

# THE CITY OF MORGANTOWN

FINANCE DEPARTMENT  
389 SPRUCE STREET  
MORGANTOWN, WV 26505

TO: All Business Owners or Operators

FROM: City of Morgantown Finance Department and the Morgantown Public Safety  
Communications Center (MPSCC)

RE: After Hour Emergency Information

In an effort to better protect the interests of the community, the MPSCC keeps an active file of all businesses, in the City of Morgantown, with names of persons to be contacted in the occurrence of an emergency involving a business building. (Such as fire, intrusion or damage.)

This information is kept confidential and is used only by law enforcement and fire personnel. Please complete this form (print or type) and promptly return it to our center at either 300 Spruce Street or 389 Spruce Street, Morgantown, WV 26505

Thank you for your cooperation.

*****	
_____	_____
BUSINESS NAME	BUSINESS TELEPHONE NUMBER
_____	
BUSINESS STREET ADDRESS (COMPLETE)	
_____	
ALARM COMPANY NAME (IF APPLICABLE)	TELEPHONE NUMBER
PERSON(S) WITH KEYS (AFTER HOURS)	TELEPHONE NUMBER(S)
*****	
_____	_____
*****	
_____	_____
*****	
_____	_____
*****	
_____	
COMMENTS OR OTHER INFORMATION DEEMED NECESSARY: _____	
_____	