was going to interfere with the buses. **Jeremy Evans** stated that construction on Beechurst is expected to continue throughout the summer at least. **CEO Bruffy** stated he would ask for an update about Collins Ferry at the next MPO meeting.

CEO Bruffy stated there were two new buses parked outside and set up for them to tour, there is a 35 foot Gillig Euro for Grey Line and a 29 foot Gillig Trolley.

XI. Next Board Meeting

June 21, 2023 at Noon

XI. Adjournment

Ron Bane made a motion to adjourn at 12:47 PM.

j k l