ROOF

ROOF:
- Type- Truss or Rafters
    1. Truss- manufacturers specifications must be submitted
    2. Rafters
        - lumber size
        - lumber spacing
        - span
        - pitch
        - attachment
            1. location of attachments
            2. size of attachments
            3. how a new roof will tie into an existing roof(additions/renovations

    3. type of roofing material- flashing, ice guard
    4. type and size of sheathing
    5. underlayment
    6. snow load
    7. wind load

SITE PLAN:
- Indicate property lines
- Name adjacent streets
- Show proposed and existing structures
- Note setbacks around structure to property lines
- Show dimensions of structures
- Detail storm water discharge plan

**SUBMITT A MUB FORM

Plan Review

Submittal Date

Type of Work: ☐ Demo ☐ Asbestos ☐ New SFD ☐ New COMM

___/___/____

☐ Garage ☐ Addition ☐ Deck ☐ Sprinkler ☐ Fire Alarm ☐ Grading

☐ Remodel or Repair ☐ Shed ☐ Other

Property Information

Street Address Where Work will be done:	Morgantown, WV
Contact EMAIL:	

Square ft of Build   **Cost of Project**   **Sprinkler Head Count**

SIGNATURE OF APPLICANT   **ADDRESS OF APPLICANT**

PRINT NAME   **PHONE**

OFFICE USE ONLY

PERMIT:

New SFD:	FIRE New COMM:
New COMM:	Sprinkler:
Garage:	Fire Alarm:
Addition:	Sign:
Site Plan:	Other:

Total Fee

Application Processed By:_____

DATE

City of Morgantown Application for Building Permit

Application Date ___/___/____	Type of Work: ☐ Electrical ☐ Plumbing ☐ Demo ☐ Deck ☐ Mechanical ☐ Grading ☐ Asbestos ☐ Remodel or Repair ☐ Shed ☐ Other	Is Applicant Owner? (Y/N)

PROPERTY INFORMATION:

Parcel Type: ☐ Residential ☐ Rental/ Commercial ☐ Industrial

Street Address Where Work is being done:	Morgantown, WV	Zip Code:
Owners First Name:	Last Name:	Phone:
Owners Address (*if different from above address*):		

CONTRACTORS INFORMATION:	Contractors Business Name	City License Number
General Contractor		
Excavation		
Concrete		
Carpentry		
Electrical		
Plumbing		
Sewer		
Mechanical		
Roofing		
Masonry		
Drywall/Lathing		
Demolition		
Other		

SCOPE OF WORK TO BE DONE:

Detailed Description of Work:

MUST ATTACH DETAILED SITE PLAN ☐ YES ☐ NO **Est. Value of Work $**

I here by certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to this permit.

SIGNATURE OF APPLICANT   ADDRESS OF APPLICANT   PHONE

PRINT NAME:

OFFICE USE ONLY:

Map/Parcel	Zoning	Ward	Flood Plain

APPROVALS:

Engineering Department Approval Notes:

_____

_____

Signature of person reviewing: _____

DATE

Planning Department Approval Notes:

_____
_____
_____

Signature of person reviewing: _____

DATE

Code Enforcement Approval Notes:

_____
_____
_____

Signature of person reviewing: _____

DATE

VALIDATION:

Permit Number:	Fee
Other:	Fee
Stop Work Order:	Fee

Application Accepted and Processed By: _____ | Total Fee |

Approved By:_____

DATE

Signature of Person Picking Up Building Permit:_____

DATE

Print Name of Person Picking up Permit:_____